City Council Meeting Agenda

Monday, November 16, 2015 ~ 6:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio  43085

Bonnie D. Michael, President
Robert F. Chosy, President Pro-Tem
Rachael Dorothy
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

Matthew H. Greeson, City Manager
D. Kay Thress, Clerk of Council

If you have questions regarding this agenda please contact the Clerk of Council at 614-786-7347. This agenda and amendments that may be made to it can be found at www.worthington.org
CALL TO ORDER

Roll Call

Pledge of Allegiance

REPORTS OF CITY OFFICIALS

Policy Item(s)

1) Operating Budget Workshop and Public Hearing
   a. Division of Police
   b. Division of Fire

VISITOR COMMENTS

APPROVAL OF MINUTES

2) October 12, 2015 – Committee of the Whole Meeting

PUBLIC HEARINGS ON LEGISLATION

3) Ordinance No. 43-2015

   Amending Ordinance No. 40-2014 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Community Wayfinding Signage Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 619-15)

   Introduced November 2, 2015
   P.H. November 16, 2015

NEW LEGISLATION TO BE INTRODUCED

4) Resolution No. 49-2015

   Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

5) Resolution No. 50-2015

   Amending the Position Description for Assistant Fire Chief
6) Resolution No. 51-2015

Authorizing the Award of Re-emergent Corridor Assistance Program Funds to Help Improve Facility Exterior Facade and Streetscape Along Certain of the City’s Commercial Corridors (7046 Worthington-Galena Road).

7) Resolution No. 52-2015

Approving an Agreement and Permit for Columbia Gas of Ohio Inc., an Ohio Corporation, to Operate and Maintain a Natural Gas Distribution System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

8) Ordinance No. 44-2015

Providing for the Adoption of the Annual Budget for the Fiscal Year 2016 and Appropriating Sums for Current Operating Expenses.

9) Ordinance No. 45-2015

Establishing Compensation for Certain Exempt Positions of the Municipal Service For the Period of January 1, 2016 through December 31, 2016, and Adopting Class Specifications for Said Exempt Positions.

10) Ordinance No. 46-2015

To Continue the Allocation of the Six Percent (6%) Hotel/Motel Tax as it Relates to the Operation of the Worthington Area Convention and Visitors Bureau.

11) Ordinance No. 47-2015

Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.

12) Ordinance No. 48-2015

Authorizing the Issuance of Notes in the Amount of Not to Exceed $1,560,000 in Anticipation of the Issuance of Bonds for the Purpose of (I) Acquiring a Ladder Truck with Related Equipment, (II) Replacing, Constructing, and Installing a Waterline for the Davis Estates Subdivision,
with Related Site Improvements and all Necessary Appurtenances Thereto; and (III) Improving and Replacing Windows in the Community Center Including all Appurtenances Relating Thereto, and Retiring Notes Previously Issued for Such Purpose; and Approving Related Matters.

REPORTS OF CITY OFFICIALS

Policy Item(s)

13) Accept Proposed Wayfinding Plan

REPORTS OF COUNCIL MEMBERS

OTHER

EXECUTIVE SESSION

ADJOURNMENT
City Manager Report to City Council for the Meeting of Monday, November 16, 2015

REPORTS OF CITY OFFICIALS

Discussion Item(s)

1) Operating Budget Workshop and Public Hearing

   a. Division of Police
   b. Division of Fire & EMS

The proposed 2016 Operating Budget was distributed to the City Council on October 12, 2015. This agenda item concludes a series of presentations on the different service areas in the proposed budget. Presentations will be provided on the Division of Police and the Division of Fire and Emergency Medical Service (EMS). The presentations are attached.

There will be time for questions or comments from the City Council and the public. The final public hearing and adoption of the 2016 Operating Budget is scheduled for December 7, 2015.

APPROVAL OF MINUTES

2) October 12, 2015 – Committee of the Whole Meeting

   Recommendation: Approval of Minutes as Presented

PUBLIC HEARINGS ON LEGISLATION

3) Ordinance No. 43-2015 – Appropriation – Wayfinding Project

   The 2015 Capital Improvements Program contains $120,000 for Community Wayfinding signage. This Ordinance appropriates funds for this project, which was discussed
extensively at the City Council meeting on November 2, 2015. The Ordinance needs to be amended to remove Section 2 as a vendor has not yet been selected for the project.

**Recommendation:** Motion to Amend the Ordinance
Approval of Ordinance as Amended

**NEW LEGISLATION TO BE INTRODUCED**

4) **Resolution No. 49-2015 – Transfer of Funds**

The Resolution transfers fund from certain line items in the budget to other line items. The transfers are related to the Parks & Recreation Department and the Fire & EMS Division. Parks & Recreation is adjusting funds due to staffing needs and transitions and for additional maintenance supplies. The Fire Division is transferring funds to cover overtime expenses related to individuals that are out on injury leave. Attached is a memorandum from the Finance Director that provides additional detail.

**Recommendation:** Introduction and Approval of Resolution as Presented

5) **Resolution No. 50-2015 – Job Description – Assistant Fire Chief**

The position description for Assistant Fire Chief is being updated to reflect Division training duties, and to enhance the educational requirements. The position currently requires a Bachelor’s Degree, but will now state that a Master’s Degree is preferred. Requirements will also include completion of an executive fire officer program. The City has contracted with Novak Consulting to conduct the recruitment process for Assistant Fire Chief, which is set to begin in November, with final selection by February 2016.

**Recommendation:** Introduction and Approval of Resolution as Presented

6) **Resolution No. 51-2015 – ReCAP Funding – 7046 Worthington Galena Road**

This Resolution approves the award of up to $25,000 in ReCAP assistance for improvements to the property at 7046 Worthington Galena Road. The proposed assistance is structured as half grant and half loan. The Re-Emergent Corridor Assistance Program (ReCAP) encourages investments in and improvements to commercial real estate in the Huntley Road and Proprietors Road area, including the connecting portions of Worthington Galena Road and Schrock Road. Chad Roberts has applied for assistance under this program. Additional information is provided in the attached memorandum and presentation from the Assistant City Manager.

**Recommendation:** Introduction and Approval of Resolution as Presented
7) **Resolution No. 52-2015 – Right of Way Permit – Columbia Gas of Ohio**

Section 949 of the City’s Codified Ordinances requires that persons desiring to utilize the City’s Rights of Way to provide public utility and/or telecommunications services, other than cable television service, obtain a Telecommunication and Utility Permit. The City has received an application from the Columbia Gas of Ohio for renewal of its permit. This Resolution authorizes the City Manager to sign the Telecommunications and Utility Permit for the use of the Rights of Way in Worthington. The permit is for three years.

**Recommendation:**  Introduction and Approval of Resolution as Presented

8) **Ordinance No. 44-2015 – 2016 Operating Budget**

This Ordinance adopts the City’s annual budget for Fiscal Year 2016 and appropriates sums for current operating expenses. In fulfillment of Section 4.02 of the City Charter, the City Manager submitted the Preliminary Budget to the City Council in October. Since then, the City Council has heard presentations or received information from each Department, as well as two outside organizations that receive City funding. This Ordinance will be introduced with blanks pending the conclusion of the budget presentations. The amounts will be filled in for the public hearing on the Ordinance.

**Recommendation:**  Introduction for Public Hearing on December 7, 2015

9) **Ordinance No. 45-2015 – Compensation for Exempt Employees**

This Ordinance establishes the salaries for exempt employees in the City for 2016. This Ordinance will be introduced with blanks pending additional discussion with the City Council. The amounts will be filled in for the public hearing on the Ordinance.

**Recommendation:**  Introduction for Public Hearing on December 7, 2015

10) **Ordinance No. 46-2015 – Funding for Convention and Visitors Bureau**

This Ordinance determines the funding amount for the Convention and Visitors Bureau for 2016. The attached Ordinance allocates 66% of the six percent hotel/motel tax to the Worthington Area Convention and Visitors Bureau.

**Recommendation:**  Introduction for Public Hearing on December 7, 2015
11) Ordinance No. 47-2015 – Village of Riverlea – Contract for Police Services

This Ordinance authorizes the City Manager to enter into a contract with the Village of Riverlea for the provision of police protection to the Village for 2016. Attached is a copy of the agreement.

Recommendation: Introduction for Public Hearing on December 7, 2015

12) Ordinance No. 48-2015 – Renewal of Bond Anticipation Notes

The City’s outstanding bond anticipation notes are scheduled to mature and need to be renewed until the City is prepared to issue the long term bond financing. Attached is a memorandum from the Finance Director that provides additional information on this item.

Recommendation: Introduction for Public Hearing on December 7, 2015

REPORTS OF CITY OFFICIALS

Policy Item(s)

13) Wayfinding Plan

Staff requests City Council accept the Wayfinding Plan that was presented on November 2, 2015. Attached are the wayfinding documents that were presented at that meeting.

Recommendation: Motion to Accept the Proposed Wayfinding Plan

EXECUTIVE SESSION
2016 Proposed Operating Budget
Division of Police
Core Services

• The primary mission of the Worthington Division of Police is to instill confidence in the community that lives and property will be protected. This is accomplished through the prevention of crime, apprehension of offenders, recovery of property and safe movement of traffic.
Organization

- Insert organization chart

- James R Mosic
  - Chief of Police
  - Planning, Administration, Budget

- Lieutenant Jennifer Wurts
  - Patrol Operations Lieutenant
  - Auxiliary Functions

- Patrol Operation SGT, James Moran
  - 1st Watch
  - Patrol Officers - 6

- Patrol Operation Sergeant Vacant
  - 2nd Watch
  - Patrol Officers - 6

- Patrol Operation SGT, Michael Holton
  - 3rd Watch
  - Patrol Officers - 6

- Patrol Operation SGT, Stephen Mette
  - Relief

- Communications
  - Supervisor: Cecilia Weirick
  - Civilians: 10 FT, 3 PT
  - Communication Technicians: 10 FT
  - Training Coordinator/Administration: Edina Waters-Pheips
  - Secretary - Records: Kimberly Santuono

- Criminal Investigative
  - SGT Mark Marshall
  - Officers: 6, Civilians: 1 PT
  - Detectives: 4 FT
  - Court Officer – PT: David Fox

- Community Resource Officer
  - Officer Tammy Floyd

- Crossing Guards
  - 6 Officers, 1 SUB

- Uniform Investigator
  - Officer Shaw Dyer

- Reserve Officers
  - 8 Officers
2015 Accomplishments

• The Division continued the Milestone project which connected security cameras at the rec center and the police facility into one server. Several theft offenses were solved because of the camera system.

• The Division continues to work in conjunction with the Worthington Board of Education to train our educators in A.L.I.C.E Alert Lockdown Inform Counter and Evade (Active Shooter Training) completing the four middle schools in the district.

• The Division completed its citizens academy and various community events.

• Increased our alumni association to 44 dues paying members.

• Started our policy revision program to reduce risk exposure.

• Continue to upgrade equipment.

• Developed female self defense class.
2016 Objectives

• Prepare for retirements by ensuring staff are ready for the transition, procedures, training and equipment reviews necessary for the transition.

• Prepare to find a new Operations Support Manager to fill the existing vacancy

• Upgrade the out dated division of police access control system ensuring capabilities to expand it to other city government facilities.

• Continue the commitment towards the city security & safety Milestone project connecting new security cameras to the Fire Department and the Griswold Senior Center.
# Funding & Expenditure Summary

<table>
<thead>
<tr>
<th>Police Department</th>
<th>Actual</th>
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<th>Forecast</th>
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<td>Capital Equipment</td>
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<td>1,000</td>
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<tr>
<td>Contractual Services</td>
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<td>206,500</td>
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<td><strong>Total</strong></td>
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<td><strong>$5,544,303</strong></td>
<td><strong>$5,741,460</strong></td>
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- Budget increase 3.6% over 2015 budgeted
- Training line item increase anticipating at least 2 new officers
- Overtime line item increase due to anticipated retirements
- Not filling 1 vacancy until mid 2016
In 2016 we will continue the services of a risk management resource for law enforcement agencies. This service will allow for a complete revision of our policy and procedures with an eye on future accreditation through the Commission of Accreditation for Law Enforcement Agencies (CALEA).

We constantly evaluate equipment and technology to enhance our service to the community and provide employees with resources that are necessary to adhere to best practices within the public safety field.

It is important that we are meeting the expectations of our internal and external customers. In order to gauge our performance, we will develop a means to generate feedback on the level of service that we provide.
The Division of Police will continue to foster positive community relations while protecting the interests of the community, residents and area businesses. The Division of Police is sworn to protect all citizens in the Worthington Community. The Division focuses on the following core services:

- Uniform Patrol Operations assigned to general police services that consist of prevention of crimes while providing overall safety to the community.
- Criminal Investigative Unit responsible for progressive investigations including arrests and adjudication.
- Community Service Officer who provides coordination with the schools and community groups in crime prevention education.
- Communications Center which serves as the central reception area for all 911 calls and dispatching services for police and fire safety services.
2016 Proposed Operating Budget
Division of Fire and EMS
Core Services

• Emergency Response to Fire and Medical Emergencies in Worthington, Sharon Township, Riverlea and Contracted Areas of Perry Township.
• Inspect all businesses, schools, places of assembly, hotels and other regulated facilities within the community.
• Provide safety and preparedness training to the community.
• Investigate the cause and origin of all fires.
• Provide training and development programs for the Division Personnel.
• Serve as the entry team for the Northwest Area Strike Team’s Hazardous Materials Response Team.
• Provide emergency management planning for the City.
2016 Objectives

- Conduct an assessment process to permanently fill the position of Assistant Chief.
- Continue to work with our Medical Director Dr. Douglas Rund, to improve and expand medical care to the community.
- Hold a Firefighter hiring process to maintain a valid eligibility list.
- Review Division safety policies.
- Explore opportunities to improve the Division’s Medical Monitoring Program.
- Revise the Division’s promotional and development programs.
2015 Accomplishments

- Continued to provide timely, efficient and quality responses to all requests for service from residents.
- Expanded training relationships with Columbus State Community College, The Ohio State University and the City of Columbus Division of Fire.
- Lieutenant Mark Lundy transitioned into a leadership role with the NAS-T Hazardous Materials Team. Lt. Lundy is now leading our departmental efforts in Haz-Mat as well as coordinating activities for the team.
- A committee from the Division’s line staff completed the design process for the purchase of a replacement engine rescue vehicle for the Division.
2015 Accomplishments

- Replaced the Division’s fire records management system with a new software package. The previous software was no longer supported by the manufacturer. The vendor that provides our emergency medical service system was selected to allow for easier operations and a single package to for all functions of the operation.
- Transitioned to a new medical billing provider Medicount Management based in Cincinnati.
- Allan Woo was selected for the role of Assistant Chief on an interim basis.
- Conducted training for new lieutenants for command operations.
## Funding and Expenditure Summary

### Fire Department

<table>
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<tr>
<th>Category</th>
<th>Actual 2014</th>
<th>Approved 2015</th>
<th>Budget 2016</th>
<th>Forecast 2017</th>
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<tbody>
<tr>
<td>Personal Services</td>
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<tr>
<td>Additional Personal Services</td>
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<td>1,938,719</td>
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<tr>
<td>Supplies and Materials</td>
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<td>136,000</td>
<td>137,000</td>
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<tr>
<td>Capital Equipment</td>
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<td>32,500</td>
<td>31,000</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>350,069</td>
<td>427,500</td>
<td>412,500</td>
<td>431,000</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$5,753,314</strong></td>
<td><strong>$6,282,472</strong></td>
<td><strong>$6,285,662</strong></td>
<td><strong>$6,461,611</strong></td>
</tr>
</tbody>
</table>
Funding & Expenditure Summary

Fire Department

Expenditure Summary

<table>
<thead>
<tr>
<th>Year</th>
<th>Expenditure</th>
</tr>
</thead>
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<tr>
<td>2014</td>
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</tr>
</tbody>
</table>
2016 will begin a three year cycle that will see a minimum of two retirements per year, turning over at least 7 positions during that time. Hiring and development will be a major priority for the organization. Our current eligibility list expires in June and we do not have a valid promotional list at this time. As openings occur we need to be prepared with qualified individuals to fill those openings to prevent overtime and to maintain continuity of operations.
Meeting Minutes

Monday, October 12, 2015 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio  43085

City Council

Bonnie D. Michael, President
Robert F. Chosy, President Pro-Tempore
Rachael Dorothy
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

D. Kay Thress, Clerk of Council
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, October 12, 2015, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Worthington Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 P.M.

Ms. Michael appointed Tanya Maria Word as Temporary Clerk of Council for this evening’s meeting.

Members Present: Robert F. Chosy, Rachael R. Dorothy, Scott Myers, David Norstrom, Douglas K. Smith, Michael C. Troper, and Bonnie D. Michael

Also present: Temporary Clerk of Council Tanya Maria Word, City Manager Matthew Greeson, Director of Law Pamela Fox, Assistant City Manager Robyn Stewart, Director of Finance Molly Roberts, Service and Engineering Director William Watterson, Director of Parks and Recreation Darren Hurley, Chief of Police James Mosic, and Chief of Fire Scott Highley

There were 20 visitors present.

President Michael invited all those in attendance to stand and join in the recitation of the Pledge of Allegiance.

VISITOR COMMENTS

Ms. Michael explained that City Council normally takes comments from individuals on the 1st and 3rd Mondays of the month; and the 2nd Monday of the month is our Committee of the Whole working meeting. However, since we have a lot of people here this evening, I would not want people to leave and have to come back on another meeting night, so I’m just going to move forward; I have a speaker slip from Steve Kirk.

Steve Kirk, 253 Crandall Drive, indicated I heard last week indirectly that Council has been approached by proponents of sidewalks on Crandall—during the September 21, 2015 Council meeting. There was a proposal submitted and currently being acted upon by city officials in one capacity or another. I received a copy of that document today that is the red line draft currently in their hands.

There are many residents that have asked repeatedly to be included in these discussions and processes and are deliberately being excluded. It seems that decisions are being left up to the persons promoting the change not our city officials. Council says they are listening...I understand they are listening but unfortunately it seems to be that they are having exclusive meetings with the proponents of the sidewalks. It sounds like everyone else will simply be advised of the conclusions.
There seems to be more public information available if someone wants a variance to their residence. At least there is a sign in the front yard noting public hearings. Many residents have sought out information about these sidewalk conversations but minutes to council meetings have not been updated on the City’s website since July 2015. I understand everyone is busy, but 90 days seems excessive. How can the general public have any idea of what is happening concerning these matters.

It’s about trust…I have a handful of letters from residents who can do no more than ask that these letters are made a matter of record. This public forum is the only means for their voice to be heard. We ask that Council have an open forum meeting to hear from other concerned residents. There is a reasonable consensus that changes to these Ordinances will be far reaching to us and other residents of Worthington. In this political election year it’s about governance by the people, transparency and full disclosure and no hidden agendas.

I am extremely disappointed that the council would even entertain conversation about changing an Ordinance for the exclusive benefit of such a minority of residents. I ask in closing that Council explain its next steps in these matters. Who will advocate for us and specifically how does this play into Worthington’s comprehensive improvement plan? I submit my comments and these six (6) letters from other residents.

Ms. Michael commented there was nothing on the agenda, and few citizens from Crandall Drive came just like you, got a sheet and said they wanted to speak; we gave them the opportunity to speak. They said they had some ideas on what to change; and we said you are welcome to show us your changes and nothing more than that. They sent an e-mail in, that e-mail has gone nowhere except looking at it; there has been zero action taken on it. There have been no meetings, no discussions, nothing. They submitted an idea; it’s the same as someone submitting any other idea. There has been no action taken. City Council has not entertained anything nor has Council done one thing in that direction. So at this point and time, it was a few citizens who suggested an idea and the idea has been submitted to Council.

I’m thinking we could refer it to the Bicycle and Pedestrian Committee to have open public meetings in which residents can come. What is being proposed by other residents is a change in an Ordinance that would impact the whole city; it would not only impact Crandall Drive. It would change the Ordinance as it relates to sidewalk development and something like that we would only do with a significant amount of public input. First I think it should go the Bicycle and Pedestrian Committee for their review and recommendation. I also think it would make sense for the City Manager to have a meeting with the residents of Crandall Drive and if something comes forward for a change, it would come forward where it would be very public and there would be a lot of opportunity for input. So right nothing has been done except someone presenting an idea. I really appreciate you coming this evening; some neighbors presented an idea, other neighbors have come and presented another idea, so we have two thoughts on the same topic and it needs to be worked with.
As I stated previously, it first needs to go to the Bicycle and Pedestrian Committee, and then come to City Council at which time we will notice you of the meetings, and anybody who wants to be noticed of the meetings just has to let our City Clerk know and she will e-mail you and tell you when there is going to be a meeting on that particular topic.

Mr. Kirk replied we understand and respect the fact that there is a due process with any change to the Ordinances of the City of Worthington that would have such far reaching effects. We’re simply asking to be included in that because it seems that our neighborhood is much divided on this issue; there is no question in my mind about that. It’s very unfortunate; it creates a very adversarial atmosphere, but as far the approach to City Council, I saw the red line draft today. Ms. Michael commented that was a draft they prepared. The City did not prepare the red line draft; the red line draft is something that was prepared by the residents and emailed to the City.

Mr. Norstrom asked Mr. Kirk to explain why he indicated the process is not transparent, with no public involvement. Mr. Kirk explained from what I understand this is being advocated by Councilman Smith, that he is working directly with these proponents for the sidewalks and has been for over a year. It’s not that I’m trying to be accusatory that Councilman Smith is only advocating for his constituents, but my concern is who advocates for the opponents for these sidewalks? Why are these only being presented for such a select group? Mr. Norstrom replied Councilman Smith has spoken with that group, to my knowledge none of the rest of us have met with that group at all. Mr. Kirk commented maybe Councilman Smith can elaborate on what has been done to date and how many meetings they’ve had and the results of those meetings.

Mr. Norstrom explained that Councilman Smith meeting with a group of citizens is not Council considering or taking action; that is one councilmember acting on his own. So I want to make sure that you understand from a transparency perspective this process has been very transparent. Now the issue with the minutes is one that I’ve struggled with for years. First of all, we were in recess during the month of August, so that’s 30 days with no minutes. I don’t know where we are in terms of the minutes. Mrs. Stewart stated I think minutes might be approved through the beginning of September. I’m not sure why they have not been updated on the website. Mr. Greeson commented that it will be taken care of.

Mr. Norstrom continued to say I think you’re drawing some conclusions that I feel are unfair to Council. I understand why you’re drawing them, but I want to make clear to you that Worthington City Council has not taken any action or met with any residents other than an individual Councilmember. First of all, we are prohibited by law to have more than three of us in any meeting anywhere other than a social occasion. They did come to us; I have actually had a call from them...a typical type of lobbying effort that we see with anything that comes before us. You are here tonight to present as some of you were the night they came before us in April. As the President has described, this is not a short process, this will go to one of our advisory committees and then come back to us. There will be a lot of time for public participation. Please let staff know because we will make sure your names are on the mailing list for anything associated with this issue.
Ms. Michael shared we want to include all Crandall residents and make you aware of any meetings and have your input heard as well as anybody else’s.

Mr. Smith stated to elaborate on your concerns, you are correct; I have been meeting with those residents as much as any group that is interested in something that is coming to me directly and advocating for them. Mr. Norstrom is correct though, as much as I know now, you know about the same as me at this point. Much to my chagrin we haven’t moved this forward as quickly as I’d like for either side to get some sort of resolution.

Mr. Norstrom commented at the meeting we discussed this, we directed staff to address the issue by the end of this month. It may not say much, but there will be a report to us from staff on this issue. Mr. Kirk asked what was involved. Mr. Norstrom replied we directed the City Manager to look into the proposal, and as Councilmember Smith just indicated, this issue has been before us since April and actions have not been taken. As President Michael has talked about, Council will go through the process to see if the Ordinance should be changed.

Mr. Greeson commented there are a couple of different issues here: one is there is a proposal to change City Ordinances which is what I think Mr. Norstrom is referencing. We have not had an opportunity to analyze yet or provide any information to Council about its legal sufficiency. There is a recommendation about paybacks and the payback procedures and we haven’t reviewed that from a financial standpoint, but we will and we will be glad to share it with everyone and then the Council will decide whether they take it on themselves or whether they refer it to a body for further review.

Mr. Greeson continued to say the second issue is one in which Mrs. Fox and I have been fielding a number of calls from residents that would fall into the proponent category, the opponent category, and the “what’s going on” category. We do our best to answer questions both procedurally and technically, but inevitably that message gets mixed as it works its way through the neighborhood and the community. We would be more than happy to host a neighborhood forum if the parties and the community members feel it’s beneficial. Many of the questions are about our current Ordinance, how special assessments work, and how sidewalk construction gets done in Worthington. We want to make sure we are providing equal information because we’ve had several instances now where one side of the issue is present while people with another perspective are not. That happened in April when they were here and it’s happening again tonight. So I think we need to pull people together, answer all your questions as completely as possible at the same time and help that inform the debate. If we put it on the agenda, we will provide a means for notifying people on Crandall Drive and staff is available to meet with people to answer questions via e-mail or telephone.

Mr. Greeson stated there was a question about the Capital Improvements Plan which has been prepared and is a draft that has not been adopted by the Council. I’m required to submit it 60 days in advance of the end of the year and we are distributing it tonight for the first time to them. It includes $100,000 for Bike & Pedestrian improvements in 2016.
and those are not specific. There is a funding amount in each year of the five-year CIP that is city-wide and is not specific to any one neighborhood. The potential projects for funding would have to be prioritized by the Bike & Pedestrian Committee and the City Council; there is no specific funding for Crandall at this point.

Mr. Kirk thanked everyone for their responses and asked once Council does their due diligence will you come back to the residents of Worthington and say this has been proposed and these are our conclusions? Will it be presented to the citizens of Worthington to vote on like Issue 38 or something like that or how does it all work?

Ms. Michael asked the Law Director to answer this question. Mrs. Fox explained if there is a recommendation to City Council either by the Bike & Pedestrian Committee or Council’s own initiative, they would choose to have a public debate or public hearing on an Ordinance to change the Code in whatever form it finally ends up being. We have a two reading system here in Worthington, so it’s introduced on one night and then at the next regular Council meeting, which would be either the 1st or the 3rd Monday, there would be a public hearing. If Council is satisfied with the discussion at the public hearing they may choose to have a vote on the Ordinance that evening.

Mr. Kirk confirmed Council votes on it, so it does not directly involve the citizens of Worthington as a whole. Mrs. Fox replied correct, at that stage it’s just a Council vote whether to change the Ordinances.

Ms. Michael commented the only thing I’m aware that requires a city-wide vote are any changes to the Worthington City Charter. Other than the Worthington City Charter, the rest of the Ordinances are voted on by the Worthington City Council. Mrs. Fox stated the residents always have a right of referendum which is what Issue 38 is all about with respect to zoning matters. When Council takes legislative action such as changing the Code, that too is subject to a right of referendum, so residents can petition to place that on the ballot at the next regular municipal election. At the very final phase of that, if you’re not satisfied with Council’s decision, citizens have a right of referendum.

Mr. Kirk commented I realized that when I was looking at this red line draft document and hearing about this earlier last week, I thought there would be many steps that must precede Council from a vote on any of this; but as a practical matter, nobody is hearing anything. The minutes don’t disclose additional action. We met in April, but since that time period it’s all gone dark, other than the fact that I understand that it’s on Facebook or some online blog.

Mr. Myers indicated we did not take action when you spoke before and in my mind it was somewhat of an inferential rejection of what was presented to us. We did compromise and agree to a stop sign. I think that what happened was that the people who were in support of sidewalks probably felt like they weren’t being heard so they came in with a new sales pitch; and they put it down on paper when we asked them to do so. We got what you’ve seen; and that’s kind of where it is now. They’re asking, and what I personally struggle with and I think what my other council colleagues struggle with, is to
put a sidewalk in. You have to assess the property owners; that means we’re taking money out of your pocket and that is a really big deal; that’s a high burden to get over; to force someone to pay an assessment and believe me, we understand that. That’s why they’ve come back to us with another proposal because I think they understand it’s a high burden. I understand what you’re saying and we certainly hear you; we will make certain that we communicate with you when meetings will be held regarding Crandall Drive. The last thing I want is for anyone to get bushwhacked; that is not the tradition here.

Mr. Kirk stated from what I am hearing from other residents, this is not something that you can just reduce to a financial matter. The value of our neighborhood from viewpoint of the longtime residents addresses green space, why we chose this place to raise our kids, which we raised safely. Council put in stop signs to address safety concerns. Now the sidewalk issue is bubbling up again. There’s a big difference on spending $500,000 on sidewalks and the green space it tears up. Mr. Myers stated we understand that. Ms. Michael commented there seemed to be agreement on the stop sign. The sidewalks are a bigger issue which would be placed on an agenda and discussed at length before anything would be decided.

Mr. Greeson asked Council, do you want me to host a neighborhood meeting to address questions about the sidewalk procedure and how it all works? Council replied yes. Mr. Norstrom commented, the meeting should discuss how it all works or doesn’t; since this Ordinance passed, we have not built a sidewalk in Worthington under it. Mr. Greeson commented I understand there are procedures under state law as well, and we can answer questions about that. Mr. Myers remarked Mr. Norstrom is right, we’re not exactly going out and building a lot of sidewalks. When we get a new house or a new development, we require that they do sidewalks, so we have sidewalks to nowhere. Mr. Norstrom stated that we know of other communities in central Ohio who have had very successful sidewalk programs and as Ms. Dorothy nods her head, she is probably more knowledgeable of this than I am, but we will get more information on this in the weeks and months ahead.

Ms. Dorothy stated, in general, I think our government moves a lot faster maybe than other governments, but in normal life I know I took quite a long time to get the adjustment of how slow it moves. I don’t see this being a resolution definitively for at least a year if not longer. It’s going to take a while to make sure that we have sufficient public input to make a decision either way of what might happen; but we thought we had enough public input that we wanted to explore the possibility of changes with plenty of time to have public input and make sure everyone is notified of what that input is.

Ms. Michael commented in the time I’ve been on Council, there is one time where we installed sidewalks for the safety of children in an area and let me tell you there were quite a few evenings of packed council chambers of residents coming in, pro and con, having good public debate, opportunity to discuss and negotiate a resolution towards the situation. It took about two or three months of meetings at the City Council level before something was actually resolved. So our procedure has been to include people and to
have public meetings, but we have no control if somebody shows up to speak on an item that’s not on the agenda. We give people a chance to speak.

Mr. Kirk stated I see a clear separation from deciding the sidewalk issue and changing the law. Anyone can approach Council and request as change to the law. Mr. Norstrom previously stated we have laws in place to address the situation. I think we have good laws and I don’t know that they need to be re-written for this circumstance or any other. Ms. Michael stated we wouldn’t re-write a Code lightly because it would impact many areas.

Mr. Norstrom suggested to Mr. Kirk to take a look at the community group WARD (Worthington Association for Responsible Development); they have a website and a couple of their representatives are here this evening.

Mr. Greeson commented we will conduct a cursory analysis of the Ordinance, we’ll share that with you and if it’s your desire, we can schedule it a discussion about how you want to process it on November 2nd. Do you want to refer it to the Bike and Pedestrian Committee or do you want to handle it yourself? What additional information might you want? We’ll probably only have a cursory analysis of it done and we can have a discussion on where it goes next. Mr. Myers reminded Mr. Greeson to keep in mind that’s when the budget meetings begin. Mr. Norstrom stated we did tell the (pro) residents when they were here before that we would have something back to them by the end of October, which would be our November 2nd meeting, so we should at least address it at that meeting from a process standpoint.

Mr. Greeson stated we’ll do a cursory analysis of what they’ve proposed and we’ll talk about the next steps. In the meantime we will schedule a neighborhood meeting to talk about the whole sidewalk process in general. Mr. Myers commented I’m assuming that review will highlight the proposed changes and how they differ from current.

REPORTS OF CITY OFFICIALS

Discussion Item(s)


Mr. Greeson explained we are distributing the 2016 proposed Operating Budget and the proposed 2016-2020 Capital Improvements Program and in addition to the reports that Mrs. Roberts will present this evening, we also want to talk about the schedule for discussing the various facets of the Operating Budget and the CIP. If you look at page 2-1 of the 2016 Proposed Budget you will see the schedule for the proposed 2016 Budget presentation and approvals. Before we get into the various standard reports for the month and the quarter, I want to discuss this schedule with you briefly. This has us presenting the initial presentation of the CIP next Monday and a vote on it on December 7th 2015. Then you can see the order of departments and funds. It has you introducing
the legislation on November 16th and tentatively scheduled to vote on December 7th. We discussed at the last meeting coming in early around 6:30 P.M. to provide additional time to discuss some of these budget matters and I think now is the appropriate time to identify which nights we’re going to do that and to have you affirm whether this schedule works for you.

Mr. Myers suggested Council come in early on November 2, 9, and 16 because those all involve presentations by departments. Mr. Greeson commented the capital plan is significant as well. Ms. Michael asked what else is on the agenda for the October 19th meeting? Mrs. Roberts commented the Income Tax Ordinance.

Mr. Greeson asked procedurally if we want to set the start time of the council meetings at 6:30 P.M. we’re going to need a vote to do that tonight; that would make it a regular meeting; otherwise the 6:30 P.M. – 7:30 P.M. meeting would have to be separately advertised as a special meeting.

Dr. Chosy suggested that the budget discussions start at 6:30 P.M. – 7:30 P.M. Then at 7:30, move into the regular meeting and if necessary come back to the budget.

Mr. Greeson stated he would assess to see if more time is needed to discuss the CIP.

Mrs. Fox commented that under the City Code, Council has to set the time of the next meeting for us not to have to notice it as a special meeting. You can do that meeting by meeting.

Mr. Greeson recommended that Council set the meeting of October 19th at 7:30 PM; the meetings of November 2nd, 9th and 16th at 6:30 PM; that way we can tell the public when we’re dealing with the budget

MOTION    Councilmember Norstrom made a motion to set the meeting of October 19th at 7:30 P.M.; the meetings of November 2nd, 9th, and 16th at 6:30 PM with the intent to discuss the budget between 6:30 P.M. – 7:30 PM, discuss other city business at 7:30 PM and if necessary return back to the budget. The motion was seconded by Councilmember Chosy.

The motion carried unanimously by a voice vote.

Mrs. Roberts stated several documents were included this week: the third quarter financial summary, a brief PowerPoint, the September report and the Department of Finance third quarter report which will be combined with the rest of the departmental reports. Ms. Roberts presented the following the Quarterly Financial Report PowerPoint presentation:
Presentation Overview

Third Quarter 2015 Financial Report Review

- Fund Summary
  - All Funds
  - General Fund

- General Fund Financial Activity
  - Revenues
  - Expenditures

Third Quarter 2015 Financial Report – All Funds

1/1/2015 Beginning Fund Balances: $20,023,436

Year to date total revenue: $28,128,066

Year to date total expenditures: $25,108,608

9/30/2015 Fund Balances: $23,042,895
Ms. Roberts reported the lower revenues are primarily due to grant proceeds received in 2014 for the ODNR grant and EPA earmark funds.
Third Quarter 2015
General Fund Summary

1/1/2015 Beginning General Fund Balance:
$10,245,729

Total General Fund Revenue: $19,982,946

Total General Fund Expenditures: $18,324,672

9/30/2015 General Fund Balance: $11,904,003

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2015 Financial Report
General Fund Summary

- Year to date revenues exceeded expenditures by $1,658,274.
- September expenditures exceeded revenues by $118,880.
- Expenditures tracked at 91.43%.
- Year to date revenues are above estimates by $565,120 and above 2014 year to date revenues by $79,907.
- Income tax collections are above year to date 2014 collections by $373,597 or 2.09%.
- Income tax collections are above estimates by $720,058 or 4.11%.
Mrs. Roberts stated the City’s primary revenue source is income tax. Ms. Michael asked regarding the 73% for income taxes, did something come in larger than before? Mrs.
Roberts replied it depends on the actual revenues collected. We received a property tax distribution in September that diluted that percentage from 75% down to 73%.
Mrs. Roberts stated we are tracking at 91.43% for expenditures compared to budgeted amounts due to staff turnover and related salary savings, as well as consulting lines and year-end payouts for retirements and other contractual staff obligations that will occur later this year that will bring that to at least 95%.
Mrs. Roberts requested a motion for the record that City Council has received these reports.

**MOTION**

Councilmember Troper made a motion to accept the Third Quarter 2015 Financial Report Summary and the September Financial Report as presented this evening. The motion was seconded by Councilmember Dorothy.

The motion carried unanimously by a voice vote.

**Five Year Forecast**

Mrs. Roberts presented the five year forecast. This is in the typical format that you’re used to seeing with estimates for this year that were approved in the 2015 budget. The 2016 budget is what is presented to you this evening with the proposed 2016 budget and the out years are projections. We believe we are presenting a fairly balanced budget, we do rely each year on unexpended appropriations, but historically we have realized those unappropriated balances. We estimate that the annual net cash position is about $16,000 as it is presented to you today.

Mr. Greeson stated we always focus on the net-cash position and we also look at our fund balance, so this five-year forecast shows that we’re maintaining our carry-over fund balance goals of at least 25% through the five years. It projects in 2016 that we’ll have a more meager annual net-cash position. We’ve conservatively projected revenue increases and we’re starting to factor in effects of other things happening in the budget. You’ll see there’s a negative net annual cash position. As we get into the budget and talk more in-depth about the forecast, we’ll talk about some of the trends we see that create this. At least in the inaugural years, it’s not gigantic and we’re going to have to work to solve that and hope that income tax proceeds are healthy.

I would encourage you to read my budget message because it talks about the state cuts and the impacts of those, some of the expenditure trends, thoughts on the maintenance of our carryover balance which we think is critical as well as some thoughts that we’ll cover next week more in-depth on our increased reliance on debt to finance capital improvements. In particular we think that the carryover balance and maintenance of that balance remains critically important for six important reasons:

1. In the future, it is unlikely that we will be able to reduce significant numbers of additional positions without reducing service levels.
2. The fund balance was built by diverting 6.4% of income tax revenues from the CIP to prop up the operating budget. It was an important and necessary step but is not sustainable. The funds are need in the capital fund so those revenues are not available.
3. The Carryover Fund Balance goal was also achieved as a result of Estate Tax revenue that was received in the final years of the tax. We experienced larger
than expected revenues from this source. This is revenue that will be non-recurring as the State has eliminated it.

(4) There is a significant reliance on income tax revenue which is estimated to represent 73% of our General Fund revenues in FY 2016, Income tax revenue can be volatile and drop quickly in reaction to the economy.

(5) There is great potential for state legislative changes that would have a negative financial impact on the City. This past year, the State has further reduced local government fund distributions. Those funds were cut in half in 2008 and this past year, funds were reduced to cities to provide more funds to townships. There are hearings on legislation to pay income tax where you live. If that would ever get traction, it would have a major impact on our budget.

(6) The City’s CIP has an increasing reliance on debt to fund capital improvements. It is in part due to the volume of equipment and projects and the pressures to invest in things in our community. It is also because we are at a pinch point due to the investment in sewers and we have not finished paying off the police building and community center debt. We have a high credit rating, in part due to our ability to maintain healthy balances, which will lessen the cost of our debt.

We will get more in depth with these matters in the coming weeks.

(2) Funding for Special Groups

Mr. Greeson shared that we at times have talked about creating a process for considering how we fund special groups; and not just how we fund them, but what process we use to determine how we fund them. We constructed a matrix to facilitate a conversation on that subject and we would welcome your feedback on each of these questions that we are going to pose to you tonight. There is really no specific recommendation from staff on these matters because there are a variety of ways you can decide to do this; it can be as simple as you want or as complex as you want. We just want to imagine the possibilities, share those with you and have you give us some direction.

Question: What is the total funding amount available to distribute?

Mr. Greeson stated right now the proposed operating budget that was distributed to you includes the steady funding amount that we’ve traditionally funded plus $50,000 for the Old Worthington Partnership. Mr. Norstrom asked steady meaning the same as last year? Mr. Greeson replied correct. Mr. Norstrom confirmed we are only dealing with the framework. Mr. Greeson replied that is right. It’s at $110,748 in the current budget. You don’t have to answer this question tonight, but it’s a key question because depending on how you answer the rest of the questions, it may make it more difficult. Mr. Norstrom stated the budget for the City is not steady state, correct? Mr. Greeson said yes.
Dr. Chosy asked does the amount of $110,748 include the $50,000? Mr. Greeson replied yes. Mr. Greeson stated that the McConnell Arts Center is separately funded in a different portion of the budget, as is the Convention and Visitors Bureau.

Ms. Dorothy asked is there any history of why we have these numbers or how far back we’ve been holding these numbers steady. Mr. Greeson replied in the eight years that I’ve been City Manager, the only amount that we’ve increased was a small amount to the Worthington Historical Society. Mr. Greeson replied I think it’s just been a practice given the years we had financial challenges. Mr. Norstrom indicated it was practiced during the years of the financial challenges and we just really haven’t addressed it since those challenges have gone away. Ms. Michael commented part of that also is that we did make some changes and gave additional amounts to some of the groups when we had the additional funding.

Ms. Dorothy stated I’m looking at the overall funding all together, definitely not the individual groups at this point. I’m just wondering if there’s a certain percentage of revenues that we’re considering or just a lump sum. Mr. Greeson replied no, they are based on the requests that were originally approved by a Council based on services probably as much as a decade ago. The only increase is about $2,500 a couple of years ago. Mr. Norstrom stated the groups were informed their next year’s budget should be the same as the current year. We in no way encourage them to come in with a request for more. We gave them budget constraints that they have had to live with for quite a few years. Ms. Dorothy remarked it only constrained their budget if we were their only source of funding. Ms. Michael stated we are not their only source of funding for most of these groups.

Dr. Chosy stated I recall several years in a row where we increased funding. Ms. Michael stated sometimes in the past, council members have suggested the City’s funding could be reduced each year. Mr. Greeson commented Council has in previous years sought presentations from them asking them to justify what they’re doing to support the community of Worthington and they’ve documented the various public initiatives that they’ve undertaken. Mr. Norstrom is correct in that we’ve told them every year don’t expect additional funding. Mr. Norstrom stated from a policy perspective that is something for us to consider.

**Question: Do current groups need to compete for their existing allocation?**

Mr. Greeson explained the various options: Option A – current recipients need to compete annually; Option B – current recipients keep their existing allocation; Option C – social services do not need to compete; D – Historical Society doesn’t need to compete; and E – arts groups don’t need to compete. The last three options acknowledge that some of these groups play different roles in the community than others.

Dr. Chosy asked I’m not sure what you mean by compete. Mr. Greeson replied there are methodologies where you can set an amount that’s budgeted and have an opportunity for groups to ask for potentially increased funding than they’ve had in the past and then they
would compete against each other and changes could be made in the funding depending on the merits of their proposals.

Ms. Dorothy commented I feel that we sort of already do that for groups that are not on this list; we don’t even give them consideration, so we’re already saying no we don’t care what you’re doing. Dr. Chosy asked are there very many groups in that situation that are not on the list? Mr. Norstrom replied I can think of one right off the top of my head, the historical train.

Dr. Chosy commented I hate for it to be a punching bag type of thing. Mr. Myers commented look at it this way, I think this appropriation, as much as anything, even though it’s a pretty small amount, is a policy statement by Council. We’re deciding what our priorities are; this is our charitable contribution if you will. The same way you would at home. You give your money to the causes you believe in, and so these are the causes that we believe in and want to support. I make distinctions between some of them. I see things like North Community Counseling and Life Care Alliance that are direct service organizations to Worthington citizens. I think Mr. Norstrom brought this up years ago. I like the concept of setting an overall amount and then doing almost a Request for Proposals from groups. I don’t know if there are groups out there that we might support that don’t submit applications because they think they won’t get money because these are the people that always get money. I also don’t know if LifeCare is providing more services than the $1,600 we give them. Actually, I know they’re providing more than $1,600; I sit on a board with their Director. I almost like the idea of going backwards on this, let’s set an amount and let’s open it up. If the Community Theatre wants to ask for $10,000, let them; and if they can justify it, we’ll give it to them. I’m also in favor of (and without getting through the whole budget process I don’t know if this is possible), but I don’t know why we’re stuck at the same amount that we’ve been stuck at for several years. I understand we’re increasing it by $50,000 for one group which we have decided is a priority for the city.

If you look at it, 68% of our appropriations budget goes to two groups. We have $110,748 and $77,000 is going to two groups. Mr. Greeson commented those two groups play unique roles. Mr. Myers replied I’m not saying it’s not money well spent. I’m just saying that’s an expression of our priorities. Mr. Greeson stated that’s a good question and so Option C, D, and E would carve out some of those groups like the Historical Society that have a role that’s different because they have buildings and facilities in the city that some of the other groups don’t have.

Ms. Michael commented I kind like if we’re going to carve something, social services like LifeCare Alliance provides the meals and the counseling agencies providing counseling services to the Griswold Center and counseling services to teenagers in our schools; those to me are services that are very much needed. This is only a portion of their budget; this is not anywhere near their whole budget. Mr. Greeson replied that would be Option C – Social Services recipients.
Mr. Myers commented even those groups, they’re the groups you want to give money to, but I still would like to know how does our money make them better? That’s the approach we took with the Old Worthington Partners and we ask them to justify how our money is going to be leveraged; when you give to a charity the question you ask is what is your operating expense? What are you going to do with my money? Ms. Michael stated in the previous presentations we’ve had in the past for all the organizations, they’ve justified how they’re going to use the money and the social service agencies have gone into the number of people they’ve helped. Mr. Myers replied that we gave them money and so it satisfied our due diligence to be certain it was money well spent. I would like an approach where we set an amount and it should go up by 3% (I’m just pulling a number of a hat), so it goes up to $114,000; so that’s what we have to appropriate. Submit your applications. I am not as concerned about whether they are from Worthington or not, so long as they serve the residents of Worthington. I want them to be non-profit, but I don’t care if they’re specifically 501(c)3; that doesn’t concern me as much. I just want the one operative question answered, “how does our money make you better.”

Ms. Dorothy commented I would definitely like all recipients to submit a form where it explains to us what they’re doing with their money and how it’s helping the community and I would think that we would definitely have categories that we more than likely fund like the Historical Society and social services. We definitely want to keep people accountable.

Mr. Norstrom commented most of us, if not all of us, have been involved in non-profits over the years. I don’t have any opposition to a more or less competitive environment, but to do it on a year-by-year basis, I think we would want to consider a three year, five year or a little bit longer so that they would understand that once we funded them, they would have a level of guarantee for x number of years and then have to justify themselves again rather than coming in every year for that. Consensus was in favor of this idea.

Mr. Myers asked are we sure that there aren’t groups out there that we would want to fund that we don’t? Mr. Norstrom replied I’m sure there are groups out there that we would want to fund if we have an open application process. Mr. Greeson commented we know that existing groups will ask for more money in some cases and there may be a few groups like service clubs that might want to do projects or other not for profits that may do things in Worthington that would have proposals.

Dr. Chosy asked if you take out the MAC, give me examples of other current arts recipients. Mr. Greeson replied the Worthington Chorus and the Worthington Community Theatre.

Mr. Greeson stated I heard a proposal for 3% higher from Mr. Myers. Mr. Myers commented as much as I appreciate the matrix that staff has put together, I look at the approach we took with the Worthington Partnership, they had a specific ask, and we went back to them and said how is this money going to leverage the organization, how does this money make your organization better, and how is that going to make Worthington better? Mr. Greeson replied we spent a lot of time working with them. Mr. Myers
commented I understand that was an unusual situation; believe me I don’t want the Worthington Chorus to have to give me their last three audited financial statements because I doubt that they exist; but the Worthington Chorus can come in and tell me we had 3,000 people show up at our events and we engage 50 members of our community that love this pastime and we integrate with Parks and Recreation in this manner on Concerts on the Green; whatever it happens to be. I don’t think it has to be as formal as maybe we would want from the Worthington Partnership, but I think they can still answer the operative question, “how does our money make them better?” My biggest thing here is if we set an amount and open it up, I want to make sure we’re not missing somebody we might want to fund; and then again this is as much a policy statement as it is a budget statement for me. So I want to put a little more emphasis on maybe how we structure the application and the amount we’re willing to give out and I don’t want it to be a draconian application process.

Mr. Troper commented I would like to see an audited financial statement or a form 990. Mrs. Roberts stated that her office audits the groups.

Mr. Myers stated I have put out an idea that we make it an open-ended application process, we expand the amount by 3%, and put a general posting in the newspaper and on the website “We have a certain amount of money that we’re willing to give to special groups; if you would like to apply, please apply. If you’ve applied in the past, please apply again. Ms. Michael remarked one of the things that needs to be out there is they have a proven record of service to the Worthington community.

Mr. Norstrom asked do we want to paint the statement that funding in the past is no guarantee of funding in the future. Ms. Dorothy replied yes.

Dr. Chosy stated I would like to comment on the $114,000. Since we just added to the Old Worthington group $50,000, we in effect have almost sliced that in half and then we’re only adding $3,000, that doesn’t make sense to me. Ms. Dorothy replied we were at $60,748; the $110,000 includes the $50,000. Mr. Myers commented in years past we’ve funded at $60,000; next year we’ll be funding at $110,000 and I just took 3% of $110,000. I’m just pulling 3% out of the air. Mr. Troper replied I’m fine with increasing it to 3%, but then I’m confused because you want to open it up to more groups, but you want to continue funding to the same groups, that doesn’t seem like it’s practical. Mr. Norstrom remarked I don’t think it was said that we want to continue to fund the same groups. Mr. Troper asked so we’re going to paint it open and it’s going to become competitive? Mr. Myers replied I would think that there are certain groups mostly the ones that are currently on the list that are going to get our attention when they put an application in and probably would receive favorable consideration from us since we’ve funded them in the past. Then it comes down to what is the criteria which gets us back to the matrix; look at the ReCAP program; how the CIC grades the applications. I’m moving towards an RFP type of framework, I just want to make sure our money is spent well.

Question: Do applicants need to be a 501(c)3
Mr. Myers replied no. Ms. Dorothy stated they should be a nonprofit but don’t have to be a 501(c)3.

**Question: Do they need to be Worthington based?**

Mr. Myers replied I like yes for Option A. They need to serve Worthington residents. Ms. Dorothy commented that’s what “operate” means, not that they’re based in Worthington, but they provide services to the residents of Worthington. Mr. Norstrom remarked someone based in Worthington might be more of a plus versus someone not based in Worthington. Mr. Norstrom said we could consider each of the options but given higher points for service to Worthington residents versus school district residents. Ms. Dorothy commented we want to have option A, but options B, C, and D are all factors.

**Question: Do the applicants need to be in existence for a specific length of time?**

Mr. Myers says no, they just gave funding to the Old Worthington Partnership which was recently reorganized. Mr. Norstrom stated a new organization can come here and compete if they can sell us. Ms. Dorothy commented she was thinking a year so that we could see at least one year of financial reports. Mr. Myers stated if someone comes in here and says we’re a start-up, that’s a risky investment on our part and they’re probably not going to get it, so we’ll encourage them to come back next year. Someone without a proven track record will have to work harder to get funding.

**Question: Is there a limit to the number of years a grant can be awarded?**

Mr. Myers replied no, but I like Mr. Norstrom’s idea the award should be for a period of years. Mr. Norstrom explained it’s not guaranteed for three (3) years, but they could expect it for three (3) years. Mr. Greeson commented it would be subject to annual budget appropriations. Mr. Myers stated three years subject to appropriation. Mr. Norstrom stated they’ll have to determine how to handle new requests if the other requests have already been awarded, perhaps through the use of a reserve of funds. Mr. Myers stated it could be a process that is only conducted every three years or the three percent increase could be put in the reserve. The approach will be decided later.

**Question: Will any groups currently funded outside of the “Special Groups,” section of the budget be included in the process (WIFA, MAC, CRC)?**

Mr. Myers said no we’re not going to include the Worthington International Friendship Association, the McConnell Arts Center, and the Community Relations Commission. They will not fall under this special groups category.

**Question: Will there be a separate process for different types of groups (i.e. social service vs. arts)?**
Mr. Greeson explained a case example of this would be at one point there was some discussion about do you take the limited amount of arts funding that we’re still giving to other arts groups and hand it to the McConnell Arts Center (MAC) and ask the MAC to allocate it, being almost like the United Way for arts? There would be a separate process for arts organizations. Would you want to do the same for social services? Would you want to construct different processes for different policy objectives? Ms. Stewart remarked in essence do you want arts groups competing against social services groups?

Mr. Norstrom and Ms. Dorothy suggested keeping it separate this year. Ms. Michael asked what that means. Mr. Myers said they’ve been talking for several years now of having the arts groups go to the MAC and increase the MAC appropriation by some amount. We need to talk with the MAC to make sure they are ready for this. Mr. Norstrom said as someone on the MAC Board, they have been discussing having them do that for a while and the City should tell them they want them to do that.

Mr. Myers asked how we determine whether an organization is an arts organization. Mr. Norstrom suggested dealing with that another night and it will probably be fairly clear cut on most of them. Mr. Greeson stated staff can talk with the MAC about how they will handle it. Mr. Norstrom suggested they talk with the MAC about how Council wants them to handle it. Mr. Myers said he is thinking it will be something like an additional $5,000 for them to award to other groups after evaluating applications. They might be able to conduct outreach and identify new groups and find they need more funding. The arts groups in town might grow that way. Mr. Greeson stated they may be able to leverage other funding.

Question: If a committee is established, how much authority is it given?

Mr. Greeson stated this gets at do you want to identify a committee and delegate the authority to decide who gets funded? It could be a new committee or an existing one. Mr. Myers and Ms. Dorothy stated they think Council should make the decision on the non-arts groups.

Question: Are the applicants required to have a minimum financial match?

Ms. Dorothy said she thinks so. Mr. Smith said no because matches can be finagled to not mean much. Mr. Troper said he wants to know how much of their operating budget is the City providing? Mr. Myers said it is a good question for the application. There is no required match but the group must have “skin in the game”.

Question: Are there specific objectives the Council wants to achieve with the grants?

Mr. Troper asked whether the grant provides ongoing funding or is intended to be for a specific period of time? Mr. Myers and Dr. Chosy said it has been ongoing. Mr. Troper asked if that is what they want for the program? Mr. Myers said it is like charitable giving. You give to the United Way because it supports their mission. Ms. Michael stated it can be ongoing if they can justify it. Some groups rely on the City for ongoing
operations. Mr. Troper commented so the match questions really answers this. Mr. Greeson said some communities get to this based on need. Are there certain community needs that you want to address? For example, we’re engaged with Drug Safe Worthington and it is a group that might ask for funding. You can either identify needs up front or see what is proposed. Sometimes you can arrive at that conclusion through the process. Mr. Myers said he wants to see the applications and use them to determine priorities.

Mr. Norstrom stated we’re spending a lot of time on this which is a relatively small portion of the City’s budget. Mr. Greeson commented that a lot of these organizations are important to the life of the community.

Mr. Troper asked how we will open it up to other groups. There is a limited amount of funding, especially if groups previously funded are funded again. Mr. Norstrom and Ms. Michael stated they won’t necessarily get funded again. Mr. Greeson stated we will prepare application materials with a cover letter and send it out to the groups we know as well as post it publicly. We’ll use our communication means to get the word out.

Ms. Michael asked if we have asked for the not for profit policies and procedures for the groups that have applied in the past. Mr. Greeson said it depends on who they are. We only asked for them from some groups. Mr. Troper said Council has discussed the list of application items before and there are certain things that we may not want to include. Mr. Norstrom suggested staff review the items to determine if they are a good organization and Council will focus on the programmatic and policy aspects of the program.

Ms. Michael suggested staff could have a checklist for the items. Ms. Dorothy suggested we have weighted criteria we use to evaluate the requests. Mr. Greeson commented staff will develop a matrix and application format for Council consideration.

**UNITED METHODIST CHILDREN’S HOME REDEVELOPMENT**

Mr. Norstrom stated he has talked with various citizens, including representatives of WARD, and read a letter to the editor saying Council is supporting the development at UMCH, which is clearly a false statement.

**MOTION**

Councilmember Norstrom made a motion to adopt the following statement:

Whereas the City has had a long established process for reviewing development applications with consideration by the Municipal Planning Commission (MPC);
Whereas any changes in zoning approved by the MPC must be approved by City Council with additional opportunity for public comment;

Whereas this process provides notice to the public and an opportunity for the public to review and comment on the application and the MPC has delayed consideration of applications when it considers sufficient input has not been received;

Whereas this process has successfully helped the City to develop and redevelop areas of the City;

Whereas the process is being followed in the development of the United Methodist Children’s Home property and the City encouraged UMCH and its developer to present potential plans to the public for discussion;

Whereas these plans were discussed with neighbors and at a specific MPC public meeting;

Whereas attendees at the public meeting had significant opposition to the plan and City Council sent a letter to the developer stating the citizen’s comments should be considered;

Whereas no development plan has been submitted to the City; and

Whereas some citizens have indicated that the City Council supports the preliminary plan presented by the developer.

Now let it be known that City Council:

- Has never supported nor does it support the plan presented by UMCH and the developer.
- Supports the proven process for considering development issues, and
- Will only support UMCH redeveloped that enhances the community and meets the objectives of the Comprehensive Plan.

The motion was seconded by Councilmember Myers.

Dr. Chosy commented I agreed with everything except the last line. There is residual concern about how the Comprehensive Plan in the area was developed. I suggest a change to the last line to say “will only support UMCH redevelopment that enhances the community and meets, in the broadest sense, the objectives of the Comprehensive Plan”.
Mr. Norstrom commented I phrased it the way he did because it relates to the objectives
specifically listed in the Plan. Dr. Chosy said the problem is people will not take the last phrase well. It makes the rest of it not as important. It needs to be softened.

Mr. Myers asked if that will achieve the result. The Plan sets forth objectives and then there is a map along with specifics that the Comprehensive Plan will and will not consider. The objectives are different. For example, the Plan says we will consider mixed use and a certain height of buildings. The objectives are different. They are policy statements.

Mr. Troper suggested eliminating the sentence. Dr. Chosy said I would agree with that too.

Mr. Norstrom read the objectives from the plan which include consideration of the redevelopment potential of this site recognizing the critical resource and opportunity this site represents within the City; provision of a mix of desireable uses and green space that are compatible with surrounding neighborhoods and are currently underserved in Worthington; addressing the needs of current and future residents by providing new housing types/options that are underrepresented in the market and complement Worthington’s current offerings; recognition of the financial goals of UMCH to enable it to continue its mission within the region; expansion of the City of Worthington’s tax base by incorporating uses that allow for new or enhanced sources of revenue; preservation and integration of the existing natural features found on the site related to Tucker Creek; and creation of a well-planned, vibrant, walkable and integrated development of the highest quality that meets or exceeds current best practices for mixed use development.

Dr. Chosy said it is all very good but I’m talking about softening a subjective feeling when people read it. Mr. Norstrom said I don’t accept the amendment.

Mr. Troper said I am not in favor of the third bullet. I want to make it clear that we don’t support the plan and we support the process but I agree that bullet three is too subjective, that we’ll only support if it enhances the community. Mr. Norstrom said I’ll strike “enhances the community”.

Mr. Myers suggested added “while recognizing that the Plan creates a framework not a mandate.” Dr. Chosy said it’s getting closer but it would be better to just not say it.

Ms. Dorothy said the first bullet point is correct. Ms. Michael said that bullet is important because there is a perception City Council has already approved the development plan. She has a question about grammar, making citizens and comments plural in the seventh whereas statement.

Dr. Chosy asked about why “the broadest sense” wasn’t acceptable. There is some wiggle room there. Mr. Myers said there isn’t wiggle room in the objectives. There is wiggle room in the implementation.
Mr. Norstrom stated they are saying very clearly they don’t support what has been suggested. Mr. Myers said the proposal doesn’t meet the objectives.

Mr. Greeson suggested elimination of the last bullet and modification of the second bullet to read “supports the proven process for considering development issues in which we utilize the City’s Comprehensive Plan, Architectural Design Guidelines and Codified Ordinances to make wise decisions for the future of the community.”

Mr. Norstrom said I believe we need to be more forceful and say we don’t like the plan that’s on the record and we support the Comprehensive Plan. Dr. Chosy said I don’t agree. I agree that it is true but it needs to be softer.

Mr. Troper said I’m fine with Mr. Greeson’s comments and I’m fine with we “will only support a UMCH redevelopment that meets the objectives of the Comprehensive Plan” and takes out “that enhances the community”.

Mr. Greeson commented you may also want to put something in here about public input. Mr. Norstrom said public input goes without saying. The point is to say we don’t support this plan and it won’t get past us. At the same time, we believe in the Comprehensive Plan.

Ms. Michael suggested bullet two, “supports the proven process for considering development issues including public input” and bullet three, “will only support UMCH redevelopment that meets the objectives of the Comprehensive Plan”. Dr. Chosy said no. Mr. Myers asked Mr. Norstrom’s objections to the suggestion by Mr. Greeson. Mr. Nostrom said it is too fluffy and has too much in it. Mr. Myers suggested “which utilizes the Comprehensive Plan to make wise decisions for our community”. Mr. Norstrom said he’ll let someone else make that motion. He called the question on the motion and the second already made with a friendly amendment to eliminate “that enhances the community”.

Ms. Michael said the motion is for “supports the proven process for considering development issues and will only support UMCH redevelopment that meets the objectives of the Comprehensive Plan”.

The motion failed by a voice vote of three in support and four against.

MOTION Councilmember Norstrom made a motion to adopt the statement as originally proposed with “redevelopment” in place of “redeveloped” and with “enhances the community” back in. The motion was seconded by Councilmember Myers.

The motion failed by a voice vote of three in support and four against.

MOTION Councilmember Chosy made a motion to adopt the statement as originally proposed with “redevelopment” in place of
“redeveloped” and with “enhances the community and meets, in the broadest sense, the objectives of the Comprehensive Plan”. The motion was seconded by Councilmember Smith.

Mr. Norstrom asked about Ms. Dorothy’s objections. Ms. Dorothy said I really wanted to include “the proven process including public input” to make it clear we consider public input. Mr. Myers said the whereas clauses are all about public input. Ms. Dorothy said I have heard from a variety of neighborhoods that it needs to enhance the community so I want that in there. I also believe in the Comprehensive Plan so that is important in the statement.

ADMENDMENT

Dr. Chosy accepted a friendly amendment to add “including public input” in the proven process comment. Mr. Smith accepted the amendment also.

Ms. Michael summarized the motion to say “supports the proven process, including public input, for considering development issues and will only support UMCH redevelopment that enhances the community and meets, in the broadest sense, the objectives, of the Comprehensive Plan”.

The motion passed by a voice vote of five in support and two against.

Ms. Michael asked Mr. Greeson to prepare a clean version of the statement.

(3) New Meeting Management Program

Mr. Greeson stated we are implementing a new document management system with an agenda and meeting management module which will help with digital agenda processing and packets. Councilmember Norstrom is testing the iPad this evening to help us troubleshoot it for the rollout to the rest of Council. We are also looking at our agenda format and process to work with this new electronic process. We want to make sure any changes we make are useful to your decision making. We’d like one or two Council members to work with us on that process and product. Ms. Michael, Ms. Dorothy and Mr. Smith volunteered to help.

REPORTS OF COUNCIL MEMBERS

Dr. Chosy asked that something be done about black/white documents when placed on the overhead to eliminate the graininess and smudginess of the document(s).

ADJOURNMENT

MOTION

Councilmember Dorothy made a motion to adjourn. The motion was seconded by Councilmember Troper.
The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 9:50 P.M.

_______________________________
Temporary Clerk of Council

APPROVED by the City Council, this
2nd day of November, 2015.

_______________________________
Council President
ORDINANCE NO. 43-2015
(As Amended)

Amending Ordinance No. 40-2014 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Community Wayfinding Signage Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 619-15)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.5010.533347 the sum of One Hundred Twenty Thousand Dollars ($120,000.00) to pay the cost of the Community Wayfinding Signage Project and all related expenses (Project 619-15).

SECTION 2. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 3. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ____________________

____________________________________
President of Council

Attest:______________________________

P.H. November 16, 2015

Clerk of Council
ORDINANCE NO. 43-2015

Amending Ordinance No. 40-2014 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Community Wayfinding Signage Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 619-15)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.5010.533347 the sum of One Hundred Twenty Thousand Dollars ($120,000.00) to pay the cost of the Community Wayfinding Signage Project and all related expenses (Project 619-15).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with firm of ______________________________ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ____________________

President of Council

Attest: ____________________

Introduced November 2, 2015

P.H. November 16, 2015

Clerk of Council
RESOLUTION NO. 49-2015

Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Legislation, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is made the following transfer of previously appropriated funds:

<table>
<thead>
<tr>
<th>From Account No.</th>
<th>To Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>101.4020.511038</td>
<td>101.4010.511030</td>
<td>$3,918.00</td>
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<tr>
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<td>101.4030.521005</td>
<td>1,190.00</td>
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<tr>
<td>101.4020.533002</td>
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<tr>
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<td>101.4030.521005</td>
<td>1,500.00</td>
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<tr>
<td>101.6070.511053</td>
<td>101.6070.511151</td>
<td>25,000.00</td>
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**Total General Fund Transfers**  $42,218.00

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<th>From Account No.</th>
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<tr>
<td>224.2424.511065</td>
<td>224.2424.511067</td>
<td>11,500.00</td>
</tr>
</tbody>
</table>

**Total Revolving Fund Transfers**  $28,000.00

SECTION 2. That the Clerk be and hereby is instructed to record this Resolution in full in the appropriate resolution book.

Adopted _________________

____________________________________
President of Council

Attest:

____________________________________
Clerk of Council
MEMORANDUM

TO: Matt Greeson, City Manager
FROM: Molly Roberts, Finance Director
DATE: November 12, 2015
SUBJECT: Transfer Resolution 49-2015

Please include the attached Transfer Resolution on the Council agenda for November 16, 2015. The following accounts need to be modified in order to provide additional funding for anticipated expenses from previously appropriated funds as indicated. The reallocation of these funds does not increase the total annual appropriations.

Transfer Resolution

<table>
<thead>
<tr>
<th>General Fund (#101)</th>
<th>From: 101.4020.511038 Temporary Labor – Parks Maintenance</th>
<th>To: 101.4010.511030 Part-Time Secretary - Community Center</th>
<th>$ 3,918.00</th>
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<td>From: 101.4030.511093 P-T Communication Coordinator – Community Center</td>
<td>To: 101.4030.511093 P-T Lifeguard – Community Center</td>
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<td>From: 101.4020.512214 Dues &amp; Subscriptions – Parks Maintenance</td>
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<td>$ 2,240.00</td>
<td></td>
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<td>From: 101.4020.533001 Furniture – Parks Maintenance</td>
<td>To: 101.4030.521005 Maintenance Supplies – Community Center</td>
<td>$ 1,500.00</td>
<td></td>
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<tr>
<td>From: 101.4030.521005 Maintenance Supplies – Community Center</td>
<td>To: 101.4010.511030 Part-Time Secretary - Community Center</td>
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<td></td>
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<td>From: 101.4020.533002 Capital Equipment – Parks Maintenance</td>
<td>To: 101.4030.521005 Maintenance Supplies – Community Center</td>
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<tr>
<td>From: 101.4020.533009 Ball Diamond Maintenance – Parks Maintenance</td>
<td>To: 101.4030.521005 Maintenance Supplies – Community Center</td>
<td>$ 2,000.00</td>
<td></td>
</tr>
<tr>
<td>From: 101.4030.533001 Furniture – Parks Maintenance</td>
<td>To: 101.4030.521005 Maintenance Supplies – Community Center</td>
<td>$ 1,500.00</td>
<td></td>
</tr>
</tbody>
</table>
The above transfers are requested within the Parks & Recreation Department accounts. These transfers are necessary in order to capture expenditures in appropriate account lines due to staffing needs and transitions and for additional maintenance supply costs.

From: 101.6070.511053 P.T. Firefighter Wages – Fire Operations
To: 101.6070.511151 Overtime – Fire Operations $ 25,000.00

The above transfers are requested within the Fire Department accounts. Staffing transitions and unanticipated leaves have resulted in additional overtime usage. Additional funding for overtime is requested to cover anticipated expenses for the remainder of the year due to various injury leaves requiring additional coverage.

Total General Fund Transfer $ 42,188.00

Revolving Fund (#224)

From: 224.2424.550951 P&R Contractual – P&R Revolving
To: 224.2424.511067 P.T. Specialized Instructor – P&R Revolving $ 16,500.00

From: 224.2424.511065 P.T. Support Staff – P&R Revolving
To: 224.2424.511067 P.T. Specialized Instructor – P&R Revolving $ 11,500.00

The transfers listed above are requested in order to capture staffing expenditures in appropriate line items within the Parks and Recreation Revolving Fund.

Total Revolving Fund Transfer $ 28,000.00
RESOLUTION NO. 50-2015

Amending the Position Description for Assistant Fire Chief.

WHEREAS, City Council wishes to amend the position description for the position of Assistant Fire Chief; and,

WHEREAS, it is necessary to amend the position description for the position of Assistant Fire Chief to properly reflect the duties of this position;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the position description for the position of Assistant Fire Chief (Class Specification No.181) as per the description attached hereto be and the same is hereby amended.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted____________________

_________________________________________________________________
President of Council

Attest:

_________________________________________________________________
Clerk of Council
**CITY OF WORTHINGTON**

**POSITION DESCRIPTION**

<table>
<thead>
<tr>
<th>POSITION TITLE:</th>
<th>Assistant Fire Chief</th>
<th>CLASS: No. 181</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Division of Fire and EMS</td>
<td></td>
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<tr>
<td>Date:</td>
<td>November 16, 2015</td>
<td>Title Revised: 2013</td>
</tr>
<tr>
<td>Reports To:</td>
<td>Fire Chief</td>
<td>Updated: 2015</td>
</tr>
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</table>

**General Statement of Duties**

This management position assists the Fire Chief in managing the programs and services of the Worthington Division of Fire and EMS. The Assistant Chief performs Division administrative, educational and training functions and other duties as assigned by the Fire Chief or designee.

The Assistant Chief also fulfills the duties of the Fire Chief in his or her absence.

**Essential Functions of the Position:**

Assists the Fire Chief in managing programs and services of the Division; assists the Chief with determination and implementation of the Division's priorities and goals; participates in the budget process and control of Fire Division expenditures.

Administers and evaluates effectiveness of departmental training, safety and incident critique programs; Analyzes work activity reports and others performance; establishes work priorities, goals and objectives.

Actively participates in the employment and promotion process for staff members. Interviews and tests applicants and employees for knowledge, physical agility and fitness; trains and develops personnel; disciplines Division employees pursuant to chain-of-command; participates in the planning and implementing of the Division’s training programs; assists and advises subordinates on technical matters.

Supports and assists the Division's fire prevention plan review, inspections and public fire safety education programs; presents programs to the community on safety, emergency medical, hazardous materials, fire prevention, and other related subjects.

In conjunction with the Fire Chief, supervises all Division operations and personnel.
May respond, direct, and command emergency calls for fire suppression, rescue, hazardous material, environmental control, and life-support incidents; may serve as Incident Commander at fire, haz-mat and EMS alarms; supervises the actions of subordinates during emergency and non-emergency operations; supervises fire, emergency medical, hazardous materials and other operations.

May represents the Division at City and Community meetings and other functions.

Investigates Fire/EMS related citizen complaints.

 Assumes the duties and exercises the authority and responsibility of the Fire Chief in his/her absence.

Establishes and maintains effective working relationships with other employees, officials and the general public.

Is responsible for the operation and maintenance of all Division buildings, apparatus, and equipment; inspects personnel, equipment and station and maintains discipline.

Operates computer, software and information management systems, radio and other communication equipment.

Drafts and distributes news releases and public service announcements and drafts standard operating procedures for review.

Follows and assures compliance with protocols, policies, procedures and directives.

Completes other duties as assigned by the Chief or designee.

Knowledge, Skills and Abilities

Ability to implement, read, understand, and enforce policies, procedures, directives, signs, maps and directories.

Ability to direct emergency operations.

Experience with Fire Service and EMS training program management.

Ability to communicate verbally and in writing.
Ability to operate a motor vehicle.
Ability to cope with stressful situations.

Ability to perform all duties effectively in stressful high-pressure environments; perform duties in extreme weather conditions.

Ability to create and implement standard operating procedures, orders, memos, and other Division directives as necessary.

Ability to be medically certified for respirator use.

**Minimum Requirements of the Position:**

Bachelor’s Degree required, Master’s Degree preferred. Completion of an Executive Fire Officer Program, Ohio Fire Executive Program or a similar officer development program and a minimum of five years of experience in a Command level officer position, required. EMT-B certification required, experience as a paramedic, preferred. Must possess or obtain a current State of Ohio Fire-fighter II certification. Possess and maintain a valid Ohio driver’s license.

**WORKING CONDITIONS**

While performing the duties of the job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions, moving mechanical parts, and vibration. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; extreme heat; risk of electrical shock; explosives; and risk of radiation. The noise level in the work environment is usually very loud.

The characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job description does not list all of the duties or functions of the job. The individual in this position may be asked by supervisors to perform other duties. The City has the right to revise this job description at any time.

Adopted by Resolution No. 50-2015; Effective
RESOLUTION NO. 51-2015

Authorizing the Award of Re-emergent Corridor Assistance Program Funds to Help Improve Facility Exterior Façade and Streetscape Along Certain of the City’s Commercial Corridors (7046 Worthington-Galena Road).

WHEREAS, in May 2014 the City launched its Re-emergent Corridor Assistance Program, or ReCAP, as an exterior façade and streetscape enhancement initiative to induce property owners and tenants to re-invest in their commercial properties in Worthington; and,

WHEREAS, those commercial properties eligible for ReCAP assistance during program year 2015 are located in the commercial corridor comprised by Huntley Road, Proprietors Road, and the connecting portions of Schrock Road and Worthington-Galena Road, respectively; and,

WHEREAS, the City received an application for program assistance from Chad Roberts to make exterior improvements to commercial real property the applicant owns at 7046 Worthington-Galena Road, City of Worthington, Franklin County (the “Property”); and,

WHEREAS, as specified in the ReCAP Policy & Procedures, City staff prepared the application materials for review by the Worthington Community Improvement Corporation (“CIC”) at its regular meeting on September 21, 2015; and,

WHEREAS, although the CIC lacked quorum at its September 21 regular meeting, those Board members present favorably reviewed Chad Robert’s application and assented to forwarding said application to City Council for its approval; and,

WHEREAS, Mr. Roberts submitted a revised request for funding, which was reviewed by the CIC at its regular meeting on November 9, 2015 and recommended approval of a revised application, including a draft landscaping plan that must obtain final approval by a CIC subcommittee prior to the receipt of funding; and

WHEREAS, City Council is desirous of encouraging the exterior renovation and streetscape improvements to be made by Chad Roberts as set forth in its application for ReCAP assistance, which is attached hereto and incorporated herein as EXHIBIT A, with the addition of a second coat of paint for the exterior of the buildings and a landscaping plan that obtains final approval by the CIC subcommittee designated for that purpose.

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:
RESOLUTION NO. 51-2015

SECTION 1. That the Council of the City of Worthington does hereby approve the award up to a maximum of $25,000 in assistance under the Re-emergent Corridor Assistance Program, or ReCAP, to Chad Roberts, which includes $20,537 for the work described in EXHIBIT A plus $500 for a second coat of paint on the exterior of the building and a landscaping plan which receives final approval by the CIC subcommittee designated for such purpose. Said assistance is structured in the form of one-half the amount in grant funds and one-half the amount in loaned funds to encourage investments in, and improvements to, the Property.

SECTION 2. This award of ReCAP assistance shall be in accordance with and subject to the requirements set forth in the ReCAP Policy & Procedures, including the use of City funds for only those Eligible Improvement Costs as identified therein.

SECTION 3. The City Manager, the Director of Finance and the Director of Law, and any other City official, as appropriate, are each authorized and directed to sign the necessary documents to evidence the ReCAP assistance approved herein, and are authorized and directed to sign any other documents, instruments or certificates and to take such actions as are necessary or appropriate to consummate or implement the transaction described in or contemplated by this Resolution.

SECTION 4. That the Clerk of Council be instructed to record this Resolution in the appropriate record book.

Adopted __________________________

____________________________________
President of Council

Attest:

____________________________________
Clerk of Council
Re-emergent Corridor Assistance Program (ReCAP)  
Application for Assistance (2015)

Those interested in receiving ReCAP financing for exterior improvements must complete this form and submit to the City of Worthington. The City will review the information to determine whether an award of ReCAP assistance is approved for the described project.

<table>
<thead>
<tr>
<th>Applicant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Name</td>
</tr>
<tr>
<td>Contact Name &amp; Title</td>
</tr>
<tr>
<td>Contact Email</td>
</tr>
<tr>
<td>Contact Phone No.</td>
</tr>
<tr>
<td>Project Site Address</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Is this site:</td>
</tr>
<tr>
<td>☑ Purchased</td>
</tr>
<tr>
<td>☐ Leased (lease ends: <em><strong>/</strong></em>/___)</td>
</tr>
<tr>
<td>Applicant’s Federal Identification Number (FEIN)</td>
</tr>
</tbody>
</table>

As the owner of On3 Performance, I hope to upgrade our building for safety and visual perspective from the busy street we are on. Looking forward to bringing more business and employees to the Worthington area. After getting settled in becoming more active in the Worthington community.

<table>
<thead>
<tr>
<th>Attach Copy of Applicant’s Recent Letter of Credit or Loan Commitment from a Banking Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>If the Applicant cannot show recent correspondence from a Banking Institution, Applicant can supply a completed Personal Financial Statement (SBA Form 413).</td>
</tr>
</tbody>
</table>
Property Owner Information

Property Owner Name*  Chad Roberts

Email

Phone No.

* If Applicant is NOT the Property Owner, then Property Owner must supply notarized acknowledgement.

As the owner in fee simple of the real property at the Project Site Address, I hereby acknowledge and approve of the Applicant submitting this request for City of Worthington ReCAP assistance to improve said property.

PROPERTY OWNER

STATE OF OHIO  }

COUNTY OF    ) ss.

Before me, a Notary Public, in and for said county, personally appeared the above-named Property Owner who acknowledged the signing hereof to be his/her voluntary act for the purposes therein mentioned.

Signed: ____________________________

Notary Public, State of Ohio

My Commission expires: ______________

Project Site - Current Conditions

In the Space Provided, Describe the Project Site's Current Conditions, including Building & Site Improvement Needs

(Attach additional sheets if necessary) The Roof is in need of a lot of repairs. The Gutters need fixed, water is getting behind the outside brick and will be falling off. (If not fixed) Some glass needs fixed, Men Doors need replaced in back. Two of The front ceilings are rusted and need repaired, caulking around some doors & windows. Brick has had water running behind it for some time before we owned it and needs repairs and painted. Some brick has been replaced and is different colors. We have already replaced 2 garage doors, and cleaned & painted and finished bathrooms.

Attach Current, As-is Photographs of the Project Site

Page 2 of 4
<table>
<thead>
<tr>
<th>Estimated Total Exterior Project Costs</th>
<th>$ 46,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Attach additional sheets if necessary)</td>
<td></td>
</tr>
<tr>
<td><strong>Roof Repaired / Gutters Fixed</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Windows Fixed or Replaced</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Man Doors Replaced in Back</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Brick Repaired and Painted</strong></td>
<td></td>
</tr>
<tr>
<td><strong>2 Ceilings Fixed and Painted</strong></td>
<td></td>
</tr>
<tr>
<td><strong>On The Two Outside Door Ways</strong></td>
<td></td>
</tr>
<tr>
<td><strong>The Middle and One to The Right</strong></td>
<td></td>
</tr>
<tr>
<td><strong>The Other One was Already Done</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Caulking around Doors &amp; Windows.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>A break room outside the front door will be built but not till next spring, Hoping to get it by Fall but not sure...</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Some lighting on the outside of building to be replaced or added.</strong></td>
<td></td>
</tr>
</tbody>
</table>

---

**In the Space Provided, Describe the Applicant’s Experience in Undertaking / Managing Similar Projects**

We have rehabbed houses as a family from the time I was in the 7th Grade. We did my dad’s building in Westerville at 200 Intek was about 6 years ago. My Dad will also be working along side me on this building. With contractor(s) we hire for each job, to make sure they do a good job. My life savings is in this building and business.
**Project Work Bids**

Attach Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project

Applicant must supply at least two (2) written bids for the work to be performed. Applicants must ensure that both bids are based on the same work (example: if Bid 1 is for tuckpointing, window replacement, and flashing, Bid 2 must also be for same scope of services)

NOTE: Although ReCAP awards are calculated only per the lowest bid, Applicants are free to accept higher bids.

**Contractor Selected & Construction Schedule**

<table>
<thead>
<tr>
<th>Contractor Selected</th>
<th>Name: ________________________________</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Construction Schedule</th>
<th>Approximate date work to begin:</th>
<th>Approximate date work to be completed:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Oct 1, 2015</td>
<td>Sep 30, 2016</td>
</tr>
</tbody>
</table>

In all cases, ReCAP-assisted construction must be completed within 24 months of making application.

**Applicant Signature**

As an authorized representative of the Applicant, I hereby submit this Application. I understand that this Application, once submitted, in no way constitutes a commitment of funds by the City of Worthington.

I hereby represent and certify that I have reviewed the information contained in this Application, and the foregoing and attached information, to the best of my knowledge and belief, is true, complete and accurately describes the proposed project for which the City’s ReCAP assistance is being sought.

I am aware that Ohio law sets forth criminal penalties for falsification on applications for economic development assistance (see Ohio Revised Code §2921.13(A)(4)).

Applicant Signature: ____________________________  Printed Name & Title: Chad Roberts  Date: Aug 26, 2015

Applications are to be submitted to the following:

**City of Worthington, Economic Development**

6550 North High Street

Worthington, Ohio 43085

---

1 If qualified to do so, the Applicant may perform the improvement work. But note that ReCAP funds cannot be used to compensate you for the purchase or rental of tools and equipment or for your labor or the labor of family, friends, employees, or others with a financial interest in the business or property; in such instances, ReCAP can be used only to pay for materials.
MEMORANDUM

TO: Matt Greeson, City Manager
FROM: Robyn Stewart, Assistant City Manager
DATE: November 12, 2015
SUBJECT: Award of “ReCAP” Assistance – Chad Roberts (7046 Worthington-Galena Road)

This is intended to provide background information concerning the recommendation that City Council approve up to a maximum of $25,000 in exterior enhancement assistance under the ReCAP initiative to Chad Roberts at 7046 Worthington-Galena Road.

**Recommended Action:**

The CIC conducted a regular meeting on September 21, 2015 and reviewed the proposed exterior improvements to 7046 Worthington-Galena Road. Although the CIC did not have quorum, there was consensus among the Board members present for the ReCAP application to move forward to City Council for approval. The application submitted by Chad Roberts was scored by both City staff and the CIC Board members present, receiving a final score of 75 points (out of 100 possible; a minimum passing score of 52 points is required).

The CIC discussed a revised request from Mr. Roberts at its regular meeting on November 9, 2015. The revised request included the addition of a second layer of paint to the exterior of the building, which adds $1,000 to the overall project cost, and parking lot landscaping which brings the projects up to the maximum amount of $25,000.

The CIC Board reviewed the revised request and recommends approval of the additional coat of paint and funding for the landscaping plan provided the landscaping plan, which is still under development, receives approval from a CIC subcommittee designated to review it. The recommendation is for funding up to a maximum of $25,000 with the requirement that the landscaping plan be approved by the CIC subcommittee prior to the funding being provided for the parking lot landscaping.
ReCAP Initiative:

The City of Worthington launched a façade improvement grant / revolving loan fund (RLF) in May 2014 to induce private, commercial property owners and tenants to make exterior-focused improvements. Worthington calls this initiative the Re-emergent Corridor Assistance Program (“ReCAP”). In its second year, the program is focused on improving properties located along Huntley Road, Proprietors Road, and connecting portions of Schrock Road and Worthington-Galena Road (collectively, the “Corridor”).

The Corridor is comprised of older properties which lag behind comparable properties elsewhere in the Central Ohio region, and many of the Corridor’s properties are marked by declining investment and depressed leasing rates.

Grants and no-cost financing are available under ReCAP to fund prospective commercial building exterior enhancements. ReCAP assistance is provided as one-time, up-front cash payments to awardees, each in the form of a half-grant, half-loan amount. This assistance is to partially fund well-designed exteriors that enhance the design integrity of the Corridor and secure participating buildings against further devaluation and disinvestment.

Proposed Project:

The project at 7046 Worthington-Galena Road is owned by Under PSI Properties LLC, a relatively new owner, having purchased the building in May 2015. This new owner fully intends to make substantial improvements to the building’s exterior facade.

The work proposed by the applicant was designed by the Neighborhood Design Center and consists of updates to the windows and doors, paint and landscaping at this site. Specific improvements will include widening existing windows and replacing a door on the western elevation; painting the entire exterior; and installing an outdoor patio with new landscaping.

The property owners are concerned about cut through traffic on the site and have temporarily installed a chain across the parking lot. The chain is a temporary solution and the property owner would like to install a more attractive, long term solution by utilizing landscaping. They have developed a preliminary plan for the landscaping, but concerns were raised by the Fire Division regarding access to the building. A revised plan will be created to address the concerns of the Fire Division and install something more aesthetically pleasing. The revised request for ReCAP funding that was considered by the CIC this month includes the landscaping in the parking lot.

The proposed timeline would result in a September 2016 completion. Staff received two separate bids for each of the discrete project elements. Calculating the award amount for the original request on the basis of the lowest bids received, and removing cost items for roof repair and back-of-house door installation (neither of which are ReCAP priorities), the total estimated costs are $39,075, which means the request for ReCAP assistance would be $19,537. When the second coat of paint and the allocation for parking lot landscaping are added to this initial request, the recommended amount of assistance is up to a maximum of $25,000.
Please make special note of the involvement of the Neighborhood Design Center ("NDC"), which conducted the design and application assistance for this project. For 2015, NDC is on engagement with the City to provide no-cost (to the applicant) design and planning services to ReCAP projects.
ReCAP Application Review Session

Worthington City Council
November 16, 2015
Re-Emergent Corridor Assistance Program (ReCAP)

- Funding to **building owners** or **commercial tenants** to improve their facades & surrounding streetscapes
- **2015 focus on commercial corridor: Huntley, Proprietors & Schrock Roads**
  - Commercial properties must be located within ReCAP Program Area
- Commercial building *exterior enhancements, prospective* in nature
  - Exterior front façade
  - Side building elevations if on corner lot
- Paid on a **match basis, $1:$1** with private funds
Eligibility

• Building owners and tenants (w/property owner’s approval)
• Building in ReCAP Program Area
• Applicant in full compliance with all income and real estate tax obligations
• All project work must abide by MPC approvals & building permit processes
• **NO Interior Improvements**
2014-2015 ReCAP Awards
• 50 – 50 Grant-Loan Financing
  • Partially fund well-designed exteriors
  • Maximum award = lesser of 50% of the lowest contractor’s bid for work under the project or $25,000
  • Cash paid up-front, **50-50 loan-grant**
    • Up to $12,500 one-time grant
    • Up to $12,500 loaned at 0%, 3-year term

• Applications reviewed by City staff and recommended by CIC
• Approved by City Council
ReCAP Application 9

7046 Worthington-Galena Road
7046 Worthington-Galena Road
ReCAP Application 9

Existing Condition

7046 Worthington-Galena Road
Existing Condition

7046 Worthington-Galena Road
Proposed Improvements

7046 Worthington-Galena Road
Proposed Improvements

7046 Worthington-Galena Road
Scope of Work

• Proposed Improvements:
  - Widen windows and install new door
  - Paint entire exterior
  - Outdoor break area: awning & landscaping
  - Landscaping in parking lot

• Timeline: Sept. 30, 2016 completion

• Total estimated costs:
  - $40,075.75 plus parking lot landscaping, which is subject to final approval by CIC subcommittee

• Recommended ReCAP assistance: Up to $25,000 with funding for the parking lot landscaping subject to approval of the plan by the CIC subcommittee
RESOLUTION NO. 52-2015

Approving an Agreement and Permit for Columbia Gas of Ohio Inc., an Ohio Corporation, to Operate and Maintain a Natural Gas Distribution System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

WHEREAS, Columbia Gas of Ohio, Inc. is a utility providing natural gas in the City of Worthington; and,

WHEREAS, the City of Worthington has enacted a comprehensive Right-of-Way Ordinance, Chapter 949 of the Codified Ordinances of the City of Worthington; and,

WHEREAS, City Council found the technical ability, and plan for services of Columbia Gas of Ohio acceptable; and,

WHEREAS, Columbia Gas of Ohio has held a permit to occupy and use the Right-of-way within the City for the past fifteen years; and,

WHEREAS, the authority is nonexclusive; and,

WHEREAS, Columbia Gas of Ohio has certified that the company meets the criteria of Section 949.05 of the Codified Ordinances of the City of Worthington for the issuance of a permit;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That pursuant to Chapter 949 of the Codified Ordinances of the City of Worthington, an agreement between the City of Worthington and Columbia Gas of Ohio, an Ohio Corporation, as attached hereto and made a part hereof is hereby authorized and approved and the City Manager is hereby authorized and directed to execute said agreement on behalf of the City, upon approval thereof by the Director of Law.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____________

_______________________________________
President of Council

Attest:

_______________________________________
Clerk of Council
TELECOMMUNICATIONS AND UTILITY PERMIT FOR THE USE OF PUBLIC RIGHTS-OF-WAY WITHIN THE CITY OF WORTHINGTON, OHIO

This Agreement is executed on this ______ day of ____________, 2015, by and between Columbia Gas of Ohio, Inc., an Ohio corporation, ("Company") and the City of Worthington, Ohio, an Ohio municipal corporation (the "City") pursuant to Resolution No. ___________ passed by the Worthington City Council on ______________________, 20__.

Now, therefore, in consideration of the foregoing and of the covenants, promises and conditions hereinafter set forth it is hereby agreed as follows:

I. That the Company, a corporation organized under the laws of the State of Ohio, its successors and assigns, is hereby granted the non-exclusive right, privilege and authority in accordance with the provisions of Chapter 949 of the Codified Ordinances of the City to acquire, construct, maintain and operate a telecommunications system and/or utility in the City in and under, above, across and along the streets, alleys, thoroughfares, public rights-of-way, public property and easements as the same now exist or may hereafter be laid out in the City, with minimum interference with the proper use of same, for the provision of all competitive telecommunications services as authorized by the Public Utilities Commission of Ohio.

II. The Company shall construct and operate the telecommunications and/or utility system in accordance with all laws, ordinances, construction standards, governmental requirements, FCC technical standards and any other standards incorporated by reference. Nothing in this Agreement permits the Company to provide any other utility services or cable television services.

III. The Company shall comply with the applicable requirements of Chapter 949 of the City Codified Ordinances.

IV. The Company shall pay the annual permit fee as determined by City Codified Ordinances Section 949.07.

V. The Company agrees that all contractors and subcontractors proposed for work on construction, installation, operation, maintenance and repair of the system shall be properly licensed under the laws of the state of Ohio and all City ordinances.

VI. Subject to the final requirements of this Section VI, in those areas where telephone and electric services are provided by underground facilities, the Company shall place all new facilities underground. In all other areas, the Company agrees to use its Best Efforts (as defined in Chapter 949 of the City Codified Ordinances) to place all facilities in the City right-of-way underground except for equipment which is customarily placed on or above the ground in conjunction with underground transmission facilities. In addition, where the City Manager or his designee determine that such transmission facilities should not be located underground, the City Manager shall have the authority to relieve the Company of the requirement to do so. In making such a determination, the City Manager may take into account unusual circumstances or physical characteristics including but not limited to the existence of underground facilities which might interfere with the operations of the Company, topographical features or use
requirements which may interfere with existing facility locations. The City Manager may also relieve the Company of the requirement to locate transmission facilities underground when to do so in a particular circumstance would not be in the best interest of the City. The installation of above-ground locator wire markers is prohibited.

VII. The rights, privileges and authority hereby granted shall not be effective prior to acceptance of this Agreement by the Company and the City and shall terminate three years from the date of acceptance.

VIII. The Company shall, at its sole cost and expense, fully indemnify, defend and hold harmless the City, its officers, public officials, boards and commissions, agents and employees from and against any and all lawsuits, claims, causes of action, actions, liability, and judgments for injury or damages in connection with this permit, the Company system, and construction, installation, maintenance, and repair thereof.

IX. Whenever in this Agreement the City or Company is referred to, such reference shall be deemed to include the respective successor or assign of either, and all rights, privileges, and obligations herein contained shall bind and inure to the benefit of such respective successor or assign, in which the predecessor of such successor or assign is divested of all such rights, privileges, or obligations, whether so expressed or not.

X. The terms and provisions of this Agreement are joint and several, and the invalidity of any part shall not affect the validity of the Agreement.

COLUMBIA GAS OF OHIO, INC.

By: [Signature]
Name: Charles E. Smith, II
Title: VP Engineering & Construction

CITY OF WORTHINGTON

By: ________________________________
Name: ______________________________
Title: ______________________________

Witness

Witness

Witness

Approved as to Form:

Law Director, City of Worthington
ORDINANCE NO. 44-2015

Providing for the Adoption of the Annual Budget for the Fiscal Year 2016 and Appropriating Sums for Current Operating Expenses.

WHEREAS, pursuant to the provisions of Section 2.07, paragraph 3, of Article II of the Charter of the City of Worthington, Ohio, the City Council is authorized to adopt the Municipal Budget for the Fiscal Year beginning January 1, 2016 and ending December 31, 2016; and,

WHEREAS, the City Manager has submitted a proposed budget with estimates and an explanatory message; and,

WHEREAS, hearings have been held on said Budget estimates as required by Section 4.03 of Article IV of the Charter;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, Franklin County, State of Ohio:

SECTION 1. That the Annual Budget submitted by the City Manager in accordance with the provisions of Section 4.02 of Article IV of the Charter be and the same hereby is adopted by Council.

SECTION 2. To provide operating expenditures for General Government, Department of Service/Engineering, Department of Public Safety, Department of Parks and Recreation, and Department of Planning and Building during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the General Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
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<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Division of Police</strong></td>
<td><strong>$</strong></td>
</tr>
<tr>
<td>101.3010</td>
<td>Administration:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.3040</td>
<td>Buildings &amp; Structures Maint:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.3050</td>
<td>Grounds Maintenance:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.3060</td>
<td>Sanitation</td>
<td>$</td>
</tr>
<tr>
<td>Account Number</td>
<td>Description</td>
<td>Appropriation</td>
</tr>
<tr>
<td>----------------</td>
<td>-------------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>101.3070</td>
<td>Fleet Maintenance:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Department of Service/Engineering</strong></td>
<td><strong>$</strong></td>
</tr>
<tr>
<td>101.4010</td>
<td>Administration:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.4020</td>
<td>Parks Maintenance:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.4030</td>
<td>Community Center Programs:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.4040</td>
<td>Recreation Programs:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td>101.4050</td>
<td>Senior Citizen Programs:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Department of Parks &amp; Recreation</strong></td>
<td><strong>$</strong></td>
</tr>
<tr>
<td>101.5010</td>
<td>Planning and Building:</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Department of Planning and Building</strong></td>
<td><strong>$</strong></td>
</tr>
</tbody>
</table>
ORDINANCE NO. 44-2015

Sub-Total General Fund

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sub-Total General Fund</td>
<td>$</td>
</tr>
</tbody>
</table>

Department of Safety: Division of Fire

101.6060  Administration:  
           Personal Services $ 
           All Other 

101.6070  Operations:  
           Personal Services $ 
           All Other 

101.6080  Training & Prevention:  
           Personal Services $ 
           All Other 

Total Division of Fire $ 

TOTAL GENERAL FUND $ 

SECTION 3. To provide operating expenditures for the Street Maintenance and Repair Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Street Maintenance and Repair Fund:

202.2050  Administration:  
           Personal Services $ 
           All Other 

202.2060  Street Maintenance, Construction & Equipment:  
           Personal Services $ 
           All Other 

202.2070  Street Cleaning $ 

202.2080  Street Drainage $
## Ordinance No. 44-2015

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>202.2090</td>
<td>Traffic Control Systems:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Street Maintenance &amp; Repair Fund</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

**SECTION 4.** To provide operating expenditures for the State Highway Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the State Highway Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>203.0010</td>
<td>State Highway Improvement:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total State Highway Fund</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

**SECTION 5.** To provide operating expenditures for the Water Distribution Fund for the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Water Distribution Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>204.6010</td>
<td>Maintenance &amp; Repair:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Water Distribution Fund</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

**SECTION 6.** To provide operating expenditures for the Sanitary Sewer Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Sanitary Sewer Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>205.7010</td>
<td>Maintenance &amp; Repair:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Sanitary Sewer Fund</strong></td>
<td>$</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 44-2015

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>212.1212</td>
<td>Personal Services</td>
<td>$</td>
</tr>
</tbody>
</table>

**Total Police Pension Fund**

SECTION 8. To provide operating expenditures for the Law Enforcement Trust Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Law Enforcement Trust Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>214.1414</td>
<td>Law Enforcement Trust</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 9. To provide operating expenditures for the MMVLT Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Enforcement and Education Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>215.8150</td>
<td>Contractual Services</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 10. To provide operating expenditures for the Enforcement and Education Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Enforcement and Education Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>216.1616</td>
<td>Education Supplies</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 11. To provide operating expenditures for the Court Clerk Computer Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Court Clerk Computer Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>218.1818</td>
<td>Computer Supplies</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 12. To provide operating expenditures for the Economic Development Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Economic Development Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>219.1919</td>
<td>Development Efforts</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 13. To provide operating expenditures for the various Revolving Funds during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Revolving Funds:
ORDINANCE NO. 44-2015

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>224.2424</td>
<td>Parks &amp; Recreation:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personal Services</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All Other</td>
<td>$</td>
</tr>
<tr>
<td>825.2525</td>
<td>Accrued Acreage Fees</td>
<td></td>
</tr>
</tbody>
</table>

**Total Revolving Funds** $ 

SECTION 14. To provide operating expenditures for the Special Parks Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Special Parks Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>229.4010</td>
<td>Capital Expenditures</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 15. To provide operating expenditures for the Capital Improvements Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the Capital Improvements Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>308.8110</td>
<td>Capital Expenditures</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 16. To provide operating expenditures for the General Bond Retirement Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the General Bond Retirement Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>409.9010</td>
<td>Debt Service</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 17. To provide operating expenditures for the O.B.B.S. Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the O.B.B.S. Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>830.3333</td>
<td>O.B.B.S. Surcharge</td>
<td>$</td>
</tr>
</tbody>
</table>

SECTION 18. To provide operating expenditures for the TIF/CRA Fund during the fiscal year ending December 31, 2016, the following appropriations are hereby made in the TIF/CRA Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>910.9020</td>
<td>TIF Distribution (Worthington Station)</td>
<td>$</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 44-2015

SECTION 19. Sums expended from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriations shall be considered reappointed for such original purpose; provided that the net total of expenditures under any appropriation shall not exceed the original total.

SECTION 20. Section 2.07 (11) of the City Charter requires City Council to annually review the investment policy of all funds held by the City. This review was completed as a component of the annual budget process for the fiscal year beginning January 1, 2016 and ending December 31, 2016.

SECTION 21. That this Ordinance shall become effective on the first day of January, 2016, as provided in Section 4.05 of the Charter of the City of Worthington, Ohio.

Passed ________________

______________________________
President of Council

Attest:

______________________________
Clerk of Council
ORDINANCE NO. 45-2015

Establishing Compensation for Certain Exempt Positions of the Municipal Service For the Period of January 1, 2016 through December 31, 2016, and Adopting Class Specifications for Said Exempt Positions.

WHEREAS, the salaries for exempt positions of the Municipal Service must be fixed by City Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. The salary of the City Manager (Class Specification No. 20) shall not exceed $__________.

SECTION 2. The salary of the Director of Finance (Class Specification No. 22) shall not exceed $__________.

SECTION 3. The salary of the Director of Parks and Recreation (Class Specification No. 24) shall not exceed $__________.

SECTION 4. The salary of the Director of Public Service and Engineering / City Engineer (Class Specification No. 31) shall not exceed $__________.

SECTION 5. The salary of the Assistant to the City Manager/Personnel Director (Class Specification No. 27) shall not exceed $__________.

SECTION 6. The salary of the Secretary to the City Manager (Class Specification No. 28) shall not exceed $__________.

SECTION 7. The salary of the Assistant City Manager (Class Specification No. 30) shall not exceed $__________.

SECTION 8. The salary of the Court Clerk (Class Specification No. 52) shall not exceed $__________.

SECTION 9. The salary of the Administrative Assistant/Service Department (Class Specification No. 167) shall not exceed $__________.

SECTION 10. The salary of the Assistant to the City Manager/Information Technology Manager (Class Specification No. 198) shall not exceed $__________.
ORDINANCE NO. 45-2015

SECTION 11. The compensation rate for the Clerk of Council shall be not less than $25.00 per meeting. In lieu of monetary compensation, the Clerk of Council may be granted compensatory time.

SECTION 12. The salary of the Administrative Assistant/Public Information and Community Relations Officer (Class Specification No. 202) shall not exceed $____________.

SECTION 13. The salary of the Chief Building Inspector (Class Specification No. 223) shall not exceed $____________.

SECTION 14. The salary of the Director of Law (Class Specification No. 226) shall not exceed $____________.

SECTION 15. The salary of the Assistant to the City Manager/Economic Development Manager (Class Specification No. 229) shall not exceed $____________.

SECTION 16. The salary of the Director of Planning and Building (Class Specification No. 236) shall not exceed $____________.

SECTION 17. The provisions of this ordinance supersede Ordinance No. 41-2014, as Amended, passed December 1, 2014, as it pertains to positions specified in Sections 1 through 16 above for the period of January 1, 2016 through December 31, 2016.

SECTION 18. That Ordinance No. 41-2014, as Amended, be and the same is hereby repealed.

SECTION 19. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ______________

____________________________________
President of Council

Attest:

______________________________
Clerk of Council
ORDINANCE NO. 46-2015

To Continue the Allocation of the Six Percent (6%) Hotel/Motel Tax as it Relates to the Operation of the Worthington Area Convention and Visitors Bureau.

WHEREAS, Ordinance No. 65-2001 as passed by Worthington City Council on December 3, 2001, provided for the allocation of sixty six percent (66%) of the City’s Hotel/Motel Tax from the General Fund to be distributed to the Worthington Area Convention and Visitors Bureau; and,

WHEREAS, Worthington City Council recognizes the need and request of the Worthington Area Convention and Visitors Bureau for funding at the authorized allocation of sixty six percent (66%) of Hotel/Motel Tax revenues to provide funds for the operations of the Worthington Area Convention and Visitors Bureau;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That effective January 1, 2016, sixty six percent (66%) of the six percent Hotel/Motel Tax collected shall be allocated from the General Fund to provide for operations of the Worthington Area Convention and Visitors Bureau.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ____________________

____________________________________
President of Council

Attest:

____________________________________
Clerk of Council
ORDINANCE NO. 47-2015

Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.

WHEREAS, the provision of services for police protection is necessary for the safety and security of the Village of Riverlea; and,

WHEREAS, the Village of Riverlea, Ohio, has agreed to enter into a contract with the City of Worthington for police protection services;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the Village of Riverlea to provide police protection services.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____________________

President of Council

Attest:

___________________________

Clerk of Council
WITNESSETH:

WHEREAS, the parties hereto desire to have Worthington provide police protection services to Riverlea pursuant to the authority granted by Ohio Revised Code Section 737.04 and upon the terms and conditions hereinafter stated; and,

WHEREAS, the respective legislative authorities of Worthington and Riverlea have authorized an agreement for such purposes:

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and the terms and conditions hereinafter set forth, Worthington and Riverlea hereby agree as follows:

1. Police Protection Services
Commencing January 1, 2016, Worthington shall provide Riverlea approximately 22 hours of police protection services per week, up to a maximum of 1,144 hours of such services per year.

As used herein the term “police protection services” means the following activities:
(a) routine traffic and residential patrol of Riverlea streets, as well as routine Animal Control consistent with the service provided to Worthington residents;
(b) response to emergency calls and citizen complaints other than the performance of police in investigative services;
(c) appearance time by members of the Worthington Division of Police in any court relating to the prosecution of traffic or criminal charges brought in connection with this contract;
(d) The Worthington Division of Police shall maintain records of action taken in Riverlea in accordance with current public records law, and will submit a monthly and annual activity report to the Village of Riverlea. Worthington shall also perform investigative services upon the request of Riverlea.

AGREEMENT, entered into as of the 1st day of January, 2016 by and between the City of Worthington, Ohio (“Worthington”) and the Village of Riverlea (“Riverlea”), both of which are Ohio municipal corporations.
2. **Compensation by Riverlea to Worthington**

In consideration for services provided by Worthington hereunder, Riverlea shall pay Worthington a monthly fee of Five Thousand Six Hundred and Three Dollars and Thirty-Three Cents ($5,603.33). There shall be an additional fee of Forty-seven Dollars and Thirty-seven Cents ($47.37) per hour for police investigative services up to a maximum of Fifteen Thousand Dollars ($15,000.00). All such services performed during a given calendar month shall be billed on the 5th day of the following month and shall be payable on the 15th day of such month.

3. **Reimbursement of Increase in Workers’ Compensation Premium Contribution**

In the event any member of the Worthington Division of Police is injured or dies during the existence of this contract, while engaged in rendering services pursuant to this contract, and the premium contribution assessed against Worthington for Workers’ Compensation benefits subsequently increases as a result of such injury or death, Riverlea shall pay Worthington in the first year of such increase and in each of the three (3) years thereafter, a sum equal to the lesser of One Thousand Dollars ($1,000.00) or four percent (4%) of such increase. Payments pursuant to this paragraph shall be made by Riverlea once each year within ten (10) days after receipt of a signed statement from Worthington indicating the amount owed and showing how such amount was calculated. It is understood and agreed that regardless of the number of injuries or deaths incurred by members of the Worthington Division of Police while engaged in rendering services pursuant to this contract, the maximum amount which Riverlea must reimburse Worthington is One Thousand Dollars ($1,000.00) per year for four (4) consecutive years. It is also understood and agreed that Riverlea’s obligations under this paragraph shall survive the termination or expiration of this contract for any reason whatsoever.

4. **Term and Termination**

The term of this contract shall be for one year commencing January 1, 2016, unless either party terminates the agreement sooner upon at least 90 days advance written notice to the other party.
This contract shall be reviewed at the end of each contract period and any revisions included at that time. Any modifications during the life of the contract must be agreed to in writing by both parties.

IN WITNESS WHEREOF, the parties have executed the Agreement this ___ _____ day of __________________, 2015

VILLAGE OF RIVERLEA

_________________________________  __________________________

, Mayor  Witness

Approved As To Form:

_________________________________  __________________________

, Solicitor  Witness

Village of Riverlea

CITY OF WORTHINGTON

_________________________________  __________________________

Matthew H. Greeson, City Manager  Witness

Approved As To Form:

_________________________________  __________________________

Pamela Fox, Director of Law  Witness

City of Worthington
ORDINANCE NO. 48-2015

Authorizing the Issuance of Notes in the Amount of Not to Exceed $1,560,000 in Anticipation of the Issuance of Bonds for the Purpose of (I) Acquiring a Ladder Truck with Related Equipment, (II) Replacing, Constructing, and Installing a Waterline for the Davis Estates Subdivision, with Related Site Improvements and all Necessary Appurtenances Thereto; and (III) Improving and Replacing Windows in the Community Center Including all Appurtenances Relating Thereto, and Retiring Notes Previously Issued for Such Purpose; and Approving Related Matters.

WHEREAS, the City Council (the "Council") of the City of Worthington (the "City") has issued notes in the aggregate principal amount of $1,560,000 (the "Outstanding Notes"), dated January 20, 2015, in anticipation of the issuance of bonds for the purpose hereinafter stated, to mature January 19, 2016; and,

WHEREAS, it appears advisable in lieu of issuing bonds at this time to issue new notes in anticipation of the issuance of bonds, and to retire all, or a portion of, the Outstanding Notes; and,

WHEREAS, the Finance Director (the "Finance Director") of the City has certified to this Council that the estimated life of the improvements stated in the title of this ordinance (the "Project") which is to be financed with the proceeds of bonds and notes hereinafter referred to exceeds five years, the maximum maturity of bonds being 19 years and notes being nine years;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

Section 1. Issuance of Bonds. It is hereby declared necessary to issue bonds (the "Bonds") of the City in the principal sum of not to exceed $1,560,000, for the purpose of paying the cost of the Project.

Section 2. Term of the Bonds. The Bonds shall be dated prior to the maturity date of the Notes (as defined herein below), shall bear interest at the maximum average annual interest rate presently estimated to be 4.50% per annum, payable semiannually until the principal sum is paid, and shall mature in 19 annual installments.

Section 3. Issuance of Bond Anticipation Notes. It is necessary to issue, and this Council hereby determines that there shall be issued, notes in anticipation of the issuance of the Bonds.
ORDINANCE NO. 48-2015

Section 4. Terms of the Notes; Certificate of Fiscal Officer Relating to Terms of Notes. Such anticipatory notes (the "Notes") shall be in the amount of not to exceed $1,560,000, which sum does not exceed the amount of the Bonds. The Notes shall be dated the date established by the Finance Director and certified to this Council and shall mature on such date as shall be determined by the Finance Director and certified to this Council, provided that such date shall not be later than one year after the date of issuance of the Notes. The Notes shall be issued as fully registered notes in such denominations as shall be determined by the Finance Director. Coupons shall not be attached to the Notes. The Notes shall be sold in a transaction exempt from the requirements of Rule 15c2-12 of the United States Securities and Exchange Commission.

The Finance Director is authorized and directed to execute a Certificate of Fiscal Officer Relating to Terms of Notes (the "Certificate of Fiscal Officer") setting forth the final terms of the Notes, consistent with the requirements of this ordinance, and to present the same to this Council after closing.

Section 5. General Obligation Pledge. The Notes shall be the full general obligation of the City, and the full faith, credit and revenue of the City are hereby pledged for the prompt payment of the same. The par value to be received from the sale of the Bonds and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used only for the retirement of the Notes at maturity and are hereby pledged for such purpose.

Section 6. Debt Service Levy. There shall be and is hereby levied annually on all the taxable property in the City, in addition to all other taxes and inside the City's charter millage limitation, a direct tax (the "Debt Service Levy") for each year during which any of the Notes are outstanding, in an amount not less than that which would have been levied if the Bonds had been issued without the prior issuance of the Notes, for the purpose of providing, and in an amount which is sufficient to provide, funds to pay interest upon the Notes as and when the same falls due and to provide a fund for the repayment of the principal of the Notes at maturity or upon redemption. The Debt Service Levy shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Ohio Constitution.

The Debt Service Levy shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of such years are certified, extended and collected. The Debt Service Levy shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the Debt Service Levy shall be placed in a separate and distinct fund, which shall be irrevocably pledged for the payments of the premium, if any, and interest on and principal of the Notes and Bonds when and as the same falls due. Notwithstanding the foregoing, if the City determines that funds will be available from other sources for the payment of the Notes and Bonds in any year, the amount of the Debt Service Levy for such year shall be
ORDINANCE NO. 48-2015

reduced by the amount of funds which will be so available, and the City shall appropriate such funds to the payment of the Notes and Bonds in accordance with law.

Section 7. Sale of Notes. The Notes shall bear interest, based on a 360-day year of twelve 30-day months, payable at maturity, at such rate per annum as shall be determined by the Finance Director and certified to this Council, provided that such rate shall not exceed 5.00% per annum. The Notes shall be sold to the purchaser or purchasers (collectively, the "Original Purchaser") designated by the Finance Director on behalf of Council and certified to this Council in the Certificate of Fiscal Officer, at the purchase price set forth in the Certificate of Fiscal Officer, plus interest accrued, if any, to the date of delivery of the Notes to the Original Purchaser.

The Finance Director is hereby authorized and directed to deliver the Notes, when executed, to the Original Purchaser upon payment of the purchase price and accrued interest, if any, to the date of delivery. The proceeds of such sale, except any accrued interest or premium thereon, shall be deposited in the Treasury of the City and used for the purpose aforesaid and for no other purpose. The accrued interest received from such sale shall be transferred to the City's Bond Retirement Fund to be applied to the payment of the principal of and interest on the Notes, or other obligations of the City, as permitted by law. Any premium received from the sale of the Notes may be used to pay the financing costs of the Notes within the meaning of Ohio Revised Code Section 133.01(K) or be deposited into the City's Bond Retirement Fund, in the manner provided by law.

Section 8. Form and Execution of Notes; Payment of Notes. The Notes shall be executed by the Finance Director and the City Manager, provided that either or both of such signatures may be a facsimile, shall be designated "City of Worthington, Ohio Various Purpose Notes, Series 2016," or as otherwise determined by the Finance Director, and shall be payable as to both principal and interest at the office of Note Registrar (as defined hereinbelow). The Notes shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this ordinance.

The principal of and interest on the Notes shall be payable in lawful money of the United States of America without deduction for the services of the Note Registrar. The principal of and interest on the Notes shall be payable upon presentation and surrender of the Notes at their maturity at the office of the Note Registrar. No Note shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this ordinance unless and until a certificate of authentication, as printed on the Note, is signed by the Note Registrar as authenticating agent. Authentication by the Note Registrar shall be conclusive evidence that the Note so authenticated has been duly issued and delivered under this ordinance and is entitled to the security and benefit of this ordinance. The certificate of authentication may be signed by any officer or officers of the Note Registrar or by such other person acting as an agent of the Note Registrar as shall be approved by the Finance Director on behalf of the City. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Notes.
Section 9. Appointment of Note Registrar. The Finance Director is hereby authorized and directed to serve as authenticating agent, note registrar, transfer agent, and paying agent for the Notes (the "Note Registrar"). Interest shall be payable at maturity by check or draft mailed to the Registered Owner hereof, as shown on the registration books of the City maintained by the Note Registrar. So long as any of the Notes remain outstanding, the City shall cause to be maintained and kept by the Note Registrar, at the office of the Note Registrar, all books and records necessary for the registration, exchange and transfer of Notes as provided in this section (the "Note Register"). Subject to the provisions of this ordinance, the person in whose name any Note shall be registered on the Note Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Note shall be made only to or upon the order of that person. Neither the City nor the Note Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Notes, including the interest thereon, to the extent of the amount or amounts so paid.

Any Notes, upon presentation and surrender at the office of the Note Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar, may be exchanged for Notes of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

A Note may be transferred only on the Note Register upon presentation and surrender thereof at the office of the Note Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar. Upon that transfer, the Note Registrar shall complete, authenticate and deliver a new Note or Notes of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

The City and the Note Registrar shall not be required to transfer or exchange (i) any Note during a period beginning at the opening of business 15 days before the day of mailing of a notice of redemption of Notes, and ending at the close of business on the day of such mailing, or (ii) any Notes selected for redemption, in whole or in part, following the date of such mailing.

In all cases in which Notes are exchanged or transferred hereunder, the City shall cause to be executed, and the Note Registrar shall authenticate and deliver, the Notes in accordance with the provisions of this ordinance. The exchange or transfer shall be without charge to the owner; except that the Council and Note Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid.
ORDINANCE NO. 48-2015

with respect to the exchange or transfer. The Council or the Note Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Notes. All Notes issued upon any transfer or exchange shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this ordinance, as the Notes surrendered upon that transfer or exchange.

Section 10. Income Tax Pledge. The City hereby covenants, pursuant to Section 133.05(B)(7), Ohio Revised Code, to appropriate annually from lawfully available municipal income taxes, and to continue to levy and collect municipal income taxes adequate to produce, amounts necessary to meet the debt charges on the Notes and the Bonds in each year until full payment is made.

Section 11. Federal Tax Law Compliance. The City hereby covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Notes is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Notes so that the Notes will not constitute "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The City further covenants that it will restrict the use of the proceeds of the Notes in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Finance Director, or any other officer of the City, including the City Manager, is hereby authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the City with respect to the Notes as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Finance Director, which action shall be in writing and signed by the Finance Director, or any other officer of the City, including the City Manager, on behalf of the City; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes; and (c) to give an appropriate certificate on behalf of the City, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the City pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the City regarding compliance by the City with Sections 141 through 150 of the Code and the Regulations.
ORDINANCE NO. 48-2015

The Finance Director shall keep and maintain adequate records pertaining to investment of all proceeds of the Notes sufficient to permit, to the maximum extent possible and presently foreseeable, the City to comply with any federal law or regulation now or hereafter having applicability to the Notes which limits the amount of Note proceeds which may be invested on an unrestricted yield or requires the City to rebate arbitrage profits to the United States Department of the Treasury. The Finance Director of the City is hereby authorized and directed to file such reports with, and rebate arbitrage profits to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Notes requires any such reports or rebates.

Section 12. Transcript of Proceedings; Execution of Additional Documents. The officer having charge of the minutes of the Council and any other officers of the Council, or any of them individually, are hereby authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Notes and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Council relating to the power and authority of the City to issue the Notes and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including but not limited to a general certificate of the Clerk of Council and a no-litigation certificate of the City Manager and the Finance Director, and such certified copies and certificates shall be deemed representations of the City as to the facts stated therein.

The Finance Director is hereby authorized and directed to take such action and to execute and deliver, on behalf of this Council, such additional instruments, agreements, certificates, and other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this ordinance. Such documents shall be in the form not substantially inconsistent with the terms of this ordinance, as they in their discretion shall deem necessary or appropriate.

Section 13. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 14. Satisfaction of Conditions for Issuance. It is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Notes in order to make them legal, valid and binding obligations of the City have happened, been done and been performed in regular and due form as required by law; that the full faith, credit and revenue of the City are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at maturity; and that no limitation of indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Notes.
ORDINANCE NO. 48-2015

Section 15. Filing of Note Ordinance. The Clerk of Council is hereby directed to forward a certified copy of this ordinance to the Auditor of Franklin County, Ohio.

Section 16. Publication and Effective Date. That notice of passage of this ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ____________________

[Signature]

President of Council

Attest:

[Signature]

Clerk of Council
DEPARTMENT OF FINANCE
MEMO

TO: Matthew Greeson, City Manager

FROM: Molly Roberts, Director of Finance

DATE: November 12, 2015

SUBJECT: Ordinance authorizing the renewal and issuance of Bond Anticipation Notes for the purpose of (1) acquiring a ladder truck, (2) for the purpose of replacing, constructing and installing the Davis Estates Waterline and (3) for the Community Center Window Replacement Project.

The accompanying legislation needs to be introduced on November 16, 2015 and set for public hearing on December 7, 2015. This ordinance will authorize the renewal and issuance of Bond Anticipation Notes for the financing of various capital improvement projects including the purchase of the replacement ladder truck, the improvements to the Davis Estates waterline replacement project and the Community Center window replacement project.

Passage of the accompanying ordinances will allow staff to proceed with the issuance of one year notes in an amount not to exceed $1,560,000. It is the recommendation of staff to pursue short term notes at this time in order to take advantage of the short-term interest rate environment. Additionally, it is anticipated that we will have additional borrowing needs in 2016 as identified in the 2016 Capital Improvement Program. The notes authorized with this legislation can then be combined with the 2016 proposed borrowing and rolled into a longer term bond issue. Issuance of the larger, combined debt will consolidate issuance costs and should result in a lower interest rate due to the size of the total issuance.
CITY OF WORTHINGTON
SIGNAGE & WAYFINDING
PROGRAM

Design Development [REVISED]
June 2015
Signage & Wayfinding Program

PROGRAMMING // CITY SIGNAGE LOCATION PLAN // VEHICULAR

SITE SYMBOL LEGEND

<table>
<thead>
<tr>
<th>Symbol</th>
<th>QTY</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jurisdictional Gateway</td>
<td>8</td>
<td>$2,000 (unit) $16,000 (total)</td>
</tr>
<tr>
<td>Gateway (perceived)</td>
<td>7</td>
<td>$15,000 (unit) $105,000 (total)</td>
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<tr>
<td>Vehicular Directional</td>
<td>22</td>
<td>$3,900 (unit) $85,800 (total)</td>
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<tr>
<td>Trailblazer (to downtown)</td>
<td>6</td>
<td>$1,600 (unit) $9,600 (total)</td>
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<tr>
<td>Identification Facility City Park</td>
<td>20</td>
<td>$4,000 (unit) $80,000 (total)</td>
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<tr>
<td>Trail Identification</td>
<td>8</td>
<td>$3,500 (unit) $28,000 (total)</td>
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</table>

TOTAL 71 $324,400

Note: Wilson Bridge Corridor Gateways are shown to represent locations that should mark the entry or feel like the visitor is entering the Corridor. This could be signage, an entry treatment or feature, or a mix of both (to be worked out with MSK).
Signage & Wayfinding Program

**ProgramMING // Downtown Signage Location Plan // Vehicular**

**Downtown Symbol Legend**

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Description</th>
<th>QTY</th>
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<tr>
<td><img src="image" alt="Gateway Sign" /></td>
<td>Downtown Gateway</td>
<td>4</td>
<td>$4,000 (unit) $16,000 (total)</td>
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<tr>
<td><img src="image" alt="Directional Sign" /></td>
<td>Vehicular Directional</td>
<td>2</td>
<td>$3,900 (unit) $7,800 (total)</td>
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<tr>
<td><img src="image" alt="Directional Sign" /></td>
<td>Parking Directional</td>
<td>3</td>
<td>$1,500 (unit) $4,500 (total)</td>
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<tr>
<td><img src="image" alt="Lot Identification" /></td>
<td>Parking Lot Identification</td>
<td>3</td>
<td>$3,900 (unit) $11,700 (total)</td>
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<tr>
<td><img src="image" alt="Sign" /></td>
<td>Identification &gt; Facility &gt; City Park</td>
<td>4</td>
<td>$4,000 (unit) $16,000 (total)</td>
</tr>
<tr>
<td><img src="image" alt="Sign" /></td>
<td>Community Event Sign (Changeable)</td>
<td>4</td>
<td>TBD, Not included in total below</td>
</tr>
<tr>
<td><img src="image" alt="Sign" /></td>
<td>Street Sign Enhancement</td>
<td>TBD</td>
<td>$350 (unit) Not included in total below</td>
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**Total**

| 20   | $56,000 |

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Signage & Wayfinding Program

PROGRAMMING // DOWNTOWN SIGNAGE LOCATION PLAN // PEDESTRIAN

DOWNTOWN SYMBOL LEGEND

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Description</th>
<th>QTY</th>
<th>BUDGET</th>
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</thead>
<tbody>
<tr>
<td>🔄️</td>
<td>Pedestrian Directional</td>
<td>3</td>
<td>$4,000 (unit)</td>
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<tr>
<td></td>
<td></td>
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<td>$12,000 (total)</td>
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<tr>
<td>⭕️</td>
<td>Orientation Kiosk</td>
<td>7</td>
<td>$4,000 (unit)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$28,000 (total)</td>
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</table>

TOTAL 10 $40,000

Maps with walking distances/times to various destinations (Circle at all 4 corners)
Signage & Wayfinding Program

SIGN DESIGN PALETTE

COLOR PALETTE - PAINT COLORS WILL BE SELECTED TO MATCH THE FOLLOWING PANTONE COLORS

PRIMARIES

SECONDARIES

BITTER REGULAR

Worthington
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

ITC FRANKLIN GOTHIC CONDENSED

Community Center

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789

PATTERN PALETTE - PRINTED LARGE FORMAT GRAPHICS

Herringbone pattern is used as graphic enhancements on sign tops and backs

ARROWS

↑ ⬅ ⬅ ↓ → ↑ ← ↓ → ↑
Signage & Wayfinding Program

VEHICULAR ORIENTED SIGNS - CITY-WIDE GATEWAYS

**Worthington**

**FOUNDED 1803**

**ALTERNATE COLOR SCHEME**

**Existing pole**

**JURISDICTIONAL GATEWAY**

**SIGN FRONT**

Scale: 1/2" = 1'

**PRIMARY GATEWAY**

Scale: 1/2" = 1'

**PRIMARY GATEWAY - SIGN BACK PANEL**

Scale: 1/2" = 1'

**RECOMMENDATION:**

Final colors to be determined after actual paint and vinyl samples are reviewed and approved.
VEHICULAR ORIENTED SIGNS - OLD WORTHINGTON TRAILBLAZER/GATEWAY

TRAILBLAZER
Scale: 1/2" = 1'

Existing pole

4" pole

Old Worthington

Old Worthington

DOWNTOWN GATEWAY BACK - OPTION 1
OPTIONAL SIGN BACK PANEL
Scale: 1/2" = 1'

Tone on tone graphic

5/8" thick accent bar

Dimensional letters

5" pole

Decorative pole

DOWNTOWN GATEWAY
SIGN FRONT
Scale: 1/2" = 1'
Signage & Wayfinding Program

VEHICULAR ORIENTED SIGNS - OLD WORTHINGTON PARKING & STREET IDENTIFICATION

DOWNTOWN PARKING ID
SIGN FRONT/BACK
Scale: 1/2" = 1'

DOWNTOWN STREET NAME ID
Scale: 1/2" = 1'

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CITY-WIDE COMMUNITY FACILITY IDENTIFICATION SIGNS

CITY OF WORTHINGTON
Service Building
6550

CITY FACILITY IDENTIFICATION SIGN FRONT/BACK
Scale: 1/2" = 1'

Herringbone pattern

5' post

Perry Park
CITY OF WORTHINGTON
2300

CITY PARK/RECREATION IDENTIFICATION SIGN FRONT/BACK
Scale: 1/2" = 1'

Community Center
CITY OF WORTHINGTON
2300

CITY PARK/RECREATION IDENTIFICATION SPECIALTY FACILITY ID
Scale: 1/2" = 1'

Snap frame changeable graphics

Griswold Center
CITY OF WORTHINGTON
777

CITY FACILITY IDENTIFICATION SIGN FRONT/BACK
Scale: 1/2" = 1'

10'-4" 8'-0"

8'-4"

1'-8"
Signage & Wayfinding Program

SIGN FAMILY

Jurisdictional Gateway
City Gateway
City Vehicular - Large Directional
City Vehicular - Small Directional
City Street Sign
Old Worthington Trailblazer
Old Worthington Gateway

Old Worthington Vehicular Directional
Old Worthington Parking Directional
Old Worthington Parking Identification
Old Worthington Orientation Kiosk
Old Worthington Street Sign
Old Worthington Community Event Sign
City Facility Identification
Park/Community Facility Identification

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