



City Council Meeting Agenda

Monday, March 13, 2017 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio 43085

Bonnie D. Michael, President
Scott Myers, President Pro-Tem
Rachael Dorothy
Douglas C. Foust
David M. Norstrom
Douglas Smith
Michael C. Troper

Matthew H. Greeson, City Manager
D. Kay Thress, Clerk of Council

If you have questions regarding this agenda please contact the Clerk of Council at 614-786-7347. This agenda and amendments that may be made to it can be found at www.worthington.org

CALL TO ORDER

Roll Call

Pledge of Allegiance

SPECIAL PRESENTATION

- 1) Ohio Parks and Recreation Association Award – Storytime in the Park

NEW LEGISLATION TO BE INTRODUCED

- 2) **Resolution No. 06-2017**

Amending Resolution No. 58-2016 to Adjust Pay Range 8T, Step B for the Student Intern Position.

REPORTS OF CITY OFFICIALS

Information Item(s)

- 3) Financial Report
- 4) Update on Sanitary Sewer Program

REPORTS OF COUNCIL MEMBERS

OTHER

EXECUTIVE SESSION

ADJOURNMENT



Office of the City Manager

**City Manager Report to City Council for the
Meeting of Monday, March 13, 2017**

SPECIAL PRESENTATION

1) OPRA Award – Storytime in the Park

The Parks and Recreation Department received an award for their Storytime in the Park program at the annual Ohio Parks and Recreation Association (OPRA) Conference in February. This year, there were 131 programs and projects submitted across the state. Eighteen agencies received awards with nine first place winners from the various categories. Worthington received a first place award in the programs category and was selected as one of three finalists for the prestigious Governor's Award, given to the best overall program or project. Storytime in the Park was held over the summer in 2016 in partnership with Worthington Libraries to celebrate National Parks and Recreation Month and the Summer Reading Program. Throughout the month of July, celebrity readers engaged families with stories themed around safety, nature, sports and food/nutrition. By hosting the program in a different park each week, families were encouraged to explore parks and playgrounds throughout Worthington and participate in both active and passive recreation opportunities. Parks and Recreation and Worthington Library staff will be on hand at Monday's meeting to share the award and the video that was created about the program as a part of the award celebration.

NEW LEGISLATION TO BE INTRODUCED

2) Resolution No. 06-2017 – Amend Classified Pay Resolution – Summer Intern

The City has budgeted for a summer internship to hire a graduate student to assist the City Manager's Office with program and policy development as well as expanding the City's communication efforts. This Resolution modifies the Classified Pay Resolution to set the salary range for the intern. Step A would remain unchanged at \$10 and Step B would be set at \$15. We did a market evaluation for graduate level interns which indicated the \$15 per hour rate is consistent with the current pay scale for graduate level internships.

Recommendation: Introduction and Approval as Presented

REPORTS OF CITY OFFICIALS

Information Item(s)

3) Financial Report

The Finance Director will present the Financial Report for the month of February, which is attached.

4) Update on Sanitary Sewer Program

The Director of Service & Engineering and Service Maintenance Superintendent will provide an overview of the City's sanitary sewer program, including current projects, annual maintenance and the status of the City's commitment under the Consent Order with the Ohio Environmental Protection Agency.

EXECUTIVE SESSION

RESOLUTION NO. 06-2017

Amending Resolution No. 58-2016 to Adjust Pay Range 8T, Step B for the Student Intern Position.

WHEREAS, Resolution No. 58-2016 establishes compensation for classified positions in the City; and,

WHEREAS, City Council wishes to amend Resolution No. 58-2016 to adjust the rate of compensation of Range 8T, Step B for the Student Intern Position;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That Resolution No. 58-2016 establishing compensation for classified positions in the City be and the same is hereby amended to adjust Pay Range 8T, Step B for the Student Intern Position.

SECTION 2. That the hourly rate of compensation for Pay Range 8T shall be:

Range	Period	Step A	Step B
8T	Hourly	\$ 10.00	\$ 15.00

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted: _____

President of Council

Attest:

Clerk of Council

Department of Finance

February 2017 Monthly Report



Quick Facts

All Funds

2/28/2017
Balances
\$26,036,049
 (January 1, 2017
 balance:
 \$23,225,624)

Expenditures
92.7%
 of appropriations.
 Revenues above
 expenditures by
\$2,810,425

General Fund

2/28/2017
Balance
\$11,790,871
 (January 1, 2017
 balance:
 \$11,628,193)

Expenditures
88.04%
 of appropriations.
 Revenues above
 expenditures by
\$162,677

Highlights & Trends for February 2017

Income Tax Collections

- Year to date income tax revenues for the month of February are above February 2016 collections for the month by \$808,559 or 41.59% and year to date by \$1,166,968 or 31.76%.
- Actual income tax collections are above estimates by \$1,091,589 or 29.11% as of February 28, 2017.
- Refunds issued in February totaled \$38,631 and year to date refunds total \$53,756.

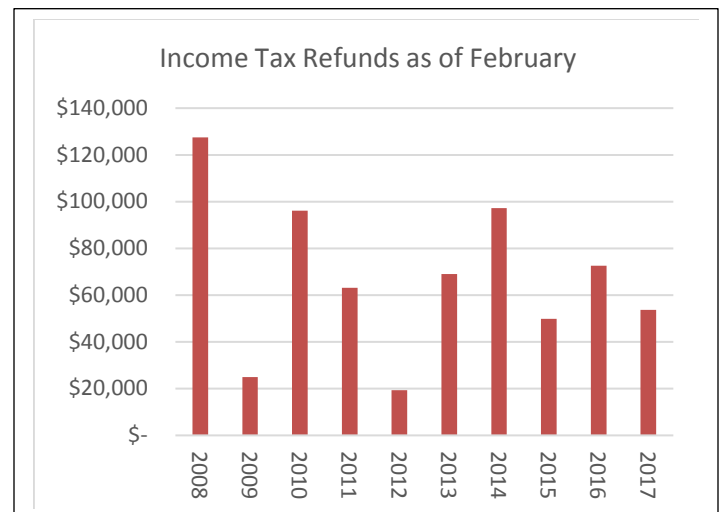
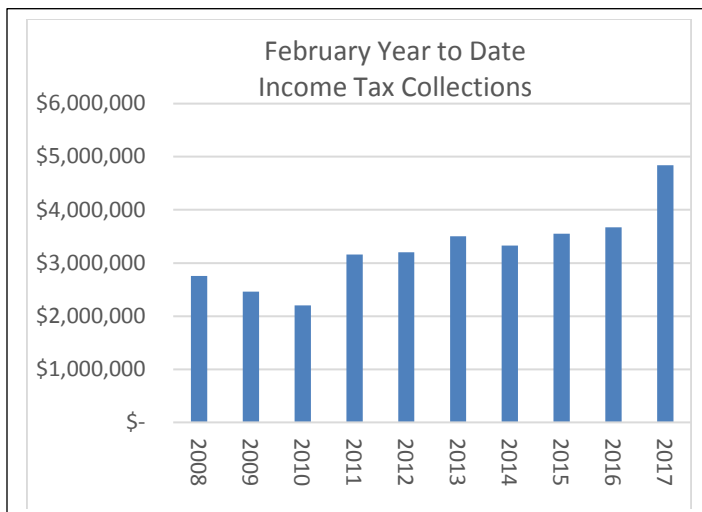
Income Tax Revenue by Account Type

For the Month of February 2017:

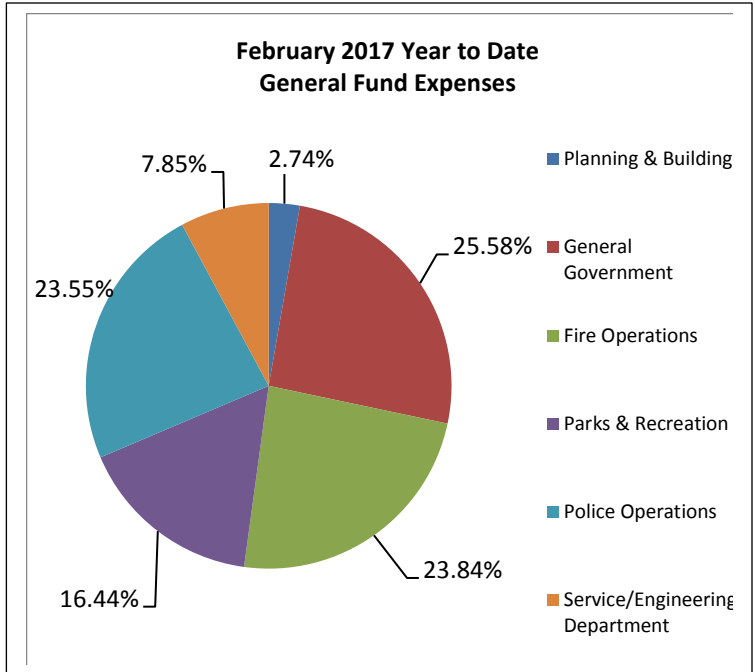
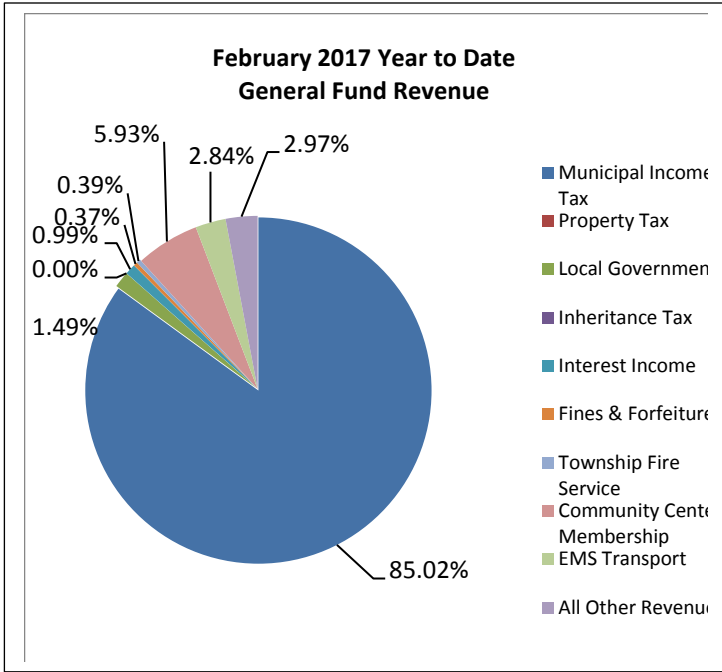
- Withholding Accounts – 84.97% of collections
- Individual Accounts – 7.32% of collections
- Net Profit Accounts – 7.71% of collections

For the Month of February 2016 (Prior Year):

- Withholding Accounts – 83.33% of collections
- Individual Accounts – 12.35% of collections
- Net Profit Accounts – 4.32% of collections



Highlights & Trends for February (continued)

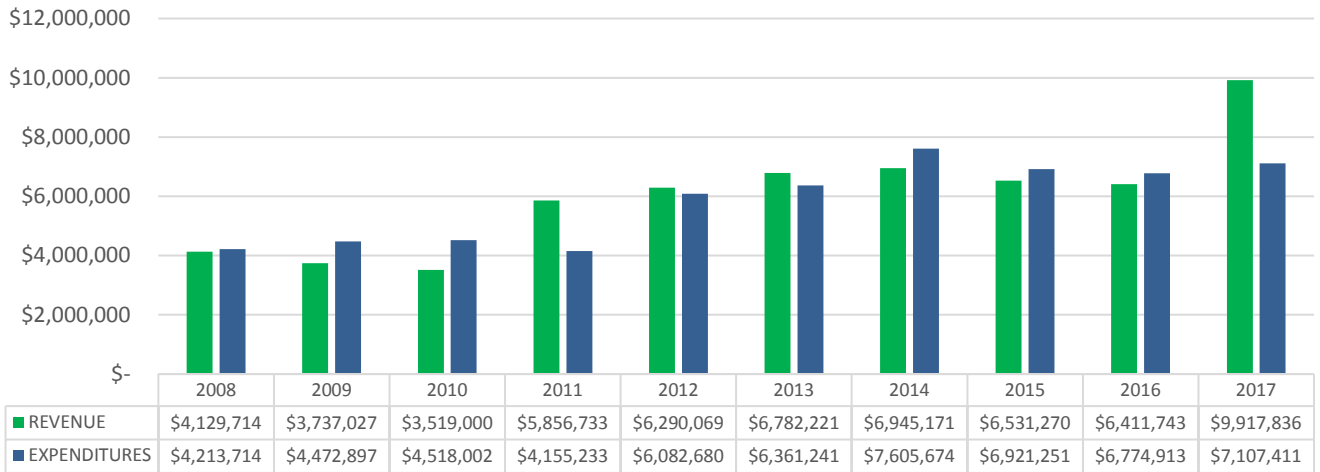


Notable Initiatives & Activities

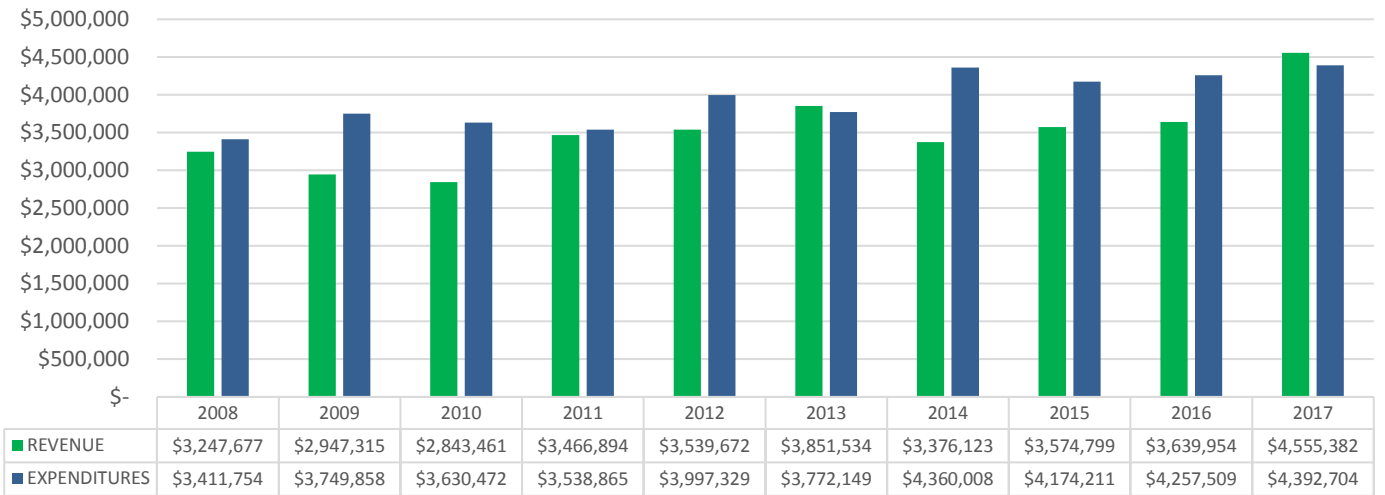
- Year to date fund balances for all funds increased from \$23,225,624 on January 1, 2017 to \$26,036,049 as of February 28, 2017, with year to date revenues exceeding expenditures for all funds by \$2,810,425.
- Fund balances for all funds increased from \$25,164,261 as of February 1, 2017 to \$26,036,049 as of February 28, 2017, with revenues exceeding expenditures by \$871,788.
- Year to date revenues for all funds are above 2016 revenues by \$1,106,093 (excluding bond proceeds) and above estimates by \$254,490 or 4.46%. Total revenues include \$3,960,000 in bond issuance proceeds received in January 2017.
- Expenditures for all funds tracked at 92.7% of anticipated expenditure levels for the month of February.
- The General Fund balance increased from \$11,628,193 as of January 1, 2017 to \$11,790,871 as of February 28, 2017, with revenues exceeding expenditures by \$162,677.
- For the month of February, the General Fund balance increased from \$11,146,749 on February 1, 2017 to \$11,790,871 as of February 28, 2017, with revenues exceeding expenditures by \$644,122.
- General Fund revenues are above 2016 revenues by \$915,427 and above estimates by \$931,556 or 25.71%.
- General Fund Expenditures tracked at 88.04% of anticipated expenditure levels for the month of February 2017.

Financial Tracking

February Year to Date
Revenue to Expenditures
All Funds

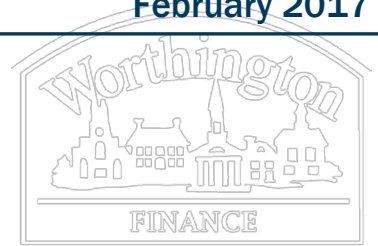


February Year to Date
General Fund
Cash Position





February 2017
Cash Reconciliation



Total Fund Balances:		\$26,036,048.88
Depository Balances:		
General Account:	\$ 6,839,452.33	
EMS Lock Box:	1,972,430.86	
Total Bank Balances:		\$ 8,811,883.19
Investment Accounts:		
Certificates of Deposits:	\$ 6,159,780.78	
Certificates of Deposits (EMS)	2,100,000.00	
Star Ohio/Star Plus	1,228,411.30	
Fifth Third MMKT/CDs	7,379,422.34	
Bicentennial Fund CD	69,988.00	
J.K. Memorial Library CD	12,219.32	
CF Bank MMKT/CD	272,813.95	
Total Investment Accounts:		\$17,222,635.69
Petty Cash/Change Fund:		1,530.00
Total Treasury Balance as of February 28, 2017		\$26,036,048.88
Total Interest Earnings as of February 28, 2017	\$ 45,300.54	
Average Interest Earnings		.79%

Debt Statement

<u>Issuance</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Rate</u>	<u>Principal Balance</u>
2015	2015 Refunding Bonds	December 2021	1.62%	\$3,780,000.00
2017	2017 Various Purpose Bonds	December 2032	2.21%	\$3,960,000.00
2008	OPWC 0% Loan – ADA Ramps	December 2028	0%	\$ 89,815.69
2015	OPWC 0% Loan – Kenyonbrook	December 2045	0%	\$ 582,175.16
	Total Principal Debt Balance			\$8,411,990.85



**February 2017
Year to Date
Fund Report**



Fund	Description	1/1/2017 Balance	Year to Date Receipts	Month to Date Expenditures	2/28/2017 Balance
101	General Fund	\$11,628,193.32	\$4,555,381.52	\$4,392,704.25	\$11,790,870.59
202	Street Maint. & Repair Fund	10,387.29	208,203.06	131,467.33	87,123.02
203	State Highway Fund	13,097.82	8,773.23	18,389.30	3,481.75
204	Water Fund	102,962.81	10,231.48	9,443.94	103,750.35
205	Sewer Fund	95,484.24	9,167.67	17,022.49	87,629.42
212	Police Pension Fund	426,257.67	0	130,055.62	296,202.05
214	Law Enforcement Trust Fund	57,707.10	709.34	527.17	57,889.27
215	Municipal Motor Vehicle Tax	196,426.59	20,968.26	0	217,394.85
216	Enforcement/Education Fund	47,872.48	100.00	0	47,972.48
217	Community Technology Fund	80,000.00	0	0	80,000.00
218	Court Clerk Computer Fund	228,450.54	1,224.00	89.78	229,584.76
219	Economic Development Fund	602,171.72	3,735.13	48,457.66	557,449.19
220	FEMA Grant Fund	8,934.79	0	0	8,934.79
221	Law Enforcement CED Fund	0	7,480.00	0	7,480.00
224	Parks & Rec Revolving Fund	289,595.52	160,806.46	103,273.32	347,128.66
229	Special Parks Fund	22,746.26	2,318.50	0	25,064.76
253	2003 Bicentennial Fund	71,022.84	0	0	71,022.84
306	Trunk Sewer Fund	375,148.78	0	0	375,148.78
308	Capital Improvements Fund	7,139,920.77	3,368,234.07	673,379.31	9,834,775.53
313	County Permissive Tax Fund	0	0	0	0
409	General Bond Retirement Fund	1,348,041.39	1,560,000.00	1,582,082.64	1,325,958.75
410	Special Assessment Bond Ret.	278,447.93	0	0	278,447.93
825	Accrued Acreage Benefit Fund	58,800.93	0	0	58,800.93
830	O.B.B.S. Fund	2,103.12	503.25	517.79	2,088.58
838	Petty Cash Fund	1,530.00	0	0	1,530.00
910	Worth. Station TIF Fund	40.40	0	0	40.40
920	Worth. Place TIF (The Heights)	140,279.20	0	0	140,279.20
	Total All Funds	\$23,225,623.51	\$9,917,835.97	\$7,107,410.60	\$26,036,048.88



City of Worthington General Fund Overview as of February 28, 2017								
		2016	2017	2017	2017	2017	2017	Variance
		Year End	Original	Revised	Y-T-D	February	Variance	
Revenues		Actual	Budget	Budget	Estimates	Y-T-D Actual	Over/(Under)	as % of
								Budget
Municipal Income Tax	1	\$ 19,907,180	\$ 19,749,766	\$ 19,749,766	\$ 2,999,665.86	\$ 3,872,937	\$ 873,271	29.11%
Property Tax	2	2,584,732	2,770,000	\$ 2,770,000	-	-	\$ -	0.00%
Local Government	*	394,126	400,000	\$ 400,000	66,667	67,691	\$ 1,024	1.54%
Inheritance Tax	2	-	-	\$ -	-	-	\$ -	0.00%
Interest Income	*	137,675	135,000	\$ 135,000	22,500	45,301	\$ 22,801	101.34%
Fines & Forfeitures	*	159,133	265,000	\$ 265,000	44,167	16,867	\$ (27,300)	-61.81%
Township Fire Service	2	450,323	475,000	\$ 475,000	18,000	17,660	\$ (340)	-1.89%
Community Center Membership/Programs	*	1,200,564	1,435,000	\$ 1,435,000	239,167	270,203	\$ 31,036	12.98%
EMS Transport	*	544,514	600,000	\$ 600,000	100,000	129,347	\$ 29,347	29.35%
All Other Revenue	*	1,056,023	1,227,060	\$ 1,227,060	133,660	135,376	\$ 1,716	1.28%
Total Revenues		\$ 26,434,268	\$ 27,056,826	\$ 27,056,826	\$ 3,623,826	\$ 4,555,381	\$ 931,556	25.71%
Expenditures								
Planning & Building		\$ 671,557	\$ 756,507	\$ 756,507	\$ 126,085	\$ 111,120	\$ (14,964)	88.13%
General Government		7,025,548	7,061,564	\$ 7,061,564	\$ 1,176,641	1,038,591	\$ (138,050)	88.27%
Fire Operations		5,972,910	6,501,944	\$ 6,501,944	\$ 1,094,157	968,197	\$ (125,960)	88.49%
Parks & Recreation		4,396,243	4,780,643	\$ 4,780,643	\$ 796,774	667,517	\$ (129,256)	83.78%
Police Operations		5,293,169	5,960,184	\$ 5,960,184	\$ 998,364	956,302	\$ (42,062)	95.79%
Service/Engineering Department		2,182,335	2,523,075	\$ 2,523,075	\$ 420,513	318,922	\$ (101,591)	75.84%
Total Expenditures		\$ 25,541,762	\$ 27,583,916	\$ 27,583,916	\$ 4,612,533	\$ 4,060,650	\$ (551,884)	88.04%
Excess of Revenues Over (Under) Expenditures		\$ 892,506	\$ (527,090)	\$ (527,090)	\$ (988,707)	\$ 494,732		
Fund Balance at Beginning of Year		\$ 11,250,077	\$ 11,628,193	\$ 11,628,193	\$ 11,628,193	\$ 11,628,193		
Unexpended Appropriations (98.0%)			551,678	551,678	551,678			1 - Income Tax budget based on individual monthly projections.
Expenditures versus Prior Year Enc		514,390	745,691	745,691	341,775	332,055		2 - These revenue budgets are based on semi-annual payments.
General Fund Balance		\$ 11,628,193	\$ 10,907,091	\$ 10,907,091	\$ 10,849,389	\$ 11,790,870		* - All other revenue budgets are spread equally over each month.
								All expenditure budgets are spread equally over each month.
Revised Budget includes all revenue amendments and supplemental appropriation ordinances approved to date								
Fund Balance at End of Year includes the General Fund Reserve.								