



WORTHINGTON BIKE AND PEDESTRIAN ADVISORY BOARD

Minutes of the Monday, February 27, 2017 Meeting

Members Present: The members present were Michael Bates, Larry Creed, Ann Horton, Douglas Knight, Emma Lindholm, Jeannie Martin, John Rist and Kelly Whalen.

City Support Staff Darren Hurley (Parks and Recreation Director) and Celia Thornton (Project Supervisor) were present. Also present was resident Paul Dorothy, and Kristin Studabaker from Carpenter Marty Transportation.

Minutes from the January 23, 2017 meeting were approved by all with a correction on the day of the week for the January 14, 2017 meeting.

Organizational Meeting – Appointment of Chairs: Mr. Hurley reviewed how other commissions and boards within the City manage the appointment, and rotation, of chair and vice-chair positions. Ms. Martin opened the floor for discussion and Mr. Hurley asked if anyone was interested in the positions, or in nominating someone else. Mr. Knight nominated Ms. Martin for 2017 and suggested that next year we make it a November agenda item to identify and discuss candidates prior to nominating them at the January meeting. Mr. Bates seconded Ms. Martin's nomination and all approved. Mr. Hurley then shared that in the upcoming year he, as staff, would like the chair and vice-chair to take more of an active role in assisting with running meetings so that staff can function more in a support role. He didn't want the appearance that staff were in any way controlling outcomes or decisions of the board. Mr. Knight then nominated Mr. Bates as vice-chair, Mrs. Horton seconded the motion and all approved.

SRTS Workshop Scheduling: Ms. Thornton shared that she had spoken with Kate Moening, Field Services Manager for Safe Routes to School (SRTS), about her availability to host the Active Transportation workshop for the board. Ms. Thornton asked the board to pick a date/time and after some discussion the board decided on Monday, May 15, 2017 from 11:30am to 2:30pm for the 3 hour workshop. Also briefly discussed was who from the community to invite to the planning process. Ms. Thornton took suggestions and will work on a preliminary list which she will email out to the board for their final thoughts and approval.

Project Scope Update and Work Session: Ms. Thornton shared the two maps the board had requested made at the last meeting. They both showed all of the Bike & Pedestrian projects throughout the city and the elementary and middle schools with a half mile or one mile radius around each school. The dual purpose of the maps was to see if large sections of Worthington wouldn't be impacted by SRTS projects, and also to see if the projects already prioritized fell inside school walk zones. Ms. Thornton also pointed out that one thing we don't know is what needs to be done to make the schools more walkable- such as correcting sidewalk gaps, road crossings, etc. The board found the maps useful as a visual aid. They wondered if the middle schools have the same a one mile rule for walking as the elementary schools do. The board asked Ms. Thornton to try and get the school walk policy for middle schools.

Ms. Martin then directed the conversation toward the board's attempts to add descriptions to the existing project list for scoping purposes. She wanted to give a progress report and make sure there was still consensus on the path moving forward. She also shared that City Council was having their retreat the first weekend in March. At the retreat Mr. Hurley would be sharing the board's progress and seeking clarification to help the board continue moving forward. Ms. Thornton and Mr. Hurley are also committed to trying to scope the majority of the Operating/Programmatic projects for the March meeting. Mr. Hurley was also going to send the CIP and Infrastructure projects to Mr. Whited and see if the more detailed project descriptions give enough information to allow some scoping of those projects- and what number or percent Mr. Whited thinks can be scoped and on what timeline. Mr. Rist and Mr. Creed wanted it to be clear that they are looking for very general numbers at this time. Not necessarily a specific price tag for a specific project, but more of a total dollar number or range for everything. The board agreed to continue trying to finish writing descriptive paragraphs for the 17 projects as yet incomplete on the Operating/Programmatic pages. Ms. Martin was waiting to pick hers to allow others to choose what they prefer first, then she will come in and finish the rest. It was agreed that no later than Wednesday, Feb. 29 people would put their name next to a project. It was also discussed that the group should be reading and reviewing the work done by each other.

Updates:

1. Mission/Vision Statement (Kelly Whalen) – The group read through and discussed Mr. Whalen's attempts at a mission statement for the board. Verbiage changes were made and the mission statement now reads:

Connect the community by advocating for enhanced mobility for all citizens and visitors on bicycle and on foot, through sustainable infrastructure and programs leading to improved health, safety, welfare, and providing a positive economic impact.

The board was going to review the 2030 Vision draft, email thoughts and suggestions to Mr. Whalen, who will bring an updated version to the board. At that time the board can also move to adopt the mission statement.

2. PHB Installments – Due to technical issues the installation has been pushed back until the end of March.
3. Toolbox Talks – March Kick-off –Mr. Whited, the Director of Service & Engineering, is going to attend the next board meeting and explain his approach to the street program and Complete Streets.

The board gathered to take a picture for the City Annual Report. Being no further business, the meeting was adjourned.