City Council Meeting Agenda

Monday, January 4, 2016 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio  43085

Rachael Dorothy
Douglas C. Foust
Bonnie D. Michael
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

Matthew H. Greeson, City Manager
D. Kay Thress, Clerk of Council

If you have questions regarding this agenda please contact the Clerk of Council at 614-786-7347. This agenda and amendments that may be made to it can be found at www.worthington.org
CALL TO ORDER

Roll Call

Pledge of Allegiance

VISITOR COMMENTS

APPROVAL OF MINUTES

1) Regular Meeting – November 16, 2015
2) Regular Meeting – December 7, 2015
3) Committee of the Whole Meeting – December 14, 2015

PUBLIC HEARINGS ON LEGISLATION

4) Ordinance No. 55-2015

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Design and Related Services for Pedestrian Hybrid Beacons at the High Street Intersections of Stafford Avenue, Village Green South and Short Street and Determining to Proceed with said Project. (Project No. 626-16)

Introduced December 14, 2015
P.H. January 4, 2016

NEW LEGISLATION TO BE INTRODUCED

5) Resolution No. 01-2016

Authorizing the City Manager to Execute a Cleaning Contract for the Community Center.

6) Resolution No. 02-2016

Authorizing an Amendment to the Final Development Plan for 7020 Huntley Road and Authorizing Variances (Zaftig Brewing Co.).

7) Resolution No. 03-2016

Authorizing an Amendment to the Final Development Plan for 350 West Wilson Bridge Road and Authorizing Variances (Trivium Worthington LLC).
8) **Ordinance No. 01-2016**

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Engineering and Related Services for Preliminary Design and Related Services for the Intersection Improvements at Huntley/Wilson Bridge/Worthington-Galena Roads and Determining to Proceed with said Project. (Project No. 602-14)

9) **Ordinance No. 02-2016**

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the City Share of Costs for the SR-161 Pavement Surface Improvements, (ODOT Project FRA-161-8.67, PID 96305) and all Related Expenses. (Project No. 617-15)

10) **Ordinance No. 03-2016**

Authorizing the City Manager to Execute A Contract Between the City of Columbus Board of Health and the City of Worthington for Health Services.

11) **Ordinance No. 04-2016**

Accepting a New Water Line Easement from Trivium Worthington LLC; Approving an Agreement to Install Utilities; and Vacating a Portion of the Original Water Line Easement upon the Completion of the New Water Line at 350 West Wilson Bridge Road.

**REPORTS OF CITY OFFICIALS**

**REPORTS OF COUNCIL MEMBERS**

**OTHER**

**EXECUTIVE SESSION**

**ADJOURNMENT**
City Manager Report to City Council for the Meeting of Monday, January 4, 2016

APPROVAL OF MINUTES

1) November 16, 2015 – Regular Meeting
2) December 7, 2015 – Regular Meeting
3) December 14, 2015 – Committee of the Whole Meeting

Recommendation: Approval of Minutes as Presented

PUBLIC HEARINGS ON LEGISLATION

4) Ordinance No. 55-2015 – Appropriation – Pedestrian Hybrid Beacons

This Ordinance appropriates funds for the design of Pedestrian Hybrid Beacons at the High Street intersections with Stafford Avenue, Village Green South and Short Street. The City hired DLZ to evaluate these intersections and make recommendations for improvements to the pedestrian crossings. The study recommended Pedestrian Hybrid Beacons at each intersection. This recommendation was reviewed and supported by the Bicycle and Pedestrian Advisory Board. This appropriation of $30,500 provides the funds for DLZ to perform the design work necessary related to the installation of the beacons at these three intersections. Attached are a memorandum from the Director of Service and Engineering and the proposal from DLZ for design services and preparation of bid documents.

Recommendation: Approval of Ordinance as Presented

NEW LEGISLATION TO BE INTRODUCED

5) Resolution No. 01-2016 – Community Center Cleaning Contract

The current contract for cleaning services at the Community Center concludes at the end of January 2016. On November 2, 2015, City Council authorized the issuance of a request for bids for the contractual cleaning services. Bids were opened on Friday, December 11, 2015.
Staff recommends ABM Onsite Services – Midwest Inc. Funds for this service have already been included and appropriated in the 2016 budget. This Resolution authorizes the City Manager to enter into a contract with the recommended vendor for one year with renewal options. Attached is a memorandum from the Director of Parks & Recreation.

**Recommendation:** Approval of Resolution as Presented

6) **Resolution No. 02-2016 – Amendment to Development Plan – 7020 Huntley Road**

Zaftig Brewing Co. has been approved for a Conditional Use to operate a Brewery at 7020 Huntley Road. This Resolution amends the Approved Development Plan and grants variances associated with the signage proposed for the property. The variances permit two wall-mounted signs on a building with three styles of lettering and allow for the signage to exceed the maximum area of 100 square feet per business on a building. Additional information is included in the attached memorandum from the Director of Planning & Building.

**Recommendation:** Approval of Resolution as Presented

7) **Resolution No. 03-2016 – Amendment to Development Plan – 350 West Wilson Bridge Road**

Trivium Worthington plans to renovate the building and site at 350 West Wilson Bridge Road to accommodate 53,000 square feet of modern office space. This building has been vacant for many years and the Central Ohio Urology Group intends to move its medical offices into the building. This Resolution amends the Approved Development Plan and grants variances associated with the renovation. It is a significant renovation that involves an addition to construct a new entry feature central to the building to provide a lobby and elevator and stair access. The parking lot would be re-worked in front of the building to create a drop off area and additional handicap parking near the building entrance and remove the grass strips between rows of parking. There will be pedestrian access, a new patio, a relocated waterline, a new gas line, extensive landscaping, new light fixtures, new outdoor benches, and new signage.

The variances proposed as part of this Amendment to Development Plan allow a joint identification sign that will exceed the maximum of three businesses per sign, allow for the signage to exceed the maximum area of 100 square feet per business on a building, allow for more than one wall-mounted sign per business, allow for more than two free standing signs per development that exceed a maximum total area of 60 square feet, allow for the reduction in the parking space area below 171 square feet, allow for the height of the building to exceed 45 feet in height and allow for mechanical equipment to be less than 30 feet from the side property line.

A detailed description of the amendments and the variances is included in the attached memorandum from the Director of Planning and Building.

**Recommendation:** Approval of Resolution as Presented
8) Ordinance No. 01-2016 – Appropriation – Design Services – Huntley/Wilson Bridge/Worthington Galena Intersection

The City has contracted with EMH&T to provide recommendations for alleviating the congestion and improving traffic flow through the intersection at Huntley Road, Wilson Bridge Road, and Worthington Galena Road. A public meeting was held on November 10th regarding the analysis and the recommendations from the engineering study. Since that time, the project team has been receiving public comments and preparing responses to those comments. EMH&T will present the study results and the public comments to the City Council at the Committee of the Whole meeting scheduled for January 11th. This Ordinance provides the funding to move into the next phase of the project which is more detailed design. The public hearing on this Ordinance is scheduled for January 19th, after the discussion on January 11th.

**Recommendation:** Introduction for Public Hearing on January 19, 2016

9) Ordinance No. 02-2016 – Appropriation – SR-161 Paving

On June 1, 2015, City Council approved Consent Legislation in support of the Ohio Department of Transportation’s plans to resurface SR-161 from Olentangy River Road to Worthington’s East Corporation Limit (just west of the CSX railroad overpass). This Ordinance appropriates $127,000 to pay the City’s share of the project cost. This project is included in the City’s Capital Improvements Plan.

**Recommendation:** Introduction for Public Hearing on January 19, 2016

10) Ordinance No. 03-2016 – Public Health Contract

This Ordinance authorizes the City Manager to enter into a contract with the Columbus Department of Health for the provision of public health services to Worthington. Attached is a memorandum from the Finance Director that provides additional information. The 2016 contract amount of $56,746 is a five percent increase over the 2015 contract amount.

**Recommendation:** Introduction for Public Hearing on January 19, 2016

11) Ordinance No. 04-2016 – Water Line Easement - 350 West Wilson Bridge Road

As part of the renovation of the property at 350 West Wilson Bridge Road, a water line needs to be relocated away from the new addition. This Ordinance accepts an easement for the new water line and upon completion and operation of the new water line, vacates a portion of the original water line easement. The Ordinance also authorizes the City Manager to enter into an agreement with Trivium Worthington for the installation of the public water line. Additional information is included in the attached memorandum from the Law Director.

**Recommendation:** Introduction for Public Hearing on January 19, 2016
REPORTS OF CITY OFFICIALS

EXECUTIVE SESSION
Meeting Minutes

Monday, November 16, 2015 ~ 6:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio 43085

City Council

Bonnie D. Michael, President
Robert F. Chosy, President Pro-Tempore
Rachael Dorothy
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

D. Kay Thress, Clerk of Council
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, November 16, 2015, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Worthington Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 6:30 P.M.

Members Present: Rachael R. Dorothy, Scott Myers, David Norstrom, Douglas K. Smith, and Bonnie D. Michael (Robert F. Chosy arrived immediately following the Pledge of Allegiance.)

Member(s) Absent: Michael C. Troper

Also present: Clerk of Council Kay Thress, City Manager Matthew Greeson, Director of Law Pamela Fox, Assistant City Manager Robyn Stewart, Director of Finance Molly Roberts, Service and Engineering Director William Watterson, Director of Parks and Recreation Darren Hurley, Chief of Police James Mosic, and Chief of Fire Scott Highley

There were three visitors present.

President Michael invited all those in attendance to stand and join in the recitation of the Pledge of Allegiance.

Policy Item

Mr. Greeson shared that the 2016 budget was distributed to City Council on October 12th and we have been going through a series of departmental presentations regarding the budget. Tonight will conclude those presentations with Divisions of Police and Fire & EMS. Staff anticipates that council will introduce legislation this evening and will hold the public hearing and potentially the adoption of the 2016 operating budget on December 7th. He invited Chief Mosic to present.

Operating Budget Workshop and Public Hearing

2016 Proposed Operating Budget
Division of Police

Chief Mosic reported that his budget is relatively flat for the Division of Police.

Core Services

- The primary mission of the Worthington Division of Police is to instill confidence in the community that lives and property will be protected. This is accomplished through the prevention of crime, apprehension of offenders, recovery of property and safe movement of traffic.
Chief Mosic showed a slide of the Organizational Chart for the Division.

Chief Mosic shared that his organizational chart has been revised. The Operations Support Manager position that Ms. Weirick held until she left to go with the county has been fine-tuned that position. It will not be filled until mid-year, which will save a little bit of money.

2015 Accomplishments

- The Division continued the Milestone project which connected security cameras at the rec center and the police facility into one server. Several theft offenses were solved because of the camera system.
- The Division continues to work in conjunction with the Worthington Board of Education to train our educators in A.L.I.C.E Alert Lockdown Inform Counter and Evade (Active Shooter Training) completing the four middle schools in the district.
- The Division completed its citizens academy and various community events.
- Increased our alumni association to 44 dues paying members.
- Started our policy revision program to reduce risk exposure.

Mr. Norstrom asked for more information about the policy revision program. Chief Mosic replied that staff has contracted with a subscription company called Lexipol and they vet policies. They have produced a best practices manual through the state of Ohio. It mirrors the CALEA (Communications Assistance for Law Enforcement Act) standards. They provide us with policies and we fine tune them to meet our needs. They are already vetted by their legal professionals and it enables us to follow best practice standards without having the man power that we were investing in trying to update the policies.

Mr. Norstrom commented that “risk exposure” means that hopefully we won’t have front page news about Worthington police handling a potential suspect in an inappropriate manner. Chief Mosic agreed. He added that our use of force, our pursuit policies, those high risk/low frequency events, we like to make sure that we are following best practices and are up to date on those policies.

- Continue to upgrade equipment.
- Developed female self-defense class.

2016 Objectives

- Prepare for retirements by ensuring staff are ready for the transition, procedures, training and equipment reviews necessary for the transition.

Chief Mosic shared that he is aware of at least two officers retiring but there are a number who are eligible.
• Prepare to find a new Operations Support Manager to fill the existing vacancy
• Upgrade the outdated division of police access control system ensuring capabilities to expand it to other city government facilities.

Ms. Michael asked for additional information on the access control system. Chief Mosic explained that it limits who comes and goes in the police building, specifically the secured areas of the building.

• Continue the commitment towards the city security & safety Milestone project connecting new security cameras to the Fire Department and the Griswold Senior Center.

**Funding & Expenditure Summary**

<table>
<thead>
<tr>
<th>Police Department</th>
<th>Actual</th>
<th>Approved</th>
<th>Budget</th>
<th>Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2013</td>
<td>2014</td>
<td>2015</td>
<td>2016</td>
</tr>
<tr>
<td>Personal Services</td>
<td>$3,672,516</td>
<td>$3,920,407</td>
<td>$3,907,619</td>
<td>$4,016,147</td>
</tr>
<tr>
<td>Additional Personal Services</td>
<td>234,660</td>
<td>260,090</td>
<td>1,300,734</td>
<td>1,379,263</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>40,397</td>
<td>35,100</td>
<td>35,100</td>
<td>35,700</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>2,000</td>
<td>1,000</td>
<td>3,500</td>
<td>2,500</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>188,112</td>
<td>206,500</td>
<td>297,350</td>
<td>307,850</td>
</tr>
<tr>
<td>Total</td>
<td>$4,137,685</td>
<td>$4,423,097</td>
<td>$5,544,303</td>
<td>$5,741,460</td>
</tr>
</tbody>
</table>

• Budget increase 3.6% over 2015 budgeted

Chief Mosic explained that much of the increase is for personnel.

• Training line item increase anticipating at least 2 new officers
• Overtime line item increase due to anticipated retirements
• Not filling 1 vacancy until mid 2016

**Management Discussion**

• In 2016 we will continue the services of a risk management resource for law enforcement agencies. This service will allow for a complete revision of our policy and procedures with an eye on future accreditation through the Commission of Accreditation for Law Enforcement Agencies (CALEA).
• We constantly evaluate equipment and technology to enhance our service to the community and provide employees with resources that are necessary to adhere to best practices within the public safety field.
• It is important that we are meeting the expectations of our internal and external customers. In order to gauge our performance, we will develop a means to generate feedback on the level of service that we provide.

_Ms. Dorothy asked if the department is considering the purchase and use of body cameras for the officers._ Chief Mosic shared that there is ongoing discussions regarding police body cameras. It is not so much the cameras themselves but rather how to manage the volumes of data that is generated and how to handle the public records requests. They are observing other agencies and observing how technology is evolving for the back end portion. He is concerned about the manpower that it will take to manage the volume of video that will be generated by putting a camera on every officer. He doesn’t want to roll them out until they have a plan in place to handle that.

• The Division of Police will continue to foster positive community relations while protecting the interests of the community, residents and area businesses. The Division of Police is sworn to protect all citizens in the Worthington Community. The Division focuses on the following core services:
  
  • Uniform Patrol Operations assigned to general police services that consist of prevention of crimes while providing overall safety to the community.
  • Criminal Investigative Unit responsible for progressive investigations including arrests and adjudication.
  • Community Service Officer who provides coordination with the schools and community groups in crime prevention education.
  • Communications Center which serves as the central reception area for all 911 calls and dispatching services for police and fire safety services.

_Mr. Norstrom shared that he and the Chief have talked some since Ohio made the news about heroin. He asked the Chief to share a little bit about what the department is doing regarding this issue._ Chief Mosic shared that in 2011 staff noticed a spike in heroin overdoses in the community. They began formulating a plan to help address the problem. They helped develop the Drug Safe Worthington program. He serves on the Board of Directors for the Healthy Resource Center and Food Pantry as well as on the Steering Committee for Drug Safe Worthington as he felt it was important to actively be involved in those two groups in an effort to help educate our community on the problems that we are seeing with the heroin epidemic. That grass roots effort has been very effective in providing resources because right now parents who have addicted children are struggling to find resources in the community to combat this problem. He added that enforcement alone will not solve the problem. It has to be combined with treatment. Staff arrests the same people over and over again. Without the treatment aspects or providing the resources we can’t win the battle.

_Chief Mosic added that from an enforcement level, we found that being a small agency, we do not have the resources to combat this problem so we joined the Franklin County Drug Task Force and assigned an officer full time to the task force._ If we are having a
problem in Worthington, they provide manpower and technical assistance that a small agency can’t do alone. They target now only the street level dealers but they interrupt the supply coming into the area. He thinks to date there has been over $3,000,000 worth of heroin seizure in the first half of 2015. He knows that the trends are that heroin use will continue to increase as will meth amphetamines. The drug cartels are giving away free meth with your purchase of heroin just to get people addicted. He thinks by combining education, grassroots efforts, and our relationships with other agencies we can have an impact. He added that the county is also forming a second task force that will use their investigative resources to go after the seller of the drugs if there is a drug overdose in our community and a person dies. Ms. Michael commented that it is a shame that someone has to die for that to happen. Chief Mosic agreed.

Mr. Norstrom thinks another question is whether there is something else that we should be doing on the care side. Chief Mosic replied that we are fortunate that Syntero (formerly Dublin Counseling) just opened another treatment resource for addicted teens and adults. He doesn’t know how we continue to gather support that we need more treatment options out there in the community. When you look for agencies that will treat juveniles, which is where much of the problem is starting, they are few and far between. We have worked with the Attorney General’s office and other community groups to try to provide resources and get information to these parents but he thinks due to lack of funding and the demand is so great that these treatment options are limited.

Mr. Greeson shared that two of the special groups that we fund work in the drug, alcohol and mental health fields. The one that the Chief just referenced, Syntero and the North Community Counseling, which also works with our Mayor’s Court, particularly in alcohol related issues. Healthy Worthington, which has under its umbrella Drug Safe Worthington so he thinks they will hear a little bit about all of that as we go through the special group process. Likewise he thinks Superintendent Bowers shared a very well done blog post on the heels of the 60 Minutes episode where he talked about what the schools are doing in terms of mental health counseling and a dedicated person that works on things like Drug Safe Worthington to help curtain this activity.

Chief Mosic shared that he forgot to mention the drug drop box that was installed at the Police Department several years ago. Since October 2013 they have collected 900 pounds of prescription drugs and other things out of the homes where many of these kids are experimenting with drugs that they find in the medicine cabinets. He just mentioned at a panel presentation that morning that we need more police departments to get those boxes as there are grant funds available and it is a tremendous asset to the community to get those drugs out of the home and safely disposed of.

Ms. Michael shared that as much as the department has shared that information she still hears from people who don’t know where to dispose of their unused medicines. We have to continuously get the word out that the police department has this disposal mechanism available. Chief Mosic stated that he will continue to do that on their social media networks because he thinks that is really beneficial. He added that they still struggle to
reach the older community that does not use computers that frequently so he will look for avenues to reach them as well.

Mr. Norstrom asked if the numbers have dropped since 2011. Chief Mosic replied that within the corporation limits of Worthington we have not seen the drug positions that we have in the past. He thinks Chief Highley might have a gage on how many uses of Narcan his people are seeing because many times the drug overdose will come into the radio room as merely an ill person. So when the medics respond they believe they are encountering situations where they are seeing a drug use. If there is no paraphernalia or obvious signs officers may sometimes miss the problem.

2016 Proposed Operating Budget
Division of Fire and EMS

Chief Highley reported that his 2016 is pretty straight forward. The proposed operating budget for the Division of Fire and EMS is as follows:

Core Services

- Emergency Response to Fire and Medical Emergencies in Worthington, Sharon Township, Riverlea and Contracted Areas of Perry Township.
- Inspect all businesses, schools, places of assembly, hotels and other regulated facilities within the community
- Provide safety and preparedness training to the community
- Investigate the cause and origin of all fires.
- Provide training and development programs for the Division Personnel.
- Serve as the entry team for the Northwest Area Strike Team’s Hazardous Materials Response Team.
- Provide emergency management planning for the City.

Chief Highley showed a slide of the Organizational Chart for the Division.

Chief Highley shared that later in the meeting council will be asked to approve a revised job description for the Assistant Chief’s position. There will be some other changes in this chart in 2016 with retirements although the structure will be the same.

2016 Objectives

- Conduct an assessment process to permanently fill the position of Assistant Chief.
- Continue to work with our Medical Director Dr. Douglas Rund, to improve and expand medical care to the community.

Chief Highley shared that Dr. Rund retired from OSU last year and has moved his office into the fire station. It is kind of neat because other than the city of Columbus we are the only ones in the area that actually has a medical director onsite.
• Hold a Firefighter hiring process to maintain a valid eligibility list.

Chief Highley commented that the department will be losing a minimum of two people in 2016 so we will be conducting an eligibility list in order to fill those slots in a minimal amount of time.

• Review Division safety policies.
• Explore opportunities to improve the Division’s Medical Monitoring Program.
• Revise the Division’s promotional and development programs.

2015 Accomplishments

• Continued to provide timely, efficient and quality responses to all requests for service from residents.
• Expanded training relationships with Columbus State Community College, The Ohio State University and the City of Columbus Division of Fire.
• Lieutenant Mark Lundy transitioned into a leadership role with the NAS-T Hazardous Materials Team. Lt. Lundy is now leading our departmental efforts in Haz-Mat as well as coordinating activities for the team.
• A committee from the Division’s line staff completed the design process for the purchase of a replacement engine rescue vehicle for the Division.

Ms. Michael asked if the situation with one of the fire trucks was ever resolved. Chief Highley replied that the issue with the ladder has been repaired and everyone is quite happy with the outcome of those repairs.

• Replaced the Division’s fire records management system with a new software package. The previous software was no longer supported by the manufacturer. The vendor that provides our emergency medical service system was selected to allow for easier operations and a single package to for all functions of the operation
• Transitioned to a new medical billing provider Medicount Management based in Cincinnati.
• Allan Woo was selected for the role of Assistant Chief on an interim basis.
• Conducted training for new lieutenants for command operations.

Funding and Expenditure Summary

<table>
<thead>
<tr>
<th>Fire Department</th>
<th>Actual 2014</th>
<th>Approved 2015</th>
<th>Budget 2016</th>
<th>Forecast 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td>$3,538,074</td>
<td>$3,814,750</td>
<td>$3,765,943</td>
<td>$3,841,909</td>
</tr>
</tbody>
</table>
City Council Meeting Minutes November 16, 2015

<table>
<thead>
<tr>
<th>Additional Personal Services</th>
<th>1,715,769</th>
<th>1,877,222</th>
<th>1,938,719</th>
<th>2,020,702</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies and Materials</td>
<td>119,584</td>
<td>130,000</td>
<td>136,000</td>
<td>137,000</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>29,818</td>
<td>33,000</td>
<td>32,500</td>
<td>31,000</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>350,069</td>
<td>427,500</td>
<td>412,500</td>
<td>431,000</td>
</tr>
<tr>
<td>Total</td>
<td>$5,753,314</td>
<td>$6,282,472</td>
<td>$6,285,662</td>
<td>$6,461,611</td>
</tr>
</tbody>
</table>

Chief Highley shared that the budget summary is fairly straightforward. The majority of their increase is in the personnel area where they had a new contract implemented in 2016 and those numbers are pretty much the result of that new contract.

Management Discussion

- 2016 will begin a three-year cycle that will see a minimum of two retirements per year, turning over at least 7 positions during that time. Hiring and development will be a major priority for the organization. Our current eligibility list expires in June and we do not have a valid promotional list at this time. As openings occur we need to be prepared with qualified individuals to fill those openings to prevent overtime and to maintain continuity of operations.

Mr. Norstrom noted that about 50% of the department will be changed in three years. Chief Highley agreed.

When asked by Dr. Chosy if that is just coincidental Chief Highley replied yes. Much of what has happened is based on the retirement change with the institution of the Drop Program, which compacted many retirements. Before people just retired after 25 to 33 years. With the addition of the Drop people have an eight year window to end their career and it just started stacking retirements. It is something that faces just about every department out there.

Mr. Norstrom asked if his department has noticed any impact on what is going on in terms of the drug issue. Chief Highley replied that they have had an increase in the amount of heroin issues. Their use of Narcan has increased by about 15%. He can’t answer the particulars off the top of his head but it has not been as significant in Worthington as it has been in the overall response area that the department covers.

Mr. Norstrom asked if that is something that staff can track next year. Chief Highley replied that they can try. They will have to create a report to do that but it is something that they can work on.
VISITOR COMMENTS

Sarah Gold, 6741 Hayhurst St.

Ms. Gold shared that she has spent 38 years living in Worthington with no thought to city council. She became inspired by a relative who is 90 and serves very high up in the New Hampshire government who encouraged her to attend council meetings. Ms. Gold understands that members work very hard and she appreciates their efforts. She has only been looking at issues for about three weeks and the more she looks at issues the more she understands the complexity of the puzzle pieces. She thinks she has an opinion but then there will be another piece that pops up. She might say things that don’t make sense to members because she is not as educated on the issues as they are but she wanted to share some things.

Ms. Gold commented that she worked in financial services and she believes that debt is something to be afraid of because debt is hard to get rid of. She knows that council is dealing with state government financial cutbacks as are the schools so the question becomes how do city services get paid? Do we borrow money or do we do something else. That is what she would like to talk about.

Ms. Gold shared that she is of the opinion that the reason we have very low interest rates is because we are in a very slow economy. If the interest rates started going up then we would say inflation is going up as is growth. She feels that there is potential for another recession in the next couple of years. If our revenue doesn’t go up because businesses aren’t making much money and residents aren’t making much money then we don’t want to have a lot of debt that we have to pay on all the time. She has heard a lot of concern about the costs of the sewer system. The cost of the debt is more important than the cost of the sewer system. Debt services are over a million dollars in each of the next five years and that doesn’t take into consideration anything else that might come up. That is a concern because there may be things that are unknown at this time. Things are going to happen and people with debt get in trouble because they don’t have the money.

Ms. Gold shared that she is also concerned with the use of TIFs. She has done a lot of reading on this topic and understands that she is not an expert but she has read many cases where towns and cities have got into trouble because of the economy going down. She understands that TIF’s are connected to real estate taxes. She knows that the city gets the money back later on. She thinks Mr. Norstrom mentioned that cost value of money is something that you get back in ten years or thirty years but it is not the same as what has been spent so you only get back a portion of the money. So the city is giving money away by lowering what could have been spent for something else because council decided it had to have this building so much, like the doctor’s building although that is a different kind of TIF. She thinks some TIF money went into the shopping center and the apartment building, which has already been sold to another person. Those people put in $2,000,000 in banks financing and TIF money and they have already sold it, made a profit and moved on. She doesn’t think that TIFs are really the way to go. She shared that the state has a wonderful website that just came out this month.
Ms. Gold stated that she sees Worthington as a small community that has buildings and schools and community buildings of a certain size. If we go with the growth direction we will have more people earning more money and more businesses. If that is done extensively we will need more schools, additions to the community center, a crowded High St. so she is of the opinion that that is not the way to go. She thinks we were meant to be a small community and that we have barriers around us that keeps us small. High St. is a major problem. She is a little concerned about the Huntley/Wilson Bridge/Worthington-Galena Rd. project. In three years it turns into an elephant and the money that will be spent on it is significant. She wondered if that could be staged out slower because of the other expenditures like the sewers. She questioned whether the budgeting strategy could be changed to be more conservative, which is what she is advocating for but she is just a citizen.

Ms. Gold thinks that if the state government continues on the path that it is on now, they would really like to do away with state income tax. She shared that self-employed people do not have to pay any state income tax up to $2M. That is a lot. She added that the information was confirmed by two different individuals.

Ms. Michael commented that she pays state income tax and is self-employed. Ms. Gold suggested she look into it. She added that there are some stipulations to qualify.

Ms. Gold shared that the goal for Governor Kasich is to do away with state income tax and increase sales tax. She added that inheritance taxes have already been taken away so that means if council had to increase city tax, people should be amenable to a 1% increase. She would rather residents pay a little more in city taxes than load the city with debt. She thinks the two could merge together as members make a case and as people start understanding that as the state cuts income tax, they are cutting what they are giving you. She doesn’t think Worthington has to compare with Dublin or Upper Arlington and she doesn’t think the neighbors want that. She thinks that many of the parks and the schools are really kind of plain. She would like to see nice signs but not fancy ones. She would like to see moderation in choices and doing a lot of TIFs and aggressively trying to grow the city would not be her choice. There are some things that can be done to make the city better that don’t cost a great deal of money. Traffic lights that are synchronized would make it better and doesn’t cost a lot of money. That is not a lot of expense compared to the numerous trees and expensive things included in the CIP. She used to love driving off of I-270 and seeing all of the flowers along the fence. She doesn’t think there is a need for a brick fence, which was one of the proposals. She thinks there is a need for a nice sign though. Council can do what it wants because you were elected but she is just saying moderation could be a good thing and Worthington is Worthington. She didn’t move here because she wanted to be Upper Arlington or Dublin or Westerville or someplace else. All of those places have room to grown. They are not all locked in like Worthington. She thanked council for the opportunity to comment.

At Ms. Michael’s invitation Mr. Norstrom shared that the city has an “AAA” bond rating. Ms. Gold replied that debt is still debt. Mr. Norstrom said he understands that. He
asked if she understands that the revenue sources have been identified for paying down the debt. He recently attended a National League of Cities conference and debt is a useful financial tool. He understands how you can get yourself in trouble but we are not using debt for operations. Ms. Gold stated that she understands that. But she doesn’t understand why members don’t take more of the operating funds and put it in the CIP so there won’t be a problem. You say we have a surplus. Mr. Norstrom shared that the reason we do that is because some of these long term investments that are being made now will benefit future generations. Ms. Gold thinks they will hurt present generations.

Mr. Norstrom replied not if we finance them over years by bonds. That means that a thirty year bond, people who don’t even live in Worthington today will be paying for the investments that were made in the sewers. Whether the sewers or the Community Center the point is that you use debt and spread it out over a long period of time so not just the current generation is paying for the asset that is being built. Ms. Gold replied that you are leaving debt to your children. Mr. Norstrom agreed. But at the same time we have identified the revenue sources to pay that deb so we don’t have to pay for our children.

Ms. Gold stated that was another thing that she thought about. She wished there were some younger members on council because most of us are close to retirement and most of the savings occurs after our children get out of college and suddenly we have more money than we need. So you don’t think that having people pay taxes in the future is something to think about. She is thinking about the little kids on her street. She is not thinking about herself. It is not a big deal for her to pay debt. When she was first interviewed in the financial services field she was asked where she thought the richest people live. She replied probably Dublin or Upper Arlington. She was told no, they live in Clintonville. Worthington is like Clintonville. We are the people who by and large save more than we need to save. People who live here are not big spenders. She got embarrassed when she got a nice car because it is probably the nicest car on her street. But people aren’t materialistic.

Ms. Michael commented that if you ask any one of those young family if they agree with the city having a recreation center that is being paid off over time you will probably have almost every one agree that they don’t mind all of us continuing to have tax dollars being used to ensure that we have this excellent community center for everyone to enjoy. The things that are being serviced by debt are pretty much facilities and equipment that people would support because they want to have that in their community.

Ms. Gold thinks going forward council will be using it for things like Huntley Road and some of those things. It is kind of like making a choice, like the signs and you say you want some good signage. She is just advocating for something that doesn’t try to compete with Upper Arlington. She attended the meeting where the people talked about wayfinding signs and she wondered if that is really where we have to spend our money. Do we have to make it so pretty and do that with debt because obviously the CIP then used more money from the basic things. She remembers the one time with Dr. Chosy on the board and council reduced the CIP to 17% because you didn’t need it. Dr. Chosy commented that she misunderstood.
Ms. Gold remembers at one of the meetings he commented that there was no debt in the CIP when he first joined council. Dr. Chosy agreed. He added that the CIP received 20%. Ms. Gold continued that at one time we didn’t even need 20% so the CIP took less. Dr. Chosy explained that the drop to 17% occurred when the economy went bad.

Ms. Michael explained that the only time we contributed less than 20% was when we took the time to set up a rainy day fund. Ms. Gold thought that was a good thing. Ms. Michael added that it took several years of funneling money from the CIP in order to fund that. Ms. Gold asked if the rainy day has to always remain the same. Could council not shift it?

Mr. Myers commented that it is gone. We have moved away from that and funded the CIP fully. Ms. Gold replied that the CIP isn’t fully funded because it has debt included in it. There is a deficit every year in the CIP now. Mr. Myers explained that we have two years out with a projected small deficit in the CIP. He thinks Mr. Norstrom addressed that it would be financial irresponsible for us if we did not incur some debt much like you when you bought your house. You incurred the greatest debt you will ever incur in your life, he assumes that she mortgaged her house. He asked if that was correct to which Ms. Gold replied yes but they paid it off as quickly as possible. Mr. Myers reported that the city is doing the same thing. We are using a mortgage to buy a house and that is a smart way to use your money.

Ms. Gold asked how many houses is the city going to own. That is her question. Mr. Myers replied just the ones that we have to have. Ms. Gold stated that is the answer she would like to hear. Just the ones that we need and not any bigger than is needed.

Mr. Myers shared that the vast majority of our debt has gone to the purchase and renovation of the police station, which he thinks everyone will agree that we have to have. Ms. Gold interjected that she is not saying that we can’t have any debt. What she is saying is that we don’t need to be too glamorous, which is what she saw the other day when she attended a meeting.

Mr. Myers commented that members understand her concern, which is why they have the debt discussion every time the CIP comes up. He shares her concern in that all council members run households. They all have certain debt on cars and houses so they know about that. Ms. Gold interjected that she has no debt. Mr. Norstrom shared that he has debt on his cars. He thanked her for her comments although they do not necessarily share her same opinion on finances.

Ms. Gold asked that council not try to make Worthington the prettiest place and wrap up our debt. Mr. Norstrom stated that is one he disagrees completely with her on but he understands as he has been in Worthington not quite thirty years.
Ms. Michael thinks her message of moderation came across very clear. Council tries very hard to be careful. The city will continue to work with the state funding issue because it does impact us and the way we have to make adjustments.

Ms. Gold commented that maybe this project will have to be put off a year. Ms. Michael shared that there have been a number of projects that have been postponed. Ms. Gold applauds council for that. It is the kind of thinking that she appreciates. Her neighbors told her that they were glad she was going to come and talk to council. You said you want to hear from citizens so here I am.

Ms. Michael invited her back again. Dr. Chosy thanked her for coming.

APPROVAL OF MINUTES

- October 12, 2015 – Committee of the Whole Meeting

MOTION

Ms. Dorothy made a motion to approve the aforementioned minutes as presented. The motion was seconded by Mr. Myers.

There being no additions or corrections, the motion to approve the minutes as presented carried unanimously by a voice vote.

PUBLIC HEARINGS ON LEGISLATION

President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 43-2015

Amending Ordinance No. 40-2014 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Community Wayfinding Signage Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 619-15)

The foregoing Ordinance Title was read.

Mr. Greeson commented that this is a public hearing on the ordinance that appropriates funds that council set aside in the 2015 Capital Improvements Program for the Wayfinding Signage Project. There is a related matter on the agenda that basically accepts the Wayfinding plan and authorizes staff to move forward finalizing design of the project with Studio Graphique and then beginning to spend the appropriated money to implement the project. This ordinance merely appropriates the funds.

Mr. Greeson explained that an amendment is needed to the ordinance. The original ordinance has a blank space in Section 2. to include a specific vendor. There will be multiple vendors that actually accomplish the project so that section is not needed.
MOTION  
Dr. Chosy made a motion to remove Section 2 and renumber the remaining ordinance. The motion was seconded by Mr. Smith.

The motion carried unanimously by a voice vote.

Mr. Norstrom asked what the $120,000 will pay for. Mr. Greeson replied that when combined with the appropriation in the CIP for the upcoming year, it will accomplish the design of the program and accomplish signs in Old Worthington.

Mr. Norstrom asked if it will pay for entrance signs to the city. Mr. Greeson replied that he doesn’t know the answer to that.

Mr. Myers remembers that the total budget was somewhere around $350,000. Mr. Greeson agreed. He added that we have actually worked with the consultant to modify that some and in talking with Mr. Brown today he thinks we can accomplish the whole program for around $325,000, which also includes the design costs.

Ms. Dorothy understands that we have some sign making capability in-house. She asked if there is anything staff can do to assist or will this all be from contractors. Mr. Watterson thinks some of the street signs will be made in-house.

Dr. Chosy commented that he attended most of the meetings and was skeptical about it. He had to remind them that less was more. He thinks they listened well and really zoned in as what they came up with is quite good.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 43-2015 (As Amended). The motion carried by the following vote:

<table>
<thead>
<tr>
<th>Yes</th>
<th>Norstrom, Dorothy, Smith, Myers, Chosy, Michael</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td>0</td>
</tr>
</tbody>
</table>

Ordinance No. 43-2015 (As Amended) was thereupon declared duly passed and is recorded in full in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 49-2015  
Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

Introduced by Mr. Smith.

MOTION  
Mr. Norstrom made a motion to adopt Resolution No. 49-2015. The motion was seconded by Ms. Dorothy.
Mr. Greeson commented that this is a transfer of funds between accounts and is not an increase in the overall budget. Mrs. Roberts added that the transfers come at the request of department directors and they are all present and can address specific questions.

There being no additional comments, the motion to adopt Resolution No. 49-2015 carried unanimously by a voice vote.

Resolution No. 50-2015   Amending the Position Description for Assistant Fire Chief

Introduced by Mr. Myers.

MOTION   Dr. Chosy made a motion to adopt Resolution No. 50-2015. The motion was seconded by Mr. Smith.

Mr. Greeson shared that during Chief Highley’s budget presentation he talked about the Assistant Fire Chief’s position, which was previously held by Guy Kantak who retired after over thirty four years of service. The position is currently being staffed by Chief Al Woo. Staff is in the process of preparing this job for recruitment and filling it and as customary the job description is updated in preparation of that process.

Chief Highley added that the design on this change, to some point is the fact that this person should be prepared to take his place in a foreseeable time in the future so we would like for them to have the educational and professional background to do so.

Mr. Myers asked if that is what has changed from the 2013 changes council made. Chief Highley replied primarily. There were also a couple of changes in the educational section and some clarifications. In the past we required a bachelor’s degree. This adds that a master’s degree would be preferred. There are also two professional development series added to the job description that would be ideal for the candidate to have.

There being no additional comments, the motion to adopt Resolution No. 50-2015 carried unanimously by a voice vote.

Resolution No. 51-2015   Authorizing the Award of Re-emergent Corridor Assistance Program Funds to Help Improve Facility Exterior Facade and Streetscape Along Certain of the City’s Commercial Corridors (7046 Worthington-Galena Road).

Introduced by Mr. Norstrom.

MOTION   Ms. Dorothy made a motion to adopt Resolution No. 51-2015. The motion was seconded by Mr. Myers.
Mrs. Stewart provided the following information.

ReCAP Application Review Session
Worthington City Council
November 16, 2015

A Recap of ReCAP

Re-Emergent Corridor Assistance Program (ReCAP)

- Funding to building owners or commercial tenants to improve their facades & surrounding streetscapes
- 2015 focus on commercial corridor: Huntley, Proprietors & Schrock Roads
  -- Commercial properties must be located within ReCAP Program Area
- Commercial building exterior enhancements, prospective in nature
  -- Exterior front façade
  -- Side building elevations if on corner lot
- Paid on a match basis, $1:$1 with private funds

Eligibility

- Building owners and tenants (w/property owner’s approval)
- Building in ReCAP Program Area
- Applicant in full compliance with all income and real estate tax obligations
- All project work must abide by MPC approvals & building permit processes
- NO Interior Improvements

2014-2015 ReCAP Awards
A Recap of ReCAP – cont.

- 50 – 50 Grant-Loan Financing
  - Partially fund well-designed exteriors
  - Maximum award = lesser of 50% of the lowest contractor’s bid for work under the project or $25,000
  - Cash paid up-front, 50-50 loan-grant
    - Up to $12,500 one-time grant
    - Up to $12,500 loaned at 0%, 3-year term
- Applications reviewed by City staff and recommended by CIC
- Approved by City Council

The location for this applicant’s property is 7046 Worthington-Galena Road.
Existing Condition

Mrs. Stewart shared that part of the proposal for this project is to seal and paint the building. They were anxious to make sure that the building was sealed before winter weather hit so they have gone ahead with that work with the hope that they can get reimbursed if this application is approved this evening. The program guideline indicates that applicants should wait for approval but it is not a requirement. In this case, winter weather was coming and they thought it was important to get the building sealed because they are having issues with water penetration into the building.

They worked with the Neighborhood Design Center for proposals and the following is an illustration of what was submitted with their application.

Proposed Improvements
Scope of Work

- Proposed Improvements:
  - Widen windows and install new door
  - Paint entire exterior
  - Outdoor break area: awning & landscaping
  - Landscaping in parking lot
- Timeline: Sept. 30, 2016 completion
- Total estimated costs:
  - $40,075.75 plus parking lot landscaping, which is subject to final approval by CIC subcommittee
- Recommended ReCAP assistance: Up to $25,000 with funding for the parking lot landscaping subject to approval of the plan by the CIC subcommittee

Mrs. Stewart shared that they initially submitted a proposal that was reviewed by the Community Improvement Corporation in September that included the outdoor break area but did not include landscaping in the parking lot. They then submitted a modified request that was reviewed by the CIC earlier this month and it involves some parking lot landscaping. They have experienced quite a bit of cut-through traffic in their parking lot and they have temporarily installed a chain to prevent that from occurring but it is not very aesthetically appealing so they have been working on a long term solution. They had proposed some landscaping that they thought would reduce the cut through traffic but improve the aesthetics of the property at the same time. We still need to do some work with them because we need to ensure that the fire department has adequate access in and around the building. Their landscaping is still being modified but must still receive final approval from a sub-committee that was designated by the CIC before the funding for the landscaping could be provided. But rather than hold up the entire project, particularly because they are anxious to get some of the work done if they can before winter the CIC has recommended approval up to the maximum of the $25,000 within the program provided that the landscaping plan meets the approval of the CIC subcommittee.

Mr. Norstrom commented that the request is for a 1:1 match. The number that was listed on the screen is a total cost of $40,000. Mrs. Stewart clarified that the number doesn’t include the landscaping cost because it hasn’t been finalized. Their original proposal was going to cost about another $7,000 for the landscaping but since it didn’t meet the fire code requirements, we will continue to work with them over the next several months and recognizing that it can’t be installed before spring anyway. So we don’t have the actual cost of the landscaping yet so that is where the CIC said up to the maximum of $25,000, which would be only if they are at a total cost of $50,000. Mr. Norstrom agreed.

Ms. Michael explained the program to a Linworth student and a Thomas Worthington student who were in attendance.
Ms. Dorothy asked if staff has been tracking the vacancy and rental rates in the area. Mrs. Stewart commented that she left the third quarter economic development report at members places this evening. The vacancy rates for the three primary employment corridors are listed. The rates are not tracked based on the entire ReCAP area, which is Proprietors, and Huntley with the connecting portions of Worthington-Galena and Schrock but there are numbers in the report for the Huntley Road corridor.

Mr. Greeson added that Huntley is showing a 3 1/2% vacancy, which is virtually full occupancy. Ms. Dorothy asked what the rate was when we started this pilot project. Mr. Greeson replied that the highest vacancy in the Huntley area were lower. We were over 5% in 2014. Probably the highest was in 2011 when it was closer to 13%. The challenge with Huntley Road is rent rates. What we are also trying to accomplish is that as properties improve we should see corresponding decreases in vacancy but also in rent rates improving because it is a low rent rate area.

Ms. Dorothy stated that is information that staff is definitely tracking. Mr. Greeson agreed. He added that there is some other rent rate information in the remainder of the report. Mrs. Stewart clarified that the report shows rent rates across Worthington but we can delve into the data and see what we can pull for this particular corridor. Ms. Michael thinks that would be good to help track the impact of the program.

Mr. Myers thinks that was one of the charges that council gave to Mr. Harris when he was here. He asked about this applicant. Mrs. Stewart replied that she doesn’t know anything about the applicant. Mr. Harris did most of the work on this application before he left.

Mr. Myers wanted clarification on the mechanics of how this is going to work. This is not actually an appropriation but rather an award. Mrs. Stewart replied that the money is already appropriated in this year’s budget within the economic development fund for the program. Mr. Myers stated that we are going to award an amount. His concern is that there is no sum certain and that members are going to delegate that final decision to another entity. He wanted to make sure that everybody was okay with that. Mr. Norstrom and Ms. Michael confirmed that they are okay with that process.

There being no additional questions or comments, the motion to adopt Resolution No. 51-2015 carried unanimously by a voice vote.

Resolution No. 52-2015

Approving an Agreement and Permit for Columbia Gas of Ohio Inc., an Ohio Corporation, to Operate and Maintain a Natural Gas Distribution System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

Introduced by Mr. Myers.
MOTION

Dr. Chosy made a motion to adopt Resolution No. 52-2015. The motion was seconded by Mr. Smith.

Mr. Greeson shared that this is a routine renewal of a right-of-way agreement with Columbia Gas.

There being no questions or comments, the motion to adopt Resolution No. 52-2015 carried unanimously by a voice vote.

Ordinance No. 44-2015 Providing for the Adoption of the Annual Budget for the Fiscal Year 2016 and Appropriating Sums for Current Operating Expenses.

Introduced by Mr. Norstrom.


Introduced by Ms. Dorothy.

Ordinance No. 46-2015 To Continue the Allocation of the Six Percent (6%) Hotel/Motel Tax as it Relates to the Operation of the Worthington Area Convention and Visitors Bureau.

Introduced by Mr. Myers.

Ordinance No. 47-2015 Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.

Introduced by Dr. Chosy.

Ordinance No. 48-2015 Authorizing the Issuance of Notes in the Amount of Not to Exceed $1,560,000 in Anticipation of the Issuance of Bonds for the Purpose of (I) Acquiring a Ladder Truck with Related Equipment, (II) Replacing, Constructing, and Installing a Waterline for the Davis Estates Subdivision, with Related Site Improvements and all Necessary Appurtenances Thereto; and (III) Improving and Replacing Windows in the Community Center Including all Appurtenances Relating Thereto, and Retiring Notes
Previously Issued for Such Purpose; and Approving Related Matters.

Introduced by Mr. Smith.

The Clerk was instructed to give notice of a public hearing on said ordinance(s) in accordance with the provisions of the City Charter unless otherwise directed.

REPORTS OF CITY OFFICIALS

Policy Item(s)

- Accept Proposed Wayfinding Plan

Mr. Greeson shared Mr. Brown was unable to be here tonight and he is the one who primarily worked with the steering committee on this plan. Members will recall that the city entered into a relationship with MKSK and a sub-consultant, Studio Graphique to pursue a priority that was established by council, which was to come up with a city-wide wayfinding and signage program.

Mr. Greeson explained “wayfinding” in greater detailed for the benefit of the students.

Mr. Greeson shared that the final recommended plan went before the Municipal Planning Commission/Architectural Review Board. The recommended plan was presented to City Council on November 2nd. Council has appropriated $120,000 by its actions earlier this evening and has planned an incremental implementation of the plan over the next five years in the CIP. We are not talking about those particular funds this evening but if council adopts the CIP at the next meeting there would be another $50,000 added to the funds that members have already identified to begin implementation of this plan. Staff recommends that council adopts a motion that accepts the proposed wayfinding plan and in doing so you are directing staff to move forward with implementation with resources we have available.

Mr. Myers commented that Mr. Greeson indicated that he thought the refinements to the total budget on this would be somewhere around $325,000 and between what has already been appropriated and what we may appropriate in the capital budget that will be about $175,000. So that is a little better than half of what we are going to need to do this project. He asked if that sounds right. Mr. Greeson agreed.

Mrs. Stewart noted that the proposed capital improvements plan included $50,000 for each of the next four years.

Mr. Myers stated that is what he is wondering. If we have appropriated $120,000 and then we appropriate the $50,000, as he remembers the discussions with the steering committee the phase was to first target Old Worthington and then possibly around Old Worthington to significant locations like the Rec Center. He is just wondering if we are
not a little further along on this than maybe we think we are. Mr. Greeson agreed. He shared that these are cost that do not include the design costs. The downtown phase (Project A) is estimated at $106,215. So the $120,000 will likely cover the downtown area. He may have mistakenly added the $50,000 to that. Project B would include the primary gateway and jurisdictional signs as well as some trail blazers and some street name identification. That is estimated at $94,000. Project C (city parks) is estimated at $64,000. And Project D (a variety of things) is estimated at about $20,000. The total of bricks and mortar is about $285,000. He believes the total design expenses that take it up around $322,000 is about $37,000.

Mr. Myers commented that the appropriation that was made earlier this evening will take care of Old Worthington. Mr. Greeson added that the appropriation from the CIP will take care of Project B, the gateway signs. Mr. Myers thought he said that the projected budget for that was about $80,000 and we are only going to appropriate $50,000 in the Capital budget. So we will be short of finishing that project by next year. He asked for an idea of where we will be. He doesn’t want to put it off because we are $30,000 short in our appropriation and wait an entire year before going to phase B. Mr. Greeson agreed to provide the information.

MOTION Dr. Chosy made a motion to accept the proposed Wayfinding Plan as presented to City Council on November 2, 2015. The motion was seconded by Mr. Smith.

The motion carried unanimously by a voice vote.

Other Items

Mr. Greeson shared that the state capital bill process is underway. We have the opportunity to pursue state funding for city projects through our state representative and state senator. As members may recall from previous awards, those dollars have to be spent fairly quickly so projects need to be “shovel ready”. Staff has been evaluating our capital improvements plan to determine if any such projects would fit. He recently met with Rep. Duffey and shared information about several projects that he thought were potential eligible and ready. Rep. Duffey was going to discuss the projects with some house budget staff members. The three projects he identified were:

1) Wayfinding program – It would be to seek funding for the entire program, which would free up dollars in the CIP in the out years and accomplish the program more quickly. He thinks that would help in many ways. The request would be somewhere around the $322,000.

2) Request from Bike and Pedestrian Advisory Board (due to be presented to City Council in December) – Recommended improvements to the Short Street, Village Green Drive, and Stafford Ave. crossings of High St. In particularly looking at bicycle and pedestrian hybrid beacons. The total costs is around $165,000 ($55,000 per crossing)
3) Signalization of Old West Wilson Bridge Road and West Wilson Bridge Road and improving that intersection with better signal coordination, addressing congestion and supporting the businesses that are trying to get out of the corporate hill area during peak hours. The estimated cost of that intersection is $380,000.

Mr. Greeson would like council’s permission to continue pursuing this discussion with our elected representatives and have the authority to submit a project that has the most feasibility of success in their criteria. In the past they have sometimes discouraged transportation projects because those can sometimes be funded out of a different state pot that would make the wayfinding more attractive however, if they are open to considering more transportation related intersection improvements certainly the intersection at Old West Wilson Bridge and Wilson Bridge is one of the highest priorities in the corridors conversation.

Ms. Michael asked if he needed a motion. Mr. Greeson agreed. He added that it is a little bit of a moving target because the deadline is November 23rd and council doesn’t meet again before then and that is the challenge.

MOTION Mr. Myers made a motion that authorizes Mr. Greeson to continue to pursue funding operations through the state of Ohio based on a priority that he establishes would have the greatest chance of success. The motion was seconded by Ms. Dorothy.

The motion carried unanimously by a voice vote.

Mr. Greeson shared the following information:

1) Tomorrow night the Worthington Area Chamber of Commerce will be hosting a reception to recognize public officials, which they do annually. It will be held at The Heights and begin at 5:30 p.m. He will let members know the exact building the reception will be held in.

2) On Wednesday night in Council Chambers, at 6:30 p.m. staff will be hosting the residents of Crandall Drive. Mr. Watterson, Mrs. Fox and he will be endeavoring to answer any and all questions residents may have about sidewalks.

3) Mr. Greeson recognized Don Phillips, Chief Building Official. He is a member and incoming president of the Central Ohio Code Officials Association. Additionally, last week he was recognized for outstanding contributions to that association and was a recipient of the President’s Award from that association.

4) Council will be recognizing the Thomas Worthington state champion field hockey team on December 7th. We are really proud of them and are excited to recognize them for that accomplishment.

5) Last week we held a public open house on the Huntley/Wilson Bridge/Worthington-Galena intersection (Northeast Gateway Project). The open house materials are on the website and include pictures of the preferred alternative
intersections. He believes we are in the official public comment period that is required by the federal process.

Ms. Michael asked if people can comment on the city’s website or go to a different website. Mr. Greeson believes they can do it through the city’s website and we will forward the information on to the consultants, EMH&T.

Ms. Michael explained the project to the students.

Ms. Dorothy asked what happens to the public comments. Mr. Watterson replied that they are incorporated into a recommendation for the federal planning. Ms. Dorothy asked if they are individually responded to or do we just have a collection of people’s comments. Mr. Watterson replied that council will be using them to select the preferred alternative intersection.

Mr. Greeson commented that ultimately it will come to city council for a selection of a preferred alternative.

6) Chief Mosic shared that he received a telephone call from Dom Tiberi indicating that Mr. McConnell from Worthington Industries had made a donation to Maria’s Message for two driving simulators with the stipulation that they go to the Worthington Police Department for placement at both of our high schools. Staff anticipates delivery within the next week and are working with the Assistant Superintendent on how to best utilize this very generous donation. These driving simulators cost $15,000 each.

At Ms. Michael’s request, Chief Mosic explained how the simulators work. He added that they will be working with the schools to identify the best locations so we can get the best benefit. Once in place we plan to do an event so that Mr. McConnell will receive the recognition and our gratitude for this generous contribution.

7) December 3rd, 4:30 p.m. to 6:30 p.m. – Urban Land Institute of Columbus and MORPC will be hosting an event called, What Trends Will Influence Land Use in 2016. It is a land use trends event and educational opportunity.

8) December 4th, 8:00 a.m. to 1:00 p.m. – Annual Economic Development 411, half day economic development summit for the central Ohio region, which is aimed at helping elected and appointed officials and business leaders in the Columbus region gain a greater understanding of economic development.

Mr. Greeson added that those educational opportunities are available to members and staff will send out some information if anyone is interested in attending.

Mr. Greeson requested an Executive Session to discuss board and commission appointments as well as employee compensation and evaluation.
REPORTS OF COUNCIL MEMBERS

Mr. Smith asked if the Third Quarter Report would be available to view on the I-pads. Mrs. Stewart replied that we should be able to move towards that but since all city council members do not have their I-pads yet it has not been sent out electronically.

OTHER

EXECUTIVE SESSION

At Ms. Michael’s request, Mrs. Fox explained Executive Session in greater detail for the benefit of the students.

MOTION

Dr. Chosy made a motion to meet in Executive Session to discuss Board and Commission appointments and employee compensation and evaluations. The motion was seconded by Mr. Smith.

The motion carried by the following voice vote:

Yes 6 Norstrom, Dorothy, Myers, Chosy, Smith, Michael

No 0

Council recessed at 8:12 p.m. from the Regular meeting session.

MOTION

Mr. Smith made a motion to return to open session at 9:18 p.m. The motion was seconded by Mr. Norstrom.

The motion carried unanimously by a voice vote.

MOTION

Mr. Myers made a motion to appoint Mr. Norstrom to represent the City of Worthington on the Old Worthington Partnership Board of Directors. The motion was seconded by Mr. Smith.

The motion carried unanimously by a voice vote.

ADJOURNMENT

MOTION

Ms. Dorothy made a motion to adjourn. The motion was seconded by Dr. Chosy.

The motion carried unanimously by a voice vote.
President Michael declared the meeting adjourned at 9:19 p.m.

____________________________________
Clerk of Council

APPROVED by the City Council, this 4th day of January, 2016.

____________________________________
Council President
Meeting Minutes

Monday, December 7, 2015 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio 43085

City Council

Bonnie D. Michael, President
Robert F. Chosy, President Pro-Tempore
Rachael Dorothy
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

D. Kay Thress, Clerk of Council
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, December 7, 2015, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Worthington Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 P.M.

Members Present: Robert F. Chosy, Rachael R. Dorothy, Scott Myers, David Norstorm, Douglas K. Smith, Michael C. Troper and Bonnie D. Michael

Member(s) Absent:

Also present: Clerk of Council Kay Thress, City Manager Matthew Greeson, Director of Law Pamela Fox, Assistant City Manager Robyn Stewart, Director of Finance Molly Roberts, Service and Engineering Director William Watterson, Director of Building and Planning Lee Brown, Director of Parks and Recreation Darren Hurley, Chief of Police James Mosic, and Chief of Fire Scott Highley

There were approximately sixty two visitors present.

President Michael invited all those in attendance to stand and join in the recitation of the Pledge of Allegiance.

President Michael welcomed members of Scout Troop 365 who were in attendance as a requirement for their First Class Badge. She encouraged them to ask questions.

SPECIAL PRESENTATION

RESOLUTION NO. 53-2015

Expressing the Congratulations and Best Wishes of Worthington City Council to the Thomas Worthington High School Field Hockey Team for Winning the 2015 State Championship.

Introduced by Mr. Troper.

MOTION

Ms. Dorothy made a motion to adopt Resolution No. 53-2015. The motion was seconded by Mr. Myers.

There being no additional comments, the motion to adopt Resolution No. 53-2015 carried unanimously by a voice vote.

Ms. Michael invited Vice-Mayor Jim Lorrimer to make the presentation.

Mr. Lorrimer shared that sports are life in microcosm. They teach us that we get back from all aspects in life in direct proportion to what we put in. That discipline and effort produces better performance and success. We learn how to deal with victory and defeat.
We learn to cope with the anxiety and pressure of personal performance. These are among the many valuable lessons that sports provide. They are the lessons the young ladies that council recognizes this evening have learned and continue to learn.

Field hockey is one of the most physically challenging and athletic demanding of all team sports. It is highly popular at the high school and collegiate level in this country with scholarships being offered to talented athletes at many universities. Our Thomas Worthington’s Girls Field Hockey Team has just won its fourth High School State Championship in this highly competitive sport. The last three of these state championships were won in 2007, 2011, and 2015 and all under the head coaching guidance of Terri Simonetti Frost, who has been the coach of the TWHS teams for seventeen years. It has been suggested that in 2016 she and the fourteen championship team members who will be returning next year should focus their great athletic and competitive talents on the sport of football. This group of outstanding athletics would likely do well in any sport. They are proven champions.

Field hockey has a great international following. It was added to the Olympic calendar for Women’s athletics in 1980 and has grown rapidly in our country in both high school club and college levels. Coach Simonetti Frost had a four year athletic scholarship at Boston University in this sport. This year’s championship team member Hana Sinno has also been offered an athletic scholarship to attend that same university. This 2015 state champion team has a truly remarkable record. In league, district and state championships they had 20 wins and zero losses. In the Ohio State championship tournament the Thomas Worthington team outscored its opponents 20 goals to only 2 for its opponents. In the state championship game against Hudson High School, the opposing team got no clear shots at the goal. It was a clearly remarkable and dominating team victory by the Thomas Worthington girls’ team. This experienced state championship girls’ team has twenty three members that included eight seniors, five juniors, four sophomores, and six freshman.

Mr. Lorrimer introduced the team members to council members. He talked about several of the assistant coaches before inviting Coach Simonetti Frost to join him at the podium. He read Resolution No. 53-2015 in its entirety and presented Coach Simonetti Frost with a certified copy and a framed copy of the This Week in Worthington newspaper article.

Coach Simonetti Frost shared that this is like Christmas when she attends council meetings because she hangs the plaques in her basement for everyone to see. She has them all over her wall and before they played the state game her girls asked her if they will be on the wall. She replied that they had to win in order to be on the wall so we won. She thanked council for the recognition and for honoring the team. These girls began preparing last December and have worked very hard. This is the first year that Ohio High School allowed the players to be coached four at a time so they would bring four in and then they would leave and another set of four would come, etc. You don’t win state championships because you show up August 1st. You win because you put the work into it. These girls put the work into it. They played with all of their heart and with sheer determination. It was such an honor to be their coach this year.
Mr. Lorrimer acknowledged Thomas Worthington Athletic Director Scott Dorne and Thomas Worthington Principal Jim Gaskill. He introduced Dr. Trent Bowers as Superintendent of the Worthington School District. He shared that Dr. Bowers was a 1991 graduate of Thomas Worthington High School. He played football and lacrosse. He returned to his home community nine years ago after obtaining a Bachelor’s Degree, a Master’s Degree and a Doctorate Degree in educational leadership. He is the first graduate of Worthington High School to become superintendent of schools. He has the responsibility for 10,000. We are very pleased to welcome him to this meeting. He invited him to comment.

Dr. Bowers thanked City Council for taking the time to recognize this team. As a school district we are really proud of what they have accomplished in winning the state championship. But he wants council to know that we are really more proud of how they accomplish what they accomplished. These young lady and Couch Simonetti Frost outwork all of their opponents. That begins on the practice field. If you watch them play you will see that they challenge every ball. They out hustle every team that they play against. More importantly we are really proud of how these young ladies represent Thomas Worthington High School and we are proud that they are leaders in the classroom. They lead our school in academics.

Ms. Michael congratulated the field hockey team and then gave them and others in the audience an opportunity to leave before continuing with the meeting.

VISITOR COMMENTS – There were none.

CONSENT AGENDA

Notice to the Public: There will be no separate discussion of Consent Agenda items as they are considered to be routine by the City Council and will be adopted by one motion. If a member of the City Council, staff, or public requests discussion on a particular item, that item will be removed from the Consent Agenda and considered separately.

To address City Council regarding an item on Consent Agenda, please submit a fully completed speaker’s slip to the Clerk of Council prior to the beginning of the meeting.

Meeting Minutes to Approve:

- October 19, 2015 – Regular Meeting

Legislation to Approve/Adopt

Ordinance No. 47-2015 Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.
Resolution No. 54-2015  
Amending the Staffing Chart of the City of Worthington to Reflect the Positions Authorized in the 2016 Operating Budget.  
Introduced by Dr. Chosy.

Resolution No. 55-2015  
Approving the City Manager’s Appointment of Donald W. Schofield as Alternate Chief Building Official and Alternate Master Plans Examiner for the Division of Building Regulation.  
Introduced by Mr. Smith.

Policy Item

- Liquor Permit Request – Transfer – From Frank J Colleli & Donna J Colleli dba Villa Nova Restaurant to Colleli Corporation dba Villa Nova Ristorante

End of Consent Agenda

MOTION Dr. Chosy made a motion to approve the Consent Agenda as presented. The motion was seconded by Mr. Smith.

The motion carried unanimously.

PUBLIC HEARINGS ON LEGISLATION

President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 44-2015  
Providing for the Adoption of the Annual Budget for the Fiscal Year 2016 and Appropriating Sums for Current Operating Expenses.

The foregoing Ordinance Title was read.

Ms. Michael asked for a motion to amend Ordinance No. 44-2015 with the following budget totals that she read for the record:

<table>
<thead>
<tr>
<th>Division</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total General Government</td>
<td>$ 6,916,272</td>
</tr>
<tr>
<td>Total Division of Police</td>
<td>$ 5,682,100</td>
</tr>
<tr>
<td>Total Department of Public Service and Engineering</td>
<td>$ 2,535,540</td>
</tr>
<tr>
<td>Total Department of Parks &amp; Recreation</td>
<td>$ 4,659,744</td>
</tr>
<tr>
<td>Total Dept. of Planning &amp; Building</td>
<td>$ 736,711</td>
</tr>
<tr>
<td><strong>Sub-Total General Fund</strong></td>
<td><strong>$20,530,367</strong></td>
</tr>
<tr>
<td>Total Division of Fire</td>
<td>$ 6,285,662</td>
</tr>
<tr>
<td><strong>TOTAL GENERAL FUND</strong></td>
<td><strong>$26,816,028</strong></td>
</tr>
</tbody>
</table>
Mr. Myers made a motion to amend Ordinance No. 44-2015 with the aforementioned budget totals. The motion was seconded by Mr. Troper.

Mr. Greeson thanked council for the opportunity to once again talk with them about the operating budget. The annual budget was distributed to council in October. Each of the departments have made presentations to council on this budget. Staff has also gone through the five year financial forecasts with members. He would like to mostly focus on the budget changes (copy attached) that have occurred since the originally submitted document. There are adjustments in several areas that staff feels are important to be able to achieve the objectives of the city. Then staff will be prepared to answer any questions members may have.

Budget changes primarily occur in three areas. 1) Desire for a student intern, 2) Radio Maintenance, 3) Parks Maintenance (restructure Parks Manager and Parks Supervisor positions) and new software system for collection of Community Center fees.

The motion to amend Ordinance No. 44-2015 carried unanimously by a voice vote.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 44-2015 (As Amended). The motion carried by the following vote:

Yes 7  Troper, Norstrom, Dorothy, Smith, Myers, Chosy, Michael

No 0

Ordinance No. 44-2015 (As Amended) was thereupon declared duly passed and is recorded in full in the appropriate record book.
Ordinance No. 45-2015

Establishing Compensation for Certain Exempt Positions of the Municipal Service For the Period of January 1, 2016 through December 31, 2016, and Adopting Class Specifications for Said Exempt Positions.

The foregoing Ordinance Title was read.

Mr. Greeson shared that this is the annual compensation salaries for exempt positions ordinance. It reflects a 2 ½% increase as was previously discussed and council directed.

MOTION

Mr. Norstrom made a motion to amend Ordinance No. 45-2015 to include the salary figures that were presented. The motion was seconded by Mr. Troper.

The motion carried unanimously by a voice vote.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 45-2015 (As Amended). The motion carried by the following vote:

Yes 7 Norstrom, Dorothy, Smith, Myers, Chosy, Troper, Michael
No 0

Ordinance No. 45-2015 (As Amended) was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 46-2015

To Continue the Allocation of the Six Percent (6%) Hotel/Motel Tax as it Relates to the Operation of the Worthington Area Convention and Visitors Bureau.

The foregoing Ordinance Title was read.

Mr. Greeson shared that this is an annual ordinance that authorizes the allocation of the 6% to the Convention and Visitors Bureau (CVB). Members also received a memorandum from Mrs. Fox that provides background on the legal authority by which the hotel/motel tax is distributed to a CVB. Both he and Mrs. Fox are prepared to answer any questions. He added that members previously received a presentation from the CVB regarding their budget and their accomplishments as well as their goal and objectives. One of their Board members, Mr. France is here this evening.

Ms. Michael commented that Council member Norstrom had sent an e-mail to everybody. She asked him if he had any additional comments.

Mr. Norstrom shared that his e-mail stated that he feels this organization has served its purpose. That we are not a destination. We have found out that the thirty-four bus tours
are not implemented or managed by the CVB but that is done entirely by Experience Columbus. The work that they do can be combined with the work of the Old Worthington Partnership. They could coordinate the activities with Experience Columbus. That would free up $140,000 of which we are required to provide half to a CVB or like organization, which the Old Worthington Partnership would qualify for. The other $70,000 could be used by the city for other purposes, such as promoting groups that would attract tourist or people to Worthington. An example would be the Ohio Railway Museum. He thinks it is time that council revisit this issue of the CVB. He could go into more detail but he has made the arguments and has expressed it to all council members. He opposes the motion.

Mr. Smith shared that he distributed a letter to members with a counterpoint argument to Mr. Norstrom’s. He is supportive of the CVB as proposed.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 46-2015. The motion carried by the following vote:

Yes  6  Dorothy, Smith, Myers, Chosy, Troper, Michael
No   1  Norstrom

Ordinance No. 46-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 48-2015

Authorizing the Issuance of Notes in the Amount of Not to Exceed $1,560,000 in Anticipation of the Issuance of Bonds for the Purpose of (I) Acquiring a Ladder Truck with Related Equipment, (II) Replacing, Constructing, and Installing a Waterline for the Davis Estates Subdivision, with Related Site Improvements and all Necessary Appurtenances Thereto; and (III) Improving and Replacing Windows in the Community Center Including all Appurtenances Relating Thereto, and Retiring Notes Previously Issued for Such Purpose; and Approving Related Matters.

The foregoing Ordinance Title was read.

Mr. Greeson commented that the city has completed all of these projects and issued notes to help finance them short term. It continues to be advantageous for the city to “roll” these notes because of the interest rate environment. He asked Mrs. Roberts to discuss the particulars.

Mrs. Roberts shared that this will be our fifth renewal of these bond anticipation notes. We started this process in 2011 and then added $360,000 for the community center.
windows. We have been paying down $100,000 in the principal amount since 2012 and we have received very favorable interest rates in pursuing these short term interest notes and will likely receive the same favorable interest rate with our next issuance.

Ms. Michael asked when these notes will finally be paid off. Mrs. Roberts replied that the longest we can go is twenty years. We have been issuing them on one year renewals since we started this process in 2011.

Mr. Myers asked if the current bonds will mature before Ms. Yellen (Chair of the Federal Reserve) meets again with her group. Mrs. Roberts replied that she thinks they will meet in the first part of January and these mature in the middle of January so not quite.

Mr. Myers commented that he assumes that if they take steps that would impact our interest rate she will report back to council. Mrs. Roberts assured him that she would.

Dr. Chosy commented that if we had longer term bonds in 2011, he asked how that would have compared to the interest amount that we have paid so far. Mrs. Roberts replied that it is a little bit difficult to predict but as a point of reference we just renewed the 2005 bonds and we secured an interest rate of 1.62% for the remaining life of those bonds (5 years). The original interest rate on those bonds varied between 3.75 and 4% so we had significant savings in refunding those bonds. A little bit different issuance but our current interest on the bonds that we are talking about with this ordinance is 1.01%. While she doesn’t think we will be able to secure that rate, she thinks it will be somewhere between 1% and 1.62%.

Mr. Greeson added that they are called bond anticipation notes because the capital improvement plan anticipates more debt. When we issue longer term debt we want to package that and as Mr. Myers rightly pointed out, at an advantageous time but also if we package it we avoid paying issuance costs more than once, which can be fairly significant.

Dr. Chosy commented that what we are doing so far is better than if we would have gotten a larger, longer loan early on. That is what he is asking. Mrs. Roberts believes that to be true. Dr. Chosy added that it sounds like it. He asked if we can re-issue every year. Mrs. Roberts replied that we can “roll” these notes like we have been doing over the last four years up to twenty years or life of the improvements. In this case a portion of these bonds is related to the community center windows, which would be twenty years.

Dr. Chosy asked if other municipality finance this way. Mrs. Roberts replied that it depends on the circumstances but this is common practice.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 48-2015. The motion carried by the following vote:

Yes  7  Smith, Myers, Chosy, Troper, Norstrom, Dorothy, Michael
No 0

Ordinance No. 48-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 56-2015


Introduced by Mr. Troper.

MOTION

Ms. Dorothy made a motion to adopt Resolution No. 56-2015. The motion was seconded by Mr. Myers.

Mr. Greeson commented that this is an annual document. There has not been a significant amount of change accept for two minor changes that relate to the Parks Maintenance changes that were talked about earlier. He believes the range for the Parks Manager went down and the range for the Parks Supervisor went up to 19. That change is reflected in this resolution and members saw the offsetting budget amounts in the budget that was passed earlier. That allows us to get those positions more in line with the duties that we have them performing and some of the salary savings are being used to help on the maintenance side. It is roughly a wash budgetary. Staff thinks this better reflects what they do while providing some funds for contract and seasonal maintenance.

There being no additional comments, the motion to adopt Resolution No. 56-2015 carried unanimously by a voice vote.

Resolution No. 57-2015

Approving the 2016-2020 Capital Improvements Program for the City of Worthington.

Introduced by Dr. Chosy.

MOTION

Mr. Smith made a motion to adopt Resolution No. 57-2015. The motion was seconded by Mr. Norstrom.

Mr. Greeson shared that staff covered that CIP in a fair amount of detail in a previous meeting. He would like to touch on one change that has been made and then he will answer a question that was posed to him.

In 2016, there was $10,000 included for a turn out gear washer, which is the gear that firefighters wear when they respond. That washer needed replaced earlier so that will be a reduction in the 2016 allocation by $10,000.
Mr. Greeson commented that there is $150,000 proposed for a contribution to the StRt 161 corridor study and he was asked what the other partners would be contributing. He says proposed because any participation in this is planned in the Capital Improvement Program but it would require additional appropriation legislation and additional consent legislation, which is a requirement of the Ohio Department of Transportation (ODOT). He anticipates bringing ODOT in early next year to be a part of that conversation. But to answer the question specifically:

1) ODOT District 6 – 20% of the projected cost or $120,000.

Note: Typically ODOT participates in construction and not at this level of study.

2) Columbus – 45% of the projected cost or $270,000
3) Worthington – 25% of the projected cost or $150,000
4) MORPC – 5% of the projected cost or $30,000

Note: Funding form MORPC would need to be requested as they typically do not participate at this level of study.

5) Perry Township – 5% of the projected cost or $30,000

Mr. Greeson commented that staff would be happy to answer any questions about the Capital Improvements Program for 2016 and the planned projects for the future years, mostly for planning purposes.

Mr. Norstrom asked if the amounts for the study have already been discussed with the other parties. Mr. Greeson replied that they have but he doesn’t know to what degree with the elected bodies.

Mr. Norstrom asked the basis for how the numbers were determined. Mr. Greeson replied that there are three entities that have the largest scope of responsibility: Worthington, Columbus and ODOT. We urged Columbus to take the lion’s share of that.

Mr. Norstrom noted that they are paying 45% which is not even half. He asked how much of their population is in the study area versus Worthington. Mr. Greeson replied that he doesn’t know the answer to that question.

Mr. Norstrom suggested to Ms. Michael that council approve $50,000 in our capital budget for this so we can show that we are interested in participating. He and Mr. Greeson were talking recently and one of the needs for downtown is parking. He understands that the appropriate way to approach that would be to do a parking study. That $100,000 could be used within the city of Worthington to study downtown parking. He doesn’t know if that is the right number but it is something that could be added to the Capital Improvements Program that we do not currently have and it is as big a need for Worthington. The issue on StRt 161 has been there the entire time that many of us have been in Worthington. The good news is that the state did push it forward so he thinks
there is some action there but he thinks the difference between $50,000 and $150,000 for Worthington is big as opposed to ODOT or to the city of Columbus.

Mr. Greeson respectful asked that council approve the amount proposed in the CIP at least for planning purposes and give him an opportunity to go back and talk about Mr. Norstrom’s contribution concerns with the partners.

Mr. Norstrom believes that Mr. Greeson’s thinking is backwards. We should be setting the policy of how much council wants there. The fact that Mr. Greeson is suggesting a recommendation, a public recommendation to us already puts it on the table and that is backwards.

Dr. Chosy asked what is being looked at with this study. Mr. Greeson replied that council approved the city’s participation in a study that all of those entities asked MORPC to conduct, which was basically an update of all of the traffic data. That did several things:

1) Looked at current congestion levels.
2) Projected growth in the area
3) Potential traffic growth over the next 30 years.

Mr. Greeson commented that the study was done in accordance with the Federal Highway Administration requirements because ultimately this multi-jurisdictional concern would require federal funding because of the costs. The next stage of any project of significance that would attract federal funding would be to perform a planning/engineering/design study. This is a much deeper analysis with the end result being that the jurisdictions pick a preferred alternative for an improvement. The anticipated study runs between Olentangy River Road and Sawmill, although the preferred alternative could be something smaller than that if that is what the jurisdictions decide. It would include such things as an environmental analysis, an analysis of right-of-way needs, and it would model the traffic benefits of each alternative. Embedded in that process would be extensive public involvement to help influence what would ultimately be picked as a preferred set of projects that we would then seek funding for. He would imagine that we would not only look at the three primary challenges with that corridor identified with the traffic study that MORPC conducted, which include the at-grade crossing at the railroad traffics, the intersection of Linworth and StRt 161, and the Olentangy River Road intersection. There is also a significant desire by the parties to look at how we do bike and pedestrian accommodations so the study would look at that. So it is a fairly significant effort that usually takes twelve to eighteen months. Given the importance of public involvement in this one it could take longer than that.

Mr. Smith shared that he heard from the public about this and their comments were along the line of what Mr. Norstrom was saying. He is starting to agree with that. He has some expertise in this industry sitting beside him (Mr. Norstrom) so he figures he somewhat knows what he is talking about with this. He would be interested in reducing the funding as well, at least for the short term.
Ms. Dorothy thinks the study is absolutely needed. She has heard from the public about the increase in traffic with the new apartments on the other side of the railroad tracks. The policy question of what we want to put in the budget for what we pay for is a very interesting question but she thinks the study needs to be done for the betterment of our community.

Mr. Norstrom commented that he fully supports the concept that the study needs to be done.

MOTION  Mr. Norstrom made a motion to amend the Capital Budget to decrease the amount for the study from $150,000 to $50,000 and to insert a line item in the budget for studying downtown parking of $100,000.

The motion died for a lack of a second.

MOTION  Mr. Smith made a motion to amend the Capital Budget to decrease the amount for the study from $150,000 to $50,000. The motion was seconded by Mr. Norstrom.

Ms. Michael acknowledged that both downtown parking and a traffic study are needed. She is concerned because we have the momentum going right now for the StRt 161 project. This is something that is in the budget now and we have a chance to appropriate it. The amount can be lowered after a conversation with the other partners has occurred.

Mr. Troper asked if council agrees to keep the amount at $150,000 is Mr. Greeson looking to negotiate a lower rate. Mr. Greeson replied that clearly there are several who don’t want to contribute at that level and he respects that. Council is not appropriating the funds. You are putting it in the plan, which means you are authorizing staff to work on it. We would appropriate the funds with an additional piece of legislation. So for all practical purposes it is a placeholder but it guides staff’s actions. Council would have to adopt additional legislation and you would have to adopt more formal consent legislation that ODOT requires. He would recommend that council leave the suggested amount in the CIP but if members are not comfortable with that amount then give him an opportunity to address that with the partners and he will do his best to do so.

The motion failed to pass by a vote of two (2) “ayes” (Smith, Norstrom) to five (5) “nays” (Troper, Dorothy, Myers, Chosy, Michael).

Mr. Greeson commented that given the sentiment of the conversation he heard, he will discuss that with the partners and try to address Mr. Norstrom and Mr. Smith’s concerns.

Ms. Michael thinks that Mr. Norstrom brought up a good point in that we do need to be looking at some kind of downtown parking and that might be something that staff might want to look at related to a parking study.
Ms. Dorothy commented that she would like to see what impact our signage has. She thinks that there are quite a few parking spaces that people don’t know about and our new signage package is supposed to make it easier for people for find existing parking.

Mr. Myers asked that the topic be included on the agenda for the retreat. That would give members an opportunity to decide its priority. Ms. Michael agreed.

There being no additional comments, the motion to adopt Resolution No. 57-2015 carried unanimously by a voice vote.

Resolution No. 58-2015

Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

Introduced by Mr. Troper.

MOTION

Ms. Dorothy made a motion to adopt Resolution No. 58-2015. The motion was seconded by Mr. Myers.

Mr. Greeson commented that this is a transfer of savings from certain line items to cover costs that have exceeded the line item appropriation in another line. It is not an increase in the total appropriation of the budget. In particular we continue to struggle with unanticipated leaves in the Fire & EMS Division. We are asking for a transfer to cover costs for overtime.

Chief Highley added that they are currently down three people for a variety of reasons. It is not any one thing in particular but we do have a relatively higher age organization and some of the wear and tear tends to manifest itself in leaves. They currently have an individual out on surgical leave with another one possible next year. Those are just the kind of things that unfortunately sometimes stack up in groups.

Mr. Smith recalls that in recent years we have decreased staffing. He wonders with the aggregated age increasing if it might make sense to increase staffing like we did a few years ago. Chief Highley agreed that could be discussed but commented that there is costs involved that would be higher in costs than the overtime costs. Those would then be permanently incurred costs so that is the problem.

There being no additional comments, the motion to adopt Resolution No. 58-2015 carried unanimously by a voice vote.

Ordinance No. 49-2015

Approving a Grant as Part of the City’s Economic Development Venture Program and Authorizing the City Manager to Enter into an Economic Development Grant Agreement for the Same.

Introduced by Dr. Chosy.
Ordinance No. 50-2015

Approving the City Manager’s Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

Introduced by Mr. Smith.

Ordinance No. 51-2015

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the 2016 New and Replacement Equipment Items and for Certain Projects as Identified in the 2016 Five-Year Capital Improvements Program and all Related Expenses and Determining to Proceed with said Projects.

Introduced by Mr. Norstrom.

Ordinance No. 52-2015

Amending, Adopting and Ratifying the Amended and Restated Central Ohio Health Care Consortium Joint Self Insurance Agreement and Approving Participation by the City of Worthington in the Central Ohio Health Care Consortium for the Three-Year Period Beginning January 1, 2016.

Introduced by Mr. Troper.

Ordinance No. 53-2015

An Ordinance Approving a Written Post-Issuance Compliance Policy in Connection with the Issuance of Tax-Preferred Obligations by the City.

Introduced by Ms. Dorothy.

The Clerk was instructed to give notice of a public hearing on said ordinances for the Council meeting of December 14, 2015.

REPORTS OF CITY OFFICIALS

Policy Item(s)

- City Council Salaries

Mr. Greeson shared that council asked staff to prepare two things. One was a document that we prepared earlier in the year that compared the salaries of councils and mayors for various municipalities. This document includes all of the suburban central Ohio
communities that members are familiar with as well as a number throughout the state. That document was included with council materials. Originally this was created by the city of Dublin when they went through a similar discussion and then staff updated it. Additionally, Mrs. Fox was asked to prepare an ordinance that should council so desire would amend council’s salaries. She is prepared to walk members through that ordinance.

Mr. Norstrom commented that he would like to introduce that ordinance. Ms. Michael acknowledged the introduction.

**Ordinance No. 54-2015**

Establishing Compensation for the Members of City Council and Declaring an Emergency.

**Introduced by Mr. Norstrom.**

Mr. Norstrom added that the ordinance will be discussed at the next meeting. He wants to get this ordinance in the record.

Mrs. Fox shared that this document was presented based on the information in the charter. Members may recall that council members are not permitted to increase their salaries during their terms. So for four of the council members who are in the middle of their terms, an increase does not apply. In addition, any ordinance to increase the salaries must be effective before the first of the year so it is prepared as emergency legislation. It is introduced with blanks for salaries. Currently the council president receives a different salary than the remaining members but council can decide how best to do that. The ordinance was prepared leaving that option open.

Ms. Michael shared that Mr. Greeson commented that it is better from an accounting purpose that it was better to do something monthly or annually as opposed to a per meeting. Mr. Greeson agreed. He added that Mrs. Roberts can comment further upon her return to the meeting.

Mr. Norstrom commented that this ordinance has been introduced but it would be scheduled for discussion at our next meeting. Mr. Greeson agreed. He added that because of the goal for a light agenda before Christmas break and because there is a gentleman at the dais whose service we want to celebrate, all of the ordinances that were introduced tonight will be heard at the December 14th meeting.

Dr. Chosy asked for clarification on “time for council member pay” column. Ms. Michael and Mr. Greeson replied that it is annual. Dr. Chosy concluded that the figure equals how much a council member would make in a year.

Ms. Dorothy asked the last time that compensation was addressed for council members. Mr. Greeson replied in 1988. Mr. Norstrom added that is the last time it was changed. The topic has been addressed previously by him.
Ms. Michael thinks that council members need to look at: a) should the amount be increased and b) to what amount. Right now we are the lowest paid council in the entire area.

Ms. Dorothy commented that Hilliard is not on this list but she knows that just recently they discussed their compensation and they mentioned Worthington. Because ours was so low they did not consider it in their review.

Ms. Michael thinks that is something that needs to be looked at so the rates can be revised.

Ms. Dorothy asked what members current compensation is. Ms. Michael replied that it is $1,850 a year. Ms. Dorothy added that is the rate if members attend every meeting. Ms. Michael agreed. The rate is $50.00 a meeting.

Mr. Smith said he would be interested in the rates for Bexley and Pataskala as well. Mr. Greeson agreed to provide that information. He added that he will also provide Hilliard’s rates.

Dr. Chosy noted that Worthington council members only get paid if they attend a meeting. He asked if that is the case with all of the other municipalities. Mr. Greeson and Mr. Norstrom replied that it varies.

Ms. Michael commented that it is difficult to compare apples to apples because all of the communities have different meeting structures. Mr. Greeson added that many of them probably get paid regardless of whether or not they attend the meeting.

Mr. Greeson commented that Ms. Michael had asked a question while Mrs. Roberts was out of the room about the benefits of having a salary as opposed to a “per meeting” basis. He asked Mrs. Roberts to comment. Mrs. Roberts shared that it makes things more clear if it is a straight salary versus a per meeting basis. She added that PERS changed the regulations a few years ago and she believes if we made it a straight salary versus a per meeting arrangement it would fit better within their criteria.

Ms. Michael asked if that is because of the accumulation of government service time. Mrs. Roberts explained that in 2014 they increased the threshold for full-time service from $250 a month to $600 a month. Otherwise it is pro-rated.

Other comments

Mr. Greeson shared the following items:

1) Distribution of grant applications from community groups. He would like for members to determine how to process the requests at the December 14th meeting. Applications were received from every group that we have traditionally received requests from along with request from three new groups.
2) A memorandum from Mr. Brown is being distributed that outlines a discussion staff has been having with COTA.

Mr. Greeson shared that COTA is in the process of improving the effectiveness of their entire system which includes some changes in Worthington. He outlined some of those changes. There is an addition of service on StRt 161 and High Street to the Easton area. Anytime service is expanded and ended in a new area, one of the challenges that transit systems face is trying to figure out where to turn the bus around and to lay it over in order to sync it up with the route timing. COTA has begun some discussions with staff on where to put a bus turn around/lay over. When you consider the area there are not many places to accommodate such a requirement because the turnaround is located in Old Worthington. Staff put a memorandum together to outline some of the issues and some of the ideas that they have of how to accommodate the change. Staff would like members input and plan to discuss the process in greater detail at the December 14th meeting.

3) Creating the new zoning ordinance for the Wilson Bridge Road area. Members had an initial presentation on that and as a staff we are prepared to bring that back. Staff would like some direction on when to hear the item. Members requested the item be discussed in January.

4) Staff has an opportunity to review a city of Columbus application that has been made by Linworth Baptist Church on a property that is in the city of Columbus but located across the street from the church.

Mr. Brown shared that there are two parcels located on the west side of Linworth Road that are owned by Linworth Baptist Church. They are doing an expansion north of the church for parking and located in the city of Worthington. The church would like to rezone the two parcels in Columbus to one of their planned district. A planned district sets up how the parcels will be laid out. The two options are for additional parking. The first will keep the existing house for missionaries in the summer and have thirty three parking spaces. The second option, which is their top scenario would be to create forty three parking spaces. When he and Mr. Watterson first heard of the proposals a few weeks ago the thought was on how to get people safety to and from the church across Linworth Road.

Mr. Brown showed slides of the application.

Mr. Brown shared that one of the recommendations that he and Mr. Watterson shared with Columbus includes the requirement for additional right-of-way dedication along Linworth, which will be great for any future plans that we may have but as part of their rezoning process, they will be required to install sidewalks along the front on Linworth Rd. Sidewalks were a request that he and Mr. Watterson were going to make. Then it gets to how to get churchgoers across the street safely.
Mr. Brown commented that part of the planning recommendations from the Service Department and the Planning Department to Columbus would be to incorporate a crosswalk with a rectangular rapid flashing beacon into their zoning request.

He showed a picture of the beacon.

Mr. Brown shared that staff just wanted to bring the rezoning request to council’s attention and share with you what staff’s recommendations were to Columbus as the request moves through their process. Since it is a planned district Columbus can incorporate staff’s request into the application. He added that the crosswalk will actually be located in Worthington right-of-way. That request will eventually have to be approved by Worthington city council.

Ms. Michael asked if it is better to be sidewalk or asphalt bike trail. Mr. Brown replied that he and Mr. Watterson had that same conversation. He thinks that Columbus is open for either one so we can have that conversation.

Ms. Michael heard a number of residents, especially in the Potters Creek and Castle Crest areas say that it would be wonderful to have some sort of safe bicycle/pedestrian access from their area down to St.Rt. 161. She doesn’t know if it would be better with sidewalks or bike trial.

Mr. Brown shared that discussions today focused on whether to set money aside and wait until you are ready to do something along the west side of Linworth. He thinks their initial thought was that the church wanted this installed immediately so at least a minimum of a five foot sidewalk but we mentioned to them today that we were going to have this discussion tonight. Staff thought it needed to be installed before they opened up the parking lot.

Ms. Dorothy asked what kind of protection the flashing beacon provides pedestrians. Mr. Brown replied that they hope that as people get accustomed to it, they would see that warning and slow down for anyone crossing Linworth Road to and from the church or other locations in the area. Ms. Dorothy concluded that it is a pedestrian activated yield sign and not a pedestrian activated stop sign. Mr. Brown agreed.

Ms. Dorothy stated that depending on the right-of-way, more than likely the cars will still have right-of-way. It is very similar to the one installed along Snouffer at Brookside. Mr. Brown agreed. He added that Worthington will be installing one on Wilson Bridge Road in the next couple of weeks in the fishing access area.

Mr. Norstrom noted that the discussion of a bike trail or sidewalks along here has been discussed before. He remembers there being a problem somewhere north of this location. Mr. Watterson shared that there are two culverts to the north. The county replaced one probably ten years ago and the pavement was widened with retaining wall. Then there is an additional culvert that needs to be crossed so those are the two more challenging locations.
Mr. Norstrom commented that the question, in terms of right-of-way is if this were to be a bike path then we would be looking at eight or ten feet and the sidewalk is five feet. He asked what space we have at this location. Mr. Brown replied that as part of this rezoning, Columbus is requiring ten feet of additional right-of-way dedication to match up with their thoroughfare plan. At least with that component there would be ten feet of additional right-of-way and not knowing all of the improvements that may be needed in the future at Linworth and StRt 161 it hopefully gives us something additional to work with. Then the goals of being able to go further north would be great.

Mr. Norstrom commented that there is currently nothing in the CIP for a bikeway or any sidewalks or pathways at that location. Mr. Brown agreed. He added that staff just wanted to bring this to council’s attention.

5) Crandall Drive Meeting – Sidewalks

Mrs. Fox reported that on the continuing theme of sidewalks, staff met with a fairly large number of residents from Crandall Drive and a few other places in close proximity to that to go over the current process, some of the proposals that some of the residents on Crandall had requested and then just to hear from residents about how it was going. Mr. Norstrom and Mr. Smith were in attendance. The meeting probably could have lasted longer but we allocated two hours and we went over by about fifteen minutes. It was a good discussion.

Since that time staff received some e-mails from the residents who had proposed four changes to the code and essentially indicated that they would drop the two most problematic of their requested changes, in terms of making sure it was going to be specific enough for our purposes. The two that they dropped were: the definition of a neighborhood rather than a block in terms of who was going to be subject to the assessment; and 2) the manner in which the parties would be assessed. They dropped trying to do that on a per lot basis as opposed to the front footage basis that we now have in our code.

They did ask that we continue to consider the two other changes which were: 1) consider extending the repayment period from five years to ten years; and 2) provide language where the city’s portion of the payment to be “no less than 50%”. She and Mr. Myers have not yet had our discussion about that issue and whether that works or doesn’t work. She let them know that going from five to ten years was more of a budget/finance issue but that that 50% language had not yet been reconciled at the council level. Staff is prepared to address these issues at any time. She let the resident know that she would ask council for direction on when to place it back on the agenda. Staff would then notify the Crandall residents so that everybody has an opportunity to hear that discussion. She thinks it will be a shorter conversation than the last one that occurred. Staff is looking for direction.
Mr. Smith asked if under the current ordinance the petitioner could place a “cap” somewhere on the petition so that residents would know in advance how much their portion will be. If the project estimates were to exceed the cap, then the project would not happen. Mrs. Fox reply that the way the code is written today she doesn’t think a cap is allowed because we just don’t provide for that but that is not to say that it can’t be. That dovetails into the whole “not less than 50%” of the project as well. If the costs were $500,000 or more then they may ask the city to pay more than 50%, which she thinks is what staff saw when they first came to us, in terms of how much they were asking the city to pay. If that is a provision that council wants to have available to include in an ordinance, she would be happy to see if there is a way to arrive at such a provision. She thinks the key is for the people signing the petition to have a very clear understanding of exactly what they are signing. The flip side of it is that they sign but they still don’t know how much they will be subject to. She thinks that is why they tried to look for ways to limit that cost for them by going from five to ten years and seeing if the city would pay more.

Mr. Norstrom thinks in the public testimony in that meeting and the answer to the questions was that at no time will the signers of those petitions know exactly what the cost is going to be. Mrs. Fox agreed. She added that because of the way the process works residents don’t know until the design is finished.

Mr. Smith commented that if there is a way for the petition to state that “if it is above, in this case $500,000, the project will not continue”.

Mr. Myers asked what it is that staff is asking council to do when you put this on the agenda. It sounds like we are having the debate now on some of these issues. Mrs. Fox replied that she just needs some direction on whether council wants this back as a code change. Does council want to consider that now or do you want this to be considered by a bike and ped committee or some other public discussions. Staff is just looking for direction.

Mr. Norstrom commented that if he understands the two issues, he asked if either of the issues require an ordinance change. Mrs. Fox replied yes.

Mr. Myers thinks that because it is an ordinance change, it needs to come to city council. Typically the way it would come to council is we either schedule it for a committee of the whole meeting and debate broad principles or we would ask for an ordinance and members would debate the ordinance.

Mr. Greeson commented that members could provide an answer next week if they want to think about it.

Mr. Norstrom shared that he thinks there are two issues involved. 1) The immediate issue of the street and what the residents want there and there is clear division; 2) A revisit of our ordinance that has never been used and that is longer term. He could see that going to bike and ped for recommendations to council but he thinks the first one, as
you pointed out the change in the ordinance for this specific location could come to
council in a relatively short period of time.

Ms. Michael commented that she is concerned about approving the project before we
change the ordinance. If we are going to change the ordinance, she thinks we should
change the ordinance first and then look at the project and determine how it fits with it.
Mr. Norstrom stated that he doesn’t know if we will change the ordinance in the long
term but he does think that for example the bike and ped commission could identify high
priority areas that in the neighborhood concept that was proposed by the Crandall
residents and doing that takes time. The residents of Crandall have come before council
and asked for something. He thinks council should respond to them in a way that meets
their needs as well as ours and then look at the longer term issue.

Mr. Myers stated that since it looks like council put a couple of items into January, and
as much as he hates to put this off any longer than he has to, he asked if staff could bring
council a proposed ordinance and possibly a small alternative proposed ordinance and
we will schedule that for the first of February. Mrs. Fox agreed to do that. Mr. Myers
added that he thinks that Mr. Norstrom was right. Globally, this is something that should
be perpetually on the Bike and Ped Commission but for this ordinance specifically he
thinks it should come right to council.

Mr. Greeson thinks that one of the two items will require a little debate but he thinks the
time frame is not an issue. Staff is fine with ten years.

Mr. Myers also thinks that as part of the discussion it would be helpful for him and Mr.
Smith raised the issue, just what is a typical timeline for something like this. He is not
saying that we will go from start to finish in six months but what he is asking is, what are
the steps? It does not necessarily need to have dates but when the city receives a petition,
then what occurs. Mrs. Fox commented that that information is very similar to what staff
presented at the meeting.

Ms. Michael asked for an outline.

**Appointments**

**MOTION**

Mr. Norstrom made a motion to appoint Edwin Hoffman to the
Municipal Planning Commission and David Foust to the
Architectural Review Board and reappoint Kathy Holcombe to the
Municipal Planning Commission and Amy Lloyd to the
Architectural Review Board. The motion was seconded by Mr.
Myers.

There being no additional comments, the motion carried unanimously by a voice
vote.
REPORTS OF COUNCIL MEMBERS

Mr. Norstrom shared that this past weekend they were flying drones at Don Scott Airport. They have been designated by the FAA as an area where drones can be tested. It is all done over airport property and it is done with Sinclair Community College, which is even more advanced in drones than Ohio State is. So if members hear any feedback from the community that there are drone flying around Ohio field that is correct. Whenever the drones are flying there is no flying going on at the airport.

Mr. Norstrom added that a few weeks ago he and Mrs. Stewart toured the airport facility and the university has made the commitment that they are keeping it an airport. They are not going to try to develop it in any other way. However they are also going to make major investments in the property there in terms of research and development in avionics and other engineering and technology related to aviation, including things like drones so it will be an economic development hub for that part of the city of Columbus.

Mrs. Stewart added that she plans to get with Anne Brown because one of the things that they learned in their interaction with the airport is that any civilians who have a drone and are operating it within proximity to the airport are supposed to coordinate their activities with the airport so that the drones don’t interfere with air traffic coming and going from the airport. Mr. Norstrom asked that the information be distributed because apparently there are going to be a lot of drones under the tree. Mrs. Stewart agreed.

OTHER

Larry Frances, 231 Abbot Ave.

Mr. Frances began by stating that these remarks are his alone. He is not here representing the CVB or any of its board members. On November 9, 2015 he was present at the Worthington city council meeting and experienced one of the most unprofessional displays by a member of the city council. Mr. Norstrom’s use of the council as a bully pulpit to attack a highly talented volunteer organization and its executive director was just out of bounds. His resulting remarks about the CVB wasting a million dollars was just beyond belief. It was fallacious. Had he bothered to look at the report he had in his possession he would have found that the Worthington Holiday Inn had attributed $434,000 of revenue in their hotel to the CVB activity. That is not wasting a million dollars. As he noted, they have been reasonably responsible for generating $5.7 million dollars of business to the Worthington community since 2008. By any standard, this is a super success. He took Mr. Norstrom’s attack as a personal attack on him, impugning his integrity and assured him that wasting the city money as an attack on the executive director he did not need was ridiculous. As a further note, five other CVBs, which are suburban CVBs have paid employees, one to seven. Mr. Norstrom insults and attack were over the top and disrespectful of the volunteers who gave their time freely to work on this committee.

Furthermore, it has put a damper on his forty years of volunteerism in this community. He has served this community in the Jaycees, the Worthington Sertoma Club, also served
on the Parks & Recreation Board, and the McConnell Arts Center. His attack just ruined his feelings about volunteerism for this community. As he previously stated, this borders on slander, the way he attacked them.

At this time he wished to thank the council members who tried to cut his attack on the CVB. Thank you, all of you. However, he was disappointed that Council President, Bonnie Michael did not use a gavel to shut him down.

In conclusion, he will be removing himself as a target from his attacks from this day forward. He will never volunteer for another thing in the city of Worthington. Good night.

EXECUTIVE SESSION

ADJOURNMENT

MOTION

Mr. Myers made a motion to adjourn. The motion was seconded by Mr. Norstrom.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 9:34 p.m.

____________________________________

Clerk of Council

APPROVED by the City Council, this 4th day of January, 2016.

____________________________________

Council President
## 2016 Proposed Budget Changes from Original Submittal

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Title</th>
<th>Description</th>
<th>Amount</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>101.1010.540523</td>
<td>Legislative</td>
<td>MORPC Dues</td>
<td>$600</td>
<td>Increase for Intern Program Fees</td>
</tr>
<tr>
<td>101.1030.511014</td>
<td>Administration</td>
<td>Student Intern</td>
<td>$7,280</td>
<td>Summer Intern Program through MORPC 14wks</td>
</tr>
<tr>
<td>101.1030.512200</td>
<td>Administration</td>
<td>PERS</td>
<td>$1,020</td>
<td>PERS obligation for Intern</td>
</tr>
<tr>
<td>101.1030.512204</td>
<td>Administration</td>
<td>Medicare</td>
<td>$106</td>
<td>Medicare obligation for Intern</td>
</tr>
<tr>
<td>101.1050.540650</td>
<td>Finance</td>
<td>Bank/Merchant Fees</td>
<td>$(10,000)</td>
<td>Cost shift to P&amp;R for collection fees</td>
</tr>
<tr>
<td>101.2030.540552</td>
<td>Police Support Svc</td>
<td>Radio Maintenance</td>
<td>$17,200</td>
<td>COIRS agreement fee increase</td>
</tr>
<tr>
<td>101.4020.511037</td>
<td>Parks Maintenance</td>
<td>Parks Technicians</td>
<td>$(8,939)</td>
<td>Anticipated Staffing Transition</td>
</tr>
<tr>
<td>101.4020.511038</td>
<td>Parks Maintenance</td>
<td>Seasonal Workers</td>
<td>$5,500</td>
<td>Increase to support staffing transitions</td>
</tr>
<tr>
<td>101.4020.511063</td>
<td>Parks Maintenance</td>
<td>Parks Manager</td>
<td>$(11,420)</td>
<td>Decrease due to staffing changes</td>
</tr>
<tr>
<td>101.4020.511064</td>
<td>Parks Maintenance</td>
<td>Parks Supervisor</td>
<td>$5,434</td>
<td>Increase due to staffing changes</td>
</tr>
<tr>
<td>101.4020.512200</td>
<td>Parks Maintenance</td>
<td>PERS</td>
<td>$(1,320)</td>
<td>Decrease due to staffing changes</td>
</tr>
<tr>
<td>101.4020.512204</td>
<td>Parks Maintenance</td>
<td>Medicare</td>
<td>$(137)</td>
<td>Decrease due to staffing changes</td>
</tr>
<tr>
<td>101.4020.540563</td>
<td>Parks Maintenance</td>
<td>Parks Maintenance Contracts</td>
<td>$10,000</td>
<td>Increased to support staffing transitions</td>
</tr>
<tr>
<td>101.4030.540650</td>
<td>Community Center</td>
<td>Bank/Merchant Fees</td>
<td>$90,000</td>
<td>Addition for software collection fees (offset by revenue increase)</td>
</tr>
</tbody>
</table>

**Total Proposed Budget Changes**

$105,324
Meeting Minutes

Monday, December 14, 2015 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio 43085

City Council

Bonnie D. Michael, President
Robert F. Chosy, President Pro-Tempore
Rachael Dorothy
Scott Myers
David M. Norstrom
Douglas Smith
Michael C. Troper

D. Kay Thress, Clerk of Council
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, December 14, 2015, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Worthington Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 P.M.

Ms. Michael appointed Tanya Maria Word as Temporary Clerk of Council for this evening’s meeting.

Members Present: Robert F. Chosy, Rachael R. Dorothy, Scott Myers, David Norstrom, Douglas K. Smith, Michael C. Troper and Bonnie D. Michael

Member(s) Absent:

Also present: Deputy Clerk of Council Tanya M. Word, City Manager Matthew Greeson, Director of Law Pamela Fox, Assistant City Manager Robyn Stewart, Director of Finance Molly Roberts, Service and Engineering Director William Watterson, Director of Building and Planning Lee Brown, Director of Parks and Recreation Darren Hurley, Chief of Police James Mosic, and Chief of Fire Scott Highley

There were 11 visitors present.

President Michael invited all those in attendance to stand and join in the recitation of the Pledge of Allegiance.

SPECIAL PRESENTATION

RESOLUTION NO. 59-2015

Expressing the Congratulations and Best Wishes of Worthington City Council to Richard Hunter for his Outstanding Service to the City of Worthington and the Worthington Community.

Introduced by Councilmember Myers

MOTION

Councilmember Norstrom made a motion to adopt Resolution No. 59-2015. The motion was seconded by Chosy.

There being no additional comments, the motion to adopt Resolution No. 59-2015 carried unanimously by a voice vote.

Mr. Hunter thanked City Council for the opportunity to serve the City.

Councilmember Norstrom stated that the three of us who moved to adopt this Resolution all served with you at one point and time; and I know you were there 22 years, 20 years
ago I got appointed to ARB and at the time you were vice-Chair and you were semi-mentor along with several of the others because I had no idea what an Architectural Review Board did before I got appointed to it.

Councilmember Dorothy expressed when I was first appointed to BZA you were definitely a mentor to me; you brought such a depth of knowledge and history of the community to those meetings. Thank you so much for your service.

Councilmember Myers expressed not only have you been a board member, board chairman, thank you for being a friend.

APPROVAL OF MINUTES

- November 2, 2015 – Regular Meeting
- November 9, 2015 – Committee of the Whole Meeting
- December 7, 2015 – Special Meeting
- December 7, 2015 – Joint Meeting

MOTION Councilmember Troper made a motion to approve the aforementioned minutes as presented. The motion was seconded by Councilmember Dorothy.

There being no additional comments, the motion carried unanimously by a voice vote to approve the minutes as amended.

PUBLIC HEARINGS ON LEGISLATION
President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 49-2015 Approving a grant as Part of the City's Economic Development Venture Program and Authorizing the City Manager to Enter into an Economic Development Grant Agreement for the Same.

The foregoing Ordinance Title was read.

Mrs. Stewart explained MedVet delivers specialty and emergency care to companion animals through eleven hospitals in Ohio, Indiana, Kentucky, Louisiana, and Alabama. MedVet located its headquarters and animal hospital in Worthington in 2002 and since that time has significantly grown and expanded its business and workforce. MedVet is one of the City’s top employers.

MedVet has been serving the greater Columbus area and a five-state region for 25 years. Its Cancer Center is home to a team of oncology experts and is considered one of the most advanced in the world. MedVet has grown significantly and is still growing. They have 727
employees throughout the country with 262 fulltime in the Worthington headquarters. These numbers are up from 530 and 232 respectively one year ago.

MedVet is seeking to grow its headquarters operation to support the expansion of its operations. They have identified the building at 350 E. Wilson Bridge Road, which is adjacent to their Worthington location and current headquarters operation, to accommodate this expansion. However, they have also noted the expansion could occur at one of their other locations out of state, namely Indianapolis, Chicago, or New Orleans, which would involve not only the new jobs associated with the expansion but also existing headquarters jobs that are located in Worthington. Staff is recommending a Venture Grant to encourage the expansion in Worthington.

Under the Venture Grant agreement, MedVet will cause more than $3 million in total annual payroll to be paid to persons working in the renovated facility within two years of the start of the Project. This annual payroll will grow throughout the seven-year term of the Venture Grant to $6.8 million by the end of the seventh year.

The proposed expansion by MedVet involving the purchase and renovation the property at 350 E. Wilson Bridge Road is recommended for a Venture Grant payable in four (4) installments. The first installment of One Hundred Thousand Dollars ($100,000) is payable upon the issuance of a Certificate of Occupancy for the property at 350 E. Wilson Bridge Road. The three subsequent installments, each equaling Thirty Three Thousand Three Hundred and Thirty Three Dollars ($33,333), are payable upon the subsequent completion of each of three 12-month periods following the issuance of the Certificate of Occupancy.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 49-2015. The motion carried by the following vote:

    Yes  7  Troper, Norstrom, Dorothy, Smith, Myers, Chosy and Michael

    No  0

Ordinance No. 49-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book. 

Ordinance No. 50-2015 Approving the City Manager’s Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

The foregoing Ordinance Title was read.

Mr. Greeson explained this is our annual renewal of the Franklin County District Board of Health Plumbing Inspection Services contract. Mr. Brown commented they have a great working relationship.
There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 50-2015. The motion carried by the following vote:

Yes  7  Troper, Norstrom, Dorothy, Smith, Myers, Chosy and Michael

No  0

Ordinance No. 50-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.

**Ordinance No. 51-2015**

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the 2016 New and Replacement Equipment Items and for Certain Projects as Identified in the 2016 Five-Year Capital Improvements Program and all Related Expenses and Determining to Proceed with said Projects.

The foregoing Ordinance Title was read.

Mr. Greeson explained annually you adopt the Capital Improvement Program and then we follow up with a version of this Ordinance; this is an Appropriation Ordinance where you’re going ahead and appropriating the funds which allows us to spend them for a subset of the Capital Improvements Program. Many of the items in the Capital Improvement Program we have to come back and follow a competitive bidding process or we do not have things fully designed or what not; and they require subsequent actions or subsequent appropriations. The items listed in this Ordinance which I will read off in a moment are largely except for the new and replacement equipment items not subject to the competitive bidding because of their dollar amounts. The new and replacement equipment we use a variety of things including state term contracts in order to purchase those pieces of equipment.

So it would include the new and replacement equipment in the CIP which it would include $50,000 that’s related to building improvement projects which are mostly small maintenance items on various buildings. Traffic signal improvements for $50,000, running track replacement for $27,000 at the Community Center and the Urban Forestry at $7500, that’s an annual program. The building security system improvements, the second phase of the Perry Park Field improvement, improvements to the North Locker Room, shower stall at the Community Center, Community Wayfinding Signage and that’s a general summary of it.

Mr. Myers asked do we have a timeline on the wayfinding signage. Mr. Brown replied the goal is to seeing something going in the ground around May (late spring, early summer).
There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 51-2015. The motion carried by the following vote:

Yes 7 Troper, Norstrom, Dorothy, Smith, Myers, Chosy and Michael

No 0

Ordinance No. 51-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.


The foregoing Ordinance Title was read.

Mr. Greeson indicated we are participants in a self-insured consortium for health benefits that includes a number of other like local governments (city, villages, and townships), we enter into three year trust cycles where we participate in that self-insured consortium and this is the agreement that allows us to participate for the next three years. There are some modifications that are outlined by Ms. Trego that are mostly not substantive, there is some language related to development practices, allowing the board to meet by electronic or video conferencing when needed some changes from the previous trust cycle that allowed payments to be submitted to the Treasurer by the last day of the month rather than the 15th day.

It continues to be advantageous for us and our employees as well to participate in this consortium of which we helped to create many years ago and we recommend approval of the trust agreement.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 52-2015. The motion carried by the following vote:

Yes 7 Smith, Myers, Chosy, Troper, Norstrom, Dorothy, Michael

No 0

Ordinance No. 52-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.
Ordinance No. 53-2015

An Ordinance Approving a Written Post-Issuance Compliance Policy in Connection with the Issuance of Tax-Preferred Obligations by the City.

The foregoing Ordinance Title was read.

Mrs. Roberts explained as this Ordinance indicates this is a post-issuance compliance. It has been directed by our bond counsel Matt Stout as a matter of IRS disclosure and as part of our issuance of obligation and debt issuance that we should have this post-issuance compliance policy adopted formally by Council. As I read through his materials I called him and said this scares me a little bit, to which he replied you’re doing all this anyway so you might as well put it in writing and solidify the policy. So it’s at his guidance that we’re seeking approval from Council.

There being no additional comments, the Clerk called the roll on the passage of Ordinance No. 53-2015. The motion carried by the following vote:

Yes 7    Smith, Myers, Chosy, Troper, Norstrom, Dorothy, Michael

No 0

Ordinance No. 53-2015 was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 54-2015

Establishing Compensation for the Members of City Council and Declaring an Emergency.

The foregoing Ordinance Title was read.

Mrs. Fox explained if passed this Ordinance and passed by Emergency will take effect prior to January 1. In that instance the three members of Council who begin their term on January 1, 2016 will be eligible for the increase. The remaining four members of Council are precluded from a raise during their term so this would not be effective for those remaining four Council members until January 1, 2018 if they’re re-elected. The emergency measure puts this into effect prior to January 1, 2016 which according to the charter is necessary to prevent those newly elected and re-elected council members from receiving that increase during their term, so we left that amount blank so that Council could deliberate the amounts.

Ms. Michael commented as Council we have a few things to look at (1) if we’re going to set a salary, what amount are people thinking would be appropriate. (2) we will address the emergency piece. Mrs. Roberts has suggested that we either have a monthly or an annual amount as opposed to per meeting a month.
Mr. Troper stated I would be in favor of recommending $400.00 per month which equates to $4,800.00 per year since we meet three times per month. Mr. Norstrom recommended $600.00 per month which would equate to $7,200.00 per year. We do more than just attend these meetings; most of us serve on at least 1 or 2 other boards related to activities here on Council.

Mr. Smith asked does that imply that we would be meeting 12 months per year. Mr. Norstrom replied it does not; we have met in August at times for emergency purposes. Mr. Smith asked when you’re multiplying $400.00 x 12 or $600.00 x 12 you’re including the 12th month which we’re on recess. Mr. Norstrom replied paid vacation.

Ms. Dorothy stated it is an unfortunate situation that we’re in right now that the Council has to amend this Ordinance for their own salary that doesn’t get chance to get annually reviewed like the rest of the employees of the City of Worthington and so it has been over 20 years since Council has received a raise and I do think that the expectation is out there for us to be out in the community, attending events and being part of many different organizations. I do believe that most Council members do spend quite a bit more time than the time spent present in Council chambers on Monday evenings. I would like to see if there is any way we could also have it addressed that there is some increase that would get put in annually or any other time that is not just when a council reviews this charter.

Ms. Michael asked Mrs. Fox would that suggestion be something that would be a Charter Amendment. Mrs. Fox replied yes because the Charter prohibits the in-term salary increases it would have to be addressed by Charter Amendment. Ms. Michael commented a third option is should we ask the Charter Review Commission as part of our laundry list of things to look at, to look at how other councils have salary increases and their mechanism, to see if there is a better way to do things than what we currently have.

Mr. Myers suggested $1850.00 per year, stay where we are, that’s my position. There is no question that you cannot equate what we make to the time we put in; it would require considerably more money for that equation to work out. Having spent almost 30 years in government service, I understand the concept of gross underpayment, but I think for me, it’s the timing; we’ve just been through a rather contentious election cycle, we’ve been told by a fairly significant part of our voters they’re displeased with some of our decisions; I don’t know that the timing to give ourselves a raise right now is right and I have always looked at this as a volunteer position, I didn’t get into it for the money. I kind of look at it as one more sort of loss of innocence that we’re not a volunteer organization anymore, we’re actually paid for it. If we’re really going to get paid what we’re worth we would be more around $20,000 or $30,000 per year; we’ll never really equate the amount of time we put in, so my opinion is it’s working, I like it the way it is, I don’t do it for the money; I don’t think the timing is right. I would like to keep it where it is.

Mr. Smith stated to be fair and I lean towards Mr. Myers sentiment about its public service. The National Institute for Economic Research the cost of living increase from 1988 to present, a $50.00 cost of living increase from 1988 to today would actually be $100.00, so
literally, quite literally double what we’re making right now. I think in fairness that would be fair.

Mr. Norstrom commented first of all if there were people who really objected to us they would be in the audience tonight. This was publicized, I have been on Council several times when this has been discussed and the same thing has been said “It’s never a good time to raise salaries”, and I understand Mr. Myers. When Mr. Duffey was here, Mr. Duffey made the point “that you didn’t have to take it”, and that was going to be Mike’s position if we ever had increased salaries. However if you look at what fellow councils are being paid across this state, if you look at what Township trustees get paid and the responsibilities they have, we deserve to be paid, any council person. The fact of the matter is only three members of Council this will affect. Mr. Troper commented this will affect if it’s passed by emergency. Mr. Norstrom replied the only reason why it’s being passed by emergency is because I didn’t introduce it early enough, I should have done this in November.

Mr. Troper commented I would disagree with Mr. Myers comment that we’re giving ourselves raises; I think that the salary should be increased, but I’m against that the people who will get this will be the people who are elected and I’m against passing it by emergency so no one would get, it would just be people who are elected into the position in the future.

Ms. Dorothy stated it would potentially influence people who might want to run in the future. I do think that this position should be compensated because people who would be seeking this office would have other endeavors to pursue and they should be compensated for this time even though it is a public service and it might influence whether or not someone might run for this position.

Mr. Norstrom commented it’s interesting I understand that argument and the argument that was made several years ago when this was discussed that clearly people were running for these positons and they are contested elections so it doesn’t matter whether they get paid or not. Ms. Dorothy replied I think the election before was not contested. Mr. Smith indicated I have a point of inquiry directed to Mrs. Fox, we’re talking about this where half the council gets applied the law that we’re voting, asked is that consistent with other communities. Mrs. Fox replied some, yes well because it has to do with the in term, the terms are always staggered, so if everyone were on the same term of office it wouldn’t be an issue, but because of the staggered. Mr. Smith commented what I’m trying to get at is, are there communities where the law would take immediate effect for everyone. Mrs. Fox replied communities are allowed to by charter or by Ordinance to pass their own laws about their compensation; our charter addresses it, so we have to follow our charter. There is a statewide constitution provision that prohibits legislators from getting salary increases during their term, but because of home rule local communities are able to pass their own laws in that regard.

Mr. Norstrom stated that the argument for doing it now is two-fold; one is there appear to be a majority of members of this Council that favor increasing, that wasn’t the case five years ago. Secondly, someone is always going to be penalized, I understand Ms. Dorothy and Mr. Troper, your choices are let’s penalize the people that just got elected and they
won't get a pay increase for four years only if they get elected. Current incumbents will not see anything for two years assuming they get re-elected. The reason I brought it up now is simply that, those folks should start getting it now, although Ms. Dorothy I understand the discussion of Charter, I don’t think we should allow this to be increased on just a regular basis. I think it should be a discussion that Council members have. As we’ve seen tonight there are a variety of opinions and the good news is there is no one in the audience that has expressed an opinion at least at this point. Ms. Michael stated if anyone wishes to speak, please feel free to fill out a yellow speaker slip and come up to the mic.

Mr. Michael Bates, 6560 Evening Street, stated I don’t begrudge some increase in compensation because I believe that you all do put a lot of effort in, although I’m a little concerned when I start hearing numbers like $10,000 and $13,000 annually get thrown around, that seems to be extreme to me because I’m closer to where Mr. Myers is that there’s a component to this and that is service to the community. However, the point I really want to address which Mr. Norstrom started out but didn’t complete his thought on it, and that is communication to the public. The only reason I knew this was on the agenda tonight and as you folks probably know I’m about as wired in as any citizen in this city was because another WARD member posted it on the WARD Facebook page that compensation was going to be discussed tonight and I was shocked because I went back and looked at previous agendas and sure enough it was buried in there; but my point for communications is I think that we really need to start thinking about how do we get these items to the public in enough time that there’s really time to think about it and discuss it and have interactions with it as opposed to saying It was introduced on December 7th, the Public Hearing is December 14th in the expectation that it’s going to be voted on

While I’m thinking about it, I had the same issue with the MedVet item also because it’s the same thing, it was introduced on December 7th, and tonight it was passed and voted. Where was the public participation; sometimes it’s a requirement I believe of you and staff to do outreach, not for the public to always be asking the question what’s next. Ms. Michael asked what method would you suggest for improving our outreach. I know the compensation topic was on the front page of the Worthington paper, so that was another place it was announced. Mr. Bates remarked the problem with that is not everybody reads the paper, just like not everybody reads Facebook. A suggest that I have been noodling about for a while here and Mr. Greeson actually put this in my mind about a year ago and that is I think you should have “GO TO” people in different segments of the community that members of staff or members of Council can outreach to those “GO TO” people and say are you aware that this is going to go on the council agenda this month; and let those “GO TO” people whether they’re part of the Colonial Hills group, part of the Worthington Estates group wherever they are, let them start acting as part of a communications chain out to more citizens, to neighbors, because in today’s day and age not everybody reads the newspaper and I can’t tell you how many complaints I hear from my own neighborhood about people who don’t even get the physical paper delivered to them and if someone doesn’t tell them to go online and read it, they don’t even know that it’s there. So the newspaper is no longer a reliable method of communication to citizens. I think you’re just going to have to start becoming innovative in how you’re going to do the outreach. We’ve talked about Facebook, we talked about website pages. I think human communication
where someone from staff reach out to these “GO TO” people in various parts of the
community. Ms. Michael remarked let me suggest along those lines Mrs. Anne Brown sends
out communication, and please know I’m joining with you on thought that maybe one of
the things we do is use Anne Brown communications and maybe list “Here are the topics
that are going to be discussed at the upcoming Council meeting...” and this is something
that can easily be done and distributed out to all the groups because that is going to all the
communities, it’s going to all the groups. Mr. Bates replied I think that would be a good
way for it; anything that can foster communications with the people. Not to open up old
wounds, but that was part of the reason with Issue 38 was the lack of communication very
early on in the process and so that went array as it got closer to the election. I’ve had this
correction with Mr. Norstrom and we want to start helping get the community back
together again and I think human communication is one of those mechanisms to help get
the community back together again.

Ms. Michael replied this is a good point that you’re bringing up, this is something that we
can do; one of the most effective mechanisms that we have for reaching out to people is
what I call the Anne Brown list because that goes to all of the neighborhood organizations
and it goes to all of the block watches and it goes to all the major community groups. What
we never thought of doing before and it’s a good suggestion from you is that we put
something an agenda item listing together of the items that will be on the upcoming agenda.
Mr. Norstrom remarked this is not the issue being discussed. Ms. Michael replied it is the
concern of the citizen. Mr. Norstrom commented it may be a concern of the citizen, but it
has nothing to do with the issue before us. I do agree with Mr. Bates, and he brings a great
suggestion, however, I feel it’s not what we should be discussing at this moment.

Mr. Myers replied I disagree because it goes to my point “the timing is lousy.” Mr.
Norstrom asked what do you mean. Mr. Myers replied the timing currently, we’ve just been
through an election where one of the principal objections that the citizens voiced was “they
were not heard”, and so now we’re going to put an item on the agenda one week, pass it
the next week as an emergency and it’s to give ourselves a raise; as hot button a topic as
you could have in government. Mr. Norstrom commented I understand that, but it’s a hot
button topic. As Mr. Bates has indicated, it was on the WARD Facebook page and there
were a number of comments on that page concerning it. People were aware of it; maybe
not as many people as you would like, but it was covered on the front page of the paper. I
understand what Mr. Bates is saying about people not reading the paper; the paper also
has a website. People who are concerned about this community know how to get
information about it and the information is out there. There is never a good time, there are
going to be people who will object to this and people who don’t object to this; but given
the fact that information was in the public and no one is sitting in this room. Ms. Michael
commented we have someone at the podium. Mr. Norstrom apologized and commented he
did mean it an negative way towards him.

Mr. Bates commented no offense taken; but to the specific issue and my comment is I
believe Council should delay the salary increase and I think they should delay it to give a
little more public notification; again I’m personally not opposed to Council getting a raise,
understanding what Mr. Smith said if you take interest rates over the last 20 years, fine, I
get that, but I don’t think the timing is very good and I’m not talking about delaying
indefinitely; I’m talking about let’s go ahead and do another public notification the first of
the year and after doing the public notification and only I showed up again, then you have
your answer. But at this point, I don’t think there has been enough public outreach that
this is even being considered.

Ms. Michael replied the downside of waiting a year is that if we wait til after the first of
the year for this to go into effect then basically the people who just go elected would not
be able to see any raise unless they get re-elected again in four years. Mr. Bates commented
my understanding is that was the purpose of the emergency measure or language. Ms.
Michael commented this is something that is part of the Worthington City Charter and once
the charter is amended in some way to change that, that’s the way it’s working per the
charter, it’s not something that we can change by Ordinance. Mr. Bates remarked I’m sure
there is a work around that if you wanted to do it, you could amend the Charter for this
specific start cycle. Ms. Michael replied in 2016 there is going to be Charter Review
Commission and the earliest the Charter could be amended is November 2016 and that’s
assuming that the Charter Commission comes up with things that the voters approve; the
voters will have to approve the Charter Review materials by August of 2016.

Mr. Smith commented I like the idea of having Charter Review Commission review our
salary compensation in the vain of including everyone at the same time; I don’t like this
half the council gets it and the other half doesn’t, that doesn’t make any sense to me. I think
everyone should get once at the same time across the board.

Dr. Chosy commented you have to be careful that you don’t allow Council to just raise it
at will.

Mr. Troper commented he would be in favor of reconsidering this in January.

Mr. Myers replied it doesn’t mean that Mr. Troper can’t bring it up on his own in January.

MOTION Councilmember Norstrom made a motion to increase Council
salaries to $600.00 per month/$7200.00 annually.

No second was received. Motion fails for lack of second.

Ordinance No. 54-2015 was thereupon declared duly failed and is recorded in full
in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 60-2015 Authorizing the City Manager to Execute a Cleaning
Contract for the Community Center.

Mr. Hurley asked that this Resolution be withdrawn, explained we opened bids for the
custodial services of the Community Center this past Friday and simply had a new
company come in with a low bid, so we’re just doing our diligence and need a little more time.

Ms. Michael asked when are you looking at bringing this back. Mr. Hurley replied the current contract doesn’t expire until the end of January, so I anticipate the first meeting in January.

Dr. Chosy commented we’ve had some difficulty with cleaning people before, asked how in the world are you going to be sure that this isn’t going to turn into that again. Mr. Hurley replied that’s the reason why we want some extra time to do diligent. We’ll check references and meet with them and hear their plan.

Mr. Norstrom stated this will be the second time in a row we’ve changed. Mr. Hurley replied three years ago when we bid the last time we had Capital Services, Inc. as our cleaning company and we did renew them two years in a row, but it will be the second consecutive bid process that we’re doing.

Ordinance No. 55-2015

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Design and Related Services for Pedestrian Hybrid Beacons at the High Street Intersections of Stafford Avenue, Village Green South and Short Street and Determining to Proceed with said Project. (Project No. 626-16)

Introduced by Councilmember Dorothy.

Dr. Chosy asked when you say Village Green South is that where we have the crosswalk now. Mr. Greeson replied yes, so this would be Stafford and High and the two existing crosswalks, the one by the post office. Dr. Chosy asked what is a Pedestrian Hybrid Beacon. Mr. Watterson replied the current signals at Village Green Drive South and Short Street are flashing beacons and they do not change legality of the crosswalk, they just call attention to the motorists that there is a pedestrian in the crosswalk. The motorist has to yield to the pedestrian when the pedestrian is in the crosswalk on the side of the street that the vehicle is traveling. A Pedestrian Hybrid Beacon requires a full stop when it’s activated like a traffic signal, if these are installed, when a pedestrian wishes to cross, they will press a button to activate the beacon, the beacon will flash yellow and then change to red and then the pedestrian will get a walk signal or a pedestrian signal to cross and the beacon goes back to yellow and then back to dark. So it requires a stop by the motorists. Dr. Chosy asked why is it called a Beacon. Mr. Watterson it’s just what it’s called. Dr. Chosy asked is it in the middle of the street overhead. Mr. Watterson replied it will be mounted; at Village Green South and Short Street there are two mast arms, one on each side, so there will be a PHB on each of those mast arms above the travel lane. Mr. Watterson commented it is
designed to be coordinated with the other High Street signals so it will allow the green progression for the motorists and so when the pedestrian presses the button they may not get it immediately, it will time that signal just like it would at a traditional traffic signal to allow the green progression on High Street.

REPORTS OF CITY OFFICIALS

Policy Item(s)

• Monthly Financial Report

Mrs. Roberts presented the following for the November Financial Report.

Fund balances for all accounts decreased from $22,274,818 to $21,555,452 for the month of November with expenditures exceeding revenues by $719,365.

Year to date fund balances for all accounts increased from $20,023,436 as of January 1, 2015 to $21,555,452 with revenues exceeding expenditures by $1,532,016.

Expenditures for all funds tracked at 915 of anticipated levels.

Year to date revenues for all funds are below 2014 revenues by $757,090 (without the 2015 Refunding Bond) and above estimates by $457,964.

The General Fund balance increased from $11,354,315 to $11,454,299 for the month of November with revenues exceeding expenditures by $99,984.

The year to date General Fund balance increased from $10,245,729 on January 1, 2015 to $11,454,299 with revenues exceeding expenditures by $1,208,570. General Fund expenditures tracked at 91% of anticipated expenditure levels.

Total General Fund revenues are above estimates by $655,450 or 2.88% but below 2014 collections by -$133,644 or -0.57%.

November 2015 income tax collections are above year to date 2014 collections by $207,450 or .96% and above year to date estimates by $777,131 or 3.71%

Dr. Chosy commented you talked initially about expenditures exceeding the revenues and then we go down it’s reversed and all rosy: asked for clarification.

Mrs. Roberts commented month to date (just for the month of November) expenditures exceeded revenues, but year-to-date revenues have exceeded expenditures.

MOTION  Councilmember Myers made a motion to accept the November Financial Report. The motion was seconded by Councilmember Chosy.
The motion carried by a voice vote.

- **COTA Turnaround**

Mr. Brown explained over the past 40 years, the Columbus region has changed tremendously. COTA’s bus network has kept up with this growth through incremental changes to their radial system centered on Downtown Columbus, but it was time for a review of their bus system to ensure they are best meeting the community’s mobility needs, and allocating resources in the right manner. As such, the Transit System Redesign (TSR) was developed through a comprehensive review of the existing bus system.

This modernization plan is aimed at crafting a system that better serves their customers and stakeholders, while remaining within COTA’s current and projected funding limits.

As part of the TSR project, COTA is proposing a new line, #35 Dublin-Granville Crosstown. The line will connect the Worthington area with COTA’s Easton Transit Center primarily via SR-161 seven days a week. This line will make connections to several routes, significantly increasing mobility options for Worthington area residents. The #35 is proposed to begin service in January 2017. With major implementation of the TSR scheduled to follow in May 2017, connections to the #35 include:

- 2 N. High St. Local (COTA’s busiest route)
- 2L N. High St. Local – Polaris Parkway (new)
- 4 Indianola Local
- CMAX Cleveland Avenue Bus Rapid Transit
- 6 Cleveland Avenue Local, 8 Karl Local
- 7 Mt. Vernon Local
- 9 Brentnell Local
- 23 James/Stelzer Crosstown
- 24 Hamilton Crosstown
- 25 Brice Rd Crosstown
- 31 Hudson Crosstown
- 32 N. Broadway Crosstown
- 34 Morse Rd Crosstown

According to COTA, the eastern end of the line termini will be COTA’s Easton Transit Center, what COTA is seeking is a termini/layover location for the #35 Dublin-Granville in Worthington. The attached maps show a loop using High, Stafford and Hartford, however, no location has been determined/approved for where the bus can pull off and layover before heading on its eastbound trip.

Having a location as close as possible to the High Street/Dublin-Granville Road area is essential to providing this service into Worthington and within budget. Extending the route further would result in significant additional capital and operating costs (via additional buses needed to maintain service frequency).
Proposed Turn-around Route

Line #35 connections with the #2 High Street and #2L High Street-Polaris locals in Worthington is important to the success of the #35 line and provides enhanced service options for Worthington area residents. COTA’s preference is to have a layover location that is not contingent upon a lease with a private entity as they could terminate the lease at any time, causing major service disruptions to Worthington area bus riders. To help achieve this goal, Mike Bradley shared with City staff a proposed site on Stafford, which was followed by a graphic for a potential site on Hartford.

Examples of Existing COTA Locations:
Attached below are examples of pull-off locations on Northwest Blvd. in Upper Arlington (Kingsdale Shopping Center), Forest Dr. near US-62 in New Albany, and along Fishinger Blvd. near Mill Run in Columbus/Hilliard.
Kingsdale Shopping Center – Upper Arlington, Ohio

COTA Proposed Worthington Locations:
COTA has proposed two possible locations in the City of Worthington for their turnaround location. The map below shows the two possible locations.
Stafford Avenue Location – Option #1A & Option #1B

Hartford Street Location – Option #2
Locations:
The Stafford Avenue (Option #1A) location would have on-street parking. In this option, we would lose approximately seven (7) on-street parking spaces.

The Stafford Avenue (Option #1B) location would have a dedicated pull off area. In this option, we would again lose approximately seven (7) on-street parking spaces, relocation of an existing utility pole and the removal of at least 3-4 street trees, however this option would allow for a better flow of traffic along Stafford Avenue.

The Hartford Street (Option #2) location would have a dedicated pull off area, similar to what is located to the south for the buses related to Kilbourne Middle School. In this option, there are no onstreet parking spots to lose, however there would the loss of at least 3 street trees. These street trees are located under existing power lines and have been topped several times over the years.

Discussion & Next Steps:
COTA has proposed two possible locations in the City of Worthington for their future turnaround location. The #35 Dublin-Granville Crosstown is planned for January 2017. If a potential site is agreed upon and requires construction of a pull-off, design and construction will be required to be completed by summer 2016. COTA would like to identify the site as soon as possible to keep their planning process moving.

COTA is also available to attend any future meetings to discuss their proposal.

City Staff would like to get your comments concerning the proposed locations, and ask for your guidance on how you would like to advise staff to proceed. One option would be to refer this item to the Municipal Planning Commission to have a formal public meeting and provide you with a recommendation.

Directly attached are maps from COTA.

Mr. Greeson added from a process standpoint regardless of whether you choose to handle it yourself or whether you choose to send it to MPC or somebody else, we’ve reached out to the libraries already; we can send Lee’s memorandum and materials to the schools, the Old Worthington Association, the Old Worthington Partnership to Stafford Village and the stakeholders right in that area so that they’re familiar with it and seek their input, but the real question I think is this is clearly not a Municipal Planning Commission function, so the question is do you want to handle it yourself or do you want to have it reviewed with a recommendation that comes to you.

Ms. Michael commented it would almost make sense to have a meeting at the library with COTA where people could almost envision where it would be and what the impact would be. Mr. Greeson responded that is a great suggestion, we’ll reach out to them and see if we can make this happen.
Mr. Brown commented that the members of COTA and the team are willing to do any of the meetings to answer any questions or concerns. Ms. Michael commented we also may want to make sure that our Bike and Pedestrian Advisory Board is aware of this meeting if they’re going to be taking away sidewalk area. Ms. Dorothy replied you would not be losing sidewalk area, you would be losing parking spaces. Mr. Greeson commented if it’s a pull-off, it would impact tree lawn, we would require that a sidewalk still be available.

Mr. Myers commented I am assuming eventually whether we do the public meeting or MPC you are going to want a Resolution of Council approving one option or another. Mr. Greeson replied yes, I’m not sure what form the legislation will take. Mr. Myers said but eventually Council will make a decision.

Mr. Norstrom asked has Council made decisions on where bus stops have been put in Worthington. Mr. Greeson replied I don’t know the answer to that. Mr. Norstrom stated normally this type of thing does not rise to a Council level. Mr. Myers asked is COTA asking for us to do that. Mr. Greeson replied I think COTA defers to the local municipality for input. Dr. Chosy asked are these the only two choices here or are there some other options. Mr. Greeson replied I think there could be others, what they want to do is try to get back to a protective light so they turn right (North onto High) and then get back to the signal at 161 and Hartford. To Mr. Norstrom I will have to review our Code, many things in the right-of-way can be issued by activities that occur by permit, but you raised the question about whether or not this needs to be authorized by Council or can be authorized by staff and we can take a look at that. We certainly didn’t want to do this without community discussion and your involvement. Mr. Norstrom commented the only reason this would probably rise is because we’re talking about potential modifications to the streetscape. Bus stops in most communities are just a staff issue fighting between transit and local businesses; there are other alternatives, the loop could be bigger, you could run up to CVS and come across North Street; when you place a bus stop on something like this there is always alternatives. COTA rightfully so came in and wanted up there on the corner of Stafford because that’s the most convenient for them; I think the library has indicated appropriately that that’s not the best place for it. It could be on Hartford, you could also get innovative and turn it around on the Green, I’m not advocating that idea at this point. Part of it is, it’s a difficult decision and it also depends on how much activity they’re going to have at the bus stop, which of course they don’t know at this point and time.

Mr. Smith asked did COTA indicate that they reached out to the schools. The bus pullover right there, can’t they use that. Mr. Norstrom commented except for the school buses are using it, they could. Mr. Brown commented I believe with the frequency they were looking at (every 45 minutes between 6:00 – 1:00 a.m. timeframe) there would be a bus, so I think with the coordination with Kilbourne Middle School it may become a little problematic.

Ms. Dorothy stated I am excited about the proposed location in general, I think it can serve so many people in the community with the senior housing just north of this and the library being such a community hub for people to go already. I think the location is a good location and like Ms. Michaels, I thinking have the community meeting at the library is a great idea.
Ms. Michael asked after we have the community meeting, should it come back to Council and you were going to check if that’s required and I’m asking Council is that preferred or is that something we want to weigh on. Mr. Myers replied I would like to see what the proposal is, if they want to remove the tree lawn and put in an off street, I would rather that come back to us. Ms. Michael suggested why don’t we have it come back to us so this also gives the community a second chance that if someone missed the one meeting, they will have an opportunity to come to the second meeting and give their input. Mr. Greeson commented I believe we’ve also had the Arborists look at these trees.

- Community Groups Funding Requests

Mr. Greeson explained we distributed to you the request for funding, we included in the budget a lump sum instead of specific dollar amounts for each group. You discussed it in an earlier council and decided you want to do two things (1) refer the arts organizations to the McConnell Arts Center and (2) hear presentations from the groups at some point; so we’re seeking direction as to how you want to accomplish that.

Ms. Michael indicated one piece of information that I asked for is a listing of the groups, the amount they asked for, and what is the total amount of funding that we have, we can have an idea (here’s the total amount that’s been requested and here is the total amount we have in the budget). Mr. Greeson commented we can provide that. What we really wanted to focus on tonight was the logistics of trying to figure out how we’re going to accomplish reviewing all of this in a way that’s to the best of our abilities sensitive to your schedule. So we could accomplish it by bringing them in a little bit at a time. Mr. Norstrom replied I think the process is partially determined by what the money impact is. I mean if we’re within $3000 or $4000 that’s different than being within $20,000.

Mr. Myers commented Worthington Chorus and Worthington Theatre they would go to the MAC, so they are the table for us. Mr. Norstrom commented except the MAC budget was not increased. Mr. Myers replied that was my next question, how we make a corresponding increase to the MAC funding to reconcile us moving this to the MAC. Mr. Greeson replied you can either do it that way or you can have the MAC make a recommendation as to the allocation of those groups. Mr. Myers commented my original thinking on this was to remove this from us all together, give the MAC the money and let them give the money away, so that the arts groups did not come back to us. Mr. Norstrom replied I agree that was my understanding also.

Mr. Myers asked how much money do we give them. My original thought was that we give them a lump sum of $10,000 and tell them go out there and spend this, do not only fund, but further promote community arts groups; that was always my thinking on how we were going to do this.

Dr. Chosy commented if it’s just those two why even mess with the MAC, just leave them with the whole bunch. Mr. Myers replied because someday I hope it’s more than two and I think the MAC is the best group to facilitate that or if we just have too that they’re bigger than they are now, or better than they are now because the MAC would learn their
expertise. Ms. Michael commented if we’re moving these over to the MAC, I think we need to move the funding to go with it. Dr. Chosy commented if you send an amount to the MAC, they’ll just use all that up and maybe that’s too much. Why don’t you find out what they suggest and then send that amount. Mr. Myers remarked I agree with that suggestion; the two together equals $4890.00. So why can’t we prepare legislation to fund $5,000 to the MAC and have them consider the recommendation of these two groups and with the $110.00 that is leftover they can do outreach to find another group. Ms. Dorothy commented or they can divvy it up however they see fit. Mr. Myers replied with instructions that the money goes to these two organizations as you see fit and we go ahead and fund them at $5000.00. Mr. Norstrom commented I think we send along the message also that we want them to continue to encourage other arts groups. The MAC has created a Worthington Orchestra which we didn’t have before.

Mr. Myers suggested what we need to do sometime in early Fall is sit down with the MAC before budget and have a better blueprint for how we want to do this next year, so that we can implement at least what I think the majority of us were thinking was going to happen, we just didn’t get it done this year.

Ms. Michael stated what I am hearing is that we allocate $5,000 to the McConnell Arts Center and the Worthington Chorus and Worthington Theatre applications be forwarded to the McConnell Arts Center and we’ll be getting a listing of the other groups with the amount requested from each group, and what the funding left would be. Mr. Greeson commented we can prepare that legislation and the answer to your other question is so in the budget we had a lump sum of $110,748.00 and that’s inclusive of the $50,000 that you’ve already projected to grant to the Old Worthington Partnership, so if you back that out, there is $60,748.00 available and there is $72,179.00 in requests. Mr. Myers commented you have to back another $5,000.00 of that out which would bring us down to $55,748.00 and at $67,179 in requests. Mr. Norstrom commented I might point out that CVB expected $10,000 more in revenue this year than last and just decided to raise their expenses.

Ms. Dorothy commented I think some other groups decided to ask for more money too. Mr. Greeson commented you had Worthington-Linworth Kiwanis make a request of $1500.00 and they are a new group, Worthington Special Olympics another new group made a request of $1000.00, Family Mentor Foundation made a $3500.00 request and they are also new. We can do a historical on the ones that we’ve funded in the past for you. But basically we have $12,000 more requests than we have budgeted. Mr. Norstrom commented I might also add looking at this we’ve heard discussions in this room about drugs in Worthington, the idea partially with these groups would be to see how we can approach funding those groups and putting them around some core issues such as mental health and other things and look at it as a package rather than look at each individual group. Even the new requests as Mr. Greeson just pointed out are good requests, but do they fit in with what we want to have in the community or what we want to do with our money. I would like to add that $12,000 is a relatively small part, we could fund them all and find the money to do that. So the question is what is the criteria for funding the groups.
Mr. Greeson commented we could put some additional information together and bring it back to you early in January.

Ms. Michael commented she was surprised there was no request from Worthington Food Pantry. Mr. Greeson said he check into this.

Ms. Michael asked what is the timeline for coming back on this. Mr. Greeson replied we are prepared to begin scheduling this, it sounds like we need to have an organizational discussion at a Council meeting to try and build a framework for how we’re going to deal with these and get you the information that you need to frame that.

REPORTS OF STAFF

Mr. Hurley advised just a few quick updates from the Bike and Pedestrian Advisory Board. They did move at their last meeting to cancel their regular meeting of December 28th, that is the one downside of having a fourth Monday in December during the holidays. In lieu of that they have scheduled a special meeting to organize and establish goals for 2016 and that will be on Saturday, January 9, 2016 from 8:00 A.M. – 11:00 A.M. at the Griswold Center in the Thompson room.

REPORTS OF COUNCIL MEMBERS

CHOSY – thanked Parks and Recreation department for the very nice lighting.

DOROTHY – thanked Mr. Hurley and the Parks and Recreation Department for partnering with WalkWorthington and providing luminary walk program this past Sunday in Colonial Hills.

NORSTROM – I attended my first meeting of the partnership and we can report that it is one of the most successful holiday events that they’ve ever had; the skating rink was a very large success and the window contest which is still going on has generated a lot interest in the community; so they are very happy with the way that’s going and I expect that those activities will carry on in the future.

EXECUTIVE SESSION

MOTION Councilmember Smith made a motion to meet in Executive Session to discuss Board and Commission appointments and Appointment of Personnel. The motion was seconded by Councilmember Norstrom.

The motion carried by the following voice vote:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>7</td>
</tr>
<tr>
<td>No</td>
<td>0</td>
</tr>
</tbody>
</table>

Myers, Chosy, Troper, Norstrom, Dorothy, Smith, Michael
Council recessed at 9:05 P.M. from the Regular meeting session.

**MOTION**

Councilmember Smith made a motion to return to open session at 9:26 P.M. The motion was seconded by Councilmember Norstrom.

The motion carried unanimously by a voice vote.

**ADJOURNMENT**

**MOTION**

Councilmember Dorothy made a motion to adjourn. The motion was seconded by Councilmember Troper.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 9:26 P.M.

____________________________________
Clerk of Council

*APPROVED by the City Council, this 4th day of January, 2016.*

____________________________________
Council President
ORDINANCE NO. 55-2015

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Design and Related Services for Pedestrian Hybrid Beacons at the High Street Intersections of Stafford Avenue, Village Green South and Short Street and Determining to Proceed with said Project. (Project No. 626-16)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.3010.533355 the sum of Thirty Thousand Five Hundred Dollars ($30,500.00) to pay the cost of Design and Related Services for Pedestrian Hybrid Beacons at the High Street Intersections of Stafford Avenue, Village Green South and Short Street (Project 626-16).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with firm of DLZ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ______________

Attest: ____________________________

President of Council

Introduced December 14, 2015
P.H. January 4, 2016

Clerk of Council
MEMORANDUM

To: Matthew H. Greeson, City Manager

From: William W. Watterson, Director of Service and Engineering

Subject: Old Worthington Mobility Study, Project Number 613-15, High Street PHBs, Project 626-16

Date: December 29, 2015

DLZ has completed Phases One and Two of the Old Worthington Mobility Study, Project 613-15. These phases consisted of the evaluation of the High Street crosswalks at Stafford Avenue (Phase One) and Village Green Drive and Short Street (Phase Two). Based upon their evaluations DLZ is recommending the installation of Pedestrian Hybrid Beacons (PHBs) at all three High Street Crossings. Mr. Steve Jewell of DLZ will be present Monday January 4, 2016 to review their analysis, recommendations and the operation of PHBs. DLZ presented the information at the September 28 and October 26 meetings of the Bike & Pedestrian Advisory Board and the proposed PHB installations come to City Council with a positive recommendation.

With Council concurrence the next step to move the project forward is the preparation of detailed plans and bidding documents. DLZ has provided a proposal to complete preparation of those documents for a fee of $30,500.00. a copy of the DLZ proposal is attached. Ordinance 44-2015 has been drafted and introduced to retain DLZ and fund the work. With passage at the January 4 meeting the contract can be executed in late January and the documents completed for bidding in late April.

I recommend approval of the proposed PHB installations and the funding legislation.
November 12, 2014

Mr. Bill Watterson, P.E.
Director of Service & Engineering
380 Highland Ave.
Worthington, Ohio 43085

RE: SCOPE AND PRICE PROPOSAL
PHB Plans for High Street at Stafford Avenue, Village Green South, and Short Street
Worthington, Ohio
DLZ Proposal: CO-15-0636-10

Dear Mr. Watterson:

We are looking forward to the opportunity to assist you with the Pedestrian Hybrid Beacon (PHB) designs for the intersections of High Street with Stafford Avenue, Village Green South, and Short Street. Included is our scope and price proposal for this project.

Project Understanding and Scope of Services
The three PHBs will be interconnected with the other signals along the High Street System. The design will follow City of Worthington (City) standards and specifications, and other appropriate Ohio Department of Transportation (ODOT) standards and specifications as required by the City.

DLZ proposes the following scope of work will be included for the design/construction plans:

1. Kick-off meeting with the City upon authorization.
2. DLZ will field survey and field verify existing conditions at the three PHB locations. DLZ will contact the Ohio Utility Protection Service (OUPS) for as-built utility plans and physical markings. Utilities that are not physically marked will be shown based on the utility plans received. Auditor parcel information will be shown from GIS for 100 feet beyond the intersection immediate area. DLZ will prepare a basemap in AutoCAD Civil 3D 2014 following ODOT CAD standards.
3. PHB layout to OUMUTCD and City standards using mast arm traffic signal poles. We will use the existing mast arms at Village Green South and Short Street if possible.
4. Title Sheet.
5. Pavement marking and signing plan for each intersection will be shown on the PHB plan sheet.
6. PHB plan sheet (one for each intersection).
7. One detail sheet showing wiring diagram, phasing, timing, and other necessary details (one for each intersection).
8. One plan sheet or note sheet for the traffic signal interconnect, which would involve GPS clocks at each of the nine signalized/PHB intersections from Southington Avenue to Worthington-Galena Road.
9. One plan sheet showing the proposed signal coordination timings for the three PHB intersections.
10. Subsummaries will be shown on the detail sheets.
12. Quantity calculations and engineers estimate of probable cost.
14. Utility coordination will be provided to address potential utility conflicts at all three intersections and confirm a power source for the Stafford Avenue intersection.
15. Two (2) plan submittals are anticipated: ODOT Stage 2 (without quantities) & Final (with quantities).
   Three full size sets of plans and electronic PDF format will be submitted for each review along with Engineer’s Construction Estimate. All drawings will be submitted as both electronic CAD files and as a reproducible image format (TIFF, PDF, etc.) when plans are complete.

DLZ proposes the following scope of work will be included for the Bidding/Award:
   1. Preparation of the bid spreadsheet (boilerplate front-end provided by owner).
   2. Availability to respond to questions during the bid process and addenda as needed.

DLZ proposes the following scope of work will be included for the Construction Administration:
   1. Attend pre-construction meeting with the contractor.
   2. Respond to requests for information (RFI’s).
   3. Make up to three (3) site visits and issue a report for each visit.

Assumptions:
   1. New curb ramps will not be needed at the three intersections and removal of the north curb ramps at the Stafford intersection will be completed by the City.
   2. Environmental services are not required.
   3. Owner will advertise project and handle plan distribution.

**Schedule**
The Stage 2 plans will be submitted within 45 calendar days from project authorization. Upon receiving the Stage 2 comments, final plans will be completed within 21 calendar days. A draft formal schedule will be completed for the kick-off meeting for discussion and approval.

**Fee**
The lump sum fee for the PHB construction plans (3 locations) as scoped is $30,500. Fees will be invoiced monthly based on a percentage of work completed. A monthly progress report will be provided with each invoice.

**Closing**
If the scope of work and fee meets with your approval, DLZ will commence work upon a receipt of a written Notice to Proceed and a signed Professional Services Agreement referencing this proposal which subsequently can be e-mailed (pdf) or mailed to our office at your convenience.

Thank you for the opportunity to submit this proposal. Please don’t hesitate to call Daniel Bieberitz at 614-888-0040 should you have any questions or comments or require any clarifications.
Respectfully submitted,

DLZ OHIO, INC.

Vickie Wildeman, P.E.
Vice President

CC: Daniel Bieberitz, P.E., PTOE
    Steve Jewell, P.E., PTOE
• Steven G. Jewell, P.E., PTOE
  Traffic and Planning Department Manager
  DLZ Ohio, Inc.
STUDY PHASES

• PHASE 1 – High Street at Stafford Avenue Pedestrian Crossing
• PHASE 2 – High Street at Village Green Drive South and at Short Street Pedestrian Crossings
• PHASE 3 - Sidewalk Review for Pedestrian Accessibility
• PHASE 4 – Bicycle Mobility
PHASE 1 – HIGH ST AT STAFFORD AVE
PHASE 1 – HIGH ST AT STAFFORD AVE
PHASE 1 – HIGH ST AT STAFFORD AVE

- Traffic count (7-10 am, 11 am–2 pm, 3-6 pm)
  - 48 pedestrians (17 from 3:00 to 4:00 pm)
- Observation (3:00 to 3:30 pm)
  - 13 of 16 were children going to library
- Crash data (6+ years: 2009-2015) – 13 crashes
  - 6 angle; 4 parked vehicles; 0 pedestrians/bicycles; 3 others
  - No distinct crash pattern
PHASE 1 – HIGH ST AT STAFFORD AVE

• EVALUATED FOR A TRAFFIC SIGNAL
  • Ohio Manual on Uniform Traffic Control Devices (OMUTCD) provides direction per Ohio Revised Code
  • Nine Warrants including Pedestrian Warrant and School Crossing Warrant
  • Not all Warrants are applicable in all situations
  • Evaluation of Warrants showed none were met
PHASE 1 – HIGH ST AT STAFFORD AVE

• TRAFFIC CONTROL ALTERNATIVES
  1. Pedestrian Warning Signs
  2. Crosswalk with Rectangular Rapid Flashing Beacons (RRFB)
  3. Overhead Pedestrian Crossing Signs
  4. Pedestrian Hybrid Beacon (PHB)
PHASE 1 – HIGH ST AT STAFFORD AVE

• Alt 1 - Pedestrian Warning Signs
  • Advance “YIELD TO PEDESTRIANS AHEAD” Signs
  • For entering heavily travelled Pedestrian Zone
    • Southbound on High Street north of Stafford Avenue
    • Northbound on High Street north of SR-161
PHASE 1 – HIGH ST AT STAFFORD AVE

• Alt 2 – Crosswalk with Rectangular Rapid Flashing Beacon (RRFB) [overhead for multi-lane application]
  • Advantages
    • Improves visibility of crossing
    • Provides positive guidance
    • Solar powered/wireless
    • Lower install and operate than signal of PHB
    • Over 80% driver compliance yielding to pedestrians
  • Disadvantages
    • Not coordinated with signals
    • Doesn’t provide stop condition for drivers or control for pedestrians
    • Under FHWA Interim Approval; not in the OMUTCD
PHASE 1 – HIGH ST AT STAFFORD AVE

• Alt 3 - Overhead Pedestrian Crossing Signs
  • Advantages
    • Improves visibility of crossing
    • Provides positive guidance
    • Signs with beacons – driver compliance
    31% to 74%
  • Disadvantages
    • Not coordinated with signals; increased potential for rear-end crashes
    • Doesn’t provide stop condition for drivers or full control for pedestrian
PHASE 1 – HIGH ST AT STAFFORD AVE

Alt 3 - Pedestrian Hybrid Beacon (PHB)

- Initially known as HAWK (High Intensity Activated Crosswalk)
- Advantages
  - High visibility crossing
  - Traffic control device in OMUTCD
  - Provides stop control for drivers; pedestrian control [WALK/CT-DN/DW]
  - Lower install and operating costs than signal
  - Works in a coordinated signal system
  - 97% driver compliance
- Disadvantages
  - Higher costs than RRFB
  - New type device to area; PR campaign needed
PHASE 1 – HIGH ST AT STAFFORD AVE

• Traffic Analysis Performed
  • Capacity Analysis – Level of Service (LOS) = A (Both AM & PM Peak Hours)

• Recommendation
  • Install advance pedestrian warning signs
  • Install Pedestrian Hybrid Beacon with decorative poles
### PHASE 1 – HIGH ST AT STAFFORD AVE

<table>
<thead>
<tr>
<th></th>
<th>DRIVERS</th>
<th>PEDESTRIANS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Will See...</strong></td>
<td><strong>Will Do...</strong></td>
<td><strong>Will See...</strong></td>
</tr>
<tr>
<td>1</td>
<td>![Yellow Button Light]</td>
<td>![Red Hand]</td>
</tr>
<tr>
<td>3</td>
<td>![Yellow Button Light]</td>
<td>![Red Hand]</td>
</tr>
<tr>
<td>4</td>
<td>![Stop Sign]</td>
<td>![Crossing Person]</td>
</tr>
<tr>
<td>5</td>
<td>![Flashing Yellow Light]</td>
<td>![Flashing Red Hand]</td>
</tr>
<tr>
<td>6</td>
<td>![Yellow Button Light]</td>
<td>![Red Hand]</td>
</tr>
</tbody>
</table>
PHASE 1 – HIGH ST AT STAFFORD AVE

• PHB Public Information Video (ODOT)

https://www.youtube.com/watch?v=mXgJcyCfMmY
PHASE 2 – HIGH ST AT VILLAGE GREEN
SOUTH DRIVE AND AT SHORT STREET
PHASE 2 – HIGH ST AT VILLAGE GREEN SOUTH DRIVE AND AT SHORT STREET

• Traffic counts (9 hour TMC)
  • 13 pedestrians at Short St; 66 pedestrians at VGDS
• Observation – Farmers Market (July 20, 2015)
  • 60 pedestrians crossing at Short St in 30 minutes
  • 400 pedestrians crossing at VGDS in 30 minutes
• Crash data (6+ years: 2009-2015)
  • Short St -29 total: 11 sideswipe; 8 parked vehicles; 7 rear-end; 0 pedestrians/bicycles; 3 others
  • VGDS – 14 total: 9 rear-end; 3 parked vehicles; 1 bicycle
PHASE 2 – HIGH ST AT VILLAGE GREEN DRIVE AND AT SHORT STREET

- EVALUATED BOTH FOR A TRAFFIC SIGNAL
  - Ohio Manual on Uniform Traffic Control Devices (OMUTCD) provides direction per ORC
  - Nine Warrants including Pedestrian Warrant and School Crossing Warrant
  - Not all Warrants are applicable in all situations
  - Evaluation of Warrants showed none were met
PHASE 2 – HIGH ST AT VILLAGE GREEN DRIVE AND AT SHORT STREET

• TRAFFIC CONTROL ALTERNATIVES
  1. Install Advance Pedestrian Warning Signs
  2. Upgrade Existing Pedestrian Crossing Warning Signs
  3. Install Pedestrian Hybrid Beacons (PHB)
PHASE 2 – HIGH ST AT VILLAGE GREEN DRIVE AND AT SHORT STREET

• Alt 2 - Upgrade Existing Pedestrian Crossing Warning Signs
  • Advantages
    • Provides improved visibility of crossing
    • Provides positive guidance
    • Signs with beacons – driver compliance 49% to 67%
  • Disadvantages
    • Not coordinated with signals; increased potential for rear-end crashes
    • Observed drivers not yielding numerous times with existing signs
    • Doesn’t provide stop condition for drivers or full control for pedestrians
PHASE 2 – HIGH ST AT VILLAGE GREEN DRIVE AND AT SHORT STREET

• Alt 3 - Pedestrian Hybrid Beacon (PHB)
  • Initially known as HAWK (High Intensity Activated Crosswalk)
  • Advantages
    • Higher visibility crossing
    • Traffic control device in OMUTCD
    • Provides stop control for drivers; pedestrian control [WALK/CT-DN/DW]
    • Reuse most of existing mast arms structures; repaint poles/arms
    • Works in a coordinated signal system
    • 97% driver compliance
    • Uniform traffic control with PHB at Stafford Ave & High St
  • Disadvantages
    • New type device to area; PR campaign needed
PHASE 2 – HIGH ST AT VILLAGE GREEN DRIVE AND AT SHORT STREET

• Traffic Analysis Performed
  • Capacity Analysis – Level of Service (LOS) = A (Both AM & PM Peak Hours)

• Recommendation
  • Install advance pedestrian warning signs
  • Install Pedestrian Hybrid Beacons with decorative poles (reuse and repaint poles/arms where possible)
PHASE 1 AND 2 ESTIMATED COSTS

• Estimated Costs
  • Install advance pedestrian warning signs (City crews)
    • Four signs at $150 each = $600
  • Install Pedestrian Hybrid Beacon with decorative poles
    • Design (all three) = $30,388.00
    • Construction = $138,365.00 (Planning Level)
      – High at Stafford = $60,200.00
      – High at Short and Village Green Drive South = $78,165.00
OLD WORTHINGTON MOBILITY STUDY
PHASES 1 AND 2

• QUESTIONS?
RESOLUTION NO. 01-2016

Authorizing the City Manager to Execute a Cleaning Contract for the Community Center.

WHEREAS, the contract for custodial services at the Community Center expires on January 31, 2016; and,

WHEREAS, bids were solicited seeking the lowest and best responsible bidder for those services, which were opened on December 11, 2015.

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager is hereby authorized to enter into a contract with ABM Onsite Services – Midwest, Inc. for the provision of custodial services at the Community Center.

SECTION 2. The contract shall be for custodial services for the period of February 1, 2016 through January 31, 2017, with such renewal options as may be provided for therein and exercised upon approval by motion of City Council.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted ________________

____________________________________
President of Council

Attest:

____________________________________
Clerk of Council
MEMORANDUM

TO: Matthew H. Greeson, City Manager
FROM: Darren Hurley, Parks & Recreation Director
DATE: December 30, 2015
SUBJECT: Community Center Custodial Services Bid Award Recommendation

Bids were opened on December 11, 2015 for Custodial Services at the Community Center. The winning bidder was ABM Onsite Services – Midwest Inc. Their bid was for $8,319.68 per month. The contract would run from February 1, 2016 through January 31, 2017. We have sufficient funds allocated in our 2016 operating budget to fund the 2016 portion of the contract.

I have prepared legislation to authorize you to award the bid and enter into a contract with ABM Onsite Services for Monday’s City Council Meeting. If I can provide additional information, please let me know.
RESOLUTION NO. 02-2016

Authorizing an Amendment to the Final Development Plan for 7020 Huntley Road and Authorizing Variances (Zaftig Brewing Co.).

WHEREAS, Zaftig Brewing Co. has submitted a request for an amendment to the Final Development Plan for 7020 Huntley Road; and,

WHEREAS, Sections 1175.02 (f) and 1107.01 of the Codified Ordinances of the City of Worthington provide that when an applicant wishes to change, adjust or rearrange buildings, parking areas, entrances, heights or yards, following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council; and,

WHEREAS, the proposal has received a complete and thorough review by the Municipal Planning Commission on December 10, 2015 and approval has been recommended by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the amendment to the approved Final Development Plan to install wall-mounted signage at 7020 Huntley Road as per Case No. ADP 09-15, Drawings No. ADP 09-15 dated November 25, 2015 attached hereto as Exhibit “A” be approved.

SECTION 2. That there be and hereby are granted a variance from Code Section 1170.03(c), 1170.05(a) and 1170.05(b) to permit two wall-mounted signs on a building with three styles of lettering and to allow for the signage to exceed the maximum area of 100 square feet per business on a building.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted: ________________

________________________________
President of Council

Attest:

________________________________
Clerk of Council
Zaftig Sign

Sign material will either be vinyl or aluminum that is glued directly to the wall.

Sign is 8' x 24' sqft
MEMORANDUM

TO: Matthew H. Greeson, City Manager

FROM: R. Lee Brown, Director

DATE: December 28, 2015

SUBJECT: Resolution for Amendment to Development Plan and Variances – 7020 Huntley Road (Zaftig Brewing Co.) (ADP 09-15)

_______________________________________________________________________________

Findings of Fact & Conclusions

Background & Request:
This site has two multi-tenanted buildings constructed in the late 1960’s. Unit A is the westernmost suite of the southern building on the site. The suite has frontage along Huntley Road. Zaftig Brewing Co., which is currently housed on Schrock Road in the I-2 Zoning District, was approved for a Conditional Use Permit to operate a Brewery in the I-1 Zoning District at 7020 Huntley Road by the Municipal Planning Commission on November 12, 2015. The space will include a 1,800 square foot tap room and a 4,700 square feet for production and distribution space.

During review of the Conditional Use Permit, the Commission viewed sign options that would be attached to the brick wall on the west side of the building. The applicant also indicated a sign would be desired on the front of the suite at the main entrance. This application was necessary due to the requested sign area, more than two styles of sing lettering and number of signs exceeding the allowable based on Code requirements and the property is subject to an approved Development Plan.

Project Details:
1. The proposed sign on the west side of the building would be 8’ high x 24’ wide or 192 square feet, and located inside a panel in the wall that is framed by a soldier course of brick. The proposed material would be a black vinyl or aluminum print material that would adhere to the wall. The print on the sign is proposed to say “Zaftig Brewery & Tap Room”, with a small Brewing Co. below Zaftig. Three sizes and styles of lettering would be used. Three gooseneck style lamps are proposed above the sign.
2. Each suite on the site has a 1’ x 6’ metal panel above the entrance identifying the business name.

3. Variances approved by City Council would be required for the following:
   - Exceeding the allowable sign area – 100 square foot/business allowed; 198 square proposed
   - Exceeding the limit of 1 wall sign per business – 2 proposed
   - Having more than 2 styles of text – 3 proposed

Land Use Plans:
Worthington Comprehensive Plan Update & 2005 Strategic Plan
An area plan focusing on the Proprietors/Huntley Road corridor should be developed that makes recommendations for repositioning it in the market place to make it attractive and competitive in the region. Because of the age and types of uses located here, this compact area is experiencing significant change and has the opportunity to reinvent itself. Issues such as building renovation, aesthetics, and possible road and infrastructure improvements should be addressed.

Recommendations:
Staff is recommending approval of this application. The proposed design for the signs is in character with the building and location.

On December 10, 2015 the Municipal Planning Commission reviewed and unanimously recommended approval to City Council on an Amendment to Development Plan with Variances.
Amendment to
Development Plan
Application

1. Property Location  7020-A Huntley Rd, Worthington, OH 43229

2. Present Use & Proposed Use  Brewery

3. Present & Proposed Zoning  I-1

4. Applicant  Zaftig Brewing Co.
   Address  545 Schrock Rd, Worthington, OH 43229
   Phone  614-354-8376

5. Property Owner  CRV-XI Huntley Road Limited
   Address  P.O. Box 2235 Westerville, OH 43086
   Phone  614-419-6452

6. Project Description  Move brewery to new location

7. Variances Requested  Sign size variance greater than 100 sqft.

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:

The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

Applicant (Signature)  
Date  11/27/15

Property Owner (Signature)  
Date  Nov. 25, 2015

MPC Approval Date:

City Council Approval Date:
<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huntley Road Holdings LLC</td>
<td>500 W. Wilson Bridge Rd., Suite 1</td>
</tr>
<tr>
<td>Worthington Galena LLC</td>
<td>Worthington, OH 43085</td>
</tr>
<tr>
<td>VFC Properties 20 LLC</td>
<td>68 S. Fourth St.</td>
</tr>
<tr>
<td>NUCON International Inc.</td>
<td>PO Box 8216</td>
</tr>
<tr>
<td></td>
<td>Columbus, OH 43215</td>
</tr>
<tr>
<td></td>
<td>7000 Huntley Rd.</td>
</tr>
<tr>
<td></td>
<td>Columbus, OH 43229</td>
</tr>
</tbody>
</table>
Zaftig Brewing Co.

Variance Request for Larger Sign

We are requesting a variance to support our growing brewery and allow us to occupy a new facility in the I-1 zone. Zaftig’s entire production, distribution and tap room will be housed at the 7020-A facility. Due to the size of the wall on the West side, a larger than 100 sqft would be required to make the sign visible and be esthetically pleasing. The wall is 18’ by 80’ and we feel that a small sign would not look right on this building. The proposed sign is 8’ x 24’ using a vinyl or aluminum print material that is adhered directly to the wall. In addition, there is a 1’ x 6’ sign that all businesses in this building cluster have displaying the business name. It is a flat plastic sign attached to the overhang over the door.
7020-A Huntley Rd.
Sign material will either be vinyl or aluminum that is glued directly to the wall.
Sign is 8' x 24' sqft

Zaftig Sign

Brewery & Tap Room

West side
Below is an example of the lighting that will be used above the sign, 3 will be used on the west side of building. These are the only exterior lighting additions.
RESOLUTION NO. 03-2016

Authorizing an Amendment to the Final Development Plan for 350 West Wilson Bridge Road and Authorizing Variance (Trivium Worthington LLC).

WHEREAS, Trivium Worthington LLC has submitted a request for an amendment to the Final Development Plan for 350 West Wilson Bridge Road; and,

WHEREAS, Sections 1175.02 (f) and 1107.01 of the Codified Ordinances of the City of Worthington provide that when an applicant wishes to change, adjust or rearrange buildings, parking areas, entrances, heights or yards, following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council; and,

WHEREAS, the proposal has received a complete and thorough review by the Municipal Planning Commission on December 10, 2015 and approval has been recommended by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the amendment to the approved Final Development Plan to renovate the site at 350 West Wilson Bridge Road as per Case No. ADP 10-15, Drawings No. ADP 10-15 dated November 25, 2015 attached hereto as Exhibit “A” be approved.

SECTION 2. That there be and hereby are granted variances from Code Section 1170.02(j)(1), 1170.05(a), 1170.05(b), 1170.05(e), 1171.01(a)(1), 1175.02(c)(1) and 1175.02(c)(2) to allow a joint identification sign that will exceed the maximum of three businesses per sign, to allow for the signage to exceed the maximum area of 100 square feet per business on a building, to allow for more than one wall-mounted sign per business, to allow for more than two free standing signs per development that exceed a maximum total area of 60 square feet, to allow for the reduction in the parking space area below 171 square feet, to allow for the height of the building to exceed 45 feet in height and to allow for mechanical equipment to be less than 30 feet from the side property line.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted __________________

________________________________
President of Council

Attest:

_______________________________
Clerk of Council
350 West Wilson Bridge Road
Worthington, Ohio 43085
December 2015
Exhibit "A"

S.F. Monument/Tenant Sign with Illuminated Graphics

- Aluminum clad cabinet components, assembled over welded Aluma framework.
- Tenant panels are 3/8" thick, translucent white acrylic with opaque black vinyl applied first surface. Tenant info needed to expose white lettering.
- Address graphics are routed thru face plate & backed up with 1" thick clear push thru acrylic. Edges are polished & opaque vinyl is applied to the face.
- Shapes are halo-illuminated with LED light clusters positioned inside cabinet for optimal light. Light emits from behind and around perimeter of shapes to create soft halo glow.
- Leds are powered by protected power units housed inside cabinet.
- Primary 120 V electric feed is brought to site by others.
- Sign is mounted to 5/8" O.D. x 2 1/2" steel support pipe. Pipe is set in concrete foundation 7' x 5' x 4' deep.
- Masonry work by others.
- Colors: TBD - color specs required from client.

Tenant panels: Black, SW 0725-12

350 W. Wilson Road
S.F. Monument/Tenant Sign with Illuminated Graphics
(Lighting Details)

Changeable Tenant Panel Cabinet

12' Deep Cabinet

Paint Inside of Cabinet & Supports White

Steel Support Pole

Remote Power Supply Converter, Power Converted to 12 Volt DC

100 AC Feed (by Others)

Light Emitting Diodes

Tenant Panels 1/16" Transl. White Acrylic with Opaque Graphic Applied to Face

10' Deep Cabinet

Paint Inside of Cabinet & Supports White

Steel Support Pole

Remote Power Supply Converter, Power Converted to 12 Volt DC

100 AC Feed (by Others)

Light Emitting Diodes

Clear Push-Thru Acrylic to 1/4" Polished Edges & Opaque Graphic Applied to Face

Scale 3/4" = 1'
S.F. Changeable Tenant Monument Sign
External Illumination

5/16" THICK ALUMINUM CLAD CONSTRUCTION
OVER 3/16" x 1-1/2" x 1-1/2" WELDED STEEL FRAMEWORK.

ADDRESS NUMBERS - 1/2" THICK COMPUTER ROUTED ACRYLIC, WITH SMOOTH FINISHED EDGES. NUMBERS ARE CONCEALED STUD MOUNTED WITH SILICONE ADHESIVE INTO PRE-DRILLED HOLES.

CHANGEABLE TENANT PANELS - CONSTRUCTED FROM 6/8" THICK ALUMINUM AND ARE PIN MOUNTED WITH 3/8" ALL-THREAD AND ACORN NUTS.

HIGH PERFORMANCE VINYL TENANT INFO.

SIGN CABINET SECURELY MOUNTED TO CORE-FILLED MASONRY BASE WITH 1/2" 1/2" x 1/2" LAGS & SHIELDS INTO POLY-FILLED PRE-DRILLED HOLES.

BLOCK BASE COVERED WITH SUNSET ROCKED STONE.

CORE-FILLED MASONRY BASE AND CONCRETE FOOTER

COLORS:
CABINET BORDER, RETURNS, BACK, REVEAL & TENANT PANELS - MAPEI DURAGROD BRONZE
CABINET FACE - TEXTURED DURAGROD
ADDRESS NUMBERS - DURAGROD, BRONZE
TENANT PANEL COPY - WHITE (P11), 3M #7710-12
MEMORANDUM

TO: Matthew H. Greeson, City Manager

FROM: R. Lee Brown, Director

DATE: December 28, 2015

SUBJECT: Resolution for Amendment to Development Plan and Variances – 350 West Wilson Bridge Road (Trivium Worthington LLC) (ADP 10-15)

Findings of Fact & Conclusions

Background & Request:
This 4.47-acre property is located on the north side of West Wilson Bridge Road in the C-3 (Institutions & Offices) Zoning District. It was originally developed as part of Officescape, which includes the properties at 400, 450 and 500 West Wilson Bridge Road. This building, constructed in the late 1970’s, was home to notable companies like Mettler Toledo and Corecomm but has been vacant for many years. The new property owner would like to renovate the building and site to accommodate 53,000 square feet of modern office space.

Project Details:
1. Building: Reuse of the existing building is proposed. The building sits approximately 350 feet from the right-of-way of West Wilson Bridge Road with the parking lot in front of the building.
   • Addition - In order to accommodate a new medical user on the site, the applicant plans to construct a new entry feature central to the building which would provide a lobby, and elevator and stair access to the three-story building. The addition would extend approximately 32’ from the existing building and be about 49’ wide. A rectangular form is proposed, with the elevator being 46’ 6” above adjacent grade, extending higher than the rest of the addition. A variance will be needed for that element to exceed the 45’ maximum height requirement. Glass curtainwalls with sage brown framing are proposed on the front and sides of the structure, with Nichiha fiber cement panels at the corners. The panels would also be a shade of brown. A canopy for patient drop off is proposed on the southeast side of the addition.
• Existing structure – Paint and new windows throughout the building, including sound reducing windows on the north side of the building are proposed for the building. The colors will all be in the brown/bronze/tan families.

2. Site: Access to the site will continue to be from the entrance in front of the 400 West Wilson Bridge Road building that lines up with Reiber Street and uses an existing traffic signal. There is an easement in place for access across on the entire site.
   • Parking - The plan involves re-working the parking lot in front of the building to create a drop off area and additional handicap parking near the new building entrance. Parking would be increased in the remainder of the lot by removing the grass strips between rows of parking, and reducing the space area from the Code required 171 square feet (typically 9’ x 19’) to 162 square feet (9’ x 18’). A variance will be required for the reduction in size. Required parking for 53,000 square feet of office space would be 212 spaces. The applicant is providing 279 spaces to accommodate medical office users on the site. Four bike racks are proposed near the southeast corner of the building. Retaining walls are proposed at the southwest corner of the building to accommodate the change in grade to the relocated drive, which runs south of the entry addition.
   • Pedestrian Access – A 5’ sidewalk with an 18” wall is proposed along the eastern edge of the parking lot. The sidewalk would connect to the public sidewalk near the southeast corner of the parking lot, and to the building entrances. Crosswalks are proposed between the parking lot and entry plaza. A gravel path between this site and the 250 Old Wilson Bridge Road site would be restored.
   • Equipment – Mechanical equipment and dumpsters are proposed on the west side of the building with retaining walls and landscaping for screening. The chiller, transformer and generator would need a variance for placement in the required side yard.
   • Patio – A roughly 16’ x 28’ block paver patio is proposed at the northwest corner of the building. The patio would be framed with a limestone slab wall and Winter Gem Boxwoods.
   • Utilities –
     - An existing 6” waterline runs along the east side of the property and turns west near the front of the building. In order to accommodate the new front addition, the waterline would have to be relocated to the south. A new easement would be needed.
       o The applicant is in the process of vacating the existing waterline easement and proposed waterline easement. This is a separate process that will come before you for discussion.
     - A new gas line is proposed that would connect to the existing line on the south side of West Wilson Bridge Rd.
     - A sanitary sewer connection exists at the rear of the site.
     - Storm water would be directed to an existing storm sewer system near the south end of the parking lot.

3. Landscaping:
   • Parking lot tree requirements – With 279 parking spaces, 93” of tree trunk is
required. The islands at the ends of parking aisles would remain or be relocated, and planted with grass and trees, primarily 20 - 2.5” caliper Princeton Sentry Ginkos, providing 50” of tree trunk. Two 2.5” Lacebark Elm trees are proposed at the northern edge. Four each Flowering Crabapple and Eastern Rebud trees are proposed in islands at the north and east sides of the parking lot. Also, there are existing trees that will remain along the south and east property lines and around the building. Those existing trees near the parking lot count toward the requirement.

- Other landscaping – Extensive landscaping is proposed around the building and entry area, including trees, shrubs, perennials and ornamental grasses. Retaining walls would frame and run through many of the planting areas.
- Furniture – Three steel benches and 1 trash can are proposed in the entry plaza. All would be powder coated with a black finish.

4. Lighting:
New LED light fixtures will be attached to new poles located throughout the parking lot. The new lighting fixtures in the parking lot that are along West Wilson Bridge, are in the approximate location of the existing lights that are currently on the site. Additional lighting is proposed in the parking lot near the building. Bollard lights are also proposed near the building and along the drive.

5. Signage:
- Freestanding – An existing freestanding sign identifying the 350 and 400 buildings is west of the drive entrance to the site on the neighboring parcel. On this site, two directory signs are proposed:
  - One sign is proposed approximately centered on the building, 10’ from the existing West Wilson Bridge Road right-of-way in a landscape bed. The sign is proposed with an 18” high x 7’ wide brick base; an angled shape similar to the building, topped with a rectangular 2’4” x 4’3 ½” box with the address; and an offset 8’ high x 2’6” wide structure to match the entrance wall panels with 4 black and white tenant panels. The sign materials and colors would match the building. The sign would be internally illuminated, with light shining only through the tenant names and address. The sign area, not including the base, would be roughly 48 square feet in area.
  - The second sign would be a smaller, externally illuminated directory sign near the building. This sign would be approximately 25 square in area excluding 2’ of the exposed decorative base, which would be faced with block to match the retaining walls. The cabinet would have a cream textured background, with bronze address, tenant panels and trim. Four tenant panels with white lettering are proposed.
  - Variances will be required for signage exceeding 60 sq. ft. in size for the two freestanding signs and for signs displaying with more than three businesses on a joint identification sign.
- Wall Signs – Two signs are proposed for Central Ohio Urology Group.
  - A 100 square foot sign is proposed on the north side of the building, and would consist of individually mounted internally illuminated channel letters
on an aluminum panel that would be vertical rather than at the angle of the top part of the building. It appears the panel would be painted to match the wall behind. The proposed letters are blue.

- On the south side of the building a 40 square foot sign is proposed on the east face of the building, of the same design.
- A placeholder is shown on the west half of the south side for a future tenant. A 40 square foot location would be appropriate.
- Variances will be required for signage exceeding 100 sq. ft. per business.

- Variances – Variances are needed for sign area, having more than 3 tenants on a freestanding joint identification sign, and more than one wall sign for a business.

**Land Use Plans:**

**Wilson Bridge Road Corridor Study**
The following draft development standards are based on the Wilson Bridge Road Corridor Study:

**Building Design.**
- A principal building shall be oriented parallel to Wilson Bridge Road, or as parallel as the site permits, and should have an operational entry facing the street.
- Building Frontage that exceeds a width of 50’ shall incorporate articulation and offset of the wall plane to prevent a large span of blank wall and add interest to the facade.
- Entrances shall be well-marked to cue access and use, with public entrances to a building enhanced through compatible architectural or graphic treatment.

**Materials.**
- Long-lived and sustainable materials should be used.
- Generally, exterior insulation finishing systems (EIFS), are not preferred material types.
- A variety of textures that bear a direct relationship to the building’s massing and structural elements to provide visual variety and depth should be provided.
- The color palette shall be designed to reinforce building identity and complement changes in the horizontal or vertical plane.

**Windows and Doors.**
- Ground-floor window and door glazing shall be transparent and non-reflective. Above the ground floor, both curtain wall and window/door glazing shall have the minimum reflectivity needed to achieve energy efficiency standards. Non-reflective coating or tints are preferred.
- Windows and doors shall be recessed from the exterior building wall, except where inappropriate to the building’s architectural style.

**Landscaping.** There shall be landscaping that complements other site features and creates relief from buildings, parking areas and other man-made elements.
- Drought tolerant, salt tolerant, non-invasive, low maintenance trees and shrubs should be utilized.
- Deciduous trees shall be a minimum of 2” caliper at the time of installation; evergreen trees shall be a minimum of 6’ in height at the time of installation; and shrubs shall be a minimum of 24” in height at the time of installation.
- Parking lot landscaping shall be required per the provisions in Chapter 1171.
- Seasonal plantings should be incorporated into the landscape plan.
- The approved landscape plan must be maintained across the life of the development.
Screening.
• Exterior service, utility, trash, and mechanical equipment shall be located to the rear of buildings if possible and screened from view with a wall, fence or landscaping. Such equipment shall be completely screened from view. Materials shall be consistent with those used in the building and/or site. Equipment located on buildings shall match the color of the building.

Lighting. All exterior lighting shall be integrated with the building design and site and shall contribute to the night-time experience, including façade lighting, sign and display window illumination, landscape, parking lot, and streetscape lighting.
• The average illumination level shall not exceed 3 footcandles. The light level along a property line shall not exceed 0 footcandles.
• The height of parking lot lighting shall not exceed 15’ above grade and shall direct light downward. Parking lot lighting shall be accomplished from poles within the lot, and not building-mounted lights.
• For pedestrian walkways, decorative low light level fixtures shall be used and the height of the fixture shall not exceed 12’ above grade.
• Security lighting shall be full cut-off type fixtures, shielded and aimed so that illumination is directed to the designated areas with the lowest possible illumination level to effectively allow surveillance.

Parking.
• Non-residential Uses. Parking shall be adequate to serve the proposed uses, but shall in no case exceed 125% of the parking requirement in Section 1171.01.
• Bicycle Parking. Bicycle parking should be provided and adequate to serve the proposed uses.

Public Spaces. A minimum of one Public Space Amenity as approved by the Municipal Planning Commission shall be required for every 5,000 square feet of gross floor area of multi-family dwellings, commercial or industrial space that is new in the WBC. Public Space Amenities are elements that directly affect the quality and character of the public domain such as:
• An accessible plaza or courtyard designed for public use with a minimum area of 250 square feet;
• Sitting space (e.g. dining area, benches, or ledges) which is a minimum of 16 inches in height and 48 inches in width;
• Public art;
• Decorative planters;
• Bicycle racks;
• Permanent fountains or other Water Features;
• Decorative waste receptacles;
• Decorative pedestrian lighting; and
• Other items approved by the Municipal Planning Commission.

Worthington Comprehensive Plan
The 2005 Worthington Comprehensive Plan stresses the importance of local business as a means to support municipal services provided to residents. The plan points to the success of the freeway commercial area as being critical to the health of the City.
**Recommendations:**
Staff is recommending *approval* of this application. Renovation of the existing building and site, and the addition are appropriate treatments of this property. The building design incorporates articulation and offset, and the entrance would be well marked. Additional parking on a site is acceptable when it can be shown it is necessary. The landscape plan and pedestrian connections, are improvements. Bringing back the viability of this building and site is extremely important to the community.

On December 10, 2015 the Municipal Planning Commission reviewed and unanimously recommended *approval* to City Council on an Amendment to Development Plan with Variances.
Amendment to Development Plan Application

1. Property Location ________________________ 350 W. Wilson Bridge Road

2. Present Use & Proposed Use ______ Vacant - Convert to modern office space

3. Present & Proposed Zoning ______ C3 - No proposed change

4. Applicant ________________________________ Trivium Worthington LLC
   Address ________________________________ 210 N. Lazelle Street Columbus, Ohio 43215
   Phone ________________________________ 614-545-7979

5. Property Owner __________________________ Trivium Worthington LLC
   Address ________________________________ 210 N. Lazelle Street Columbus, Ohio 43215
   Phone ________________________________ 614-545-7979

6. Project Description ________________________ Renovation of existing building

7. Variances Requested
   Section 1171.01 (e)(1) Each parking space shall have an area not less than 171SF.
   Variance requested for 18'x9' spaces at 162 SF each.
   Section 1175.02 (c)(2) No building shall be less than thirty feet distance from any boundary of the tract on which it is located. Variance requested for service structures (generator, chiller, transformer, dumpsters & enclosures) in Northwest corner of building to be located at 15' or greater from boundary.
   Section 1175.02 (c)(4) Parking areas shall be set back at least 30' from the street R.O.W. line. Variance requested for parking space in Southeast corner at 25' or greater setback from Wilson Bridge Road R.O.W.

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:

The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

Applicant (Signature) ____________________________ 11/25/2015 Date

Property Owner (Signature) ____________________________ 11/25/2015 Date

MPC Approval Date:

City Council Approval Date:
Abutting Property Owners List for
350 W. Wilson Bridge Rd.

IS-CAN Ohio X LLLP
Ville Charmante

2600 Corporate Center Dr., Suite 1 Columbus, OH 43231
Joseph Mezer 146 Saint Julien Ave. Worthington, OH 43085
November 25, 2015

Mr. R. Lee Brown, AICP
Director, Planning & Building Department
City of Worthington
374 Highland Ave
Worthington, Ohio 43085

Re: Redevelopment of 350 W. Wilson Bridge Road

Mr. Brown:

On behalf of our entire team of consultants, I am pleased to submit our application for the redevelopment of 350 W. Wilson Bridge Road.

Within our application you will see where we have taken a long vacant and single tenant designed building, constructed in the 1970's, and converted it into a 53,000 square foot productive and modern office space.

Credit goes out to our team for coming up with the idea for the new front addition. This addition removes the elevator shafts and stairwells from inside the building to outside of the original footprint. This concept allows us to fill in those areas within the existing floor plans and thus create a building that is no longer just suited for a single tenant.

These changes do come with a request for a few variances to your existing code. The first request is for us to reduce the parking stalls from the required 19 feet to 18 feet of depth. This allows us to achieve a parking ratio that will allow the building to compete for medical office tenants. The next requests for a variance dealing with setbacks relating to the side yards and the ROW.

Please review our application and feel free to contact anyone from my team directly with comments questions or concerns. Our entire team will be present at the public meeting next month to answer any questions as well. Also at that meeting, I will introduce Tino Valentino, the CEO of Central Ohio Urology Group and he can answer any questions about his decision to consolidate offices within the City of Worthington.

Sincerely,

Tim Spencer
Trivium Development LLC
350 W. Wilson Bridge Rd.

100-005397  12/12/2013
ORDINANCE NO. 01-2016

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Engineering and Related Services for Preliminary Design and Related Services for the Intersection Improvements at Huntley/Wilson Bridge/Worthington-Galena Roads and Determining to Proceed with said Project. (Project No. 602-14)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8150.533330 the sum of ______________________ to pay the cost of Engineering and Related Services for Preliminary Design and Related Services for the Intersection Improvements at Huntley/Wilson Bridge/Worthington-Galena Roads (Project 602-14).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with firm of EMH&T for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ______________________

____________________________________
President of Council

Attest:

___________________________________
Clerk of Council
ORDINANCE NO. 02-2016

Amending Ordinance No. 44-2015 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the City Share of Costs for the SR-161 Pavement Surface Improvements, (ODOT Project FRA-161-8.67, PID 96305) and all Related Expenses. (Project No. 617-15)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8150.533345 the sum of One Hundred Twenty-Seven Thousand Dollars ($127,000.00) to pay the City share of costs for the SR-161 Pavement Surface Improvements, (ODOT Project FRA-161-8.67, PID 96305) and all Related Expenses. (Project No. 617-15)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the Ohio Department of Transportation (ODOT) for the provision of the aforementioned services.

SECTION 3. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

____________________________________
President of Council

Attest:

______________________________
Clerk of Council
ORDINANCE NO. 03-2016

Authorizing the City Manager to Execute A Contract Between the City of Columbus Board of Health and the City of Worthington for Health Services.

WHEREAS, the City of Columbus Board of Health has indicated its intention to provide health services for the City of Worthington during calendar year 2016; and,

WHEREAS, the provision and maintenance of health services within the City of Worthington is a municipal service requiring uninterrupted service; and,

WHEREAS, the City Manager has received a proposed contract for the provision of health services to the City of Worthington by the City of Columbus Health Department;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the City of Columbus Board of Health for the purpose of providing health services to the City of Worthington, said service to commence January 1, 2016, and remain in full force and effect until December 31, 2016.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed ___________________

____________________________
President of Council

Attest:

____________________________
Clerk of Council
This Agreement is entered into this ___ day of _____________, 2016, by and between the City of Columbus Board of Health (hereinafter referred to as “Columbus”) and the City of Worthington (hereinafter referred to as “Worthington”) for the purpose of having Columbus provide public health services to Worthington on a contractual basis.

WHEREAS, by virtue of Section 3709.01, Ohio Revised Code, Columbus and Worthington are each a City Health District; and,

WHEREAS, Columbus has established a Board of Health in accordance with provisions of Chapter 3709, Ohio Revised Code; and,

WHEREAS, the Columbus Board of Health is organized and equipped to provide certain public health services; and,

WHEREAS, Section 3709.08, Ohio Revised Code permits a city constituting a City Health District to enter into a contract for public health services with the chief executive, or his duly designated representative of another city constituting a city health district, with the approval of a majority of the members of the legislative authority of such city; and,

WHEREAS in accordance with Section 3709.08, Ohio Revised Code, Worthington has proposed and approved, by a majority of the members of its legislative authority, that Columbus provide general public health services to Worthington;

NOW, therefore, it is agreed by and between the Cities of Columbus and Worthington that Columbus will provide the following public health services to Worthington as outlined in the following sections:

SECTION 1. SCOPE OF SERVICES

A. ENVIRONMENTAL HEALTH SERVICES

Services will include animal bite investigation and quarantine, food service operations and retail food establishments inspection and licensure, swimming pool inspection, general sanitation, determination of need, planning, and consultation services, mosquito adulticiding and larvaciding, body art facility inspection and licensure, on-site sewage disposal oversight, inspection, and certification, residential sewage disposal inspections, emergency response for chemical emergencies, placarding all licensed establishments with the appropriate sign for public disclosure, maintaining a web presence for all licensed establishments, and any other services as mutually agreed upon.
MOSQUITO ABATEMENT SERVICES $10,668

INSPECTION OF PUBLIC AND NONPUBLIC SCHOOL BUILDINGS $ 7,378

SMOKE-FREE AIR PROGRAM $ 1,016

ANIMAL BITE INVESTIGATIONS $ 5,299

CHEMICAL RESPONSE $ 1,162

TOTAL SECTION A $ 25,523

B. ADDITIONAL COSTS RELATED TO FEE-BASED SERVICES

Food License Fees-Direct Costs- Additional actual inspection costs not included in license fee paid by Worthington establishments- $0

Food License Fees-Indirect Costs- Additional actual indirect costs associated with inspecting Worthington establishments that are not included in license fees paid by the establishment- $7,639

Pool License Fees- Direct Costs- Additional actual inspection costs not included in license fee paid by Worthington establishments- $1,041

Pool License Fees-Indirect Costs- Additional actual indirect costs associated with inspecting Worthington establishments that are not included in license fees paid by the establishment- $1,185

TOTAL SECTION B $ 9,865

C. COMMUNITY HEALTH CARE SERVICES

Services will include immunization clinics held regularly by Columbus staff, available to the citizens of Worthington. Staff consists of the equivalent of 5 hours per month for two Public Health Nurses.

TOTAL SECTION C $10,333
D. GENERAL SUPPORT OF COMMUNICABLE DISEASE CONTROL PROGRAM
AND COMPREHENSIVE SEXUAL HEALTH SERVICES

Services will include, but are not limited to, disease investigation, contact
investigation, outbreak response, consultation to medical providers, day cares and
school nurses, and communicable disease prevention efforts (vaccines, education, etc.)

TOTAL SECTION D $11,025

TOTAL CONTRACT AMOUNT $56,746

SECTION 2. BILLING AND PAYMENT

Columbus will invoice this annual amount ($56,746) over four equal
quarterly invoices of $14,186.50. Said billing shall include, at a minimum, a
statement of the number and types of services rendered, including a breakdown
of each different type of service rendered as specified above. Worthington shall,
after verifying its accuracy, pay said invoice within thirty (30) days following receipt.
In no event shall the cost for any year exceed that set forth above, unless
specific authorization is given in writing to Columbus by Worthington.

SECTION 3. STAFF LIAISON

The responsibility for the administration of this Agreement for the City of
Worthington is vested in the Worthington City Manager. It is, therefore, agreed that
Columbus will maintain appropriate contact with said City Manager and shall keep
him fully apprised of all matters relating to the condition of the general public health
services rendered by Columbus under this Agreement.

SECTION 4. DURATION, MODIFICATION, AND NOTICE OF INTENT

That this agreement shall take effect and be in force from and after January
1, 2016 and shall remain in full force and effect until December 31, 2016, subject
to any mutually agreed modifications in the scope of services following the end of
the first six months. All modifications shall be incorporated in written amendments
to this Agreement.

To facilitate the budgetary planning process of each of the parties, written
notice of each party’s intent with respect to renewal of this Agreement shall be
required to be served on the other party at least ninety (90) days prior to the
expiration of this Agreement.
SECTION 5. AUTHORIZATION

Worthington has entered into this contract under authorization of Ordinance No.________ passed________________,________.

Columbus has entered into this contract under authorization of Ordinance No._____________ passed ________________,________.
IN WITNESS WHEREOF, the City of Columbus, acting through its Board of Health, 
and the City Of Worthington, by its City Manager, have set their hands and have executed 
this Agreement on the day and year first written above.

CITY OF WORTHINGTON                          COLUMBUS BOARD OF HEALTH

By:______________________________  By:______________________________
    City Manager               President Pro Tempore

By:______________________________  By:______________________________
    Michael B. Coleman, Mayor   Health Commissioner
    City of Columbus

APPROVED AS TO FORM                     OHIO DEPARTMENT OF HEALTH

By:______________________________  By:______________________________
    Worthington Attorney         Director

By:______________________________
    Columbus Attorney

DEPARTMENT OF FINANCE CERTIFICATE
It is hereby certified that the amount of $56,746, required to meet the contract, 
agreement, obligation, payment of expenditure, for the above, has been lawfully 
appropriated or authorized or directed for such purpose and is in the treasury or in the 
process of collection to the credit of the ____________________Fund and is free from 
any obligation or certificates now outstanding.

Dated:___________________________  By:______________________________
                                            Director of Finance
                                            City of Worthington, Ohio
MEMO

TO: Matthew Greeson, City Manager
FROM: Molly Roberts, Director of Finance
DATE: December 16, 2015
SUBJECT: 2016 Contract for Public Health Services with the City of Columbus Board of Health

The City of Worthington contracts annually with the City of Columbus Board of Health for various public health services, in accordance with Ohio Revised Code Section 3709.08. Legislation authorizing the City Manager to execute a contract between the City of Columbus Board of Health and the City of Worthington for health services will be presented to Council on December 21, 2015 for introduction and set for public hearing on January 4, 2016. Approval of this ordinance will allow for this contractual agreement to continue on an annual basis through December 31, 2016.

The services provided to Worthington residents and businesses include environmental health, community health care services, mosquito abatement, inspections of public and non-public school buildings, and general support for communicable disease control programs. The City of Columbus modified the format of the fees assessed for these services beginning with the 2015 contract. In previous years, the contractual service fees charged to the City of Worthington were reduced by the revenues received directly by the Columbus Public Health Department for inspections and State Health Department funding, reflecting a net contractual amount for these services as offset by direct revenues paid by the individual establishments receiving the services. Beginning with the 2015 contract, the service fees are established to reflect direct and indirect costs as an aggregate cost rather than line-item format as in previous contracts. The offsetting deductions for revenues received are absorbed into the aggregate cost calculations. This format allows us to more accurately budget for the actual costs of these services without including revenue amounts which were not directly received by the City of Worthington.

The 2015 contract totaled $54,045 for all services provided, billed on a quarterly basis. The 2016 contract totals $56,746, billed quarterly in the amount of $14,186.50. The 2016 contract reflects an increase in annual fees in the amount of $2,701 or 5%. Attached to this memo is a spreadsheet which identifies the costs for each service in comparison to previous contracts.
## Columbus Department of Health
### Public Health Services Contract Fee Analysis

**Services Provided:**

<table>
<thead>
<tr>
<th>Services Provided:</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>Change in Billing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A) Environmental Health Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Salaries</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health Sanitarian I</td>
<td>$16,017</td>
<td>$16,498</td>
<td>$18,935</td>
<td>$20,340</td>
<td>$22,081</td>
<td>$23,813</td>
<td>$31,324</td>
</tr>
<tr>
<td>Service Credit &amp; Sick Leave Reciprocity Pay</td>
<td>$457</td>
<td>$470</td>
<td>$539</td>
<td>$555</td>
<td>$585</td>
<td>$625</td>
<td>$716</td>
</tr>
<tr>
<td>PERS &amp; Medicare (21.7%)</td>
<td>$4,193</td>
<td>$4,318</td>
<td>$4,615</td>
<td>$4,743</td>
<td>$4,918</td>
<td>$5,132</td>
<td>$6,300</td>
</tr>
<tr>
<td>Worker’s Compensation (3.35%)</td>
<td>$824</td>
<td>$848</td>
<td>$838</td>
<td>$836</td>
<td>$760</td>
<td>$730</td>
<td>$755</td>
</tr>
<tr>
<td>Insurance ($1,527/mo *37%)</td>
<td>$4,675</td>
<td>$5,519</td>
<td>$6,458</td>
<td>$6,518</td>
<td>$7,144</td>
<td>$7,397</td>
<td>$8,425</td>
</tr>
<tr>
<td>Travel (35 mi<em>225 days</em>.565/mi)</td>
<td>$3,375</td>
<td>$3,375</td>
<td>$4,137</td>
<td>$4,371</td>
<td>$4,449</td>
<td>$4,569</td>
<td>$5,145</td>
</tr>
<tr>
<td>Placarding Signs</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td><strong>Laboratory Charges</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Food Samples ($10 to $25 each)</td>
<td>$125</td>
<td>$125</td>
<td>$125</td>
<td>$125</td>
<td>$125</td>
<td>$125</td>
<td>$125</td>
</tr>
<tr>
<td>10 Water Samples $35 each</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
<td>$350</td>
</tr>
<tr>
<td>Administrative Overhead (38.96%)</td>
<td>$6,324</td>
<td>$6,637</td>
<td>$7,580</td>
<td>$8,100</td>
<td>$15,784</td>
<td>$16,425</td>
<td>$19,125</td>
</tr>
<tr>
<td><strong>B) Community Health Care Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Salaries</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health Nurse</td>
<td>$3,127</td>
<td>$3,221</td>
<td>$3,318</td>
<td>$3,548</td>
<td>$3,655</td>
<td>$3,881</td>
<td>$4,244</td>
</tr>
<tr>
<td>Service Credit &amp; Sick Leave Reciprocity Pay</td>
<td>$73</td>
<td>$75</td>
<td>$77</td>
<td>$80</td>
<td>$80</td>
<td>$82</td>
<td>$85</td>
</tr>
<tr>
<td>PERS &amp; Medicare (21.7%)</td>
<td>$814</td>
<td>$839</td>
<td>$805</td>
<td>$824</td>
<td>$811</td>
<td>$829</td>
<td>$848</td>
</tr>
<tr>
<td>Worker’s Compensation (3.35%)</td>
<td>$160</td>
<td>$165</td>
<td>$146</td>
<td>$145</td>
<td>$125</td>
<td>$120</td>
<td>$115</td>
</tr>
<tr>
<td>Insurance ($1,527/mo <em>2</em>2.88%)</td>
<td>$769</td>
<td>$908</td>
<td>$954</td>
<td>$1,015</td>
<td>$1,055</td>
<td>$1,089</td>
<td>$1,124</td>
</tr>
<tr>
<td>Travel (30 mi<em>12 days</em>2 nurses*.565/mi)</td>
<td>$360</td>
<td>$360</td>
<td>$396</td>
<td>$400</td>
<td>$407</td>
<td>$413</td>
<td>$430</td>
</tr>
<tr>
<td>Permanent Supplies</td>
<td>$375</td>
<td>$385</td>
<td>$390</td>
<td>$400</td>
<td>$400</td>
<td>$400</td>
<td>$400</td>
</tr>
<tr>
<td>Disposable Supplies</td>
<td>$740</td>
<td>$760</td>
<td>$775</td>
<td>$780</td>
<td>$780</td>
<td>$780</td>
<td>$780</td>
</tr>
<tr>
<td>Administrative Overhead (33.50%)</td>
<td>$1,348</td>
<td>$1,410</td>
<td>$1,441</td>
<td>$1,440</td>
<td>$2,450</td>
<td>$2,480</td>
<td>$2,512</td>
</tr>
<tr>
<td><strong>Total Community Health Care Services</strong></td>
<td>$7,766</td>
<td>$8,123</td>
<td>$8,302</td>
<td>$8,632</td>
<td>$9,763</td>
<td>$10,010</td>
<td>$11,041</td>
</tr>
<tr>
<td><strong>C) Comprehensive Sexual Health Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No Charge</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td><strong>D) Residential Sewage Disposal Inspection Services:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Sewage System Inspections $25 each</td>
<td>$2,000</td>
<td>$2,200</td>
<td>$2,200</td>
<td>$4,400</td>
<td></td>
<td>Billed to Customer</td>
<td></td>
</tr>
<tr>
<td>*increased to $50 per inspection 1/1/2013</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>E) Mosquito Abatement</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foggling Services</td>
<td>$4,000</td>
<td>$4,000</td>
<td>$7,546</td>
<td>$7,546</td>
<td>$7,735</td>
<td></td>
<td>$10,160</td>
</tr>
<tr>
<td><strong>F) Inspection of Public &amp; Non-Public School Buildings</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inspection fee</td>
<td>$4,875</td>
<td>$5,018</td>
<td>$5,070</td>
<td>$5,174</td>
<td>$6,045</td>
<td></td>
<td>$7,027</td>
</tr>
<tr>
<td><strong>G) General Support of Communicable Disease Control &amp; Comprehensive Sexual Health Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contract Services</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,500</td>
<td>$11,025</td>
</tr>
<tr>
<td><strong>Other:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Central Ohio Poison Control Center</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$968</td>
</tr>
<tr>
<td>Smoke-Free Air Program (A)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,047</td>
</tr>
<tr>
<td>Animal Bite Investigations (A)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chemical Response (A)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B as of 2015 Additional Costs Related to Fee-Based Services:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food License Fees - Indirect Costs</td>
<td>$7,275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$7,639</td>
</tr>
<tr>
<td>Pool License Fees - Direct Costs</td>
<td>$991</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,041</td>
</tr>
<tr>
<td>Pool License Fees - Indirect Costs</td>
<td>$1,129</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,185</td>
</tr>
<tr>
<td><strong>Total Add’t costs - Fee-Based Services</strong></td>
<td>$9,395</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$9,865</td>
</tr>
<tr>
<td><strong>H) Deductions to Contract</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Determined by fees received directly</td>
<td>$(31,000)</td>
<td>$(31,000)</td>
<td>$(31,000)</td>
<td>$(32,085)</td>
<td>$(50,000)</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Total Contract Cost:</strong></td>
<td>$34,081</td>
<td>$36,581</td>
<td>$45,795</td>
<td>$49,705</td>
<td>$39,841</td>
<td>$54,045</td>
<td>$56,746</td>
</tr>
<tr>
<td><strong>Total Annual Difference</strong></td>
<td>$490</td>
<td>$2,500</td>
<td>$9,214</td>
<td>$3,910</td>
<td>$(9,864)</td>
<td>$14,204</td>
<td>$2,701</td>
</tr>
<tr>
<td>% change</td>
<td>-1.42%</td>
<td>7.34%</td>
<td>25.19%</td>
<td>8.54%</td>
<td>-19.85%</td>
<td>35.65%</td>
<td>5.00%</td>
</tr>
<tr>
<td>Three-Year Average Increase by %</td>
<td>9.82%</td>
<td>10.37%</td>
<td>13.69%</td>
<td>4.63%</td>
<td>8.11%</td>
<td>6.93%</td>
<td></td>
</tr>
</tbody>
</table>

*Expenses shaded in blue are included in A Total.

**Section D (as of 2015 contract) Comprehensive Sexual Health Services are included in this total.
ORDINANCE NO. 04-2016

Accepting a New Water Line Easement from Trivium Worthington LLC; Approving an Agreement to Install Utilities; and Vacating a Portion of the Original Water Line Easement upon the Completion of the New Water Line at 350 West Wilson Bridge Road.

WHEREAS, certain utility easements are shown and described for Lot 4 of the Officescape Subdivision at 350 West Wilson Bridge Road (PIN 100-005397-00) in Plat Book 50, Page 48; and,

WHEREAS, in connection with the redevelopment of the building and parking lot located thereon, Trivium Worthington LLC will relocate the existing water line and construct a new one to serve the users of the building; and,

WHEREAS, this relocation and reconstruction requires Trivium Worthington LLC to grant a new water line easement to the City and request that a portion of the existing platted easement be vacated by the City; and,

WHEREAS, Trivium Worthington LLC also is required to enter into an Agreement to Install Utilities with the City for the construction of the new water line, setting forth Trivium Worthington LLC’s obligations with respect to the construction of the new water line and the approvals required by the cities of Columbus and Worthington.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. In connection with the construction of a new public water line upon the property owned by Trivium Worthington LLC located at 350 West Wilson Bridge Road, the City hereby accepts a water line easement from Trivium Worthington LLC, as more specifically shown and identified on the “0.140 Acre Water Line Easement Exhibit” attached hereto as Exhibit “A” and made a part hereof. The City Manager is authorized to execute and deliver the necessary and appropriate documents to effectuate this grant of easement.

SECTION 2. That upon the completion and operation of the new water line constructed by Trivium Worthington LLC, the City Manager is also hereby authorized and directed to execute and deliver a release of the City’s rights in and to a portion of the original platted utility easement, as more specifically shown and identified on the “0.168 Acre Water Line Easement Vacation Exhibit” attached hereto as Exhibit “B” and made a part hereof.
ORDINANCE NO. 04-2016

SECTION 3. That the City Manager be and is hereby authorized and directed to enter into an agreement with Trivium Worthington LLC for the installation of the public water line substantially in the form of the Agreement to Install Utilities attached hereto as Exhibit “C” and made a part hereof, with such changes as may be approved by the City Manager and Director of Law that are not adverse to the City.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed ____________________

____________________________________
President of Council

Attest:

____________________________________
Clerk of Council
0.140 Acre Water Line Easement Exhibit
Quarter Township 2, Township 2, Range 18, USMD
City of Worthington, Franklin County, Ohio

INTERSTATE 270

L.A. R/W I-270

IS-CAN OHIO X LLLP
PARCEL 1
I.N. 201510070142512

IS-CAN OHIO X LLLP
PARCEL 2
I.N. 201510070142512

TRIVIUM WORTHINGTON LLC
I.N. 201510050140844

OFFICESCAPE SUBDIVISION
P.B. 50, PG. 48
LOT 4

0.140 Ac.

TRIVIUM WORTHINGTON LLC
I.N. 201510050140844

OFFICESCAPE SUBDIVISION
P.B. 50, PG. 48
LOT 4

WILSON BRIDGE ROAD
P.B. 43, PG. 44

WILSON BRIDGE ROAD
P.B. 43, PG. 44

WILSON BRIDGE ROAD
P.B. 40, PG. 74

RIEBER STREET
P.B. 40, PG. 74

100'  0  50'  100'  200'

1" = 100'

Bearsings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

This drawing is based on existing recorded records and an actual field survey by Advanced Civil Design, Inc. in
August 2015.

DRAWN BY: BCK  JOB NO.: 15-0017-344
DATE: 12/23/2015  CHECKED BY: DRB

Douglas R. Hock, P.S. 7661
Water Line Easement
0.140 Acre
North of Wilson Bridge Road
East of Rieber Street

Situated in the City of Worthington, County of Franklin, State of Ohio, Quarter Township 2, Township 2, Range 18, U.S.M.D., and being part Lot 4 of the OfficeSpace Subdivision of record in Plat Book 50, page 48, said Lot 4 also being conveyed to Trivium Worthington LLC, of record in Instrument No. 201510050140644, said easement vacation being described as follows:

_Begining, for reference_, at the southeast corner of said Lot 4, said corner also being the southwest corner of Parcel 3 as it is described in the deed to IS-CAN OHIO X LLLP of record in Instrument No. 201510070142512 and in the centerline of Old Wilson Bridge Road as dedicated in Plat Book 43, Page 44;

Thence along the easterly line of said Lot 4 and the westerly line of said Parcel 3, N 03° 24' 38" E, 281.81 feet to a point;

Thence across said Lot 4, N 86° 56' 33" W, 20.00 feet the _True Point of Beginning._

Thence across said Lot 4, the following six (6) courses and distances;

S 03° 24' 38" W, 20.00 feet;
N 86° 56' 33" W, 164.78 feet;
N 52° 50' 22" W, 160.79 feet;
S 86° 35' 22" E, 36.00 feet;
S 52° 50' 22" E, 124.72 feet;
S 86° 56' 33" E, 158.77 feet to the _True Point of Beginning._

Containing 0.140 acre, more or less. The above description was prepared by Advanced Civil Design on December 23, 2015 and is based on existing Franklin County records and an actual field survey by Advanced Civil Design in August 2015. A drawing of the above description is attached hereto and made a part thereof.

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

All references used in this description can be found at the Recorder’s Office, Franklin County, Ohio.

ADvanced CIVIL DESIGN, INC.

Z:\15-0017-34\survey\0.140 ac w/ easement_desc.doc
0.168 Acre Water Line Easement Vacation Exhibit
Quarter Township 2, Township 2, Range 18, USMD
City of Worthington, Franklin County, Ohio

INTERSTATE 270

IS-CAN OHIO X LLLP
PARCEL 1
I.N. 201510070142512

LOT 3

TRIVIUM WORTHINGTON LLC
I.N. 201510050140844
OFFICESCAPE SUBDIVISION
P.B. 50, PG. 48
LOT 4

Ex. 20' Water Line Easement
Mort. Rec. 3557, P. 924

0.168 Ac.

IS-CAN OHIO X LLLP
PARCEL 3
I.N. 201510070142512

R/W

WILSON BRIDGE ROAD
P.B. 40, PG. 74
RIBER STREET
P.B. 40, PG. 74

OLD WILSON BRIDGE ROAD
P.B. 43, PG. 44

WILSON BRIDGE ROAD
P.B. 43, PG. 44

100'

0
50'
100'
200'

1" = 100'

BEARINGS

LINE BEARING DISTANCE
L1 NB6°56'33"W 20.00'
L2 N03°24'38"E 68.31'
L3 NB6°35'22"W 282.47'
L4 NS2°50'22"W 36.00'
L5 SB6°35'22"E 312.40'
L6 SS3°24'38"W 88.19'

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

This drawing is based on existing recorded records and an actual field survey by Advanced Civil Design, Inc. in August 2015.

DRAWN BY: BCK  JOB NO.: 15-0017-344
DATED: 12/23/2015  CHECKED BY: DRB

Douglas R. Hock, P.S. 7681

STATE OF OHIO
PROFESSIONAL SURVEYOR

ADVANCED CIVIL DESIGN
422 Seebcker Road
Gahanna, Ohio 43026
Ph: 614.468.7790
Fax: 614.468.7791
Situated in the City of Worthington, County of Franklin, State of Ohio, Quarter Township 2, Township 2, Range 18, U.S.M.D., and being part Lot 4 of the Officescape Subdivision of record in Plat Book 50, page 48, said Lot 4 also being conveyed to Trivium Worthington LLC, of record in Instrument No. 201510050140844, said easement vacation being described as follows:

**Beginning, for reference**, at the southeast corner of said Lot 4, said corner also being the southwest corner of Parcel 3 as it is described in the deed to IS-CAN OHIO X LLLP of record in Instrument No. 20151007142512 and in the centerline of Old Wilson Bridge Road as dedicated in Plat Book 43, Page 44;

Thence along the easterly line of said Lot 4 and the westerly line of said Parcel 3, N 03° 24' 38" E, 261.81 feet to the **True Point of Beginning**;

Thence across said Lot 4, the following five (5) courses and distances;

- N 86° 55' 33" W, 20.00 feet;
- N 03° 24' 38" E, 68.31 feet;
- N 86° 35' 22" W, 262.47 feet;
- N 52° 50' 22" W, 36.00 feet;
- S 86° 35' 22" E, 312.40 feet to the easterly line of said Lot 4 and westerly line of said Parcel 3;

Thence with the easterly line of said Lot 4 and the westerly line of said Parcel 3, S 03° 24' 38" W, 88.19 feet to the **True Point of Beginning**.

Containing 0.168 acre, more or less. The above description was prepared by Advanced Civil Design on December 23, 2015 and is based on existing Franklin County records and an actual field survey by Advanced Civil Design in August 2015. A drawing of the above description is attached hereto and made a part thereof.

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

All references used in this description can be found at the Recorder's Office, Franklin County, Ohio.

**Advanced Civil Design, Inc.**

[Signature]

Douglas R. Hock, P.S. 7661  Date: 12/27/15

2:15-0017-344survey/0.168 ac easement vacation_disc.doc
EXHIBIT “C”

AGREEMENT TO INSTALL UTILITIES

THIS AGREEMENT is executed on this _______ day of ___________, 2016, by and between Trivium Worthington LLC, an Ohio limited liability company (the “Developer”) and the City of Worthington, Ohio, an Ohio municipal corporation (the “City”), pursuant to Chapters 925, 927 and 1101 of the Codified Ordinances of the City of Worthington and the construction plans for the relocation of a portion of the public water line proposed to be installed at 350 West Wilson Bridge Road, Worthington, Ohio (the “Project”).

In consideration of the approval of the Project by the City of Worthington, Ohio, it is hereby agreed as follows:

Section 1. The proposed improvements constituting the Project and their ultimate use shall conform to the construction plans as approved by the City and the requirements of law, including without limitation, the Codified Ordinances of the City of Worthington, except as may be authorized by proper authority.

Section 2. The Developer shall grant or cause to be granted to the City of Worthington, a permanent, non-exclusive easement twenty feet in width centered upon the proposed relocated water line for the purpose of constructing, operating and maintaining the water line and all appurtenances, as shown more specifically on the “0.140 Acre Water Line Easement Exhibit” attached hereto as Exhibit “A” and made a part hereof. The deed of easement shall also include a right-of-entry to the property granted to the City or its agents as required for maintenance or repair of the water line or its appurtenances. The form of deed of easement shall be reasonably acceptable to the Developer and the City. Said deed shall be recorded with the Franklin County Recorder, with a recorded copy provided to the Office of the City Engineer prior to commencement of any construction work by the Developer.

Section 3. The Developer shall take all action necessary and required to close and abandon a portion of the existing 6” water line, as shown on the “0.168 Acre Water Line Easement Vacation Exhibit” attached hereto as Exhibit “B” and made a part hereof.

Section 4. The Developer shall pay the entire cost and shall construct, install or otherwise provide all public water line improvements as per the plans prepared by Advanced Civil Design titled Public Water Line Relocation Schematic dated December 28, 2015 attached hereto as Exhibit “C” (as the same may be modified from time to time, provided any modifications are approved by the City), and any additional plans required to be submitted to the City for the construction, under the supervision of the City Engineer.
(the “Utility Drawings”). The Utility Drawings shall be maintained on file in the office of the City Engineer.

Section 5. Prior to beginning any construction work, all necessary permits shall be obtained by the Developer with copies of each provided to the City, including without limitation required approvals from the City of Columbus.

Section 6. The City Engineer shall be notified, in writing, fourteen days before any construction is begun on the water line improvements in order that inspection may be provided.

Section 7. The Developer shall hold the City of Worthington, its officials, and employees free and harmless from any and all claims for damages of every nature arising or growing out of the construction of the water line improvements, and shall defend, at its own cost and expense, any suit or action brought against the City of Worthington, or its officials and employees, by reason thereof, until the public improvements have been accepted by the City Council.

Section 8. The Developer or the Contractor constructing the water line shall carry at least the following minimum amounts of insurance: General Public Liability Insurance, on an occurrence basis, in an amount not less than Five Hundred Thousand Dollars ($500,000.00) for injuries, including those resulting in death, to any one person, and an amount not less than One Million Dollars ($1,000,000.00) for damages on account of any one accident or occurrence; and Property Damage Insurance on an occurrence basis in an amount not less than Two Hundred Fifty Thousand Dollars ($250,000.00) for damages on account of any one accident or occurrence.

The insurance shall be maintained in full force and effect during the construction of improvements and shall protect the City, its officials, employees, agents and representatives from claims for damages to property arising in any manner from the negligent or wrongful acts, errors or omissions of the Developer or Contractor, their employees, agents, or representatives in the construction of the improvements. Certificates of Insurance naming the City as additional insured shall be obtained and filed with the City prior to commencement of construction of improvements. These certificates shall contain a provision that coverages afforded under the policies shall not be cancelled unless at least thirty (30) days prior actual written notice has been given to the City.

Section 9. The Developer shall provide to the City a performance bond or irrevocable letter of credit acceptable to the City, or a certified check, in an amount equal to the estimated cost of constructing the water line improvements, guaranteeing the completion thereof within one year from the date of approval of this Agreement, or such extension of time as may be granted by Council. The performance bond or letter of credit acceptable to the City or certified check shall be released upon acceptance of the public improvements by the City and upon the furnishing by the Developer of an additional bond or letter of credit acceptable to the City, or a certified check, in an amount equal to ten percent (10%) of the estimated cost of construction, guaranteeing the maintenance of the water line improvement for a period of one year from the date of acceptance. The maintenance bond or letter of credit acceptable to the City or certified check shall be released upon satisfactory completion of the one year maintenance period. The Developer shall be responsible for the maintenance and care of the water line improvements for a period of one year after acceptance by the City.

Section 10. The City will accept the water line improvements as public improvements upon substantial completion in accordance with the approved Utility Plans. Upon approval and acceptance of the public
improvements, reproducible as built construction drawings of the public improvements shall become the property of the City of Worthington and shall be kept on file in the office of the City Engineer.

Section 11. This Agreement shall inure to the benefit of and be binding on the heirs, executors, successors or assigns of the Developer.

Section 12. This Agreement and the required easements shall be recorded by the Developer at the Developer’s cost in the Office of the Franklin County Recorder and shall become a public record of Franklin County, State of Ohio.

IN WITNESS WHEREOF, the parties having been duly authorized, have caused this Agreement to be executed and subscribed this ______ day of ___________, 2016.

TRIVIUM WORTHINGTON LLC
An Ohio limited liability company

By: Trivium Development LLC,
   Its Sole Member

By: ________________________________
Name: ______________________________
Its: ______________________________

CITY OF WORTHINGTON, OHIO
An Ohio municipal corporation

By: ________________________________
Name: ______________________________
Its: ______________________________

Approved as to form:

_______________________________
Pamela A. Fox
Director of Law, City of Worthington
(Acknowledgements contained on the following page.)
STATE OF OHIO  
COUNTY OF FRANKLIN

BE IT REMEMBERED, that on this _____ day of ______________________, 2016, the foregoing instrument was acknowledged before me, a Notary Public in and for the jurisdiction aforesaid, by Tim Spencer, the President of Trivium Development LLC, the sole member of Trivium Worthington LLC, an Ohio limited liability company, on behalf of the company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day aforesaid.

__________________________________________________________________
Notary Public

Commission Expires: ________________

____________________________________
Notary Public

Commission Expires: ________________

STATE OF OHIO  
COUNTY OF FRANKLIN

BE IT REMEMBERED, that on this _____ day of ______________________, 2016, the foregoing instrument was acknowledged before me, a Notary Public in and for the jurisdiction aforesaid, on behalf of the City of Worthington, an Ohio municipal corporation, by Matthew H. Greeson, its City Manager.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day aforesaid.

__________________________________________________________________
Notary Public

Commission Expires: ________________

This document prepared by:  
Pamela A. Fox, Director of Law  
City of Worthington  
370 Highland Avenue  
Worthington, Ohio 43085  
(614) 880-1464 (dd)  
pfox@ci.worthington.oh.us

{00215587-2}5
0.140 Acre Water Line Easement Exhibit
Quarter Township 2, Township 2, Range 18, USMD
City of Worthington, Franklin County, Ohio

INTERSTATE 270

Exhibit "A"
Page 1 of 2

Trivium Worthington LLC
I.N. 20160020140844

OFCESCPE SUBDIVISION
P.B. 50, PG. 48
LOT 4

Ex. 20' Water Line
Easement
Mort. Rec. 3557, P. 924

IS-CAN OHIO X LLLP
PARCEL 3
I.N. 201510070142512

IS-CAN OHIO X LLLP
PARCEL 1
I.N. 201310070142512

LOT 3

0.140 Ac.

TRIVIUM WORTHINGTON LLC
I.N. 20160020140844

OFFCESCPE SUBDIVISION
P.B. 50, PG. 48
LOT 4

Ex. 20' Water Line
Easement
Mort. Rec. 3557, P. 924
R/W

Wilson Bridge Road
P.B. 43, PG. 44

Wilson Bridge Road
P.B. 43, PG. 44

WILSON BRIDGE ROAD
P.B. 40, PG. 74

Old Wilson Bridge Road
P.B. 43, PG. 44

100' 0 50' 100' 200'

1" = 100'

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

This drawing is based on existing recorded records and an actual field survey by Advanced Civil Design, Inc. in August 2015.

Drawn by: BCK
Job No.: 15-0017-344

Date: 12/23/2015
Checked by: DBR

422 Seether Road
Gahanna, Ohio 43230
Ph: 614-488-7780
Fax: 614-488-7782

Douglas R. Hock, P.S. 7661
Professional Surveyor

STATE OF OHIO
PROFESSIONAL SURVEYOR

ADVANCED CIVIL DESIGN
Water Line Easement
0.140 Acre
North of Wilson Bridge Road
East of Rieber Street

Situated in the City of Worthington, County of Franklin, State of Ohio, Quarter Township 2, Township 2, Range 18, U.S.M.D., and being part Lot 4 of the OfficeSal Subdivision of record in Plat Book 50, page 48, said Lot 4 also being conveyed to Trivium Worthington LLC, of record in Instrument No. 201510050140844, said easement vacation being described as follows:

Beginning, for reference, at the southeast corner of said Lot 4, said corner also being the southwest corner of Parcel 3 as it is described in the deed to IS-CAN OHIO X LLLP of record in Instrument No. 201510070142512 and in the centerline of Old Wilson Bridge Road as dedicated in Plat Book 43, Page 44;

Thence along the easterly line of said Lot 4 and the westerly line of said Parcel 3, N 03° 24' 38" E, 281.81 feet to a point;

Thence across said Lot 4, N 86° 56' 33" W, 20.00 feet the True Point of Beginning.

Thence across said Lot 4, the following six (6) courses and distances;

S 03° 24' 38" W, 20.00 feet;
N 86° 56' 33" W, 164.78 feet;
N 52° 50' 22" W, 160.79 feet;
S 86° 35' 22" E, 36.00 feet;
S 52° 50' 22" E, 124.72 feet;
S 86° 56' 33" E, 158.77 feet to the True Point of Beginning.

Containing 0.140 acre, more or less. The above description was prepared by Advanced Civil Design on December 23, 2015 and is based on existing Franklin County records and an actual field survey by Advanced Civil Design in August 2015. A drawing of the above description is attached hereto and made a part thereof.

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

All references used in this description can be found at the Recorder's Office, Franklin County, Ohio.

ADVANCED CIVIL DESIGN, INC.

Douglas R. Hock, P.S. 7661
Date: 12/28/15

Z:15-0017-941survey\0.140 ac w easeement_desc.doc
Water Line Easement Vacation
0.168 Acre
North of Wilson Bridge Road
East of Rieber Street

Situated in the City of Worthington, County of Franklin, State of Ohio, Quarter Township 2, Township 2, Range 18, U.S.M.D., and being part Lot 4 of the OfficeSpace Subdivision of record in Plat Book 50, page 48, said Lot 4 also being conveyed to Trivium Worthington LLC, of record in Instrument No. 201510050140844, said easement vacation being described as follows:

Beginning, for reference, at the southeast corner of said Lot 4, said corner also being the southwest corner of Parcel 3 as it is described in the deed to IS-CAN OHIO X LLLP of record in Instrument No. 201510070142512 and in the centerline of Old Wilson Bridge Road as dedicated in Plat Book 43, Page 44;

Thence along the easterly line of said Lot 4 and the westerly line of said Parcel 3, N 03° 24' 39" E, 281.81 feet to the True Point of Beginning;

Thence across said Lot 4, the following five (5) courses and distances;

N 86° 55' 33" W, 20.00 feet;
N 03° 24' 39" E, 68.31 feet;
N 86° 35' 22" W, 262.47 feet;
N 52° 50' 22" W, 36.00 feet;
S 86° 35' 22" E, 312.40 feet to the easterly line of said Lot 4 and westerly line of said Parcel 3;

Thence with the easterly line of said Lot 4 and the westerly line of said Parcel 3, S 03° 24' 38" W, 88.19 feet to the True Point of Beginning.

Containing 0.168 acre, more or less. The above description was prepared by Advanced Civil Design on December 23, 2015 and is based on existing Franklin County records and an actual field survey by Advanced Civil Design in August 2015. A drawing of the above description is attached hereto and made a part thereof.

Bearings are based on the Ohio State Plane Coordinate System NAD83, NSRS 2007.

All references used in this description can be found at the Recorder's Office, Franklin County, Ohio.

ADVANCED CIVIL DESIGN, INC.

[Signature]

Date: 12/23/15

Douglas R. Hock, P.S. 7661
To: Matt Greeson  
From: Pam Fox  
Date: December 30, 2015  
Subject: 350 W. Wilson Bridge Road – Trivium Worthington LLC Water Line  

In conjunction with the redevelopment of the property located at 350 West Wilson Bridge Road by Trivium Worthington LLC, it is necessary for a portion of the existing on-site water line to be relocated to accommodate the changes that are proposed to the building.

The existing water line is a public line and located in a platted utility easement. Trivium Worthington, the Developer, plans to shut off the portion of the affected line and re-route it, thereby resulting in the need to vacate a portion of the existing easement and grant the City a new easement for the relocated area. These actions require approval by Council.

The Law Department has prepared an Agreement to Install Public Utilities that sets forth the Developer’s obligations with respect to the relocation of this water line, including the requirement for insurance, and a performance and one-year maintenance bond because of the ultimate responsibility of the City to accept the public improvement and maintain the line.

The Developer is aware that approvals for this relocation are also required by the City of Columbus under our Water Service Agreement with them.