1. Call To Order

2. Roll Call

3. Pledge of Allegiance

4. Visitor Comments

5. Special Presentation(s)

5.A. Oath of Office - Fire Lieutenants

*Executive Summary:* The Oath of Office will be administered to Brad Dunn, Matt Harding and Jim Wells who have been promoted to the rank of Fire Lieutenant.

5.B. LimeBike Presentation

*Executive Summary:* Representatives from LimeBike will present their dockless bike sharing services and to answer questions.

*Recommendation:* Motion to Authorize the City Manager to enter into a trial agreement with LimeBike to provide dockless bike sharing services in Worthington for a period not to exceed six months.
6. Approval of the Minutes

6.A. Regular Meeting - February 20, 2018

6.B. Regular Meeting - March 5, 2018

6.C. Special Meeting - March 12, 2018

7. Public Hearings on Legislation

7.A. Ordinance No. 07-2018 Appropriation - Municipal Building Chimney Repairs

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal Building Chimney Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 632-16)

Executive Summary: This Ordinance appropriates funds for the repair of the chimneys at the Louis J. R. Goorey Municipal Building.

Recommendation: Approve as Amended

Legislative History: Introduced on March 5, 2018

7.B. Ordinance No. 08-2018 Appropriation - Video Streaming

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Community Technology Fund and General Fund Unappropriated Balances to Provide Funds for City Council Video Streaming and all Related Expenses and Determining to Proceed with said Project.

Executive Summary: This Ordinance appropriates money from the Community Technology Fund and creates an expense line for additional funds out of the General Fund to pay for video streaming and archiving of City Council meetings.

Recommendation: Motion to Amend and Approve as Amended

Legislative History: Introduced on March 5, 2018
7.C. **Ordinance No. 09-2018** Establish Compensation - Executive Assistant to the City Manager/City Clerk

Amending Ordinance 46-2017 to Establish Compensation for the Unclassified Position of Executive Assistant to the City Manager/City Clerk

*Executive Summary:* This Ordinance establishes the compensation for the proposed Executive Assistant to the City Manager/City Clerk position.

*Recommendation:* Approve as Presented

*Legislative History:* Introduced on March 5, 2018

8. **New Legislation to BeIntroduced**

8.A. **Resolution No. 18-2018** Community Grant Allocations

Approving Funding to Worthington Community Groups for the 2018 Community Grant Program

*Executive Summary:* This Resolution allocates grant funding for community groups.

*Recommendation:* Introduce and Approve as Presented


Approving an Agreement and Permit for and between US Signal Company, LLC, a Michigan Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

*Executive Summary:* This Resolution approves a Telecommunications and Utilities Permit agreement for US Signal to utilize the City’s rights of way

*Recommendation:* Introduce and Approve as Presented

8.C. **Ordinance No. 10-2018** Appropriation - Kenyonbrook/Hardy Way Sanitary Sewer Improvements Design

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund
Unappropriated Balance to Pay the Cost of the Kenyonbrook Trunk Sewer Improvement Design Update and Determining to Proceed with said Project. (Project No. 675-18)

Executive Summary: This Ordinance appropriates funds for the design of the Kenyonbrook/Hardy Way Sanitary Sewer Improvements

Recommendation: Introduce for Public Hearing on April 2, 2018


Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Energy Conservation Measures, Authorize the Execution and Delivery of an Energy Savings Contract, and to Proceed with said Project. (Project No. 677-18)

Executive Summary: This Ordinance appropriates funds and authorizes the execution of energy conservation measures at the Community Center, Griswold Center and Fire Station.

Recommendation: Introduce for Public Hearing on April 2, 2018


Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Design Costs of the East Wilson Bridge Road Waterline and all Related Expenses and Determining to Proceed with said Project. (Project No. 678-18)

Executive Summary: This Ordinance appropriates funds for the design of the water line replacement project on East Wilson Bridge Road.

Recommendation: Introduce for Public Hearing on April 2, 2018

8.F. Ordinance No. 13-2018 Village Green - Tree Dedication Marker for Mayor Harvey Minton

Approving the Installation of a Tree Dedication Marker on the Northeast Village Green to Recognize the Contributions of former Mayor Harvey Minton to the Worthington Community
Executive Summary: The Ordinance authorizes the installation of a tree dedication marker in honor of Mayor Harvey Minton on the Village Green.

Recommendation: Introduce for Public Hearing on April 2, 2018

9. Reports of City Officials

10. Reports of Council Members

11. Other

12. Executive Session

13. Adjournment
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 16, 2018

To: Matthew H. Greeson

From: Robyn Stewart, Assistant City Manager

Subject: Oath of Office - Fire Lieutenants

EXECUTIVE SUMMARY
The Oath of Office will be administered to Brad Dunn, Matt Harding and Jim Wells who have been promoted to the rank of Fire Lieutenant.

BACKGROUND/DESCRIPTION
Section 9.02 of the City of Worthington Charter requires that every employee take and subscribe to the oath of office of the City. The Division of Fire and EMS has recently conducted a promotional process to fill several vacant Lieutenant positions. Dedicated, long-time employees Brad Dunn, Matt Harding and Jim Wells have each been promoted to the rank of Lieutenant. The Fire Chief and City Manager are excited by the opportunity to introduce our newest Lieutenants, administer the oath of office and conduct a badge pinning ceremony at the beginning of the City Council meeting.
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 14, 2018
To: Matthew H. Greeson, City Manager
From: Darren Hurley, Parks & Recreation Director
Subject: LimeBike Presentation

EXECUTIVE SUMMARY
At their February meeting, the Bike and Pedestrian Advisory Board approved a motion to recommend City Council authorize a trial agreement with LimeBike to provide dockless bike sharing services in Worthington. LimeBike has made multiple presentations to the board and staff and have also provided written answers to a variety of questions that came up during the process. A previous presentation has been included along with the minutes from those meetings (the February meeting minutes are not yet approved) and some written questions submitted by board members and responded to in writing by LimeBike. Representatives from LimeBike will be present to present their dockless bike sharing services and to answer additional questions.

RECOMMENDATION
Motion to Authorize the City Manager to enter into a trial agreement with LimeBike to provide dockless bike sharing services in Worthington for a period not to exceed six months.

BACKGROUND/DESCRIPTION
The Bike and Pedestrian Advisory Board has expressed interest in bringing bike sharing to Worthington. Board members and staff have been monitoring the bike sharing systems in Columbus which require docking stations and assessing whether the upfront investment required for a docking station was worth it without knowing what the demand would be and how it would work without bike sharing in neighboring communities. Recently, technology for a dockless bike sharing service has been introduced and vendors are rolling out dockless bikes that do not require investment into docking stations. Dublin and some other neighboring communities are moving forward with LimeBike and the board spent three meetings reviewing and learning about this application and have made a recommendation to enter into a trial agreement to assess how it would work in
Worthington.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** (if applicable)
An agreement with LimeBike would not require any funding or documented expenses for Worthington. The trial period would allow us to assess whether any indirect expenses are incurred such as response to complaints about bikes being left in undesirable locations, Police inquiries/responses, or other service related issues.

**ATTACHMENTS**
LimeBike Presentation
LimeBike Follow Up Q&A from Board Members
Additional LimeBike Follow Up Q&A from Board Members
Bike and Pedestrian Advisory Board Meeting Minutes from January (February not approved yet)
Central Ohio Greenways and Trails Forum

Sponsored by MORPC
Why We’re Building LimeBike

We Are Revolutionizing Urban Mobility by Leading the Country in First and Last Mile Transportation Solutions

- More efficient, affordable and healthier transportation;
- Complements existing transit options and station-based bike shares, reducing congestion and freeing up parking;
- Supports more vibrant local economies;
- Reduces local pollution from short, inefficient trips.

Advantages of dockless bike sharing

No upfront capital subsidy and lower operational expenses, mean more affordable rides at no cost to taxpayers;

Better, citywide coverage enhance convenience and boost ridership;

Improved coverage and lower costs mean sufficient bikes to effectively serve the public and be available to all sectors of the community.

LimeBike seeks to revolutionize urban mobility with smart, dockless bike sharing programs free to cities

With cutting edge IoT technology and no stations, we can scale a flexible fleet to serve the entire community using data to maximize potential program ridership. We cover all of the costs of equipment, operations and rider outreach.
With our first 500 bikes, we exceeded the City's old program's best week ever in a single day.

In the first week, riders logged 2,500 rides.

The nation's leading bike share provider

"The case for bicycle: mountaineers shouldn't ride cars.

**Market Overview:**
- 32 U.S. Markets
- 22 Cities
- 10 Universities
What sets LimeBike apart

- No funding required to operate and expand our service;
- American company and well-funded by top Bay Area investment firms making company a stable, long-term provider;
- Complementary with city mobility objectives;
- Equitable mobility option for low- and moderate-income community members;
- Nation-leading dockless technology allows bikes to be widely available in the community to fully realize potential;
- Simple, more affordable pricing making bikes more universally accessible;

Riders easily Locate, Unlock, Ride, and Pay

New technology allows us to create seamless bike sharing experience

1. Find available bikes on our live GPS map

Riders easily Locate, Unlock, Ride, and Pay

New technology allows us to create seamless bike sharing experience

2 Unlock bikes with QR code or plate number
Riders easily
Locate, Unlock, Ride, and Pay

New technology allows us to create seamless bike sharing experience

3 Lock the back wheel to end the ride
Riders easily Locate, Unlock, Ride, and Pay

New technology allows us to create seamless bike sharing experience

4 Easily track and pay for each ride
Safe, Reliable & Smart

Our specially designed bikes are CPSC and ISO certified and safe and comfortable to ride.

1. Solar panel charges battery supply;
2. Smart IoT Technology: 3G/GPS-Enabled, Mobile-App Synced Smart Lock;
3. Safety-Tested: Wider tires, drum brakes, bright color, lights, and frame load tested with 880 lbs and CPSC/ISO certified;
4. Maintenance-Free: Airless tires and durable parts to withstand elements and frequent use;
5. Easier to Ride: Lighter frame for easier use.
Affordable Pricing

Plans to make biking a daily habit and increase ridership

<table>
<thead>
<tr>
<th>PAY AS YOU GO</th>
<th>MONTHLY MEMBERSHIP</th>
<th>STUDENTS / CAMPUS</th>
</tr>
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<tbody>
<tr>
<td>$1 / 30 min.</td>
<td>$30 for 100 rides User</td>
<td>50% Off</td>
</tr>
</tbody>
</table>

No deposits or hidden charges for going over an initial time block or not docking a bike.

will pay additional $0.5 for all rides exceeding 30 minutes limit.

Students and university affiliated groups will enjoy half price on above pricing structure.
Managing dockless operations

On-the-ground team led by a local General Manager

Operations Our operations team actively manages our bike fleet, rebalancing bikes and responding to any support calls.
Customer Service We maintain 24 hour customer service and respond to urgent issues within 2 hours during regular business hours.

Fleet management Our team will rebalance under-utilized bikes back into the fleet to meet higher demand and ensure distribution covers service area.
Maintenance We hire locally to cover all maintenance and routine checks of bikes.
Balancing the fleet We ensure unused or underused bikes are rebalance into the fleet.

Our approach to smart parking

- Educate users on legal bike parking;
- In-app instructions on how & where best to park;
- Geo-fence existing legal parking area in our app;
- Reward riders for parking properly;
- Partner with cities to develop more bike-friendly parking;
- Our operations team will respond to parking concerns;

Available Bikes

Recommended Parking Spots

We use data to make city mobility smarter

- Free of docking stations, the optimal bike sharing program can be designed based on usage and actual bike demand data;
- We estimate having 1 bike per 100 residents and can serve the entire community;  
  \[ 150 \text{ bikes} \]
- Flexible launch options, including pilot and phased-in approach;
- We share our data with cities for smarter mobility planning;
Pronto
March 2017 with 500 bikes at its peak

LimeBike Service to Seattle's Columbia City

- Columbia City is one of Seattle's most ethnically & economically diverse neighborhoods
- Within days of launch, 20-30% of LimeBikes were in areas Pronto never served - including Columbia City at no taxpayer cost
We invest in your Community

We engage with local businesses, schools, officials, and associations to nurture long-lasting partnerships leveraging:

- local press
- street teams and events
- social media
- and online ads

to educate, promote, and empower local champions and enable the change we all want to see.
How does LimeBike help cities lead the mobility revolution?

Design the optimal bike program using in-app data to ensure service to entire community;
Integrate bike sharing with mobility priorities;
Share our data from usage to enhance mobility planning;
Work with local partners to ensure effective and enhanced local parking solutions;
Phased-in integration and the ability to deploy future phases at no-cost;
Public education and promotion to ensure wide adoption.

Experienced team at LimeBike

Experienced Local Team

- US-based company and HQd in Silicon Valley;
- Experienced team in tech, local and federal government;
- Members - North American Bike Share Association;
- Business Council - U.S. Conference of Mayors


Financial Stability

- Backed by a Tier-1 Silicon Valley VC Firm, Andreessen Horowitz;
- Tens of Millions in Series A financing gives us the unique ability to invest in technology and bikes to lay the groundwork for successful programs;
- Self-sustaining and well-documented long-term financial model.
Thank You

Todd O’Boyle
Strategic Development,
LimeBike

Todd.oboyle@limebike.com
252.903.3606

Mike Reese, IceMiller

Michael.reese@icemiller.com
614.546.9101

LimeBike Questions from the Jan. 22, 2018 Board Meeting

Q: Are there ways to reserve bikes in advance:

LimeBike: Not currently. However, if the correct number of bikes is deployed this shouldn’t be an issue.

Q: Is there an additional cost if you forget to lock the bike?

LimeBike: Due to the GPS tracker we can tell if a bike is just sitting. If the bike doesn’t move in 3 to 5 minutes, the bike will send a text to the purchaser reminding them to lock the bike. It will also end the payment period.

Q: How do bikes get back into preferred locations? And how do you prevent illegal parking?

LimeBike: The company hires locals to do fleet management. Bikes are moved around the city to keep them in preferred places and depending on where demand is. LimeBike generally recommends 1 bike per 100 residents as a starting point. They then work with cities individually to look at data and decide how and where to add or subtract from the fleet.

As for parking, LimeBike has strategies meant to encourage proper parking and discourage illegal or unwanted parking. They coordinate with cities to have brand ambassadors do on the street education. The app also helps educate users on preferred parking and can offer incentives for good parking (such as points towards a free ride).

Q: Can you speak to how data is collected and what you can share with participating cities?

LimeBike: Data is collected in aggregate form. This information is then shared with cities in a dashboard format and includes such information as beginning points, end points, where people go in-between, maintenance issues and customer feedback (among other items). This data can help cities make better infrastructure decisions as they can see ride patterns and important destinations.

Q: How do you avoid visual clutter and how long have you been in business?

LimeBike: The business incorporated in January 2017 and deployed its first bikes in June 2017. We currently operate the largest dockless bike system in the United States. LimeBike works proactively with cities and the public to address safe and orderly operations. We have published educational videos that use creative spoofs of popular films to explain, for example, where and how to park. Environmental stewardship is one of our guiding principles, so we organized a “clean up day” to do community service in White Rock Lake in Texas. Regarding bike placement, we take local priorities very seriously. Some cities want bikes everywhere that they’ll be used. Others are more concerned about aesthetics so we listen to residents, change staging and develop an operations plan that keeps bikes where you want them. LimeBike is here to add a benefit to the community, not hurt communities.

Q: What happens to the bikes in winter?

LimeBike: We can track usage and keep them in operation as long as the public is riding them, or we can decrease the fleet and move them south for the winter.
LimeBike Follow-Up Questions

Q: Will eBikes be available and are they at the same rate as the regular bike?

LimeBike: LimeBike operates the nation's largest e-assist fleet in Seattle. Because Lime-E offers a higher level of service, pricing is different. Rides start at $1, with an additional $1 per 10 minutes. Thanks to the electric-assist motor, riders can either go farther or get there faster.

Q: Does LimeBike provide the bike racks if the city requests?

LimeBike: LimeBikes do not require a bike rack – with the kick stand down and the smart lock engaged, the bike can be safely staged without a rack. Moreover, until LimeBike brought dockless bike share to the United States, local governments subsidized bike share providers. We are a low-cost and subsidy-free bike share operation. It is in the city’s best interest that we spend the revenue we generate constantly improve our bikes and hiring a best-in-class team to manage them.

Q: Does LimeBike hold the city “harmless” if there is a criminal or civil violation involving their bikes?

LimeBike: The MOU we draw up with the city specifically indemnifies the local government and our insurance lists the city as “additional insured.” In short, we are liable, you are not.

Q: Does LimeBike staff a 24 hour customer service line for handling issues with their service?

LimeBike: Yes. Anyone can call or text 1-888-LIME-345 24/7 to receive customer support.

Q: Will LimeBike provide an account manager to the city that is available 24/365 to handle city based issues with the service?

LimeBike: Yes. LimeBike will have a local team on the ground to manage our fleet and proactively address any local service issues.

Q: Will LimeBike pay the city for deploying their service within the city boundaries? Do you have an arrangement with any other locality where you pay a fee or share some percentage of revenues in exchange for the agreement to be there?

LimeBike: We are a low-cost and subsidy-free bike share operation. It is in the city’s best interest that we spend the revenue we generate constantly improve our bikes and hiring a best-in-class team to manage them. Every LimeBike includes space available for local advertising. If, for example, a local employer or the tourism bureau wanted to purchase that advertising space, we would gladly discuss a revenue share with the city.

Q: Will LimeBike participate or pay for joint marketing to encourage citizens to use bicycles as alternative transportation?

LimeBike: Absolutely. LimeBike has a full team of marketing professionals who help tell our story and promote multi-modal, sustainable transportation. We use a variety of channels including local advertising, social media engagement, and visibility at community events.

Q: Will LimeBike provide support and give cost estimates for how many parking spaces, bike racks, and signs might be required throughout the City as they add bikes?

LimeBike: LimeBike does not require any additional parking spaces or bike racks, so the cost impact is zero. We are a truly subsidy-free company!
Further LimeBike Follow-Up Questions

**Q:** What types of controls will be in place to ensure people can walk on sidewalks without having the bikes in the way or having bikes impede ADA access?

**LimeBike:** We have a variety of tools at our disposal for rider education, including web-videos, in-app visuals on proper parking, and app notifications to remind our riders to park correctly. Anyone can report an improperly parked bike calling or texting 1-888-LIME-345 or emailing support@limebike.com - and we will dispatch a team to remove the bike.

We take universal access very seriously and will urgently respond to any bike blocking ADA access. Notably, one strength of our dockless technology is that any member of the public can move a bike a few feet without renting it before the security system alarms. This allows anyone to move an immediately problematic bike if they so choose - though of course we will promptly dispatch our crew to address the issue in any event.

This flexibility stands in contrast to other mobility companies that employ “lock-to” mechanisms which requires the bike to be physically attached to, for example, a street sign. While superficially attractive, we have seen those bikes get attached to ADA ramps. Once they are locked, no one can move them until the local crew arrives, which might be hours later.

**Q:** How, or will, the public be able to report bikes left in unsafe locations?

**LimeBike:** Call 1-888-LIME-345 24 hours a day, 7 days a week to report an issue to a real person. We also constantly monitor our Facebook, Twitter, and Instagram feeds to interact with the public. Finally, anyone can report a concern in our app and it will go directly to our local team.

**Q:** Where will the contact information be posted?

**LimeBike:** Customer service information is located on the bikes, on our website, and in our app.

**Q:** If information regarding LimeBike is on the City’s website, will it be assumed the City is managing the system?

**LimeBike:** We are happy to have the City feature information about LimeBike on its website, including with a disclaimer that LimeBike, not the City, is responsible for the system. Though if doing so would confuse the public, it is not essential.

**Q:** Will the City have access to see where all the bikes are located?
**LimeBike**: Yes. We will develop a city dashboard so that staff may view real time bike information.

**Q**: If bikes sit in one area for an extended period of time, will they be picked up and relocated? (i.e. if located at an area/spot that does not receive much foot traffic)

**LimeBike**: Yes. Our internal metric is that no bike should go unridden for 72 hours. At that point the bike “phones home” to our local crew to be moved to a location where it is more likely to get ridden.

**Q**: If a bike is left somewhere and damages property, either private or public, who is responsible for repairing? (i.e. damages to planting beds/shrubs, etc.)

**LimeBike**: Lime Bike carries liability insurance which names the City as an Additional Insured. Our riders have logged more than 2 million rides without a major incident, but in the event of an incident of this nature, our liability insurance would cover it.

**Q**: How often are bikes serviced?

**LimeBike**: Each bike in our fleet has an expected useful life of 4 years. To ensure our bikes remain in the best condition possible for the duration, our goal is for a local operations tech to “touch” each bike, each day. That includes a visual inspection and any necessary spot repairs. Any bike needing a more significant repair is brought back to our warehouse for service.

**Q**: What happens if LimeBike use is not as high as anticipated/needed?

**LimeBike**: One advantage of our dockless fleet is that we can increase or decrease the number of bikes in circulation based on demand. So, for example, during colder months we might move some of our bikes south to a year round market - ensuring that there are only as many bikes in Worthington as are mutually beneficial to the community and to our company.

**Q**: Will prices go up?

**LimeBike**: We built LimeBike, the nation’s largest dockless bike share provider, on simple transparent pricing of $1 per ride, with no surge pricing. We have no plans to increase the price of our traditional pedal bikes.
Q: Will operating costs be reduced? (i.e. cuts to bike maintenance, rebalancing, etc.)

LimeBike: While it’s hard to forecast what our staffing needs will be in the future, our focus has always been to lower operational overhead through scale: ie) our operations become more efficient as we grow our presence in the community.

Q: What happens if LimeBike goes out of business/sells to another company?

LimeBike: Lime Bike is the nation’s leading dockless bike share provider and, unlike our competition, we have never pulled out of a market or been asked to leave. This commitment to excellence has been born out by our financial backing: more than $100 million in capital, several times more than the next American company.
WORTHINGTON BIKE AND PEDESTRIAN ADVISORY BOARD

Minutes of the Saturday, January 6, 2018 Planning Meeting

Members Present: The members present were Mike Bates, Lawrence Creed, Ann Horton, Emma Lindholm, Jeannie Martin, John Rist, Gary Schmidt, John Stephan and Kelly Whalen.

City Support Staff Darren Hurley (Parks & Recreation Director) and Celia Thornton were also present along with Council Members Rachael Dorothy, Beth Kowalczyk and Bonnie Michael.

Review of current projects (completed and underway): Ms. Martin reviewed a document provided by staff showing a comprehensive list of all projects completed by the board to date, along with a list of current projects underway (list included in packet). Five items were completed in 2017 and, with the exception of Safe Routes to School, all four projects in progress were also new in 2017.

Master Plan – RFP Update: Ms. Martin, Mr. Schmidt, and Mr. Creed have been meeting and continued work on the RFP for the Bike & Pedestrian Master Plan. Once complete, it will be reviewed by City Staff, emailed to the board and distributed. The Master Plan is expected to be completed by the end of 2018.

2018 Goals & Projects: Members were given a 2018 Projects/Goals “brainstorming” sheet, a previously prioritized list of projects with some cost estimates, a list of existing CIP projects with possible bike and pedestrian alignments and an email sent the prior day by Council Member Doug Smith sharing his bike and pedestrian related ideas (create a sidewalk grant program with priority for seniors, plan a pilot project for a mobility path on Crandall using temporary barriers, and recommending an increase in funding from Council from $100,000 to $400,000 per year). Mr. Hurley began the discussion by saying that recent feedback from some members had been that they were anxious to actually accomplish some projects. Keeping in mind that the board will be busy working on the Bike & Pedestrian Master Plan this year, he thought that among the documents there might be some “low hanging fruit” type projects that could be easily accomplished in conjunction with the Master Plan. There was much board discussion from various perspectives. Discussion included Council Member Smith’s recommendation to look at a pilot project on Crandall. Some felt that since he asked the board should tackle that project. Others felt that there wasn’t justification to pick a street without the criteria established by the Master Plan. How does the board prioritize a random neighborhood street over sidewalk gaps around elementary schools or senior facilities? There was also discussion around the controversy involved with sidewalk projects and a push to look at something more likely to be successful so that the board could give their full attention to the Master Plan. Both Council Member
Dorothy and Michael weighed in that they thought pilot projects were good ideas, and that the board can make recommendations to City Council on what typed of trial projects they’d like to see, and with consensus can certainly sway Council opinion, but that pursuing these projects would ultimately be a City Council decision. The board eventually came up with a list of six capital improvement projects and 10 non-capital projects/initiatives (included in the packet for these minutes) which they later prioritized via Survey Monkey with each board member asked to select their top 3 projects in each category.

Mrs. Lindholm and Mrs. Horton then shared that, with the blessing of the board, they would like to form a sub-committee to continue pursuing Safe Routes to School (SRTS) at the grassroots level with city elementary and middle schools. The basic idea is to attend PTA meetings and share who the board is, what SRTS is and how the board would like to support local efforts to embrace these initiatives. The hope is that these presentations will spark discussions at the parent level and move up through the administration. The board approved this idea.

**LimeBike Presentation:** Mr. Hurley gave a brief overview of LimeBike. Mr. Schmidt, who had attended a City presentation by LimeBike, shared that what really resonated with him was the newer technology and how well it seemed to work. Ms. Martin shared her concerns that without a docking station there would be both visual and physical clutter with incorrectly parked bikes. Mr. Rist asked if the city would receive a portion of the profit. Ms. Horton asked if helmets were provided and if the City took on any liability in the case of accidents. Mr. Schmidt wondered if there would be enough demand and Mr. Stephan would like to see a copy of the legal contract. Ms. Dorothy stated that she would like to see the City pilot a bike share program. Mr. Hurley said that he would send out an email with the LimeBike contract and website information, and would arrange for LimeBike to present directly to the board at a later date.

Being no further business, the meeting was adjourned.
Bike and Pedestrian Advisory Board  
2018 Priority Projects and Initiatives

Capital Related Projects

- Sidewalk Connection Program
  Members would designate an amount of 2018 Bike and Ped funds to go towards sidewalk connections and would submit a list of prioritized connections that could be made during the City’s annual street improvement program taking advantage of those advantageous unit prices. There could also be consideration of recommending this as an annually funded program.

- Olentangy Trail to Old Worthington Connection
  Consider improvements to access road running parallel along 161 from the Olentangy Trail up towards Old Worthington including the recommended way-finding signage from the recent EEDS group from OSU.

- 161 and Seabury Pedestrian Crossing
  Consider improvements for pedestrians crossing 161 from TWHS campus to Seabury.

- Worthington-Galena Road
  Evaluate and better define options for projects to improve bike and pedestrian access along Worthington-Galena Road from the end of the NE Gateway Project down to High Street. This could be smaller phases.

- Linworth Park Connections/Crossings
  Look at improvements to provide access to Linworth Park for residents on the east side of Linworth Road including neighborhoods off of Beechview Drive and Westbrook Court.

- Implement a Pilot Program
  Select a street or area of town to do a Pilot Program which would set criteria, collect data, ID potential projects and implement pilot project. Could be Crandall or another area.

Non-Capital Projects/Initiatives

- Bike and Pedestrian Master Plan (already funded)
  Work with a consultant to create a Bike and Pedestrian Master Plan for Worthington.

- LimeBike or other Bike Sharing Pilot Program
  Select and implement a pilot program to introduce bike sharing to Worthington and to evaluate its effectiveness and need.

- Sidewalk Policy Update
  Review and make recommendations on updates to the City’s sidewalk policies.

- Safe Routes to School
  Compile an educational kit of information, reach out to PTA’s, encourage individual school planning and programming utilizing education and encouragement.

- Bike Racks at Public Facilities and Schools
  Develop policy and implementation plan for putting bike racks at public facilities and schools.

- Implement additional Special Event(s)
  In addition to the Bike Rodeo, implement another special event such as the Sunday Parkways idea that came from our sub-committee.

- Identify Funding Sources
  Dedicate time to further identify funding sources for bike and pedestrian projects including the review of City Council’s funding allocation for Capital projects.
• Olentangy Trail Etiquette/Education
  Create and implement a program to educate Olentangy trial users on the appropriate trail rules and etiquette to share the trail with the multiple users.

• Proprietor’s Road Planning
  Work with City staff to develop a vision for Proprietor’s Road to aide with on-going redevelopment until the Master Plan can be adopted.

• Trail Design for East Wilson Bridge Road
  Assist and provide input into the design process for the East Wilson Bridge Road trail development project being funded by the City for 2018.
WORTHINGTON BIKE AND PEDESTRIAN ADVISORY BOARD

Minutes of the Monday, January 22, 2018 Meeting

Members Present: The members present were Mike Bates, Lawrence Creed, Ann Horton, Jeannie Martin and Gary Schmidt.

City Support Staff Darren Hurley (Parks & Recreation Director), Lee Brown (Planning & Building Director) and Celia Thornton were also present along with Council Member Rachael Dorothy. Michael Reese (Director of Public Advocacy & Business Development with IceMiller) and Maggie Gendron (Strategic Development) with LimeBike also attended as presenters.

Minutes from the November 27, 2017 meeting were approved.

LimeBike Presentation (Michael Reese & Maggie Gendron): Mr. Reese introduced himself and shared some of his background. He worked for Mayor Coleman and the City of Columbus for 19 years and certainly understands municipal concerns regarding bike share programs. He is currently helping LimeBike to connect with other central Ohio cities. Thus far they’ve had meetings with Westerville, Grandview, Whitehall and Dublin and have a verbal agreement with Columbus for a trial (are currently working to select an appropriate location). Mr. Reese and Ms. Gendron (by phone) then gave a presentation highlighting the advantages of their particular bike share program (presentation slides are included in this packet). At the conclusion of the presentation Ms. Dorothy asked Ms. Gendron to speak to the data collected and what can be shared with participating cities. Ms. Gendron said that data is collected in aggregate form and LimeBike shares collected data in a dash board format with cities. Information includes beginning, middle and end ride points, maintenance, customer feedback, etc. and this data can help cities make infrastructure decisions. The board then had some discussion around visual clutter and parking concerns, what would be included in the legal contract, and bike racks. Eventually they asked city staff to compile a list of all questions already asked (with answers) and stated that they wanted to add to that list of questions and have us formally present them to LimeBike to answer. The board would then put it on the agenda to look at those answers and discuss this topic and make a recommendation at the February meeting.

Proprietor’s Road Bike & Pedestrian Accommodations (Lee Brown): Mr. Brown gave an overview of the renovations being made at the old Worthington Food site at the corner of East Granville Road Park and Proprietors Road. He doesn’t have a specific set of recommendations for this corridor but knows it is an area of interest for bike and pedestrian improvements so wanted to bring this project to the board and get their vision or input on what type of accommodations they might recommend or envision for the road’s
future. A Memory Care Alzheimer building with three pods and fifty-four units is in the planning process. The City is asking for at least a five foot sidewalk. The unique issue with this site is an oak tree that is over 200 years old. The dripline of the tree goes into the roadway, so the root system, and therefore the health of the tree, will be affected by any construction around it. The building site shouldn’t affect the tree, but putting in a sidewalk or shared use path would. Ms. Dorothy and Ms. Martin wanted to know why sidewalks hadn’t already been installed in this area when office complexes were added in the past. Mr. Brown was not able to answer this question as those projects occurred before he was hired. Ms. Martin then asked if anything was being done to the sidewalk along S.R. 161. Mr. Brown said it wasn’t being addressed at this time, that the slope is problematic, and he’s not sure this redevelopment is the right venue for fixing that sidewalk, but he can ask. There was then some discussion about how to bypass the tree or safely build some sort of path around it and regarding conflicts with trying to route travelers on sidewalks close to the entrance of the facility. The discussion then turned to how much frontage should be requested for sidewalks or trails. The board moved to request that the S.R. 161 frontage sidewalk be improved to five feet, the Proprietors Road right of way (ROW) be sufficient for an eight foot path and that the property owner construct an eight foot multiuse trail north from S.R. 161 to as far as possible to the tree, and after the tree, with alternative options being given for the area surrounding the tree. The board is also requesting staff to explore a speed reduction throughout the Proprietors Road corridor due to the changing character of usage along the corridor.

Selection of Chairs: Since four board members were missing the selection was tabled until the February meeting.

2018 Prioritization Review and Finalization: This discussion was also tabled until the February meeting.

Updates:

1. Ms. Thornton shared that she, Mrs. Horton, and Mrs. Lindholm were meeting with Kate Moening, Field Services Manager for Safe Routes to School, on Thursday, January 24, 2018 at 12:30pm to discuss strategies for meeting with Worthington School PTA’s and communicating SRTS information. Unfortunately Ms. Moening’s position has been eliminated and she has taken another job in Cleveland, so this will be her last week as a contact for Safe Routes to School.

All other updates were tabled until the next meeting.

Being no further business, the meeting was adjourned.
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Tuesday, February 20, 2018, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 PM.

ROLL CALL


Member(s) Absent:

Also present: City Manager Matthew Greeson, Assistant City Manager Robyn Stewart, Director of Law Tom Lindsey, Director of Finance Scott Bartter, Director of Service & Engineering Dan Whited, Director of Planning & Building Lee Brown, Director of Parks & Recreation Darren Hurley, Chief of Police Jerry Strait, Clerk of Council D. Kay Thress

There were five visitors present.

PLEDGE OF ALLEGIANCE

President Michael invited all to stand and join in reciting the Pledge of Allegiance to the flag.

VISITOR COMMENTS – No Comments

PUBLIC HEARINGS ON LEGISLATION

President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 04-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Fleet Garage Floor Drain System and Lift and to Proceed with said Project. (Project No. 672-18)

The foregoing Ordinance Title was read.
Mr. Whited shared that this legislation is for an appropriation to repair the floor drains in our fleet garage as they are very outdated and severely damaged in some places. The repairs are necessary for safety reasons as well as for a new lift that we need to install. Much of drain repair work will be done in-house.

When asked by Ms. Dorothy when the work will begin, Mr. Whited replied that it will commence as soon as possible.

There being no additional comments, the clerk called the roll on Ordinance No. 04-2018. The motion carried by the following vote:

Yes 7 Robinson, Kowalczyk, Foust, Dorothy, Smith, Myers, and Michael

No 0

Ordinance No. 04-2018 was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 05-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Fuel Dispensing System & Tank Farm Replacement and to Proceed with said Project. (Project No. 673-18)

The foregoing Ordinance Title was read.

Mr. Whited explained that the fuel system is extremely outdated and no longer needed. He explained that all City vehicles are refueled using a card system. This appropriation is for the removal of the in-ground tanks, removal of the dispensers, relocate and modernize our used oil storage, reroute some drain lines and water lines and repave the facility in the area where that system is located. Because the equipment is underground, there are some unknowns. There is some potential for migration of chemical and fuel materials underground that we will need to remediate. While we do not know the exact cost of this work, we believe the $175,000 will cover it.

When asked by Mr. Myers if we have any ability to get funds from the state through underground petroleum storage or anything like that, Mr. Whited replied no. When staff looked into funding to do that they discovered that those regulations are getting increasingly more difficult to manage and rightly so because it is difficult to ensure the integrity of our older system. Mr. Myers reported that he works in the environ enforcement section so he is beginning to learn these things.

Mr. Myers asked about compressed natural gas or some other fuel source since Mr. Norstrom is no longer on Council to advocate for those things. He recalls staff looking at that several years ago but found it cost prohibitive on a standalone basis. We had also
looked at other municipalities who had installed a system or even COTA to see if there is some way we could utilize theirs. He only brings this up to keep the topic on the table. Mr. Whited reported that staff continues to look into other options but it is extremely cost prohibitive although smaller vehicles are being considered.

Ms. Dorothy reported that her question was whether or not we had explored any other fuel source. It looks like we are just replacing with some upgrades but it is good to hear that other options are being explored. Mr. Whited acknowledged her understanding as being correct. He added that they also looked at sharing some of ODOT’s fueling systems but we couldn’t get that agreement to work properly.

Mr. Greeson reiterated that we are not reinvesting significantly in fueling operations. We will be using cards and fueling at commercial locations like Speedway or wherever the accounts are available. He communicated to Ms. Michael that the cards are the long term procedure.

Ms. Dorothy shared that Sharon Township has a fueling station at the cemetery. She asked if we had looked at partnering with them. Mr. Greeson replied that the cards are the most flexible for us. They provide the best pricing and are common practice among municipalities. It also gives us the option of not having to manage a fueling operation. During an emergency we could always use Columbus or Sharon Township or even Ryder.

Mr. Whited reported that after investigating numerous options and discussing the topic, he and Fleet Manager Rick Creps have reached the conclusion that this is the most efficient and effective way to handle fueling for the time being.

Ms. Michael recapped that this legislation allows for the removal of the current system without rebuilding anything. The area will be remediated and credit cards will be utilized by staff for fueling vehicles/equipment. Mr. Whited agreed.

When Ms. Dorothy commented that this is a one-time cost, Mr. Whited concurred.

There being no additional comments, the clerk called the roll on Ordinance No. 05-2018. The motion carried by the following vote:

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<td>Kowalczyk, Foust, Dorothy, Smith, Myers, Robinson, and Michael</td>
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| No  | 0     |

Ordinance No. 05-2018 was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 06-2018 To Amend Part Seventeen – Title Two of the Codified Ordinances of the City Regarding Municipal Income Tax and to Reserve the Right to Challenge the Constitutionality of the Provisions of
H.B. 49 that Purport to Mandate Certain Amendments.

The foregoing Ordinance Title was read.

Ms. Michael reported on H.B. 49 for the benefit of those in the audience.

Mr. Lindsey shared that House Bill 49 purports to mandate that we adopt an ordinance that would then allow the state to collect our net profits taxes, not for the average wage earner taxes but rather those for companies where there are net profit taxes. The provisions of that bill and the fact that they require municipalities to take action in order for them to do what they believe is best suggests that they do not have authority to do it and are therefore requiring us to do it. They are however attempting to use their ability purporting to claim that if we do not pass that then we will not be able to collect municipal income taxes. It is a pretty heavy handed approach of what they are claiming they will do. While we have confidence in the argument set forth by the Frost, Brown, Todd law firm in support of over 140 municipalities, it is his opinion that there is no downside to move forward with this ordinance at this point so as to make sure that we do not lose our ability to collect our municipal income taxes. While he is very confident that the state has over reached and that ultimately the courts will rule in favor of the municipalities, he does not like to guarantee a result or put a client at risk which is why he strongly believes taking action now is the safest course.

Mr. Lindsey informed members that City Councils across the state have taken three different primary approaches to this situation as follows:

1) Schedule actions on ordinances similar to ours this week and prior to Judge Cain’s ruling which is anticipated for Friday;
2) Waiting until receiving the results of that decision; or
3) Scheduling no action, which is the current position of the City of Columbus.

Mr. Lindsey reported that from a legal standpoint, the fact that at least one City is taking no action means that there will always be at least one potential plaintiff that will not be subject to any question of standing. Because the effect of the state legislation in requiring us to pass something is an ongoing effect on the City, it is his belief that we would have standing even after passage of this. The language in the ordinance makes clear that we are being compelled to do so, essentially coerced into passing it so as to protect our ability to collect taxes should we not prevail.

Mr. Lindsey shared that while his explanation was long, he wanted to make sure that Council understood why he feels strongly we ought to pass this legislation because he does not see any downside.

In response to Ms. Michael’s comments, Mr. Lindsey remarked that any one of the three options are subject to change. Columbus could choose to take action in a month from now by passing an ordinance or cities that take action this week could choose to repeal
that ordinance at a later date. The ordinance as written does say that if the provisions set forth in H.B. 49 are ruled unconstitutional than our action in adopting those net profit changes to our tax code would automatically be stayed. The ordinance says “stayed” and not “repealed” because it also says that if the judge were to “stay” that enforcement then we would not want our ordinance to immediately undo itself. We will have the option at a future date depending on the outcome of that litigation.

Mr. Lindsey shared that another concern as indicated in his memo was that this litigation is most likely not going to end with Judge Cain. He would be very surprised if either side, the losing party would not seek at least review in the Court of Appeals. He sees no downside to taking action but there is at least that small chance of a downside should there be some sort of taxpayer claim if it was found that the General Assembly acted in its lawful authority.

Mr. Robinson reported that he understands the rationale and it seems prudent and wise. He asked if our ordinance could be written so that we would be stayed if the House bill was stayed and repealed if it was judged unconstitutional. Mr. Lindsey reported that this language was recommended by Frost, Brown, Todd. He explained that if Judge Cain were to find the bill unconstitutional and then a later court said that Judge Cain was wrong then we run the risk of our automatic repeal putting us into that category of a City that does not have a lawful tax code because we didn’t do what House Bill 49 required. Regardless of the initial outcome, he would recommend that we wait until all appeals are over before we appeal at that point. During that period of time though that ordinance has the effectiveness of those changes stayed.

Ms. Kowalczyk stated that practically speaking, while the House Bill 49 provisions are stayed and we pass this ordinance, what does this look like to the taxpayer. How do they know what they are supposed to do? Mr. Lindsey replied that the state has been notifying net profit businesses that House Bill 49 provides this option. The bill itself requires cities to take action, except for those cities that did so last fall. Those tax payers should be able to move forward once the state has its net profit collection system in place. He invited Mr. Bartter to comment further.

Mr. Bartter shared that he does not believe that the Regional Income Tax Agency (RITA) has at this point notified the businesses. Last he heard there have only been a minimal number of businesses that are opting in. At this point everybody is just kind of waiting.

Ms. Michael asked if this is option for net taxpayers in that they can choose to continue to pay as they have or they can go through the business gateway. Mr. Bartter agreed. Ms. Michael stated that only if it goes through the business gateway we get charged. Mr. Bartter replied only if they elect to go through the state, then the state will take the 5%.

There being no additional comments, the clerk called the roll on Ordinance No. 06-2018. The motion carried by the following vote:

Yes 7 Foust, Dorothy, Smith, Myers, Robinson, Kowalczyk, and Michael
Ordinance No. 06-2018 was thereupon declared duly passed and is recorded in full in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 09-2018
Authorizing an Amendment to the Final Development Plan for 350 East Wilson Bridge Road and Authorizing a Variance (Sean Clark of Danite Sign Co./ MedVet Associates)

Introduced by Ms. Kowalczyk.

MOTION
Ms. Dorothy made a motion to adopt Resolution No. 09-2018. The motion was seconded by Mr. Myers.

Mr. Brown reported that the request is for an amendment to development plan that does have a variance associated with it for signage. Properties subject to a development plan where a variance is requested has to come to Council for approval.

350 E. Wilson Bridge Road is the administrative office and IDEXX Laboratory for MedVet (which is left and west of this property). There is no interconnection between these two buildings at this time.

Signage has become an issue over the last few months. Last June, City Council approved an ADP with a variance for this property to allow for additional square footage that allowed MedVet to expand their signage.

Since this sign was installed, clients traveling westbound on Wilson Bridge Road have mistaken this entrance of MedVet with the Emergency facility and are turning into the wrong entrance.
Since there is no interconnection, that mistake takes time away from their pet and/or could cause an accident.

The request is for a variance to increase signage by eighteen square feet to allow for veterinary emergency drive to be located on the top of the current sign and visible when traveling from the east to the west.

The City has installed small blue signs in both directions in the right-of-way that directs traffic to the facility.

This application went before the Municipal Planning Commission on February 8th and was recommended for approval on to Council. There is a representative of MedVet in the audience as well as DaNite Signs.

At Mr. Robinson’s request, Mr. Brown showed the aerial photo of this site.

Mr. Brown thinks it is a great photo because it clearly shows that the building is over 400 feet off of the road. The sign for the Administrative Offices and IDEXX labs is at the road. The sign for MedVet is just west of this location. There is a grade different between the two parking lots so there could be a potential connection between the two facilities someday but not at this time.

There being no additional comments, the motion to adopt Resolution No. 09-2018 carried unanimously by a voice vote.

Ms. Michael shared that she had been given draft Resolutions No. 10-2018 and No. 11-2018 by Council member Smith.

Resolution No. 10-2018

Acknowledging the Receipt of the White Paper, Time Line, and Ancillary Information Provided by Worthington Alliance for Responsible Development (WARD).

Introduced by Mr. Smith

MOTION

Mr. Foust made a motion to adopt Resolution No. 10-2018. The motion was seconded by Mr. Robinson.

Mr. Smith shared that in the wake of our Council retreat a few weeks ago and in the spirit of communication and openness with the community, we have a very involved citizens
group that came and spent a lot of time and came to council with a white paper. He just wanted to take a moment with a resolution to acknowledge that members received it.

When asked by Ms. Kowalczyk is this is standard procedure to use resolutions to acknowledge things, Ms. Michael replied no.

When asked by Ms. Dorothy if there was any other case where a resolution was used as an acknowledgement, Ms. Thress confirmed that in most instances this type of request would be done by motion. She did not recall a resolution being used for this purpose.

Mr. Myers agreed with Ms. Thress’ recollection.

Ms. Kowalczyk shared that while she is willing to acknowledge receipt of said document for the record, her question is procedural in nature. She wondered if a resolution is something Council should be doing since she believes members have already communicated it’s acknowledgement of the document to WARD. Mr. Smith replied that the intent with this specific receipt is because we have already begun to embark on a comprehensive visioning strategy. Because this document in particular revolves around a very important piece of land that we have talked about for years and will continue to talk about through the visioning strategy is more or less an exception to other documents we have received to this point.

Ms. Kowalczyk observed that members haven’t asked for any other documents or announced that the process has begun yet. She asked if future documents relating to this topic would be acknowledged in the same manner.

Ms. Michael thinks there is a question of protocol. She asked if members wanted to start a new precedent using resolutions to acknowledge receipt of something when in the past we have done motions.

Mr. Myers informed members that in the past public comment, e-mails, letters, etc. on specific issues have been acknowledged in the record that they have been received and reviewed. MPC does the same. He thinks adopting a resolution to acknowledge receipt of something is highly unusual. However, this entire issue for ten years at least has been highly unusual. He doesn’t have a problem with this resolution given the context and the nature of the setting it is coming in. He also doesn’t believe that Council is setting a precedent requiring that they do this for every project merely because of the unique nature of this project.

Ms. Kowalczyk commented that on the other hand, if Council did receive additional documents or other things from other organizations then we could do a similar resolution if we felt that was appropriate? Mr. Myers replied yes.

When Ms. Michael invited Mr. Lindsey to comment, he shared that from a legal standpoint Council has the authority to pass this resolution. Theoretically, an ordinance or motion or simply acknowledge receipt during your Council comment period would all do the same
thing. Any of those methods would work. You have a Council member who has put forward this resolution in this format and it would be a decision for Council to make. It would not be a binding precedent or practice that would have to be followed in the future.

Mr. Greeson noted that members are really talking about documenting receipt of something and making sure that we are thoughtfully acknowledging it. Staff could always be directed to prepare a letter for either the Council President or his signature thanking any party for submitting. That is a little more informal than the other options presented.

Mr. Foust stated that he is not so concerned about which of the three or four format options this takes. He thinks the intent and spirit is to recognize and acknowledge the significant work that went into it. He doesn’t feel that members are setting a precedent here. He sees WARD as being a somewhat unique group in terms of their longevity and their size. He doesn’t care how we get there but thinks it is important to not just receive it but acknowledge it and perhaps thank WARD for the work that has gone into it.

Ms. Rachael commented that she doesn’t understand why this is a resolution and why this was brought up during the meeting without prior knowledge to all of Council members. She agrees that we need to document receipt of the white paper and it would be great to recognize the work that has gone into it by WARD. She thinks members should ask staff to prepare a letter of receipt and the City has it and will consider it as part of this ongoing issue that we have been working on for many years.

Ms. Kowalczyk agrees that it is important to acknowledge what WARD has submitted and she appreciates all of the work that has gone into it. Her question was more about procedure and process as opposed to whether a particular entity should be recognized. She doesn’t have a problem with it pertaining to this particular subject matter.

Mr. Robinson agrees with Mr. Myers in that he doesn’t see this as precedent setting. He thinks at this point in time UMCH is a singular issue. WARD is a singular organization and he thinks their effort warrants formal recognition which is why he thinks the resolution is a good idea.

Before Ms. Michael could call for the vote, Mr. Foust asked Mr. Lindsey what his preferred format would be. Mr. Lindsey replied that it is the sort of question that legally he wouldn’t lose any sleep over. He would probably prefer a resolution over an ordinance. Between a motion and a resolution, he thinks the difference is one of how much do members want to set this above or different then maybe a standard approach with standard being a motion or a direction to staff to send a letter. By making it a resolution, it does elevate it and if the will of Council is to give this particular acknowledgement that level then that would be the appropriate action to take.

There being no additional comments, the motion to adopt Resolution No. 10-2018 carried by a voice vote of six (6) “ayes” to one (1) “nay” (Dorothy).
Resolution No. 11-2018

Directing staff to produce and maintain a packet of documents (or summary thereof) to be provided to entities interested in development opportunities in Worthington.

Introduced by Mr. Smith

MOTION

Mr. Foust made a motion to adopt Resolution No. 11-2018. The motion was seconded by Mr. Robinson.

Mr. Smith shared that in the wake of our recent Council retreat and in the spirit of communications to the community with our future visioning plan, he tried to determine what one step could be taken to help the conversation with the community and with developers that want to come in and seek some sort of development opportunity. He thinks this direction helps with that.

When asked by Ms. Michael how this isn’t in conflict with the resolution that members passed telling staff that they have until next month to put together a comprehensive strategic community outreach for the long-term future of the City. This seems to be like a component of the bigger strategy so why would we want a separate resolution when the other resolution has already been passed.

Mr. Smith clarified that this resolution is to make sure that this component goes into the larger component.

Mr. Myers explained that as a lawyer who routinely defends public record actions, he could never vote for this resolution because we are creating a public record that does not exist prior to this. One of his go-to defense is that we do not have to create a public record that does not exist if it is asked for. All of these records are currently public records and would be available to anyone that asks. Creating a package of documents would be redundant. In his mind it creates issues we do not need to create.

Ms. Kowalczyk thinks it goes toward micro managing staff. She doesn’t know exactly what is provided so she would wonder if the information wasn’t already available. To Council member Myers point, it is questionable as to whether this is something that can be complied with because of the way it is written.

At Mr. Robinson request, Mr. Brown shared the current process which includes him working with Economic Development Manager David McCorkle. They share with a potential developer the Land Use Plans and then Outreach opportunities (interested neighbors and/or interest groups) that they should utilize in an effort to make the application process go more smoothly. Sometimes the developer listens and sometimes they do not. Staff can tell pretty quickly if outreach in the neighborhood has been done prior to a hearing.
Mr. Foust thanked Mr. Brown for the information. He appreciates the comments from the other side of the dais but the only thing that strikes him about the resolution that warms his heart is thinking of it in the context of the most recent acquisition in Worthington and the surprise conversation that followed it. We are scratching our heads about how this person thought this was a good idea based on knowing the history. When Ms. Michael asked if he was referring to Anthem/Blue Cross, Mr. Foust agreed that he was. How did we get from one understanding of knowing the intent there to a very different one without that developer understanding the recent climate here? Again, he is not saying this resolution is the answer but he understands the intent and wonders how we do that.

Mr. Brown shared the conversation that occurred pertaining to development and outreach when staff met with the developer after the trees were removed.

Mr. Smith in hearing what is being said and what was talked about at the retreat, asked how we formalize that process. If this resolution is not the way that is fine but he thinks we need something to say every single time to every single developer that comes to us, instead of just saying here is the comprehensive plan, that is our legal document and public record that you can look at and by the way here is a list of things that I’m just going to tell you, how do we get a formal process to that?

Ms. Michael thinks that part of it is included in the resolution that council passed. She thinks this is like a subset of that and premature. Mr. Smith disagreed.

Mr. Myers shared that at some point members have to trust people. He trusts staff because he has worked with them long enough to know. As he believes Council Woman Kowalczyk said, it seems like we are beginning to micro manage. In his mind it poses as many questions as it does answers. If you want to formalize a process to interact with a developer, the first thing that he wants to know is the definition of a developer. Does that mean a home builder who is remodeling a house or is it a homebuilder who is building a house or a homebuilder who is building two houses or a commercial developer who is rehabbing an office or a commercial developer who is building a one acre parcel, etc. Each one of those presents a unique situation that has to be approached in a unique fashion. That is what he trusts staff to do. His experiences by and large, they are consistent. They can distinguish between who might need that assistance and who might not and they do a pretty good job of it. Whenever you formalize you lose your flexibility, your ability to react to a new and unique situation. If we don’t like the way staff is doing it then we recommend to the City Manager that staff be terminated. That is what the Board of Directors does. They do not tell the janitor how to run a mop. Council is the Board of Directors.

Ms. Dorothy thinks the take away from the retreat is that members do want to pro-actively communicate with the public and with developers but she doesn’t think this is the right way to do it. Members are trying to improve our communication throughout the whole process and with the whole community.
There being no additional comments, the motion to adopt Resolution No. 11-2018 failed by a voice vote of one (1) “aye” (Smith) to six (6) “nays” (Robinson, Kowalczyk, Foust, Dorothy, Myers, Michael).

REPORTS OF CITY OFFICIALS

Policy Item(s)

- Permission to Bid - Municipal Building Chimney Repairs

Mr. Whited reported that tonight staff is asking for permission to bid on repairs to the four chimneys that are on the municipal building because they are sources of extensive leakage through flashing, and other penetrations that have occurred and other things that need to be repaired in order to repair those leaks. The cost estimate is $70,000+ so the engineers estimate is $86,674.50 that includes a 10% contingency. Staff would like to put this out and open the bids on March 9th. Plans are prepared and ready to go out for bid.

When asked by Mr. Robinson who did the assessment, Mr. Whited replied that the work was done by Mays Consulting and Evaluation Services. Some initial work was done in late 2016 with additional work more recently when they prepared the final plans.

MOTION Ms. Kowalczyk made a motion to permit staff to bid the construction of chimney repairs at the Louis J.R. Goorey Municipal Building. The motion was seconded by Ms. Dorothy.

The motion carried unanimously by a voice vote.

Information Item(s)

Mr. Greeson shared the following items:

1) Mr. Bartter distributed a draft debt policy. He welcomes members’ questions and comments. It will be added to a future Council agenda.

2) Comment – He would like a chance to digest Mr. Smith’s proposal and the conversation and reserve the right to come back if you think it is advisable.

3) Staff has been diligently working on the subject of Resolution No. 03-2018 which relates to the visioning community planning process. Staff visited another municipality who went through it recently and talked with their staff. If members will recall the direction was to come back the first meeting in March. He doesn’t think that staff will have its best foot forward by then but we are working on it and will have something for Council next month. We are envisioning more of a framework about how to move forward. It will outline the process.

Mr. Myers recognized that it was an aggressive timeline with everything else that was on our table. He wanted to keep staff’s feet to the fire and keep reporting back to members.
so he thinks that certainly satisfies. As far as what you are proposing to give members, that is what he was looking for. He is looking for the roadmap of how we move forward but not necessarily for the answers.

REPORT OF COUNCIL MEMBERS

Ms. Michael shared that the City now has a Board of Education Liaison in Nikki Hudson who she welcomed to the meeting. Council looks forward to working closely with Ms. Hudson and the schools.

Mr. Foust reported that he placed an article at members’ places this evening. This was from the Wednesday, February 14th Columbus Dispatch under the Heading, Not to be missed. The article is entitled, Eye of the Beholder. This is in New York City about a ruling that graffiti, a typically transient form of art was of sufficient stature as to be protected by the law. A US Judge in Brooklyn awarded a judgment of $6.7M to twenty one graffiti artist whose work was destroyed in 2013 at the 5Pointz Complex in Long Island City, Queens. The jury decided that the real estate developer who owned 5Pointz broke the law when he white washed dozens of murals at the complex, obliterating what the artist had called “the world’s largest open air aerosol museum.” While the developer’s lawyers had argued that the building was his to do as he pleased, the jury found that he violated the Visual Artists Rights Act of 1990 (VARA) which has been used to protect public art of “recognized stature” created on somebody’s property. Block upheld the jury’s decision and awarded the artist the maximum damages possible, saying that forty-five of the dozens of ruined murals had enough artistic stature to merit being protected. Eric Baum, a lawyer for the artists, hailed the judgment, calling it “a victory not only for the artists in this case, but for artists all around the country.”

Mr. Foust thinks this information is worth keeping in front of members as it is just one data point as we go through the conversations about murals going forward. When we use terms like “business friendly” or “developer friendly” he thinks this one cuts both ways. Because if you create an environment that allows for a mural and then the new owner wants to remove it, is the City setting them up or the City as party to that up for having allowed it or having allowed the developer to eradicate it. It seems to him like there are a lot of moving parts here. He asked the City Law Director to maybe find out a little more about this one and perhaps provide some information to members as part of that conversation about murals.

In reading about New York City, Mr. Foust wondered what the relevance is to Worthington. The law is from 1990.

Mr. Greeson reported that almost all of the participants have been selected for the task force on murals and we will begin scheduling that meeting soon. We are a little slow getting out of the gate but that process should begin in March and provide for some interesting conversation. He shared the names of those who have agreed to serve so far and said he hopes to recruit at least one more.
Mr. Smith thanked members for indulging his two resolutions as he has never done that before and it was fun.

Mr. Smith shared with Mr. Hurley that according to several teenagers today, some lights at the skate park are out. This is a chance to prove that City government can work effectively and quickly.

Mr. Myers reported that the Holiday Inn is on this week’s MPC Agenda. He will not be there so if anyone wants reports or feedback on what is going, they will need to show up for the meeting.

Mr. Myers asked that members indulge him as he would like to get on his soapbox on an issue that is very important to him. Wednesday night when he came home from work as many did, he sat with his twenty three year old daughter and watched school children racing out of a high school with their hands in the air and surrounded by SWAT officers. That is the thirteenth school shooting this year. As his daughter said, that could happen at Worthington. There were bomb threats when she was there. If you look at most of the school shootings they are in suburban school districts. Two days later he was standing in front of St. Paul’s church when two flag draped coffins were moved into the church. He was doing pretty well with that one until they got Sam out of the car and he followed them in and he is getting pretty sick of hearing bagpipes at funerals. He just has to ask himself and he wants to ask this group, how much longer are we going to sit back and let this happen. He is really tired of it. As Governor Kasich said, Congress isn’t going to do anything. We know that the General Assembly isn’t going to do anything because in fact if Council passed an ordinance and it is challenged and the person that challenges wins, we have to pay their attorney fees. That is somewhat unheard of in government. Since 2008 when Justice Scalia wrote D.C. vs Heller, we continue to hear the battle cry, the constitutional right to own guns. Well what about others rights? What about his right to go to a softball game at McCord Park and not be intimidated by a man who has an AR-15 on his shoulder. He hopes members know that they cannot bar guns from parks in Worthington thanks to the Ohio General Assembly.

What about the right of every parent sending their child to school and know that they are safe. What about the rights of the four daughters in Worthington who sent their father off to work and their expectation is that he is going to come back alive. Why do we allow a nineteen year old child that has red flags to buy a semi-automatic rifle? In good conscience, as elected officials sworn to protect the public, he cannot sit here and do nothing. If he only leaves one legacy before he leaves Worthington Council it is that at least we tried no matter how futile the effort. He owes that to seventeen Florida children, and two Westerville officers. So he is asking for Council’s support in instructing staff to explore any and all possible options for what we can do to make a statement. He understands that their hands are tied. He understands that as a City we can’t do much but we can do something. We spent a great deal of time several years ago debating whether to ban the use of cell phones in cars. They probably spent three months debating that. This is a hell of a lot more important than that. He has some ideas. Council cannot regulate guns as Congress, the Courts and the General Assembly will not let us do it. He
would love to ban all guns in Worthington but we can’t do that. He doesn’t even know if Council can ban bump stocks, which he doesn’t understand the purpose. In fact he doesn’t understand the purpose for an AR-15. He doesn’t think one is needed to kill a deer and he certainly doesn’t think someone needs that to protect their home. But he would ask a few things that he thinks Council might be able to do.

- **Chief Strait** – He doesn’t know how the City buys its weapons but one approach is that communities ban together in a consortium like purchasing and in their RFP they have required gun manufacturers and distributors to comply with certain standards before we would buy their weapons. He understands that law enforcement only represents about 15% of all guns purchased but at least we are a reoccurring customer and they might want to keep us. Maybe that is something we can look at. He knows that it is out there.

- **Mr. Lindsey** – One thought he had was that we have an aggravated trespass statute which says you have to prove intent. Can he stick something in there that says if you trespass on his property with a gun there is a presumption that you intend to cause harm?

The Supreme Court just approved California’s ten day waiting period to purchase a gun so we know we have some wiggle room. In fact, Scalia said it in his opinion. He didn’t shut the door to regulation.

- **Mr. Bartter** – He would like to know what PERS’ portfolio looks like. He wants to know if they invest with gun manufacturers and distributors. If they own their shares and if they do he wants to know what we can do to convince PERS to divest of those shares.

Mr. Myers doesn’t think anything that he is proposing is going to get a gun out of the hands of a troubled teenager and he certainly understands that the other side of this coin is the fact that we have a deplorable mental health delivery system in this country but he would ask each council member to stand up right now and join with him and instruct staff to endeavor in this exercise so that we can at least say that we tried something. He appreciates it.

President Michael thanked Mr. Myers. She thinks his comments are right on topic. We are hearing not only some of the different rights that he mentioned but also students’ rights to attend safe schools. She would like to ask our City’s safety committee to maybe look and see if there are some ways. Maybe work with the schools to see if there are some things that could be done to make at least the Worthington Schools safer in these areas.

**MOTION**

Mr. Myers made a motion to ask staff to engage in this endeavor but with no particular timeline. The motion was seconded by Mr. Robinson.

**The motion carried unanimously by a voice vote.**
Ms. Michael shared that a Worthington resident approached her recently and asked if there is some way that we can celebrate our first responders in a positive way at least once a year. Maybe we could just celebrate them with blue lights. She asked if maybe the Community Relations Commission could take a look at that. Mr. Greeson reported there being a number of opportunities to do that and we can work together to identify the best one.

Ms. Dorothy thanked Mr. Myers for his remarks. She acknowledged receipt of an e-mail from a constituent about Rush Run and Mr. Whited’s work in looking at the overall complexity of the situation. It is going to take a lot of time and effort to take care of that. She just wanted to acknowledge that staff is working on it and it is a big deal.

Ms. Kowalczyk:

1) She also thanked Mr. Myers for his comments as she really truly appreciates what he shared. She can share Council’s directions to staff with her children, which she really appreciates.

2) She reported that the Old Worthington Partnership Board met on February 13th and both she and Kevin Williams were approved as new board members. The Board was interested in learning more about the mural process and had communicated to Mr. Greeson about that. She added that the Partnership is co-sponsoring an event with Sacred Space Church to raise funds for the Family Mentor Foundation. The event is called Slice of Worthington. We are honoring our many pizza places in the City as at least twelve will be featured on March 15th from 5:30 p.m. to 7:30 p.m. at the Shops at Worthington Place. Tickets are available at ExperienceWorthington.com

3) WARD had reached out to her to meet with them to discuss their white paper. She really appreciates that because she is probably the one council member that has the least history on the issue so she appreciates being invited to come and hear more about that proposal.

4) She shared that her community engagement efforts occurred in a Coffee and Conversation event that she held in January at Over the Counter. She scheduled about two hours for citizens to share their issues and ask questions, etc. Quite a few people did attend, including Ms. Dorothy who she really appreciates her being there having had the experience of being on Council and knowing the issues much more in-depth than she does. Issues that were brought up included beekeeping and City requirements, concerns about the crosswalk at Evening St. and SR-161 and some ideas about how to resolve issues, questions about how we are addressing issues about older residents and then the opioid crisis and what we can do on City Council about that. There was a lot of good discussion but no concrete answers. They also asked about the mural task force so there is interest across the community about those issues. She will be holding another Coffee and Conversation in March and members are welcome to join her. While the location
has yet to be decided, she does like to frequent places around the City. She thanked Over the Counter for accommodating her on this venture.

Mr. Myers shared that he doesn’t mean to pick on the schools. That was just a context. He hopes Ms. Hudson didn’t take his comments the wrong way. Ms. Hudson confirmed that she didn’t. Actually with her new role she has been trying to speak up and take some action as well. She is inspired to see members do the same and will attempt to carry that forward at her next Board meeting.

EXECUTIVE SESSION

ADJOURNMENT

MOTION Mr. Myers made a motion to adjourn. The motion was seconded by Ms. Dorothy.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 8:46 p.m.

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Clerk of Council

APPROVED by the City Council, this 19th day of March, 2018.

___________________________________

Council President
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, March 5, 2018, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 PM.

ROLL CALL

Members Present: Rachael R. Dorothy, Douglas Foust, David Robinson, Douglas K. Smith, and Bonnie D. Michael (Beth Kowalczyk arrived at 7:55 p.m.)

Member(s) Absent: Scott Myers

Also present: City Manager Matthew Greeson, Assistant City Manager Robyn Stewart, Director of Law Tom Lindsey, Director of Finance Scott Bartter, Director of Service & Engineering Dan Whited, Director of Parks & Recreation Darren Hurley, Chief of Fire John Bailot, and Clerk of Council D. Kay Thress

There were two visitors present.

PLEDGE OF ALLEGIANCE

President Michael invited all to stand and join in reciting the Pledge of Allegiance to the flag.

VISITOR COMMENTS – No Comments

APPROVAL OF THE MINUTES

- Regular Meeting – February 5, 2018
- Special Meeting – February 12, 2018
- Committee of the Whole Meeting – February 12, 2018
- Special Meeting – February 20, 2018

MOTION

Ms. Dorothy moved to approve the aforementioned meeting minutes as presented. The motion was seconded by Mr. Smith.
The motion to approve the minutes as presented carried unanimously by a voice vote.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 12-2018

Approving a Written Debt Policy to Provide Guidance Governing the Issuance, Management, Evaluation, and Reporting of All Debt Obligations.

Introduced by Mr. Foust.

MOTION

Mr. Robinson made a motion to adopt Resolution No. 12-2018. The motion was seconded by Ms. Dorothy.

Mr. Greeson reported that staff is undertaking a review of a number of City policies related to financial and administrative matters. He complimented Mr. Bartter for leading a number of those reviews. The debt policy was one of those policies, a draft of which was previously distributed to members. He invited Mr. Bartter to provide comments and introduce our financial advisor.

Mr. Bartter shared that before members is the final version of the debt policy. There are no material changes from the draft that he distributed at the last Council meeting. As we look to go back to the rating agencies, one of the criteria upon which they evaluate us is management. For Standard & Poor, the management score accounts for 20% of the overall score. As part of this score, S&P is attempting to determine if we have the plans and policies in place that show a commitment to sound financial management. These policies include a general fund carry-over balance policy, a post-issuance compliance policy and a debt policy.

The debt policy as presented encompasses several elements and memorializes many current practices. These current practices include exploring all possible financing options, working within all debt limitations and matching debt limits to the useful life of the asset being financed. As we have written both in the legislation and in the policy, the intent of this policy is not to unduly restrict what we can issue debt for but only to provide general direction for debt issuance.

Brian Cooper, who is our financial advisor with Umbaugh was involved in drafting this debt policy and is present to answer any questions.

Ms. Dorothy appreciates that we do not want to bond anything for longer than we anticipate the life of the material. She asked how the life/time expectancy of things that we purchase are determined. Mr. Cooper reported that the Ohio Revised Code spells out different asset types and includes a schedule that sets forth the maximum useful life of those assets for borrowing purposes. If the City were to do a borrowing and there were several types of different assets that were financed, weighted average of the assets being financed are used to achieve a maximum term. Then the maximum term would not exceed that.
Ms. Dorothy concluded that the policy is that whatever we have a debt for, we will not continue to pay for it after we have achieved a useful life and we might have to re-buy. Mr. Cooper agreed.

Mr. Robinson asked if the development of this policy represents any substantive changes or does it primarily codify what is in practice. Mr. Bartter clarified that it is putting into policy what our current practice is.

Mr. Robinson asked if he were to identify one change, what would be the most significant. Mr. Bartter replied that historically we haven’t issued much debt. We had the bond anticipation notes for the Davis Estates Waterline, the Fire Truck and before that the Police Station and the Community Center Complex. He doesn’t think this policy materially changes anything in our practices.

When asked by Ms. Michael if it will have any impact on our Rainy Day reserve fund, Mr. Bartter replied that it will have no impact on that at all.

There being no additional comments, the motion to adopt Resolution No. 12-2018 carried unanimously by a voice vote.

Resolution No. 13-2018

Adopting a Job Description for Executive Assistant to the City Manager/City Clerk and Amending the Staffing Chart to Accommodate Said Position.

Introduced by Mr. Smith.

MOTION

Mr. Foust made a motion to adopt Resolution No. 13-2018. The motion was seconded by Mr. Robinson.

Mr. Greeson commented that members know that the Executive Assistant in the City Manager’s office position has been vacant for some time. During that time staff has been ably assisted by an intern but have been running short. Staff has been assessing the workload, job tasks, and duties and exploring how we can make most efficient and effective use of the authorized positions and looked at what we need to support both our office as well as the customer service, records management and other functions here in City Hall. This resolution and the next are somewhat companion legislation as they will essentially blend two jobs; Ms. Thress’ current City Clerk position and Clerk of the Council with the Executive Assistant to the City Manager. With the adoption of this resolution, Council will authorize him to have that effort in one job description and Ms. Thress will essentially hold both functions. She will move upstairs and support the City Manager’s office, while continuing to support the Council and function as City Clerk. The second resolution takes the vacancy and creates an Assistant City Clerk position that will serve the critical functions; support the minute taking responsibilities, and perform records management related duties under Ms. Thress’ leadership and perform the critical
phone answering/customer service, permitting issuing function and back-up to the Court Clerk that occurs downstairs.

When asked by Ms. Dorothy if Ms. Thress will still attend Council meetings, Mr. Greeson replied that it is possible that the Assistant City Clerk will do that on some nights. Some nights we may have both here. It is quite challenging to effectively take the minutes and also clerk the meeting. It really depends on who we hire and what the skill set is.

Ms. Michael acknowledged that Ms. Thress has done a good job. Ms. Dorothy agreed as did Mr. Greeson. This is a compliment to her skill set and her duties because we believe she makes an excellent City Clerk as well as an Executive Assistant.

Mr. Foust commented that he assumes Class 203, and 248 are some reference as to how they are graded from a job pricing standpoint. He asked if there is any notable impact as far as City budget. Mr. Greeson replied that it will probably be lower. He explained that the City Clerk and Executive Assistant are more comparable to each other while the Assistant City Clerk is a lower job classification.

There being no additional comments, the motion to adopt Resolution No. 13-2018 carried unanimously by a voice vote.

Resolution No. 14-2018 Amending the Job Description for Assistant City Clerk and Amending the Staffing Chart to Accommodate Said Position.

Introduced by Ms. Dorothy.

MOTION Mr. Smith made a motion to adopt Resolution No. 14-2018. The motion was seconded by Mr. Foust.

There being no additional comments, the motion to adopt Resolution No. 14-2018 carried unanimously by a voice vote.

Ordinance No. 07-2018 Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal Building Chimney Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 632-16)

Introduced by Mr. Robinson.

Ordinance No. 08-2018 Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Community Technology
Fund and General Fund Unappropriated Balances to Provide Funds for City Council Video Streaming and all Related Expenses and Determining to Proceed with said Project.

**Introduced by Ms. Dorothy.**

**Ordinance No. 09-2018** Amending Ordinance 46-2017 to Establish Compensation for the Unclassified Position of Executive Assistant to the City Manager/City Clerk.

**Introduced by Mr. Smith.**

The Clerk was instructed to give notice of a public hearing on said ordinance(s) in accordance with the provisions of the City Charter unless otherwise directed.

**REPORTS OF CITY OFFICIALS**

**Information Item(s)**

Mr. Greeson shared the following items:

1) Document were distributed that includes links to an article and Governor Kasich’s gun proposals
2) E-mail - Mr. Bartter summarized what he received from OPERS in terms of their investments in gun manufacturers.
3) Previously distributed a letter that relates to OPERS investments and gun manufacturing. He is ready to discuss that if members so desire.

*Ms. Michael asked if everyone had a chance to read the letter that was drafted by Mr. Bartter to OPERS as she would gladly sign it if members are comfortable. The letter would request that OPERS not purchase shares of stocks for the investment portfolio that has to do with guns, especially the AKs. Ms. Dorothy shared that she has not read it.*

Mr. Greeson redistributed the letter for members to review.

*Mr. Foust asked if Mr. Myers, who was quite passionate on this topic, had a chance to weigh in as he would love to have his comments as well.*

*Ms. Michael decided to have a discussion on this topic at the next meeting. She asked members to provide Mr. Bartter with any comments they may have prior to that meeting.*

*Mr. Foust wondered if it would be appropriate for several members of Council to sign the letter too as he would be happy to add his name. Ms. Michael agreed to include any member’s signature to the letter who wanted to be included.*
Mr. Greeson reported that the item would be added to the next meeting’s agenda. Additionally, it is a Committee of the Whole meeting and we will have two significant presentations.

1) Consultants ABM – They are preparing to give a substantive presentation on our energy evaluations on our City buildings, most importantly the Community Center that was part of the energy conservation measure study that Council authorized. It fits within our sustainability goals and is consistent with our efforts to be more energy efficient. Much of it is consistent with what is planned in the CIP. While some of it is not in the CIP, it provides a road map for future investments, energy efficient and life cycle maintenance investments in our facilities.

2) Electrical Aggregation - Staff has done a fair amount of research on this topic as there was an interest from some members in learning more about it. Staff have pulled previous memos on that subject, talked with other jurisdictions and the OML and some others have identified about four different consultants that work in that space. If members are interested, the PUCO has a really good interactive map about all of the communities that have electric aggregation and it even drilled down into their legislation related to it. The more he did research, the more he determined that it might be better to have somebody speak to Council on this subject who actually does it every day. The Ohio Municipal League has a strategic partnership with an entity called Palmer Energy who has agreed under that OML umbrella to come in and give an educational presentation about how aggregation works. We have no obligation to select them or do business with them but given that they are a Municipal League partner we thought it was logical for them to come in as opposed to anybody else. He believes they also have a strategic partnership with the CCAO and in the northeast they do a lot of work for a Council of Governments that is formed around electrical aggregation in the Cleveland area. Given those partnerships he thought they were a logical choice to come in and brief us but there is no obligation beyond that.

When asked by Mr. Greeson if that satisfies the interest in moving that forward and at least providing an educational opportunity, members agreed that it does.

Mr. Lindsey explained the process if members decide to move this topic forward to the voters.

Mr. Robinson understands that Mr. Greeson spoke with the City of Cincinnati energy manager. He asked if he could share any reactions or insights from that conversation. Mr. Greeson reported that they have done aggregation for quite a long time. Michael Forrester, the gentleman he spoke to was very informative and helpful. He sent him a number of e-mails and pieces of information as a follow-up. He wasn’t a staff member when they initially adopted the legislation, put the item on the ballot and ran the communications process but he is managing the outcomes of that. He is managing the program now so he offered that (they have about 80,000 households) they are buying renewable energy certificates by making a sizable investment primarily in wind energy in
the west to offset their impact for the city of Cincinnati. They bid both for “brown” energy and “green” energy and have been able to have bids that are significantly enough under the market that they are not only investing in renewables but also saving people money. But they do bid it both ways so that they can ascertain if it is a good deal. They have had some guarantees for it to be under the market in the past. This last time they did not have that guarantee but they locked in a three year rate and felt really comfortable that they were going to be enough under the market that the market wouldn’t vary enough to be lower than them.

He added that they have an administrative assessment that is part of that. It goes into their general fund, which also helps fund the broader sustainability programs for Cincinnati which also includes some solar investment programs. He made an argument that one of the values of their program that they tout is that they are not targeting the person who is going to shop their energy but rather they try to save money for the person who is never going to take the time to shop their energy.

Mr. Greeson would like to save our strategic planning/visioning process for the following meeting because those are a couple of big presentations with outside consultants coming in.

He asked Mr. Hurley to provide an update on the McCord Park process as well as bike sharing.

Mr. Hurley reported that staff continues to work on the McCord Park master planning process and have continued to have dialog with the Parks and Recreation Commission and the Community Garden group. From that process we had our consultant POD Design meet with a group of representatives from the Community Garden where they came up with some alternative designs; one of which includes the full garden while another one includes a little less than the full garden. We are ready to hold another open house to obtain feedback on the different looking concepts to try to gage the broader community in terms of the garden and the other amenities in the park. Staff has scheduled a second open house for McCord Park a week from tonight from 5:00 p.m. to 7:00 p.m. at the Community Center where we will display the different concept drawings and attempt to get additional feedback outside of the groups that have already been involved.

When asked by Ms. Michael if it will include the original concepts as well as the new ones, Mr. Hurley agreed that it would include both the original concept that was recommended by the Parks & Recreation Commission as well as a concept that shows the full garden with things worked in around it and the other priorities they were trying to reach. In trying to push for a bit of a compromise, the garden group and he thinks members saw reference to that in a letter from Mr. Zody, took off about 20% to 25% of the garden in order to fit a few more things in. Those concepts will be displayed with the hope that they generate community feedback. Members will receive a formal invitation this week but he wanted to get that on their calendars. Their target with the open house will be to reach the broader community. They will do our typical notifications.
throughout the community and neighborhood. On-line feedback will also be available for those that are not able to make the open house.

**Bike and Pedestrian** – Mr. Hurley reported that Bike & Ped has been out with an RFP to request submissions for a master plan. Today was the deadline for that and five submissions were received. While he has not yet had a chance to look at those, they seem to have received some quality submissions so they will be working with Mr. Greeson to put together an evaluation team to review those and narrow it down.

He reported that at their last meeting, the Bike and Pedestrian Board did make a motion to recommend a pilot program to Council for Lime Bike, which is a bike share group. He knows a couple of Council members have been involved in meetings to learn a little bit about them so we are planning to have that presentation come before Council in two weeks, on the 19th where representatives from Lime Bike and the Bike and Pedestrian Board will be here to provide Council with a presentation and a Q & A. They have also gathered a great deal of research that will be provided prior to that meeting. That will give members an opportunity to learn more about them prior to the meeting and determine if it is something of interest for the community. Staff will then negotiate a trial period as they have learned that some of the surrounding communities are moving in that direction.

Mr. Foust asked if in the original planning process for the parks, a value was ascribed to the number of users and amount of hours of use in a given week/month/year. Is there some way of identifying what was there and what has changed in that by these iterations in the plan. Mr. Hurley thinks what they are going to try to communicate very clearly is that it is a very fair issue with many valid points on both sides. So they are going to tell the full story in great detail. There is a version of that to a point up on the website now that kind of tells the process up to the point where they made their first recommendation. Today staff were drafting the story since then, which has been going back to the garden group and doing these alternative designs. They are also going to share that there is a portion of the park that kind of had some flexibility outside of the garden that is about the size of Pingree Park. It is an area beyond the ball diamonds between the Community Center and the existing playground. There is a brainstormed list of things they would like to see in that space that included the garden, shelters that can be reserved, greenspace, and a walking path.

So the product of the first meeting was everything, including the garden all in that space. After that meeting it just really came down to a decision that it felt cramped to the Commission and as they looked at data and tried to determine what had to give, they chose the garden. Obviously those that align themselves with the garden have a different priority. He thinks it just comes down to whether it can all fit and still be satisfied with that design. If the answer is “no” then what are the prioritizes.

Mr. Foust confirmed that he did answer his question. He added that while he does not want to create more work, but if there is some way to ascribe a value to let’s say the tradeoff was a decision between the garden and a shelter house. If you believe the
shelter house would be used “x” number of days throughout the year by “x” number of people on average. He would like to get some sense of the impact of the various options in this decision tree regarding the number of citizens affected and kind of a long term picture.

Mr. Robinson declared that he and Mr. Foust see eye to eye on many things but not on this issue. He would challenge staff if they do that to also recognize that a number of the argued for value of the garden are immeasurable and intangible. He doesn’t know how to express it but he would caution against numeric absolutism in making the decision in this case. For instance, how does one place a value on the effect on our City’s image, our branding, and our attractiveness to the coveted millennials if in fact we are not viewing community gardens as something desirable in a very public place? He thinks that is important but something that can’t be quantified. He challenges him to come up with a decision making rubric that takes into account the intangibles as well.

Mr. Hurley thinks they did try to capture the users and he thinks it is true of many park amenities because you can count the people that actually use it and then you can count some peripheral things and it is all how you interpret that. They did look at what the impact would be of shelters versus the walking path. Some of those things are easily measureable and some you have to make some assumptions.

Ms. Michael shared that often she has been to the public park input opportunity and it has been sparsely attended and often times focused by whatever interest group shows up. She wondered if for this particular one there will be a larger outreach. Mr. Hurley replied that staff is working on that this week. The typical thing for park planning would be to draw a circle around the park and direct mail to residents in that neighborhood. It is a little different with the community park because there are so many users beyond just the neighbors. They plan to do the typical mail as it did bring out many people to the first meeting. Those involved with the garden are also aware of the meeting. They will also work with the youth boosters because they are such a big usership of the ball fields. They will also notify the business community because they have input in the stakeholder meetings. They will also try to get the word out a little more. They are working to move the meeting out of the classrooms and into the lobby of the community center as they had good luck with that when they did the overall parks master plan just to capture parents and kids and the traffic that comes through. They will also work with Anne and do the typical neighborhood network stuff.

To Mr. Robinson’s comment, Mr. Foust stated that he is not proposing it is an either/or, a garden or no garden. His focus is more on the synergy and what is done with all of that land.

Mr. Greeson requested an executive session when appropriate for the appointment of public officials and litigation.
REPORT OF COUNCIL MEMBERS

Mr. Robinson commented that given the recent publicity and the resulting public conversation and most importantly the underlying issue that the City of Worthington historically has committed to maintaining a viable outdoor public pool facility, he suggests that it is time that this Council publically discuss and formulate a plan of action regarding SwimInc.

MOTION

Mr. Robinson made a motion to place the topic of SwimInc. on our agenda two weeks hence, the night of March 19th. The motion was seconded by Mr. Smith.

Mr. Foust noted that staff made reference to several hefty agendas coming up. He asked where that would fit. Mr. Greeson replied that we would have the Lime Bike presentation and a conversation we were scheduling regarding community visioning and strategic planning at that meeting.

Mr. Robinson stated that he is not tied to March 19th if it is pushed into April that would be fine. His interest is really on just having a public forum so members can talk about it and get the wheels rolling.

Mr. Foust reported not having a problem with having that night. In fact there might be some synergy in doing it then.

Mr. Greeson shared that he talked with Mr. Schmidt last Friday and intends to write that conversation up for members’ information. He reported that SwimInc. has hired somebody to do a complete full facilities assessment, which would give them insight to both the natatorium as well as the outdoor areas. He thinks they have an RFP out for a pool designer. He believes they would then follow up with a community process to try to make sure that they get community input and buy in into the design of the pool master plan. It sounds like that process could take well into the summer. They would have both the design process as well as the facilities assessment that would inform the fiscal issues and help guide requests of donors, the City and the schools. He thinks we are a little ways away from a formal ask but that was the insight that he received late last week.

Ms. Kowalczyk asked if it is possible to have maybe a status update from Mr. Schmidt at some point in the near future as part of that discussion. Otherwise, is it just Council members discussing it or what is the plan? Mr. Robinson replied that while Mr. Schmidt’s report would be central and key, he thinks it is proper for the City Council to determine what our interest is in this because there are three parties: the school board, SwimInc. and the City. As we approach hearing from Mr. Schmidt and talking with the School Board, he thinks it would be smart and sensible for Council to know what our position is and what the City’s interest is and so forth.

Ms. Michael thinks there are more than just three entities because the City of Columbus does not have any north pool and there are private donations. She is not sure we are
ready to have a City dollar figure to this when we don’t know what the total cost really is because they are still doing assessments. We also don’t know what other partners may come in and in what way.

Mr. Robinson reported that his intention is not to propose that Council would talk dollars and an actual proposal but rather to deliberate amongst each other what the importance is or is not to the City. What is the City’s position? He is getting asked by folks on the street what Council is doing about this and he doesn’t have an answer right now. Council should have it clear in our heads what we want to do.

Ms. Kowalczyk doesn’t think members can do that until they have information about where they are heading with the pools, the proposal. She can’t make an informed decision on supporting the pools future until she understands what that future is. She has fully supported the pool and has spent many hours and years at the pool. She loves the pool but she would really prefer to have some background information and some understanding about where they are going in addition to what Mr. Greeson has provided instead of having to guess where we think the pool is headed and what we should do.

Ms. Dorothy concurred. She would rather receive all of the facts before having deliberations in front of everyone before this body. She would much rather have SwimInc. know what they want, what their ask is, and make sure they understand what they are doing as they are the ones who are ultimately responsible for the pool. She understands that everyone has a stake in the pool and that we do want to make sure that everyone has a voice and what that stake is but she doesn’t think the time is right now.

Mr. Foust shared that he supports the notion of getting out in front of this. He asked Mr. Robinson how he feels about the order of things. He asked if it would satisfy his concern to have the conversation after receiving an update from Mr. Schmidt. Mr. Robinson replied yes since that seems to be the consensus. This conversations in some ways have served his purpose so he is comfortable hearing from Mr. Schmidt and then charting a course forward. He has basic questions about what are we going to do specifically but long term whether the current pool management and operational structure is appropriate and desirable for the City. He would like for members to discuss what is in the City’s best interest. If that would best be done after Mr. Schmidt reports then that is fine.

Ms. Michael shared that she spends a great deal of time during the summer at the SwimInc. pool so she is a pool user and would not want to see it disappear. She thinks it makes more sense to wait for SwimInc. to get their design together and determine their partners and bring a presentation to Council once they have completed their research. The City will weigh in but it is just a matter of what, how and when. Their past plan is probably not the same plan they will bring to Council so she would rather make a decision on something that is more concrete.

Mr. Robinson reiterated that he was proposing discussion not to reach a decision but rather to discuss. He asked if Council is a deliberative body or do they only make decisions. He was hoping to discuss how everyone feels about SwimInc. Members have
done that somewhat right now. He agreed to talk about it further after Mr. Schmidt makes his presentation.

Ms. Michael reported hearing two things: 1) Have Mr. Schmidt come in rather soon and have a discussion, and 2) Have research and development and wait until they flush out their plan and know what they are going to be coming forward with even though it might be in the fall before having a discussion. She asked members’ preference.

Ms. Dorothy commented that she would be happy whenever Mr. Schmidt feels comfortable coming in to talk. It is a multi-faceted issue so she would really like to defer more to Mr. Schmidt.

Ms. Kowalczyk suggested since there has been a great deal of questions and focus on it in the press and Council has received some pressure to discuss it then perhaps an update to show that Council is still interested, that we want to know what is going on and we know it is important. We would not necessarily have to deliberate on it or make any decisions but maybe having just an update akin to what Mr. Greeson suggested would satisfy what she is looking for at this point. Then bring the plan back in the future and maybe a date that he can propose to come back with what the ask is and what their formal plan is so that members can have some confidence that they are moving forward in the right fashion.

Mr. Robinson thinks that is a great idea. He would feel comfortable with Mr. Schmidt coming in. He shared that he met with him several weeks ago with Mr. Foust and he left that meeting not strongly assured that SwimInc. was moving forward with sufficient focus, energy, or organizational capacity. He left feeling that maybe the City would be able to lend a hand. He thinks getting Mr. Schmidt before Council would be great and then we could all formulate a reaction and assessment to what he has to say.

Mr. Robinson and Mr. Foust withdrew the motion. Mr. Robinson did ask that Mr. Schmidt be invited to talk with Council soon. Mr. Greeson agreed to schedule that conversation.

Mr. Foust shared that during his last conversation with Mr. Schmidt he suspects that they will not come in with here is what our plan is but rather here is the kind of help we can use from the City in formulating that plan. He thinks it is a great conversation to be had.

Mr. Smith reported that he has spoken with Mr. Schmidt three times in the past two weeks and he gets a similar impression. He needs some support from Council or us to say something pro-actively. When that is, his position would be sooner rather than later based on the timing of the year but he thinks members have a good plan in motion.

Secondly, and also along that same line, school board member Nikki Hudson did suggest that he ask Council if we would like to have a counterpart to her, not only specifically for the pool situation but also to the broader Council to the School Board.
Mr. Foust shared that members are in a really early discussion about this visioning process. He thinks somewhere along the way in that process it would be great to identify that hard tangible direct line. Do we do that now? He doesn’t know but he thinks it will be part of that process as a better line of communications. He would certainly support it but doesn’t know what the right time is.

Ms. Dorothy reported that the Cemetery Board is buttoning up the Osem Gardner Home, which is the first phase. In 2018 they are planning a public meeting for visioning for that. A history of the property will be provided for the community. It will be a very long project to turn that home into the permanent office for the cemetery but the first phase is just about done.

Ms. Kowalczyk shared that she attended a conference last week and learned that Franklin County has committed some of the senior levy dollars to expand the Age Friendly Columbus initiative for all of Franklin County. They will be working to identify other communities that are ready to step up and start working on their Age Friendly plan. She talked with Katie White who leads Age Friendly Columbus afterwards and told her that she was interested and was sure the Council would be interested in learning more about what that would mean. She has suggested contacting her and hopeful members can hear from her in the near future on maybe a lighter agenda. She is very excited about that because she thinks having a technical support and learning from other communities and being able to take the best practices of other communities is fantastic.

Mr. Greeson added that Ms. White is an excellent presenter. He thinks she would make a great committee of the whole presenter and provide some great educational age friendly information.

Ms. Michael shared that she received an e-mail today about an OCCS - Chinese New Year celebration this Sunday from 3:00 pm to 8:00 pm at Worthington Kilbourne High School. She can’t attend but thought someone might want to. They will need to RSVP so that they will have sufficient boxes of Chinese food. Mr. Greeson replied that he received the same invitation and may attend on behalf of the City.

EXECUTIVE SESSION

MOTION
Ms. Kowalczyk made a motion to meet in Executive Session to appointment of public official, Board and Commission appointments and litigation. The motion was seconded by Ms. Dorothy.

The motion carried by the following voice vote:

Yes  6  Robinson, Foust, Smith, Kowalczyk, Dorothy, and Michael

No  0

Council recessed at 8:30 p.m. from the Regular meeting session.
MOTION  Mr. Robinson made a motion to return to open session at 8:50 p.m. The motion was seconded by Ms. Dorothy.

The motion carried unanimously by a voice vote.

Resolution No. 15-2018  Designating Scott Holmes, Matt Greeson and Jerry Strait to Represent the City of Worthington on the Drug Safe Worthington Coordinating Council.

Introduced by Mr. Smith.

MOTION  Mr. Foust made a motion to adopt Resolution No. 15-2018. The motion was seconded by Mr. Robinson.

There being no additional comments, the motion to adopt Resolution No. 15-2018 carried unanimously by a voice vote.

Resolution No. 16-2018  Designating Robyn Stewart to Represent the City of Worthington on the Leadership Worthington Board of Trustees.

Introduced by Ms. Kowalczyk.

MOTION  Ms. Dorothy made a motion to adopt Resolution No. 16-2018. The motion was seconded by Mr. Robinson.

There being no additional comments, the motion to adopt Resolution No. 16-2018 carried unanimously by a voice vote.

ADJOURNMENT

MOTION  Ms. Dorothy made a motion to adjourn. The motion was seconded by Mr. Smith.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 9:51 p.m.

_________________________________________________________________________

Clerk of Council

APPROVED by the City Council, this 19th day of March, 2018.

_________________________________________________________________________

Council President
Worthington City Council
Special Meeting Minutes
Monday, March 12, 2018 ~ 6:15 p.m.

CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, March 12, 2018, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 6:15 PM

Roll Call

Members Present: Rachael Dorothy, Beth Kowalcyzk, Doug Smith and Bonnie D. Michael. (Scott Myers and David Robinson joined the meeting slightly after the recess into executive session.)

Members Absent: Douglas Foust

Also present: City Clerk Kay Thress

MOTION

Ms. Dorothy made a motion to meet in Executive Session to interview candidates for the Municipal Planning Commission. The motion was seconded by Ms. Kowalcyzk.

The motion carried by the following vote:

Yes 4  Smith, Dorothy, Kowalcyzk and Michael

No 0

Council recessed at 6:16 p.m. from the Regular meeting session.

ADJOURNMENT

MOTION

Mr. Smith made a motion to return to open session and adjourn the Special Meeting. The motion was seconded by Ms. Dorothy.

President Michael declared the meeting adjourned at 7:32 p.m.

__________________________
Clerk of Council

APPROVED by the City Council, this 19th day of March, 2018.

__________________________
President of Council
STAFF MEMORANDUM  
City Council Meeting – March 19, 2018

Date: March 15, 2018
To: Matthew H. Greeson
From: Daniel Whited, P.E. Director of Service and Engineering
Subject: Ordinance No. 07-2018 - Municipal Building Chimney Repairs

EXECUTIVE SUMMARY
This Ordinance appropriates funds for the repair of the chimneys at the Louis J. R. Goorey Municipal Building.

RECOMMENDATION
Motion to Amend the Ordinance to insert $82,500 and the firm of 2KGeneral;
Approval of the Ordinance as Amended

BACKGROUND/DESCRIPTION
In 2017 Mays Consulting completed design, plan specifications and drawings for the necessary repairs of the Louis J. R. Goorey Municipal Building chimneys. The project has been advertised and bids were opened March 9 at noon. We are requesting permission to award the construction contract to 2KGeneral, the low bidder at $75,000. Mays Consulting has reviewed the bid and recommends the award. The Ordinance was introduced with blanks which need to be filled in. Staff proposes an appropriation of $82,500 which reflects a 10% contingency.

FINANCIAL IMPLICATIONS/FUNDING SOURCES
The appropriation for the project is $82,500
ORDINANCE NO. 07-2018
(As Amended)

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal Building Chimney Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 632-16)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8130.533361 an amount not to exceed Eighty Two Thousand Five Hundred Dollars ($82,500.00) to pay the cost of the Municipal Building Chimney Project and all related expenses (Project No. 632-16).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of 2K General Company, Inc. for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ______________

President of Council

Attest:

Introduced March 5, 2018
P.H. March 19, 2018

Clerk of Council
ORDINANCE NO. 07-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal Building Chimney Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 632-16)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8130.533361 an amount not to exceed _______________________ ($________) to pay the cost of the Municipal Building Chimney Project and all related expenses (Project No. 632-16).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of _____________ for the provision of the aforementioned services.

SECTION 3 For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ______________

President of Council

Attest:

Clerk of Council
# CITY OF WORTHINGTON

**BID TABULATION**

**DATE:** March 9, 2018  
**TIME:** 12:00 pm (Noon)

## MUNICIPAL BUILDING CHIMNEY

**PROJECT 632-16**

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7.A. - Appropriation - Municipal Building Chimney Repairs
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: 3/14/2018
To: Matthew H. Greeson
From: Gene Oliver, IT Director
Subject: Ordinance No. 08-2018 - Appropriate of funds for video streaming

EXECUTIVE SUMMARY
Staff completed the RFP assessment process. Of five respondents, two met our requirements. Staff has reviewed the proposals and consulted with Council Members Smith and Robinson, who were designated by the City Council to work with staff on this review. Staff recommends Swag-it as the vendor for the service. This Ordinance appropriates the funds available in the Community Technology Fund ($80,000) and creates an expense line for additional funds out of the General Fund. The amount in the General Fund is $12,000.

The existing Community Technology Fund does not have an on-going source of revenue but has an existing fund balance of $80,000. This fund balance can be used as a one-time revenue stream to partially fund this effort. However, $12,000 needs to be appropriated from the General Fund Unappropriated Fund Balance to cover the remaining start-up costs and first year of service.

There will be an on-going, annual expense in excess of $30,000 in the future.

RECOMMENDATION
Motion to Amend to insert the amount of $12,000 for the General Fund and the name of the vendor, Swag-it. Approval of the Ordinance as Amended.

BACKGROUND/DESCRIPTION
At the request of City Council, we issued a Request for Proposals for video streaming. Based on the RFP responses and responses to follow-up questions, staff has determined that only two of the five proposals meet the criteria documented in the RFP. Two council members have reviewed the findings and recommendations. In considering those two proposals, there is a significant cost difference as well as a notable difference in the level of experience with municipal meetings; Swag-it has a clear advantage.
The costs are summarized as follows.

**Swag-it:**
- Annualized operating costs: $31,140
- One-time startup costs: $58,996
These include cameras, captioning equipment and integration. Total 3 year cost: $152,416

**AE Productions:**
- Annualized operating costs: $82,800
- One-time startup costs: N/A
AE Productions provides all cameras and support for captioning. Total 3 year cost: $248,000

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** *(if applicable)*
The cost for the recommended vendor, Swag-it, is $92,000. This includes any one-time startup costs as well as operational costs for the remainder of 2018.

**ATTACHMENTS**
- Ordinance No. 08-2018
- Ordinance No. 08-2018 (As Amended)
ORDINANCE NO. 08-2018
(As Amended)

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Community Technology Fund and General Fund Unappropriated Balances to Provide Funds for City Council Video Streaming and all Related Expenses and Determining to Proceed with said Project.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Community Technology Fund Unappropriated Balance to Account No. 217.1010.533004 an amount not to exceed eighty thousand dollars ($80,000) to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 2. That there be and hereby is appropriated from the General Fund Unappropriated Balance to Account No. 101.1010.533004 the sum of twelve thousand dollars ($12,000) to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 3. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of Swag-it for the provision of the aforementioned services.

SECTION 4. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 5. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed __________________

_____________________________
President of Council

Attest:

_____________________________
Clerk of Council
ORDINANCE NO. 08-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Community Technology Fund and General Fund Unappropriated Balances to Provide Funds for City Council Video Streaming and all Related Expenses and Determining to Proceed with said Project.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Community Technology Fund Unappropriated Balance to Account No. 217.1010.533004 an amount not to exceed eighty thousand dollars ($80,000) to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 2. That there be and hereby is appropriated from the General Fund Unappropriated Balance to Account No. 101.1010.533004 ________________ to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 3. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of _____________ for the provision of the aforementioned services.

SECTION 4. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 5. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

_____________________________
President of Council

Attest:

_____________________________
Clerk of Council
ORDINANCE NO. 08-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Community Technology Fund and General Fund Unappropriated Balances to Provide Funds for City Council Video Streaming and all Related Expenses and Determining to Proceed with said Project.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Community Technology Fund Unappropriated Balance to Account No. 217.1010.533004 an amount not to exceed eighty thousand dollars ($80,000) to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 2. That there be and hereby is appropriated from the General Fund Unappropriated Balance to Account No. 101.1010.533004 to pay the cost of the City Council Video Streaming Project and all related expenses.

SECTION 3. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of __________ for the provision of the aforementioned services.

SECTION 4. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 5. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed __________________

_____________________________
President of Council

Attest:

_____________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 2, 2018
To: Matthew H. Greeson
From: Robyn Stewart, Assistant City Manager
Subject: Ordinance No. 09-2018 - Establish Compensation - Executive Assistant to the City Manager/City Clerk

EXECUTIVE SUMMARY
This Ordinance establishes the compensation for the proposed Executive Assistant to the City Manager/City Clerk position.

RECOMMENDATION
Approve as Presented

BACKGROUND/DESCRIPTION
As was described in the agenda item for the resolution approving the job description and staffing chart amendment for the Executive Assistant to the City Manager/City Clerk position, staff is recommending the current position of Executive Assistant to the City Manager and the position of City Clerk be merged into one position. The Executive Assistant position is an unclassified position and the City Clerk position is a classified one. The proposed new position would be unclassified so must be added to the unclassified compensation ordinance. The proposed compensation amount is equal to the current compensation for the City Clerk.

ATTACHMENTS
Ordinance No. 09-2018
ORDINANCE NO. 09-2018

Amending Ordinance 46-2017 to Establish Compensation for the Unclassified Position of Executive Assistant to the City Manager/City Clerk.

WHEREAS, the salaries for the unclassified positions of the Municipal Service must be fixed by City Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. The salary of the Executive Assistant to the City Manager/City Clerk (Class Specification No. 248) is hereby established to be $69,399.

SECTION 2. The provisions of this ordinance supersede Ordinance No. 46-2017, passed December 4, 2017, to the extent it pertains to the position specified in Section 1.

SECTION 3. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed____________

________________________________
President of Council

Attest

____________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 15, 2018
To: Matthew H. Greeson
From: Robyn Stewart, Assistant City Manager
Subject: Resolution No. 18-2018 - Community Grant Allocations

EXECUTIVE SUMMARY
This Resolution allocates grant funding for community groups.

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
Earlier this year, the City accepted grant applications from community groups. The City Council’s established priorities for the grants were (1a) basic human necessities such as provision of food and/or clothing for people in need, (1b) mental health services and/or community counseling to assist people with mental or social health issues, and (2) improvement of the Worthington community. Within those priorities, the City Council approved a matrix that gave preference to initiatives with a demonstrated need, service/location within the City of Worthington and secondarily the Worthington School District, clearly stated impact indicators, leveraging of the City’s funds with matching funds and financial need.

Eleven applications were received for a total of $57,160 requested. The budget for the grants is $33,750. The City Council designated a review committee comprised of two City Council members and representative each from the Community Relations Commission, Worthington Schools and the Griswold Center. The committee reviewed the applications and recommends each of the applicants receive funds in the following amounts:

- Drug Safe Worthington: $2,500
- Family Mentor Foundation: $3,500
- Leadership Worthington – Mentoring Program: $1,500
- Leadership Worthington – Service Day: $1,700
- LifeCare Alliance: $4,500
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Ethan Barnhardt, our intern this year, has prepared a summary report on how the 2017 grant funds were used. The information in this summary document was gathered from the year-end reports provided by each organization. A copy of the document is attached.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)**
The recommendations fit within the grant funding included in the 2018 Operating Budget.

**ATTACHMENTS**
- Summary and history of the requested and recommended amounts
- Summary of each of the grant applications received
- Report on the use of the 2017 grant awards
- Resolution No. 18-2018
<table>
<thead>
<tr>
<th>Applicant</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Safe Worthington</td>
<td>$0</td>
<td>$2,500</td>
<td>$9,155</td>
</tr>
<tr>
<td>Family Mentor Foundation</td>
<td>$3,500</td>
<td>$4,500</td>
<td>$5,000</td>
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<tr>
<td>Leadership Worthington</td>
<td>$4,800</td>
<td>$4,800</td>
<td>$4,050</td>
</tr>
<tr>
<td>Leadership Worthington - Mentoring</td>
<td>$4,050</td>
<td>$4,050</td>
<td>$2,955</td>
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<tr>
<td>Leadership Worthington - Service Day</td>
<td>$4,800</td>
<td>$2,220</td>
<td>$2,955</td>
</tr>
<tr>
<td>LifeCare Alliance</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$6,000</td>
</tr>
<tr>
<td>National Church Residences Foundation</td>
<td>$0</td>
<td>$3,960</td>
<td>$3,000</td>
</tr>
<tr>
<td>North Community Counseling Center</td>
<td>$8,019</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Partners for Community &amp; Character</td>
<td>$5,000</td>
<td>$5,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Syntero</td>
<td>$10,000</td>
<td>$8,814</td>
<td>$6,000</td>
</tr>
<tr>
<td>Worthington-Linworth Kiwanis</td>
<td>$1,500</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>Worthington Special Olympics</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Worthington Resource Pantry</td>
<td>$3,000</td>
<td>$3,000</td>
<td>$4,000</td>
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**Total Budget**

<table>
<thead>
<tr>
<th>2016</th>
<th>2017</th>
<th>2018</th>
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</thead>
<tbody>
<tr>
<td>$42,819</td>
<td>$51,574</td>
<td>$57,160</td>
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**Recommended Amount**

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<thead>
<tr>
<th>2016</th>
<th>2017</th>
<th>2018</th>
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</thead>
<tbody>
<tr>
<td>$30,410</td>
<td>$31,035</td>
<td>$33,750</td>
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**Budget**

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<tr>
<th>2016</th>
<th>2017</th>
<th>2018</th>
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<tbody>
<tr>
<td>$42,819</td>
<td>$51,574</td>
<td>$57,160</td>
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</table>
### 2018 Grant Requests: Community Groups

<table>
<thead>
<tr>
<th>Name</th>
<th>2018 Amount Requested</th>
<th>2017 Amount Requested</th>
<th>2017 City Funding</th>
<th>Grant Purpose</th>
<th>Percent of Total Budget</th>
<th>Intended Audience</th>
<th>Impact</th>
<th>Area of Population Served</th>
<th>Membership of Organization</th>
<th>Impact Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Safe Worthington</td>
<td>$9,155</td>
<td>$2,500</td>
<td>$1,900</td>
<td>Support for Elementary Botvin Life Skills Training for (Grades 4-6), a comprehensive evidence-based program that targets the primary causes of substance abuse. Continued funding for the Worthington Cares Speaker Series. Website and Social Media support, web-hosting and advertising costs. Support for training of organization leaders at the Ohio Prevention and Education Conference</td>
<td></td>
<td>Residents of the City of Worthington and Worthington Schools</td>
<td>Reduce substance abuse and the consequences for individuals, families and our community</td>
<td>City of Worthington &amp; Worthington School District</td>
<td>N/A</td>
<td>Pre and Post measurements provided by the Botvin Life Skills Training program. Data on the frequency of alcohol and drug use among Worthington students. Attendance and feedback related to the Worthington Cares Speaker Series. Use of the prescription drug drop box. Social media engagement and new email sign-ups.</td>
</tr>
<tr>
<td>Family Mentor Foundation</td>
<td>$5,000</td>
<td>$4,500</td>
<td>$3,435</td>
<td>Direct program costs for Buddy Bags currently provide food for 172 children in four Worthington schools for every weekend during the school year. Bags include 2 breakfasts, 2 lunches, snacks, milk, fruits and vegetables for the weekend.</td>
<td></td>
<td>5%</td>
<td>172 children per week during the school year (6,192 bags of meals and snacks). The increase of $1,565 from 2017 funding levels would feed an additional 9 students in the Worthington schools in 2018</td>
<td>Worthington School District</td>
<td>N/A</td>
<td>Number of students served; amount of food distributed; working to develop measures on truancy/tardiness, disciplinary infractions, class participation and academic performance</td>
</tr>
</tbody>
</table>
### 2018 Grant Requests: Community Groups

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<th>Impact Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leadership Worthington</td>
<td>$4,800</td>
<td>$1,500</td>
<td></td>
<td>The Leadership Worthington Volunteer Mentor Program is in its pilot year and hopes to develop a framework and operational guide for recruiting, training and placing mentors within schools. Additionally, to create marketing materials for recruitment and informational purposes.</td>
<td></td>
<td>Students from all four middle schools, both comprehensive high schools as well as the alternative high school programs.</td>
<td>This program will provide support, guidance, inspiration and modeling to at-risk secondary students in a variety areas such as social-emotional, character, career, citizenship and service to their community</td>
<td>Worthington School District</td>
<td>N/A</td>
<td>Number of student mentees who graduate; Attendance records of student mentees; Discipline records of student mentees; Survey of Student Mentees; Survey of mentors</td>
</tr>
<tr>
<td>Leadership Worthington - Mentoring</td>
<td>$4,050</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Leadership Worthington - Service Day</td>
<td>$2,955</td>
<td></td>
<td></td>
<td>The Leadership Worthington Service Day is a once a year event where community volunteers who primarily help seniors with chores around their home that they can no longer do for themselves. The school district has increased prices to use the facilities and with the vent turning 25 years old, Leadership Worthington is in need of replacing signage as well as the regular annual expenses to organize and run this event.</td>
<td></td>
<td>Generally, the beneficiaries are seniors in the City of Worthington and to a lesser extent, within the Worthington School district. Additionally, disabled persons receive assistance.</td>
<td>The desired impact is to have as many volunteers needed as necessary to complete all requested “jobs” during the one-day event.</td>
<td>City of Worthington and Worthington School District</td>
<td></td>
<td>Percentage of requested jobs completed, Number of volunteers</td>
</tr>
</tbody>
</table>
## 2018 Grant Requests: Community Groups

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<th>2017 Amount Requested</th>
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<th>Percent of Total Budget</th>
<th>Intended Audience Description</th>
<th>Impact</th>
<th>Area of Population Served</th>
<th>Membership of Organization</th>
<th>Impact Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>LifeCare Alliance</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$4,500</td>
<td>0.1%</td>
<td>Residents of the City of Worthington who are typically low-income, under or uninsured older adults who face financial, physical, mobility, cognitive and/or support system barriers to accessing appropriate health and nutrition services independently. Keep clients safe and independent in the comfort of their own home via Meals-on-Wheels and Congregate Dining Center programs.</td>
<td>Allows for the continuation of service to all qualified clients during a time of program expansion and increasing need. Allows for the continuation of service to all qualified clients during a time of program expansion and increasing need. Allows for the continuation of service to all qualified clients during a time of program expansion and increasing need.</td>
<td>City of Worthington (Organization serves broader area, but grant funds would be used for City of Worthington residents)</td>
<td>N/A</td>
<td>Client improvement in health, wellness and nutritional status; improvement in Activities of Daily Living (ADLs) and Instrumental Activities of Daily Living (IADLs)</td>
</tr>
<tr>
<td>National Church Residences Foundation</td>
<td>$3,000</td>
<td>$3,960</td>
<td>$2,000</td>
<td>0.17% of NCR Foundation; 100% of the ACT program at Stafford Village</td>
<td>Seniors at Stafford Village Provision of Aide Care Teams (ACT) to assist residents in staying in their home. Help residents manage their home, health and environment, decreasing their utilization of emergency calls, emergency room visits, falls in the home and disconnection or loss of utilities or services.</td>
<td>Use of Care Guide to record emergency calls, falls, trips to the emergency room and hospitalizations.</td>
<td>City of Worthington (Stafford Village)</td>
<td>N/A</td>
<td>Use of Care Guide to record emergency calls, falls, trips to the emergency room and hospitalizations</td>
</tr>
<tr>
<td>Name</td>
<td>2018 Amount Requested</td>
<td>2017 Amount Requested</td>
<td>2017 City Funding</td>
<td>Grant Purpose</td>
<td>Percent of Total Budget</td>
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<td>Impact</td>
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<td>Membership of Organization</td>
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</tr>
<tr>
<td>North Community Counseling Center</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$6,000</td>
<td>Outpatient behavioral health services (mental health and alcohol and drug) and crisis services to Worthington residents. Student Assistance Programs in Worthington schools to aid in early identification of problems; provision of prevention services for alcohol and drugs, bullying and suicide prevention; and response to students with psychological and/or emotional problems.</td>
<td>0.2%</td>
<td>Students and residents in the City of Worthington and Worthington Schools</td>
<td>Assist consumers in achieving their maximum potential, decrease psychological stress, increase level of functioning and accomplish individuals goals. Reduce and eliminate the occurrence of preventable behaviors.</td>
<td>Worthington School District/ City of Worthington</td>
<td>N/A</td>
</tr>
<tr>
<td>Partners for Community &amp; Character</td>
<td>$2,000</td>
<td>$5,000</td>
<td>$1,500</td>
<td>Program expenses as they work to increase the visibility and impact of their existing activities of Character Sign on the Green, Circle of Grandparents in the elementary schools, Character in Action program in the high schools, Community Conversations, Character Award, Student Voice via high school students on the Board, and development of new Character Conversations that will engage various groups in conversations about character.</td>
<td>40.0%</td>
<td>Worthington community; students in Worthington Schools</td>
<td>Foster a community of character that impacts every part of Worthington. Impact young people to carry character traits throughout their lives.</td>
<td>Worthington School District/ City of Worthington</td>
<td>Worthington School District</td>
</tr>
<tr>
<td>Syntero (NW Counseling Services)</td>
<td>$8,000</td>
<td>$8,814</td>
<td>$6,000</td>
<td>Social service personnel costs, program supplies and postage for outreach purposes and support group flyers. The personnel costs will be used for one-on-one home visits and related service coordination with Worthington seniors. A smaller part of the service is for support groups at the Griswold Center and occasional community educational/prevention seminars.</td>
<td>2.1%</td>
<td>Worthington seniors</td>
<td>One-on-one home visits with older adults in the City of Worthington; support groups and educational seminars at the Griswold Center; service to 30-40 Worthington residents; 850-1,000 contacts by program professional staff, student interns and community volunteers.</td>
<td>City of Worthington (Organization serves broader area, but grant funds would be targeted for City of Worthington residents)</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## 2018 Grant Requests: Community Groups

<table>
<thead>
<tr>
<th>Name</th>
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<th>Membership of Organization</th>
<th>Impact Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Worthington-Linworth Kiwanis</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$800</td>
<td>Purchase physical storage closets and clothing to stock two additional Kiwanis Closets at Worthington elementary schools or preschools and re-supply the existing ones. Kiwanis Closets provide new or very gently used clothing for kids.</td>
<td></td>
<td>Worthington elementary or preschool students at schools with the closets</td>
<td>Maintain well-stocked closets in each of the schools served.</td>
<td>Students at Slate Hill, Colonial Hills, Evening Street, and Wilson Hill Elementary Schools plus two additional schools</td>
<td>20% City of Worthington; 50% Worthington School District</td>
<td>Determined by the need to restock closets</td>
</tr>
<tr>
<td>Worthington Special Olympics</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$900</td>
<td>Provide athletic training and competition as well as social opportunities for individuals with intellectual disabilities. Grant will help defray the costs of the two largest and most expensive sports - bowling and basketball.</td>
<td>8.7%</td>
<td>Individuals with intellectual disabilities residing in the Worthington School District</td>
<td>Improved physical health, self-esteem, and social competencies in athletes and families. Decreased isolation for those with intellectual disabilities from community life.</td>
<td>Worthington community</td>
<td>39% City of Worthington; 45% Worthington School District</td>
<td>Increased participation (attempting new sports) of current athletes, increased enrollment of new athletes</td>
</tr>
<tr>
<td>Worthington Resource Pantry</td>
<td>$4,000</td>
<td>$3,000</td>
<td>$2,500</td>
<td>Provide 24,000 meals for City of Worthington residents who are living at less than 200% of the Federal Poverty Guidelines</td>
<td>1.3%</td>
<td>Residents of the City of Worthington eligible to be served by the pantry</td>
<td>Provide 24,000 nutritious meals, rich in fresh produce and other wholesome foods</td>
<td>City of Worthington (Organization serves broader area, but grant funds would be used for City of Worthington)</td>
<td>N/A</td>
<td>Number of meals provided</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$57,160</strong></td>
<td><strong>$51,574</strong></td>
<td><strong>$31,035</strong></td>
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<td>FUNDING</td>
<td><strong>$33,750</strong></td>
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</table>
MEMORANDUM

TO: Robyn Stewart, Assistant City Manager
FROM: Ethan Charles Barnhardt, Intern, City Manager’s Office
DATE: February 16th, 2018
SUBJECT: 2018 Worthington Community Grant Program Year-End Summary

The Worthington Community Grant Program provides funding from the city’s General Fund to assist non-profit organizations in the accomplishment of projects or programs in Worthington that provide wide community benefit. At the end of the grant cycle, organizations that were granted funds must provide a final progress report of their activities over the past year and budget information detailing how the city’s funds were spent. This memo will provide a summary of how the final reports compare to the organizational mission and goals stated in the initial grant application.

**DRUG SAFE WORTHINGTON**

2017 was the first year that Drug Safe Worthington had requested and received funds from the City of Worthington. The organization’s purpose is to educate the community about drug use and how to prevent drug abuse, additionally providing support to individuals and families affected by drug abuse. In the grant application, the $2,500.00 requested from the city would be used for communication support, printed materials and educational activities. Specifically, this included website and social media support, printed materials such as banners, brochures and banners, and conference fees.

Since asking initially for funds in February 2017, Drug Safe Worthington embarked upon the Worthington Cares Speaker Series and much of the $1900.00 granted went to support that series. This has included fees for web hosting, advertising via Facebook, paper goods, and dinnerware. Additionally, $1350.00 was spent to enlist Supergames to help draw school-age children to the speaker series. The first three Speaker Series events have averaged approximately 80 adults and
25 children per event with 92% of attendees finding the series informative and 100% recommending the Speaker Series to friends.

FAMILY MENTOR FOUNDATION

The Family Mentor Foundation’s mission is to build strong partnerships with schools to provide resources for families struggling with food insecurity by providing food through the Buddy Bag Program. The $4,500.00 in grant funding that was requested would go to support the Buddy Bag Program in Worthington, providing children with food to take home every weekend of the school year. Grant funding would be used for direct program costs including food, shelving, storage, and staff. Buddy bags consist of child-friendly, nutritious, nonperishable, and individual sized foods that children can prepare on their own if necessary.

The city awarded the Family Mentor Foundation $3,435.00 in 2017 and the grant money went toward assembling 687 bags at a cost of $5.00 per bag. Students served by the organization are enrolled at Brookside Elementary, Kilbourne Middle School, Worthington Estates Elementary and Worthington Park Elementary. This funding was able to provide Buddy Bag food for 99 Worthington students for one month, and a little more than 3 weeks. The 99 students served in 2017 reflect a decrease of 10 students from the previous year due to the varying needs of each school. Additional students can be served as the need arises.

LEADERSHIP WORTHINGTON

Leadership Worthington works to create a better Worthington community by developing both group and individual leadership potential within community members. The $4,800.00 grant request for funds in 2017 would go towards subsidizing Eric J. Watts of WordTalk Productions to lead the springtime Inspire Class, which focuses on personal development. Additionally, funds would go towards advertising costs, class supplies, and foodstuffs.

As the mid-year report from Leadership Worthington states, the spring Inspire Class was attended by eight participants. After accounting for enrollment fees and the costs for the class, the organization was left with a deficit of $1,878.10 and the $1,500.00 in grant money from the city was used to subsidize that deficit. At the conclusion of the Inspire Class, in reaction to difficulties filling the classes and associated expenses, the board of Leadership Worthington has decided to enter into a strategic planning process to help determine what the purpose, mission and goals will be for the organization moving forward.

LIFECARE ALLIANCE

LifeCare Alliance provides a comprehensive array of health and nutrition services to older adults and individuals living with a medical challenge and/or disability in Central Ohio. Their $6,000.00 request for funding from the City of Worthington was to provide meals to 857 low-income and underserved individuals living in the city from the Agency’s Meals-on-Wheels and Congregate Dining Center programs. By providing healthy food access at no cost to the client, they are able to reallocate their limited finances to pay for other important items. Funding from
the city would allow LifeCare Alliance to serve all qualified clients in need in the face of program expansion and increasing need.

In 2017, the city provided LifeCare Alliance with a $4500.00 grant to support their nutrition services. At a unit cost of approximately $5.00 per meal, the funding from the City of Worthington has supported approximately 900 meals for individuals needing nutrition services. The grant from the city facilitated the provision of 4805 home-delivered meals to 31 individuals living within the Worthington city limits, and providing 393 congregate meals to 16 clients at community dining centers locate within Worthington city limits. When serving clients at home, keeping clients in the home setting, LifeCare Alliance saves taxpayer money, avoiding costly hospital and nursing home expenses, while also serving the needs of the community.

NATIONAL CHURCH RESIDENCES FOUNDATION

Stafford Village, run by National Church Residences, provides affordable housing to 90 independent senior and/or disabled Worthington residents. The monthly income of residents averages between $750.00 and $1200.00 per month, leaving little money for extra help and services when unexpected needs arise. The $3960.00 requested from the City of Worthington was intended to help subsidize the cost of providing these services for individuals to maintain their independence.

With the $2000.00 awarded under the 2017 grant cycle, National Church Residences has been able to help provide homemaking services to the residents of Stafford Village. This has provided a consistent home aid that has been able to provide all services to the residents. During the 35 weeks that homemaker services were purchased, 16 unique residents were able to receive services such as cleaning, meal preparation, running errands, and valuable emotional support. The services provided have had an extremely positive impact on both the residents and staff at Stafford Village, enabling vulnerable seniors to maintain a healthy and safe environment in their own home.

NORTH COMMUNITY COUNSELING CENTERS, INC

North Community Counseling Centers (NCCC) provides quality, accessible, affordable, and accountable behavioral health treatment services in an outpatient setting and in the consumer’s natural environment at the lowest possible cost. The $10,000.00 in funding from the 2017 Community Grant was requested to be used for providing outpatient behavioral health services as well as crisis services to Worthington residents. Also, funds would provide Student Assistance Programs in all Worthington High Schools, Middle Schools, and Elementary Schools to help in the early identification of problems and provide prevention services.

The $6,000.00 grant awarded to North Community Counseling Centers in 2017 has been used to provide many services in the Worthington Schools and community. NCCC responded to several crises, including potentially suicidal elementary school students, and working with the families of students to offer support and education while developing the student’s safety plan. NCCC currently serves 130 students that live in the City of Worthington, in addition to another 330 students in the district. Thirty-four students participated in the Cheer and Equine Program over
the summer of 2017 and NCCC has expanded to create more groups to address more students’ needs. Additionally, they have been involved with Drug Safe Worthington and have acted as an active participant in the Speaker series.

**PARTNERS FOR COMMUNITY AND CHARACTER**

Partners for Community and Character is an organization focused on growing and recognizing good character in the citizens of Worthington. In the application for $5,000.00 of grant funding, the PCC desired funding to increase both the visibility and impact of the organization’s vision of a courageous community that inspires, exhibits and practices good character. Specifically, going towards general costs associated with communications including web presence and advertising through brochures and mailings. Funding also would be used to grow multiple programs coordinated by the PCC such as the Middle School Essay Contest which engages middle school students to write about good character, initiating the Character Award which would award $1000 to a graduating senior in the Worthington school district that exemplifies good character in the greater community, and continuing the Circle of Grandparents that engages grandparent volunteers in elementary classrooms.

The $1500 grant awarded to PCC has been utilized in 2017 to subsidize previously mentioned existing programs and to expand in to new areas. Funds were spent to update their branding, updating the website and continuing advertisement to promote PCC programs and Worthington community ventures. Under the third year of the Middle School Essay Contest, four essay winners were awarded $25.00 apiece for their writings about good character. The PCC used city funding to promote the inaugural Character Award by printing and displaying nomination brochures, at a cost of $247.91 to be placed in all Worthington High Schools and throughout the community in public and privately-owned business locations. The first award winner will be announced in spring 2018. Grant money also contributed to funding Characters in Action (CIA), which is a group of high school students who perform interactive skits in Worthington elementary schools about the social issues youth face, such as bullying and peer pressure. The CIA performed in 11 elementary schools with 10 students involved, impacting over 1000 elementary students, at a cost of $545.91.

**SYNTERO, INC**

Syntero requested $8,814.00 in funding for the Older Adults Program that provides aging supportive services and mental health support aimed at frail or dependent older adults. This program has historically offered educational and support group programs in the City of Worthington. In their 2017 grant funding request, they stated that funding would go towards serving 30-40 Worthington residents by providing individual services within client homes, and to make 850-1000 contacts in 2017, with contact defined as providing visitations, in-home assessments, counseling, assistance with chores and transportation by professional program staff, student interns and community volunteers.

In 2017, the $6000.00 awarded to Syntero has gone to provide one-on-one services with 41 older adult clients in the City of Worthington and they have made 813 client contacts between January and December of 2017. Additionally, funds have supported the Worthington Widowhood
Support Group and the Low Vision Support group at the Griswold Center, with each group meeting nine times throughout the year. Syntero has collaborated with the Griswold Amazing Race health series, with Hollie Goldberg, Director of the Older Adults Program, giving two presentations in the winter of 2017 and attracting 50-60 seniors per event. Syntero also worked with the Worthington Resource Pantry, North Community Counseling and the Worthington Public Library, to offer a mental health-focused seminar at the Old Worthington Library every year. This year, the seminar was centered on stress management.

**WORTHINGTON-LINWORTH KIWANIS**

The Worthington-Linworth Kiwanis is an international service organization focusing on the needs of children. The $2,000.00 requested under their 2017 grant application stated that the intent for the funds received would be to add 1-2 additional new Kiwanis clothing closets in other Worthington elementary schools. These closets provide warm and replacement clothing for children who may need these items.

The $800.00 awarded to Worthington-Linworth Kiwanis in 2017 was directly used to restock existing Kiwanis Closets at Colonial Hills Elementary, Slate Hill Elementary, and Evening Street Elementary. Funds were also used to install a new, fully stocked closet at Wilson Hill Elementary. These closets impact the community by allowing children who have had accidents at school to quickly change clothes, allowing the student to get back to class quickly with minimal interruption to the school. Parents are also able to stay at their jobs, without interrupting their schedules.

**WORTHINGTON SPECIAL OLYMPICS**

Worthington Special Olympics (WSO) provides athletic and social opportunities for individuals with intellectual disabilities residing with the Worthington School District. In their 2017 grant application, the $1,000.00 in requested funds would be used to subsidize their most costly sports – basketball and bowling. The WSO provides all sports experiences free of charge to the athletes and families. By promoting the health of individuals with disabilities and offering opportunities for exercise and development of sports skills, WSO helps to create a sense of community and belonging, fostering lifelong friendships and self-esteem for participating athletes.

In the 2017 grant cycle, WSO was awarded $900.00 to help subsidize their athletic programs. These funds were used to pay bowling alley fees for the bowling program and referee costs for the basketball program. Both programs expanded and experienced success in 2017 with the bowling team growing by three athletes, one adult, and one student coach, and the basketball team winning the first two games of the Area 6 tournament, making it to the finals for the first time ever. Six athletes also bowled in the Ohio Special Olympics Summer Games, with three winning gold medals in their division, two winning bronze, and another coming in fourth place.

**WORTHINGTON RESOURCE PANTRY**

The Worthington Resource Pantry’s purpose is to promote the physical, intellectual, emotional, social and spiritual health and well-being of the community. Their operations include operating
a choice food pantry, information and referral service and vocational programming for their neighbors in the Worthington area. The $3,000.00 in grant money requested from the city would provide 12,000 meals for City of Worthington residents who are living at less than 200% of the Federal Poverty Guidelines. The meals provided would be nutritious, rich in fresh produce and other wholesome foods, for those who are experiencing food insecurity in the community.

In 2017, the Worthington Resource Pantry was granted $2,500.00 to provide nutritious meals for City of Worthington residents. The city’s support has helped to facilitate the pantry fulfilling an 18% increase in the number of meals served to a growing number of needy Worthington community members. The number of people served rose from 13,017 in 2016 to 15,409 in 2017 with each person receiving nine meals per visit.
RESOLUTION NO. 18-2018

Approving Funding to Worthington Community Groups for the 2018 Community Grant Program.

WHEREAS, the City of Worthington recognizes the important contributions of community organizations in providing vital services and programming to the Worthington community; and,

WHEREAS, the programs and services provided by these organizations constitute a public purpose and serve a broad base of the residents of the City of Worthington; and,

WHEREAS, upon evaluating the purpose and goals of each organization, it has been determined how $33,750 in funds already appropriated for Community Grants in the 2018 Operating Budget will be distributed,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That City Council hereby awards community grants as follows:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Safe Worthington</td>
<td>$2,500</td>
</tr>
<tr>
<td>Family Mentor Foundation</td>
<td>$3,500</td>
</tr>
<tr>
<td>Leadership Worthington – Mentoring Program</td>
<td>$1,500</td>
</tr>
<tr>
<td>Leadership Worthington – Service Day</td>
<td>$1,700</td>
</tr>
<tr>
<td>LifeCare Alliance</td>
<td>$4,500</td>
</tr>
<tr>
<td>National Church Residences Foundation</td>
<td>$2,000</td>
</tr>
<tr>
<td>North Community Counseling Center, Inc.</td>
<td>$6,000</td>
</tr>
<tr>
<td>Partners for Community and Character</td>
<td>$550</td>
</tr>
<tr>
<td>Syntero, Inc. (formerly Northwest Counseling Services)</td>
<td>$6,000</td>
</tr>
<tr>
<td>Worthington-Linworth Kiwanis</td>
<td>$1,000</td>
</tr>
<tr>
<td>Worthington Special Olympics</td>
<td>$1,000</td>
</tr>
<tr>
<td>Worthington Resource Pantry</td>
<td>$3,500</td>
</tr>
</tbody>
</table>

TOTAL                                               $33,750

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____________________________

_________________________________
President of Council

Attest

_________________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 14, 2018
To: Matthew H. Greeson
From: Robyn Stewart, Assistant City Manager

Subject: Resolution No. 19-2018 - Right of Way Permit Renewal - US Signal

EXECUTIVE SUMMARY
This Resolution approves a Telecommunications and Utility Permit agreement for US Signal to utilize the City's rights of way

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
Section 949 of the City's Codified Ordinances requires that persons desiring to utilize the City's Rights of Way to provide public utility and/or telecommunications services, other than cable television service, obtain a Telecommunication and Utility Permit. The City has received an application from US Signal for renewal of its permit. This Resolution authorizes the City Manager to sign the Telecommunications and Utility Permit for the use of the Rights of Way in Worthington. The permit is for three years.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)
The City charges an annual fee of $1,000 for entities that utilize less than 30 miles of right of way.

ATTACHMENTS
Resolution No. 19-2018
Permit agreement
RESOLUTION NO. 19-2018

Approving an Agreement and Permit for and between US Signal Company, LLC, a Michigan Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

WHEREAS, US Signal Company, LLC, has requested authority to provide telecommunications services in the City of Worthington; and,

WHEREAS, the City of Worthington has enacted a comprehensive Right-of-Way Ordinance, Chapter 949 of the Codified Ordinances of the City of Worthington; and,

WHEREAS, City Council found the technical ability, and plan for services of US Signal Company, LLC acceptable; and,

WHEREAS, US Signal Company, LLC has facilities within the community under a permit initially approved in 2011; and,

WHEREAS, the authority is nonexclusive; and,

WHEREAS, US Signal Company, LLC has certified that the company meets the criteria of Section 949.05 of the Codified Ordinances of the City of Worthington for the issuance of a permit;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That pursuant to Chapter 949 of the Codified Ordinances of the City of Worthington, an agreement between the City of Worthington and US Signal Company, LLC, a Michigan Limited Liability Company as attached hereto and made a part hereof is hereby authorized and approved and the City Manager is hereby authorized and directed to execute said agreement on behalf of the City, upon approval thereof by the Director of Law.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____________

_______________________________________
President of Council

Attest:

________________________________
Clerk of Council
TELECOMMUNICATIONS AND UTILITY PERMIT FOR THE USE OF PUBLIC RIGHTS-OF-WAY WITHIN THE CITY OF WORTHINGTON, OHIO

This Agreement is executed on this _____ day of ____________, 2018, by and between US Signal Company, LLC, a Michigan limited liability company, (“Company”) and the City of Worthington, Ohio, an Ohio municipal corporation (the “City”) pursuant to Resolution No. __________ passed by the Worthington City Council on ____________, 20__.

Now, therefore, in consideration of the foregoing and of the covenants, promises and conditions hereinafter set forth it is hereby agreed as follows:

I. That the Company, a limited liability company, organized under the laws of the State of Michigan, its successors and assigns, is hereby granted the non-exclusive right, privilege and authority in accordance with the provisions of Chapter 949 of the Codified Ordinances of the City to acquire, construct, maintain and operate a telecommunications system and/or utility in the City in and under, above, across and along the streets, alleys, thoroughfares, public rights-of-way, public property and easements as the same now exist or may hereafter be laid out in the City, with minimum interference with the proper use of same, for the provision of all competitive telecommunications services as authorized by the Public Utilities Commission of Ohio.

II. The Company shall construct and operate the telecommunications and/or utility system in accordance with all laws, ordinances, construction standards, governmental requirements, FCC technical standards and any other standards incorporated by reference. Nothing in this Agreement permits the Company to provide any other utility services or cable television services.

III. The Company shall comply with the applicable requirements of Chapter 949 of the City Codified Ordinances.

IV. The Company shall pay the annual permit fee as determined by City Codified Ordinances Section 949.07.

V. The Company agrees that all contractors and subcontractors proposed for work on construction, installation, operation, maintenance and repair of the system shall be properly licensed under the laws of the state of Ohio and all City ordinances.

VI. Subject to the final requirements of this Section VI, in those areas where telephone and electric services are provided by underground facilities, the Company shall place all new facilities underground. In all other areas, the Company agrees to use its Best Efforts (as defined in Chapter 949 of the City Codified Ordinances) to place all facilities in the City right-of-way underground except for equipment which is customarily placed on or above the ground in conjunction with underground transmission facilities. In addition, where the City Manager or his designee determine that such transmission facilities should not be located underground, the City Manager shall have the authority to relieve the Company of the requirement to do so. In making such a determination, the City Manager may take into account unusual circumstances or physical characteristics including but not limited to the existence of underground facilities which might
interfere with the operations of the Company, topographical features or use requirements which may interfere with existing facility locations. The City Manager may also relieve the Company of the requirement to locate transmission facilities underground when to do so in a particular circumstance would not be in the best interest of the City.

VII. The rights, privileges and authority hereby granted shall not be effective prior to acceptance of this Agreement by the Company and the City and shall terminate three years from the date of acceptance.

VIII. The Company shall, at its sole cost and expense, fully indemnify, defend and hold harmless the City, its officers, public officials, boards and commissions, agents and employees from and against any and all lawsuits, claims, causes of action, actions, liability, and judgments for injury or damages in connection with this permit, the Company system, and construction, installation, maintenance, and repair thereof.

IX. Whenever in this Agreement the City or Company is referred to, such reference shall be deemed to include the respective successor or assign of either, and all rights, privileges, and obligations herein contained shall bind and inure to the benefit of such respective successor or assign, in which the predecessor of such successor or assign is divested of all such rights, privileges, or obligations, whether so expressed or not.

X. The terms and provisions of this Agreement are joint and several, and the invalidity of any part shall not affect the validity of the Agreement.

\[Signature\]
Witness

\[Signature\]
Witness

\[Signature\]
Witness

US SIGNAL COMPANY, LLC
By: \[Signature\]
Name: \textit{CHARLES M OLSZEWSKI}
Title: \textit{DIRECTOR FIELD OPERATIONS INFRASTRUCTURE}

CITY OF WORTHINGTON
By: 
Name: 
Title:

Approved as to Form:

\[Signature\]
Law Director, City of Worthington
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 15, 2018
To: Matthew H. Greeson
From: Dan Whited, Director of Service & Engineering
Subject: Ordinance No. 10-2018 - Appropriation - Kenyonbrook/Hardy Way Sanitary Sewer Improvements Design

EXECUTIVE SUMMARY
We are seeking permission to enter into a professional services agreement with EMH&T for design of the Kenyonbrook/Hardy Way Sanitary Sewer Improvements. We are also introducing legislation to fund the design at a cost of $172,000

RECOMMENDATION
Introduce for Public Hearing on April 2, 2018

BACKGROUND/DESCRIPTION
In 2009 the Ohio EPA placed the City of Worthington under Director's Final Findings and Orders (DFFOs). The documents require the City to complete Sanitary Sewer Evaluation Studies (SSES) of our entire Sanitary Sewer system to identify any deficiencies in capacity as well as any structural defects. The intent of the DFFOs is for the City to ensure Capital Improvements Projects are identified to ensure any shortcomings in the sewer system are addressed and remediated, thus preventing sewer backups, water in basement events, sanitary sewer overflows, or pollution due to spills from our sewer system.

EMH&T completed the first of the SSES in what is identified as the South East Sewer Shed in 2010. Many of the identified projects have been completed, but two remain. The 1920's era Kenyonbrook sanitary sewer line running between High Street and E. New England Avenue is the final section of trunk line sewer in this district in need of upgrade. This will finalize the capacity upgrades which began with the construction of sewer lines west of High Street.

The sanitary sewer line serving Hardy Way was installed circa 1950, but was done so with no dedicated or recorded easements. The sewer now runs beneath (or very near) three structures and must be relocated. While relocation of the sewer has been identified as a
separate CIP project, it outlets to the Kenyonbrook trunk sewer mentioned in the above paragraph, and is part of the remediation for the Southeast Sewer Shed.

Both projects require professional engineering design. We estimated $160,000 to design the Kenyonbrook Trunk Sewer. The Hardy Way sewer relocation was estimated at $133,000 for construction, but the in-house design requires updating. EMH&T has submitted a proposal to combine both projects in a single design for $172,000. We are recommending Council award the design contract to EMH&T, and introduce legislation to fund the project from the CIP. Our intention is to use the $160,000 designated for the Kenyonbrook sanitary sewer, and use funds designated for Hardy Way for the remaining $12,483. The balance of that project’s fund would then be carried over into the 2019 CIP and appropriated for project construction.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** (if applicable)

$172,000

**ATTACHMENTS**

Ordinance No. 10-2018
ORDINANCE NO. 10-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of the Kenyonbrook Trunk Sewer Improvement Design Update and Determining to Proceed with said Project. (Project No. 675-18)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8170.533404 the sum of One-Hundred Seventy Five Thousand Dollars ($175,000) to pay the cost of the Kenyonbrook Trunk Sewer Design Update and all related expenses (Project 675-18).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of EMH&T for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

___________________________________
President of Council

Attest

_________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – March 19, 2018

Date: March 14, 2018

To: Matthew H. Greeson

From: Robyn Stewart, Assistant City Manager

Subject: Ordinance No. 11-2018 - Appropriation - Energy Conservation Measures Project

EXECUTIVE SUMMARY
This Ordinance appropriates funds and authorizes the execution of a project to install energy conservation measures at the Community Center, Griswold Center and Fire Station.

RECOMMENDATION
Introduce for Public Hearing on April 2, 2018

BACKGROUND/DESCRIPTION
The 2018 Capital Improvements Program includes funds for improvements to the HVAC and lighting at the Community Center. Last September, staff recommended to City Council, and the City Council approved, the use of the purchasing procedure described in Section 717.02 of the Ohio Revised Code for energy conservation measures projects. The first phase of the process is to conduct an analysis of the project and prepare an energy conservation report. The report must find that the amount of money spent on the project is not likely to exceed the amount of money the City would save in energy, operating, maintenance and avoided capital costs over the average system life. The second phase involves the installation or construction of the recommended measures.

The City solicited proposals from various firms and selected ABM for the project. As part of the energy conservation report phase, ABM evaluated not only the Community Center, but also all of the City’s facilities for energy conservation investments. Representative from ABM presented their findings and recommendations at the City Council meeting on March 12th. The recommendations include such items as investment in HVAC improvements, lighting retrofits, reduction in air infiltration and exfiltration, and water conservation.

The recommendations are grouped into two phases. The first phase includes the projects already identified in the current Capital Improvements Program, which are HVAC and...
lighting investments at the Community Center, improvements at the Griswold Center and the exhaust and heating system in the apparatus bay at the Fire Station. The first phase has a project investment of $2,076,759 and savings over 15 years of $2,688,928. The second phase includes the other recommendations from ABM’s analysis that are not currently identified in the Capital Improvements Plan. This second phase has a project investment of $1,177,644 and savings over 15 years of $1,353,647. Staff recommends proceeding with ABM for installation of the first phase. The second phase project will be considered as part of the update to the Capital Improvements Plan later this year.

This Ordinance appropriates the necessary funds; authorizes the City Manager to enter into the necessary agreements to proceed with the project; finds that the amount of money to be spent on the Energy Conservation Measures is not likely to exceed the amount of money the City will save in energy, operating, maintenance and voided capital costs over the average system life of the measures as specific in the energy conservation report; and determines to proceed with the project.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** (if applicable)
As noted above, the first phase has a project investment of $2,076,759 and savings over 15 years of $2,688,928.

**ATTACHMENTS**
Ordinance No. 11-2018
ORDINANCE NO. 11-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Energy Conservation Measures, Authorize the Execution and Delivery of an Energy Savings Contract, and to Proceed with said Project. (Project No. 677-18)

WHEREAS, The City of Worthington’s City Council (the “Council”), is authorized under Ohio Revised Code (“ORC”) Section 717.02 to select a vendor for the purpose of developing an energy conservation report; and,

WHEREAS, Ordinance Number 40-2017 authorized and directed the City Manager to enter into an agreement with the firm of ABM Technical Solutions, LLC for the provision of an energy conservation report; and,

WHEREAS, as a result of the energy conservation report, the Council has determined to undertake capital projects consisting of, but not limited to, all or some of the following: a guaranteed energy savings and conversion project, including the planning, design, purchase, acquisition, installation, construction, equipping and furnishing of energy savings repairs, renovations, upgrades and improvements to buildings and facilities operated by the City of Worthington as funds are available to undertake and complete (the “Project”); and,

WHEREAS, in order to implement the Project, the Council proposes to enter into an Energy Savings Contract and an Energy Equipment Installation Contract with ABM Technical Solutions, LLC (the “Contracts”); and,

WHEREAS, pursuant to the Contracts, the Council desires to acquire certain equipment with a cost of $2,076,759 for Phase I, constituting improvements at the Community Center, Griswold Senior Center, and Fire Station; and,

WHEREAS, the proposed improvements result in an estimated savings in energy, maintenance, voided capital costs, and operating expense of $2,688,928 over fifteen (15) years; and,

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:
ORDINANCE NO. 11-2018

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8130.533406 the sum of Two Million Two Hundred Eight Four Thousand Four Hundred and Thirty Five Dollars ($2,284,435) which includes a 10% contingency, to pay the cost of the Energy Conservation Measures and all related expenses (Project 677-18).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into agreements with the firm of ABM Technical Solutions, LLC for the provision of the aforementioned services.

SECTION 3. That the City Council finds that the amount of money to be spent on the Energy Conservation Measures is not likely to exceed the amount of money the City will save in energy, operating, maintenance and voided capital costs over the average system life of the measures as specific in the energy conservation report.

SECTION 4. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 5. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

___________________________________
President of Council

Attest:

___________________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – 3/19/2018

Date: March 14, 2018
To: Matthew H. Greeson
From: Daniel Whited, P.E., Director of Service and Engineering
Subject: Ordinance No. 12-2018 - E. Wilson Bridge Rd Water Line Replacement Project-Design Services

EXECUTIVE SUMMARY
This Ordinance appropriates funds for the design of the water line replacement project on East Wilson Bridge Road.

RECOMMENDATION
Introduce for Public Hearing on April 2, 2018

BACKGROUND/DESCRIPTION
The 2018 Capital Improvements Project fund designates nearly one million dollars for the design and subsequent replacement of the E. Wilson Bridge Rd waterline. This line has proven to be excessively prone to breaking and causing significant issues with the roadway including degradation and heaving of asphalt. In early February the Service & Engineering Department solicited proposals from six engineering firms for design services.

Four firms responded with proposals. A review panel was assembled and interviewed three of those firms: MS Consultants, CT Consultants and Strand Engineering. The panel recommends MS Consultants to complete the design of the waterline at a cost for services of $70,925. Staff recommends an appropriation of $72,000.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)
$72,000

ATTACHMENTS
Ordinance No. 12-2018
ORDINANCE NO. 12-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Design Costs of the East Wilson Bridge Road Waterline and all Related Expenses and Determining to Proceed with said Project. (Project No. 678-18)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8160.533407 an amount not to exceed Seventy Two Thousand Dollars ($72,000.00) to pay the design cost of the East Wilson Bridge Road Waterline Project and all related expenses (Project No. 678-18).

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of MS Consultants for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

___________________________________
President of Council

Attest

___________________________________
Clerk of Council
Date: March 15, 2018

To: Matthew H. Greeson

From: Anne Brown, Public Information and Community Relations Officer

Subject: Ordinance No. 13-2018 - Village Green - Tree Dedication Marker for Mayor Harvey Minton

EXECUTIVE SUMMARY
The Ordinance authorizes the installation of a tree dedication marker in honor of Mayor Harvey Minton on the Village Green.

RECOMMENDATION
Introduce for Public Hearing on April 2, 2018

BACKGROUND/DESCRIPTION
According to Section 12.03 of the City Charter, the approval of six members of City Council is required for the construction, installation, erection or placement of a permanent structure on the Village Green. City Council is asked to consider an ordinance permitting the installation of a tree dedication marker to honor the contributions of former Worthington Mayor Harvey Minton.

This Arbor Day, April 27, 2018, a tree will be planted on the northeast Village Green by Worthington community members and school children. This year the tree is being planted in honor of former Mayor Harvey Minton, who passed away in August 2017. Staff would like to install a stone marker with a plaque that recognizes Mayor Minton for his contributions to the Worthington community and support of the City’s tree program and Arbor Day ceremony.

Photos are attached showing examples of stone markers that may be used. A 4” x 6” plaque is recommended, which may read:

- Planted on Arbor Day 2018 in honor of Harvey Minton
- Mayor of the City of Worthington from 1999 – 2013
- For his dedication and exceptional service to the Worthington community
- Tree species –
The marker would posthumously recognize Mayor Minton and make future generations aware of his legacy, his love for the Worthington community and its tree canopy, and pride of the City's long standing Tree City U.S.A. designation.

ATTACHMENTS
Photos
Ordinance No. 13-2018
8.F. - Village Green - Tree Dedication Marker for Mayor Harvey Minton
Village Green - Tree Dedication Marker for Mayor Minton
ORDINANCE NO. 13-2018

Approving the Installation of a Tree Dedication Marker on the Northeast Village Green to Recognize the Contributions of former Mayor Harvey Minton to the Worthington Community.

WHEREAS, Section 12.03 of the Charter of the City of Worthington provides that the construction, installation, erection or placement of a permanent structure on the Village Green shall require the approval of six members of Worthington City Council; and,

WHEREAS, on Arbor Day, April 27, 2018, a tree will be planted during a ceremony on the northeast Village Green by Worthington school children and community members as part of the City’s annual Arbor Day ceremony; and,

WHEREAS, the City wishes to dedicate this tree in honor of former Mayor Harvey Minton, who served as Mayor of the City of Worthington for 14 years, from 1999 to 2013; and,

WHEREAS, Mayor Minton was a champion of the Worthington community and enjoyed participating in all ceremonial activities, including the annual Arbor Day tree planting ceremony and engaging with children and adults in attendance; and,

WHEREAS, Mayor Minton was an avid supporter of the City’s tree program and was proud of Worthington’s long standing Tree City U.S.A. designation; and,

WHEREAS, the City is honored to posthumously recognize the late Mayor Harvey Minton and make future generations aware of the legacy he has left behind,

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio, six-sevenths of the members elected thereto herein concurring:

SECTION 1. That the Director of Parks and Recreation be and hereby is authorized and directed to proceed with the creation and installation of a tree dedication marker in honor of Mayor Harvey Minton.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed

______________________________
President of Council

Attest:

______________________________
Clerk of Council