

RESOLUTION NO. 47-2013

Amending the Staffing Chart of the City of Worthington to Reflect the Positions Authorized in the 2014 Operating Budget.

WHEREAS, City Council has adopted the 2014 Operating Budget for all departments and divisions of the City; and,

WHEREAS, in the 2014 Operating Budget, City Council authorized certain additional positions; and,

WHEREAS, in Resolution No. 36-2013 City Council provided for one additional Police Officer Position for a six month period ending in April 2014 to meet the City's needs and;

WHEREAS, it is desirable and necessary to amend the Staffing Chart of the City to correspond to the wishes of City Council as expressed in the 2014 Operating Budget;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Staffing Chart of the City of Worthington be and the same is hereby amended as per the Staffing Chart attached hereto and made a part hereof.

SECTION 2. That the Clerk be and hereby is instructed to record this resolution in the appropriate record book.

Adopted December 9, 2013

[Signature on File]
President of Council

Attest:

[Signature on File]
Temporary Clerk of Council

**City of Worthington
2014 Staffing Chart***

Unit /Title	2011	2012	2013	2013 FTE	2014 FTE
<u>Safety Department - Division of Police</u>					
1 Chief	1	1	1	1	1
2 Lieutenants	2	2	2	2	2
3 Sergeants	5	5	5	5	5
4 Patrol Officers	25	24	24	24	24
5 Communication Technicians	10	9	9	9	9
6 Secretary	3	3	3	3	2
7 Animal Warden	0	0	0	0	0
8 Communications Supervisor	1	1	1	1	1
9 Crossing Guards (5 positions)	5	5	5	1.5	1.5
10 Part-time Court Liaison	0.5	0.5	0.5	0.5	0.5
11 Part-time Animal Warden	0	0	0	0	0
12 Part-time Communication Technicians	0.25	0.25	0.25	0.5	0.5
Total	<u>52.75</u>	<u>50.75</u>	<u>50.75</u>	<u>47.5</u>	<u>46.5</u>
<u>Planning & Building Department (Formerly Engineering)</u>					
1 Director	1	1	1	1	1
2 Assistant to the CM/Planning & Building Manager	0	0	1	1	0
3 Secretary	0	0	0	0	0
4 Assistant City Engineer	1	1	0	0	0
5 Field Inspector/Building & Zoning	1	1	1	1	1
6 Field Inspector/Capital Improvements (transfer to Servi	1	1			
7 GIS Manager (transfer to Sevice)	1	1			
8 Chief Building Inspector	1	1	1	1	1
9 Planning Coordinator	1	1	1	1	1
10 Permit Clerk	1	1	1	1	1
11 Student Intern	0	0	0	0	0
Total	<u>8</u>	<u>8</u>	<u>6</u>	<u>6</u>	<u>5</u>
<u>Finance Department</u>					
1 Director	1	1	1	1	1
2 Finance Assistant	1	1	1	1	1
3 Finance Analyst	1	1	1	1	1
4 Finance/Personnel Analyst	1	1	1	1	1
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>Court Clerk</u>					
1 Court Clerk	1	1	1	1	1
2 Part-time Court Clerk	0.5	0.5	0.5	0.5	0.5
Total	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
<u>Public Service/Engineering Department</u>					
1 Director/City Engineer (as of 1/1/2013)	1	1	1	1	1
2 Secretary	1	1	1	1	1
3 Mechanic	1	1	1	1	1
4 Fleet Manager	1	1	1	1	1
5 Field Inspector/Capital Improvements (transfer from Eng.)			1	1	1
6 GIS Manager (transfer from Engineering)			1	1	1
7 Fleet Maintenance Technician	1	1	1	1	1
8 Maintenance Superintendent	1	1	1	1	1
9 Maintenance Supervisor	4	4	4	4	4
10 Maintenance Technician	8	8	8	8	8

**City of Worthington
2014 Staffing Chart***

Unit /Title	2011	2012	2013	2013 FTE	2014 FTE
<u>Service/Engineering Department Continued</u>					
11 Signal Technician	1	1	1	1	1
12 Custodian	2	1.5	1.5	0.5	0.5
13 Seasonal Workers (3 positions)	4	4	4	0.5	0.5
14 Administrative Assistant	1	1	1	1	1
Total	26	25.5	27.5	23	23
<u>Administration</u>					
1 City Manager	1	1	1	1	1
2 Assistant City Manager	1	1	1	1	1
3 Assistant to the City Manager/Personnel Director	1	1	1	1	1
4 Secretary to the City Manager	1	1	1	1	1
5 City Clerk	1	1	1	1	1
7 Student Intern	0	0	0	0	0
8 Assistant to the City Manager/IT Manager	1	1	1	1	1
9 Administrative Assistant/Public Info & Community Relat	1	1	1	1	1
10 Part-time Secretary		0	0	0	0
11 Information Technology Technician	1	1	1	1	1
12 Ass't to City Manager/Economic Development Manage	1	1	1	1	1
13 Systems Administrator					1
Total	9	9	9	9	10
<u>Safety Department - Division of Fire</u>					
1 Chief	1	1	1	1	1
2 Assistant Chief			1	1	1
3 Battalion Chiefs	3	3	0	0	0
4 Captains	3	3	3	3	3
5 Lieutenants	3	3	6	6	6
6 Firefighters	27	27	24	24	24
7 Secretary	1	1	1	1	1
8 Fire Inspector/Lieutenant	1	1	1	1	1
9 Fire Inspection/Prevention	1	0	0	0	0
10 Part-time Firefighters	1	1	1	4	4
Total	41	40	38	41	41
<u>Parks and Recreation Department</u>					
1 Director	1	1	1	1	1
2 Secretary	0	0	0	0	0
3 Summer Assistants	25	25	25	*	*
4 Seasonal Workers (5 positions)	9.25	9.25	9.25	*	*
5 Recreation Superintendent	1	1	1	1	1
6 Parks Manager	1	1	1	1	1
7 Parks Supervisor	1	1	1	1	1
8 Parks Technician	5	5	5	5	5
9 Program Supervisors	1	0	0	0	0
10 Senior Center Manager	1	1	1	1	1
11 Recreation Supervisor - Griswold Center	2	2	2	2	2
12 Recreation Supervisor - Community Center	4	5	4	4	4
13 Marketing & Outreach Supervisor			1	1	1
14 Building Maintenance Technician	1	1	1	1	1

**City of Worthington
2014 Staffing Chart***

Unit /Title	2011	2012	2013	2013 FTE	2014 FTE
<u>Parks and Recreation Department Cont'd</u>					
15 Aquatics Assistant	1	0	0	0	0
16 Project Supervisor	1	1	1	1	1
17 Marketing & Outreach Coordinator			1	1	1
18 Customer Service Coordinator	3	3	2	2	2
19 Parks & Recreation Custodian	0	0	0	0	0
20 Building Maintenance Assistant	1	1	1	1	1
21 Part-time Lifeguard	18	18	18	*	*
22 Part-time Fitness Attendant	5	5	5	*	*
23 Part-time Customer Service Staff	8	8	8	*	*
24 Part-time Parks & Recreation Custodian	4	4	4	*	*
25 Part-time Child Care Coordinator	0.5	0.5	0.5	*	*
26 Part-time Child Care Attendant	5	5	5	*	*
27 Part-time Finance Specialist	0	0	0	*	*
28 Junior Leader	6	6	6	*	*
29 Dispatching Attendant	5	5	5	*	*
30 Part-time Secretary	0.5	0.5	0.5	0.5	0.5
31 Part-time Support Staff	4	4	4	*	*
32 Part-time General Instructor	6	6	6	*	*
33 Part-time Specialized Staff	5	5	5	*	*
34 Part-time Communcations Specialist					*
35 Student Intern	0	0	0	*	*
36 Community Center - Part-time Support Staff & Instructors				22 *	22
37 Recreation Programs - Part-time Supprt Staff & Instructors				0.75 *	0.75
38 Senior Center - Part-time Support Staff & Instructors				2 *	2
39 P&R Revolving - Part-time Programs Support Staff				7.5 *	7.5
Total	125.25	124.25	124.25	55.75	55.75
<u>Law Department</u>					
1 Director	1	1	1	1	1
2 Paralegal	1	1	1	1	1
Total	2	2	2	2	2
Grand Totals	269.50	265.00	263.00	189.75	188.75

FTE Staffing Chart part-time positions are calculated using a base of 2080 full-time hours effective with 2014 Staffing Chart. Fire Department part-time positions are calculated on a base of 2756 full-time hours.

* Part-time Recreation Department staffing evaluation based on FTE calculations effective with 2014 Staffing Chart. Parks & Recreation part-time hours and FTEs are based each assigned expense account, not position specific as previously reported.