

RESOLUTION NO. 50-2014

Amending the Staffing Chart of the City of
Worthington to Reflect the Positions Authorized in
the 2015 Operating Budget.

WHEREAS, City Council has adopted the 2015 Operating Budget for all departments and divisions of the City; and,

WHEREAS, in the 2015 Operating Budget, City Council authorized certain additional positions; and,

WHEREAS, it is desirable and necessary to amend the Staffing Chart of the City to correspond to the wishes of City Council as expressed in the 2015 Operating Budget;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Staffing Chart of the City of Worthington be and the same is hereby amended as per the Staffing Chart attached hereto and made a part hereof.

SECTION 2. That the Clerk be and hereby is instructed to record this resolution in the appropriate record book.

Adopted December 1, 2014

/s/ Bonnie D. Michael
President of Council

Attest:

/s/ D. Kay Thress
Clerk of Council

**City of Worthington
2015 Staffing Chart***

Unit /Title	2012	2013	2013 FTE	2014 FTE	2015 FTE
Safety Department - Division of Police					
1 Chief	1	1	1	1	1
2 Lieutenants	2	2	2	2	2
3 Sergeants	5	5	5	5	5
4 Patrol Officers	24	24	24	24	24
5 Communication Technicians	9	9	9	9	9
6 Secretary	3	3	3	2	2
7 Animal Warden	0	0	0	0	0
8 Operations Support Manager	1	1	1	1	1
9 Crossing Guards (5 positions)	5	5	1.5	1.5	1.5
10 Part-time Court Liaison	0.5	0.5	0.5	0.5	0.5
11 Part-time Animal Warden	0	0	0	0	0
12 Part-time Communication Technicians	0.25	0.25	0.5	0.5	1.0
Total	50.75	50.75	47.5	46.5	47
Planning & Building Department					
1 Director	1	1	1	1	1
2 Assistant to the CM/Planning & Building Manager	0	1	1	0	0
3 Secretary	0	0	0	0	0
4 Assistant City Engineer	1	0	0	0	0
5 Field Inspector/Building & Zoning	1	1	1	1	1
6 Field Inspector/Capital Improvements	1				
7 GIS Manager	1				
8 Chief Building Inspector	1	1	1	1	1
9 Planning Coordinator	1	1	1	1	1
10 Permit Clerk	1	1	1	1	1
11 PT Code Enforcement Officer	0	0	0	0	0.5
Total	8	6	6	5	5.5
Finance Department					
1 Director	1	1	1	1	1
2 Finance Assistant	1	1	1	1	1
3 Finance Analyst	1	1	1	1	1
4 Finance/Personnel Analyst	1	1	1	1	1
Total	4	4	4	4	4
Court Clerk					
1 Court Clerk	1	1	1	1	1
2 Part-time Court Clerk	0.5	0.5	0.5	0.5	0.5
Total	1.5	1.5	1.5	1.5	1.5
Public Service/Engineering Department					
1 Director/City Engineer	1	1	1	1	1
2 Secretary	1	1	1	1	1
3 Mechanic	1	1	1	1	1
4 Fleet Manager	1	1	1	1	1
5 Field Inspector/Capital Improvements		1	1	1	1
6 GIS Manager		1	1	1	1
7 Fleet Maintenance Technician	1	1	1	1	1
8 Maintenance Superintendent	1	1	1	1	1
9 Maintenance Supervisor	4	4	4	4	4
10 Maintenance Technician	8	8	8	8	8

**City of Worthington
2015 Staffing Chart***

Unit /Title	2012	2013	2013 FTE	2014 FTE	2015 FTE
<u>Service/Engineering Department Continued</u>					
11 Signal Technician	1	1	1	1	1
12 Custodian	1.5	1.5	1.5	1.5	1.5
13 Seasonal Workers (4 positions)	4	4	0.5	0.5	0.5
14 Administrative Assistant	1	1	1	1	1
Total	25.5	27.5	24	24	24
<u>Administration</u>					
1 City Manager	1	1	1	1	1
2 Assistant City Manager	1	1	1	1	1
3 Assistant to the City Manager/Personnel Director	1	1	1	1	1
4 Secretary to the City Manager	1	1	1	1	1
5 City Clerk	1	1	1	1	1
7 Student Intern	0	0	0	0	0
8 Assistant to the City Manager/IT Manager	1	1	1	1	1
9 Administrative Assistant/Public Info & Community Relat	1	1	1	1	1
10 Information Technology Technician	1	1	1	1	1
11 Ass't to City Manager/Economic Development Manager	1	1	1	1	1
12 Systems Administrator				1	1
Total	9	9	9	10	10
<u>Safety Department - Division of Fire</u>					
1 Chief	1	1	1	1	1
2 Assistant Chief		1	1	1	1
3 Battalion Chiefs	3	0	0	0	0
4 Captains	3	3	3	3	3
5 Lieutenants	3	6	6	6	6
6 Firefighters	27	24	24	24	24
7 Secretary	1	1	1	1	1
8 Fire Inspector/Lieutenant	1	1	1	1	1
9 Fire Inspection/Prevention	0	0	0	0	0
10 Part-time Firefighters	1	1	4	4	4
Total	40	38	41	41	41
<u>Parks and Recreation Department</u>					
1 Director	1	1	1	1	1
2 Secretary	0	0	0	0	0
3 Summer Assistants	25	25	*	*	*
4 Seasonal Workers (5 positions)	9.25	9.25	*	*	*
5 Recreation Superintendent	1	1	1	1	1
6 Parks Manager	1	1	1	1	1
7 Parks Supervisor	1	1	1	1	1
8 Parks Technician	5	5	5	5	5
9 Program Supervisors	0	0	0	0	0
10 Senior Center Manager	1	1	1	1	1
11 Recreation Supervisor - Griswold Center	2	2	2	2	2
12 Recreation Supervisor - Community Center	5	4	4	4	4
13 Marketing & Outreach Supervisor		1	1	1	1
14 Building Maintenance Technician	1	1	1	1	1

**City of Worthington
2015 Staffing Chart***

Unit /Title	2012	2013	2013 FTE	2014 FTE	2015 FTE
<u>Parks and Recreation Department Cont'd</u>					
15 Aquatics Assistant	0	0	0	0	0
16 Project Supervisor	1	1	1	1	1
17 Marketing & Outreach Coordinator		1	1	1	1
18 Customer Service Coordinator	3	2	2	2	2
19 Parks & Recreation Custodian	0	0	0	0	0
20 Building Maintenance Assistant	1	1	1	1	1
21 Part-time Lifeguard	18	18	*	*	*
22 Part-time Fitness Attendant	5	5	*	*	*
23 Part-time Customer Service Staff	8	8	*	*	*
24 Part-time Parks & Recreation Custodian	4	4	*	*	*
25 Part-time Child Care Coordinator	0.5	0.5	*	*	*
26 Part-time Child Care Attendant	5	5	*	*	*
27 Part-time Finance Specialist	0	0	*	*	*
28 Junior Leader	6	6	*	*	*
29 Dispatching Attendant	5	5	*	*	*
30 Part-time Secretary	0.5	0.5	0.5	0.5	0.5
31 Part-time Support Staff	4	4	*	*	*
32 Part-time General Instructor	6	6	*	*	*
33 Part-time Specialized Staff	5	5	*	*	*
34 Part-time Communications Specialist				*	*
35 Student Intern	0	0	*	*	*
36 Community Center - Part-time Support Staff & Instructors			22 *	22	22
37 Recreation Programs - Part-time Support Staff & Instructors			0.75 *	0.75	0.75
38 Senior Center - Part-time Support Staff & Instructors			2 *	2	2
39 P&R Revolving - Part-time Programs Support Staff			7.5 *	7.5	9.5
Total	124.25	124.25	55.75	55.75	57.75
<u>Law Department</u>					
1 Director	1	1	1	1	1
2 Paralegal	1	1	1	1	1
Total	2	2	2	2	2
Grand Totals	265.00	263.00	190.75	189.75	192.75

FTE Staffing Chart part-time positions are calculated using a base of 2080 full-time hours effective with 2014 Staffing Chart. Fire Department part-time positions are calculated on a base of 2756 full-time hours.

* Part-time Recreation Department staffing evaluation based on FTE calculations effective with 2014 Staffing Chart. Parks & Recreation part-time hours and FTEs are based each assigned expense account, not position specific as previously reported.