

RESOLUTION NO. 74-2017

Amending the Staffing Chart of the City of
Worthington to Reflect the Positions Authorized in
the 2018 Operating Budget.

WHEREAS, City Council has adopted the 2018 Operating Budget for all departments and divisions of the City; and,

WHEREAS, it is desirable and necessary to amend the Staffing Chart of the City to correspond to the wishes of City Council as expressed in the 2018 Operating Budget;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Staffing Chart of the City of Worthington be and the same is hereby amended as per the Staffing Chart attached hereto and made a part hereof.

SECTION 2. That the Clerk be and hereby is instructed to record this resolution in the appropriate record book.

Adopted December 4, 2017

/s/ Bonnie D. Michael
President of Council

Attest:

/s/ D. Kay Thress
Clerk of Council

**CITY OF WORTHINGTON
2018 STAFFING CHART***

Unit /Title	2015 FTE	2016 FTE	2017 FTE	2018 FTE
Safety Department - Division of Police				
1 Chief	1	1	1	1
2 Lieutenants	2	2	2	2
3 Sergeants	5	5	5	5
4 Patrol Officers	24	24	24	24
5 Communication Technicians	9	9	9	9
6 Secretary	2	2	2	2
7 Operations Support Manager	1	1	1	1
8 Crossing Guards (5 positions)	1.5	1.5	1.5	1.5
9 Part-time Court Liaison	0.5	0.5	0.5	0.5
10 Part-time Communication Technicians	1	1.0	1.0	1
Total	<u>47</u>	<u>47</u>	<u>47</u>	<u>47</u>
Planning & Building Department				
1 Director	1	1	1	1
2 Field Inspector/Building & Zoning	1	1	1	1
3 Chief Building Inspector	1	1	1	1
4 Planning Coordinator	1	1	1	1
5 Permit Clerk	1	1	1	1
6 PT Code Enforcement Officer	0.5	0.5	0.5	0.5
Total	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>	<u>5.5</u>
Finance Department				
1 Director	1	1	1	1
2 Finance Manager	1	1	1	1
3 Finance Analyst	1	1	1	1
4 Finance/Personnel Analyst	1	1	1	1
Total	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Court Clerk				
1 Court Clerk	1	1	1	1
2 Part-time Court Clerk	0.5	0.5	0.5	0.5
Total	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
Public Service/Engineering Department				
1 Director/City Engineer	1	1	1	1
2 Secretary	1	1	1	1
3 Mechanic	1	1	1	1
4 Fleet Manager	1	1	1	1
5 Field Inspector/Capital Improvements	1	1	1	1
6 Eng/GIS Manager	1	1	1	1
7 GIS Analyst	0	0	0	1
8 Fleet Maintenance Technician	1	1	1	1
9 Maintenance Superintendent	1	1	1	1
10 Maintenance Supervisor	4	4	4	4
11 Maintenance Technician	8	8	8	7
12 Signal Technician	1	1	1	1
13 Custodian	1.5	1.5	1.5	1.5
14 Seasonal Workers (6 positions)	0.5	0.5	0.5	0.5
15 Administrative Assistant	1	1	1	1
Total	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>

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2018 STAFFING CHART***

Unit /Title	2015 FTE	2016 FTE	2017 FTE	2018 FTE
Administration				
1 City Manager	1	1	1	1
2 Assistant City Manager	1	1	1	1
3 Assistant to the City Manager/Personnel Director	1	1	1	1
4 Secretary to the City Manager	1	1	1	1
5 City Clerk	1	1	1	1
7 Student Intern	0	0.25	0.25	0.25
8 Assistant to the City Manager/IT Director	1	1	1	1
9 Admin Asst/Public Info & Community Relations	1	1	1	1
10 Information Technology Technician	1	1	1	1
11 Asst to City Manager/Econ Dev Mgr	1	1	1	1
12 Systems Engineer	1	1	1	1
13 Help Desk Specialist	0	0	0	1
Total	10	10.25	10.25	11.25
Safety Department - Division of Fire				
1 Chief	1	1	1	1
2 Assistant Chief	1	1	1	1
3 Captains	3	3	3	3
4 Lieutenants	6	6	6	6
5 Firefighters	24	24	24	24
6 Secretary	1	1	1	1
7 Fire Prevention Lieutenant	1	1	1	1
8 Part-time Firefighters	4	4	4	4
Total	41	41	41	41
Parks and Recreation Department				
1 Director	1	1	1	1
2 Secretary	0	0	0	0
3 Summer Assistants	*	*	*	*
4 Seasonal Workers (5 positions)	*	*	*	*
5 Recreation Superintendent	1	1	1	1
6 Parks Manager	1	1	1	1
7 Parks Supervisor	1	1	1	1
8 Parks Crew Leader	0	0	0	1
9 Parks Technician	5	5	5	4
10 Program Supervisors	0	0	0	0
11 Senior Center Manager	1	1	1	1
12 Recreation Supervisor - Griswold Center	2	2	2	2
13 Recreation Supervisor - Community Center	4	4	4	4
14 Marketing & Outreach Supervisor	1	1	1	1
15 Building Maintenance Technician	1	1	1	1
16 Project Supervisor	1	1	1	1
17 Marketing & Outreach Coordinator	1	1	1	1
18 Customer Service Coordinator	2	2	2	2
19 Parks & Recreation Custodian	0	0	0	0
20 Building Maintenance Assistant	1	1	1	1
21 Part-time Lifeguard	*	*	*	*
22 Part-time Fitness Attendant	*	*	*	*
23 Part-time Customer Service Staff	*	*	*	*

**CITY OF WORTHINGTON
2018 STAFFING CHART***

Unit /Title	2015 FTE	2016 FTE	2017 FTE	2018 FTE
Parks and Recreation Department Cont'd				
24 Part-time Parks & Recreation Custodian	*	*	*	*
25 Part-time Child Care Coordinator	*	*	*	*
26 Part-time Child Care Attendant	*	*	*	*
27 Part-time Finance Specialist	*	*	*	*
28 Junior Leader	*	*	*	*
29 Dispatching Attendant	*	*	*	*
30 Part-time Secretary	0.5	0.5	0.5	0.5
31 Part-time Support Staff	*	*	*	*
32 Part-time General Instructor	*	*	*	*
33 Part-time Specialized Staff	*	*	*	*
34 Part-time Communcations Specialist	*	*	*	*
35 Student Intern	*	*	*	*
36 Community Center - Part-time Support Staff & Instructors *	22	22	22	22
37 Recreation Programs - Part-time Supprt Staff & Instructor *	0.75	0.75	0.75	0.75
38 Senior Center - Part-time Support Staff & Instructors *	2	2	2	2
39 P&R Revolving - Part-time Programs Support Staff *	9.5	9.5	9.5	10.5
Total	<u>57.75</u>	<u>57.75</u>	<u>57.75</u>	<u>58.75</u>
Law Department				
1 Director	1	1	1	1
2 Paralegal	1	1	1	1
Total	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Grand Totals	192.75	193.00	193.00	195.00

FTE Staffing Chart part-time positions are calculated using a base of 2080 full-time hours effective with 2014 Staffing Chart. Fire Department part-time positions are calculated on a base of 2756 full-time hours.

* Part-time Recreation Department staffing evaluation based on FTE calculations effective with 2014 Staffing Chart. Parks & Recreation part-time hours and FTEs are based each assigned expense account, not position specific as previously reported.