Worthington City Council Agenda
Louis J.R. Goorey Municipal Building
John P. Coleman Council Chamber
Monday July 16, 2018 ~ 7:30 PM

1. Call To Order

2. Roll Call

3. Pledge of Allegiance

4. Visitor Comments

5. Approval of the Minutes
   5.A. Council Meeting Minutes - July 2, 2018
   5.B. Council Meeting Minutes - July 9, 2018
   Recommendation: Introduce and Approve as Presented

6. Public Hearings on Legislation

       Amending Chapter 1501 of the Codified Ordinances of the City of Worthington Concerning the Enforcement of the Ohio Fire Code; and to Repeal or Amend Sections of the Codified Ordinances in Conflict Therewith.
Executive Summary: This Ordinance amends Chapter 1501 of the Codified Ordinances regarding the administration and enforcement of the Ohio Fire Code by the Division of Fire.

Recommendation: Approve as Presented

Legislative History: Introduced July 2, 2018

6.B. Ordinance No. 40-2018 Appropriation - East Wilson Bridge Road Shared-Use Path Survey

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Surveying for the East Wilson Bridge Road Shared-Use Path and to Proceed with said Project.

Executive Summary: This Ordinance authorizes an appropriation of $30,000 from the Capital Improvement Fund Unappropriated Balance to pay the cost of surveying for the East Wilson Bridge Road shared-use path and to proceed with said project.

Recommendation: Approve as Presented

Legislative History: Introduced July 2, 2018

6.C. Ordinance No. 41-2018 Appropriation from TIF Funds

Adjusting Annual Budget for TIF Appropriations

Executive Summary: This request is intended to adjust the annual budget by providing for an appropriation from the Worthington Square and West Dublin-Granville Rd. Municipal Public Improvement TIF Funds Unappropriated Balance.

Recommendation: Approve as Presented

Legislative History: Introduced July 2, 2018

7. New Legislation to Be Introduced

7.A. Resolution No. 41-2018 Amendment to Development Plan with Variances - 890 & 910 High Street
Authorizing an Amendment to the Final Development Plan and Authorizing Variances for 890 & 910 High Street (MK & K Realty, Inc.)

Executive Summary: The Resolution authorizes an Amendment to the Final Development Plan with Variances for signage and front setbacks - 890 & 910 High Street (MK & K Realty, Inc.)

Recommendation: Introduce and Approve as Presented

7.B. Resolution No. 42-2018 Amendment to Development Plan with Variances - 890 High Street

Authorizing an Amendment to the Final Development Plan for 890 High Street and Authorizing Variances (William S. Adams)

Executive Summary: The Resolution authorizes an Amendment to the Final Development Plan (ADP) with Variances for signage and front setback (William S. Adams)

Recommendation: Introduce and Approve as Presented

7.C. Resolution No. 43-2018 Temporary Staffing Chart Amendment - Police Officers

Amending the Staffing Chart of the City of Worthington to Provide for Twenty-seven (27) Police Officer Positions in the Division of Police.

Executive Summary: This Resolution amends the staffing chart to provide for twenty-seven Police Officer positions for up to a one year period.

Recommendation: Introduce and Approve as Presented

7.D. Resolution No. 44-2018 Amendment - Fire Captain Job Description

Amending the Position Description for Fire Captain.

Executive Summary: This Resolution amends the job description for Fire Captain

Recommendation: Introduce and Approve as Presented

7.E. Resolution No. 45-2018 Property Assessed Clean Energy (PACE) Assistance Program


Authorizing the City to Enter into an Agreement with Plug Smart to Facilitate the Creation of the Property Assessed Clean Energy (PACE) Assistance Program to Provide Property Owners with Technical Assessments and Administrative Services to Encourage Investment in Commercial Buildings within the City

Executive Summary: This Resolution provides authorization to enter into an agreement with Plug Smart to facilitate the creation of the Property Assessed Clean Energy (PACE) Assistance Program through no-cost technical assessments and administrative services for commercial property owners.

Recommendation: Introduce and Approve as Presented

7.F. Resolution No. 46-2018 Right of Way Permit - American Cell, LLC

Approving an Agreement and Permit for and between American Cell, LLC, an Ohio Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington

Executive Summary: This Resolution authorizes the City Manager to execute an agreement for a Telecommunications and Utilities Permit for American Cell’s use of the right of way.

Recommendation: Introduce and Approve as Presented

8. Reports of City Officials

8.A. Policy Item(s)

8.A.I. Financial Report - June 2018

Executive Summary: The Finance Director will present the Financial Report for the month of June.

Recommendation: Motion to accept the report as presented.

8.A.II. August Recess

Executive Summary: A motion is requested for City Council to recess
for the month of August.

*Recommendation:* Motion to recess for the month of August

9. Reports of Council Members

10. Other

11. Executive Session

12. Adjournment
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, July 2, 2018, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 p.m.

ROLL CALL

Members Present: Rachael R. Dorothy, Beth Kowalczyk, Scott Myers, David Robinson, Douglas K. Smith, and Bonnie D. Michael

Member(s) Absent: Douglas Foust

Also present: City Manager Matthew Greeson, Assistant City Manager Robyn Stewart, Director of Law Tom Lindsey, Director of Finance Scott Bartter, Director of Service & Engineering Dan Whited, Director of Planning & Building Lee Brown, Chief of Police Jerry Strait, Chief of Fire John Bailot, Clerk of Council D. Kay Thress, Assistant City Clerk Ethan Barnhardt

There were 11 visitors present.

PLEDGE OF ALLEGIANCE

President Michael invited all to stand and join in reciting the Pledge of Allegiance to the flag.

VISITOR COMMENTS

Paul Dorothy – 179 Kenbrook Drive

Mr. Dorothy said that he was hoping for a clarification, he completed a public records request with the City regarding the letter from six members of the Council dated May 7th, 2018 to the Honorable Stephanie Kunze and the Honorable Mike Duffy. He was at the meeting where this letter was approved for submission to the two representatives. At that time Councilmember Smith made an amendment to that motion that the comments of those who were in attendance that night would be attached to the letter. He is holding in
his hand only the letter. He questioned why Council did not follow through with their adopted resolution.

President Michael said that this was the first she has heard of this and asked Mr. Greeson to respond since the sending of the letter was delegated to staff. Mr. Greeson said that he would look into it and if it was not done, then they will do it.

Mr. Dorothy pointed out that this is one of the reasons why it is a significant concern for citizens like him who continually stand in front of the Council and question how they do business when something like this occurs. This was a contentious issue within the community and it should have been paid more than lip-service.

APPROVAL OF THE MINUTES

- Regular Meeting – June 18, 2018

MOTION Ms. Kowalczyk moved, Ms. Dorothy seconded a motion to approve the aforementioned meeting minutes as presented.

There being no additions or corrections, the motion to approve the minutes as presented carried unanimously by a voice vote.

PUBLIC HEARINGS ON LEGISLATION
President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 35-2018 Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for Appropriations from the General Fund and Water Fund Unappropriated Balances.

The foregoing Ordinance Title was read.

Mr. Greeson stated that annually the City budgets about $50,000 for water main repairs. We own the system but contract for the provision of water services with the City of Columbus. There is process by which they cover the costs of many of the repairs and anything over and above what is referred to as the equivalent maintenance ratio, the City of Worthington is charged for breakages that occur. We had breakages that exceeded the amount budgeted and it is necessary for the City to appropriate an additional $78,000 for water main repairs.

Ms. Dorothy asked what was the total number of breaks have occurred this year. Mr. Whited stated that he was unsure but it was between 30-40 and one or two were significantly more expensive than others. Ms. Dorothy stated that it appears that we have excess breaks over at least the past six years and we know that we are looking at replacing the East Wilson Bridge line. She asked if we are looking at repairing any
others in the future and if it would be included in the CIP. Mr. Whited stated that it is his hope that we provide additional funding in the CIP to address the frequent waterline breaks in hotspot areas. Ms. Dorothy said that we want to make sure we are maintaining our infrastructure, looking at the overall lifecycle costs and by repairing individual breaks and not looking at the whole system, we will just have to repair more and more breaks unless we plan to replace it all. Mr. Whited agreed. Ms. Dorothy said that we would be looking at additional funds to replace the systems at some future point. She then asked about the funding for this and inquired about the water fund. Mr. Bartter replied that the Water Fund receives a water surcharge of seventy five cents per thousand cubic feet of water. That accounts for approximately $45,164 in the water fund. The rest is transferred in from the general fund, so it is supplemented primarily by income tax revenue. Ms. Dorothy asked where the $127,000 is coming from. Mr. Bartter stated that the $127,000 is the bill from the City of Columbus. We have only appropriated $50,000 so the $78,000 covers the remaining portion. There is not enough money in that fund generated only from the water surcharge, so we have to appropriate additional funds from the General Fund to the Water Fund.

There being no additional comments, the clerk called the roll on Ordinance No. 35-2018. The motion carried by the following vote:

Yes 6 Robinson, Kowalczyk, Dorothy, Smith, Myers, and Michael

No 0

Ordinance No. 35-2018 was thereupon declared duly passed and is recorded in full in the appropriate record book.

Ordinance No. 36-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal Building Roof Project (680-18) and the Fire Station Roof Project (648-17) and all Related Expenses and Determining to Proceed with said Projects.

The foregoing Ordinance Title was read.

Mr. Greeson explained that there needs to be a motion to table since the City did not receive any bids. Staff is working with the consultant and contractors to ascertain why there were no bids. Any changes that need to be made will be completed and it will be re-bid when appropriate.

MOTION Mr. Myers moved, seconded by Mr. Smith that Ordinance No. 29-2018 be tabled because no bids were received.
The motion to table Ordinance No. 29-2018 carried unanimously by a voice vote.

Ordinance No. 37-2018  Kemper House (800 Proprietors Road) TIF Legislation

The foregoing Ordinance Title was read.

Mr. McCorkle introduced Rob McCarthy from Bricker and Eckler who is representing the City and Greg Cini representing the developer for the Kemper House. Both are available to answer any questions from Council. Mr. McCorkle explained that the Tax Increment Financing (TIF) brought today is a parcel TIF that is being discussed for the proposed redevelopment of 800 Proprietors Road. The staff is recommending a 10-year, 75%, non-school TIF. Tax Increment Financing works by setting a baseline value for a project and the TIF is a percentage of the property valuation over and above that baseline value. The County Auditor comes back after the work is completed and sets the new valuation and a certain percentage, in this case 75%, of that increased valuation goes into a separate fund that goes towards public infrastructure improvements.

Mr. McCorkle explained that the City was approached in 2017 by Don Kenny Jr. and his team about this opportunity. The developer proposed building a 50,000 square foot Alzheimer’s, dementia and memory care facility. The development would provide a neighborhood of fifty-four private and semi-private rooms that would be 400 square feet each. The site has been consolidated from three separate parcels into one. The developer of the Kemper House has requested a TIF to help fund several public improvements including things such as cleanup and replanting of vegetation along the hillside on SR 161, brick wall repair and clean-up repairs at the intersection of 161 and Proprietors, and construction of a multi-use path along Proprietors. The recommended TIF assistance package is $200,000 to cover their costs of these public improvements. The total expected valuation of the project is over $6,000,000 and we expect that the TIF will generate more than $200,000, but closer to $400,000 to $500,000. Any additional TIF proceeds could be used for additional costs that Council deems appropriate for public infrastructure projects that could be completed at that corner or directly benefits this parcel. The projection is for this project to also generate $35,000 per year in income taxes from employees that will be working at the Kemper House.

This TIF will not affect the schools and they will bring in approximately $125,000 a year in property taxes from this project. Per the revised code, the Worthington City Council must adopt this ordinance, specifying 75% for ten years; the public infrastructure improvements must be designated in the ordinance for the aforementioned costs, and state law requires that we provide Worthington City Schools with at least fourteen days’ notice, which was provided on June 7th. There is no compensation agreement with the schools, the developer continues to pay property taxes and schools are paid directly from the county. The Worthington City Council will establish a fund for this and the owners of the TIF parcels will enter into an agreement with the city and the City will submit all required documents. This revenue is estimated at $45,000 per year and once the
development is completed, the developer would be fully reimbursed $200,000 by year five after construction.

Mr. Robinson asked if these improvements have already been incorporated into the Planned Unit Development (PUD). Mr. Myers replied that these improvements were required under the PUD ordinance, there had to be certain benefit to the public as part of the PUD legislation. Mr. Brown added that the PUD requires things such as benches, trashcans, bike racks, and lighting. From staff’s standpoint since they are required under the PUD ordinance the City should not be offsetting that cost. The other proposed items, while built into the PUD, it was felt they had more of a community benefit than onsite benefit. Mr. Robinson commented that if this is already included under the PUD then why are we now voting to give $200,000 to a private entity if they have agreed to do this work? Mr. McCorkle said that the conversations about the TIF and the PUD were going on at the same time. It has been an understanding between the City and the developer that we are working in good faith towards this joint resolution. Mr. Robinson said in the future he believes that the TIF should be brought to Council earlier to be discussed because at this point it seems like a fait accompli and members are not voting to approve anything because it has already been decided.

Mr. Myers noted that many of these things are not going directly to benefit that property. They are to benefit the City. When the ARB and MPC started on this project, one of their big concerns was the hillside. The City has been maintaining it at public expense and they have agreed to take over that responsibility. By cleaning up one of the gateway areas, it will benefit the broader community. Those are the types of things that TIFs typically go towards. The hillside is going to make that property look better, and the clock would be a landmark to direct towards their facility. Oftentimes with TIFs there is a dual benefit. This one will benefit the whole community. Mr. Myers agreed with Mr. Robinson that possibly this should be brought up earlier.

Mr. Myers stated that the work done would be completed and the developer would pay for it before seeking reimbursement from the TIF fund if it fits the parameters of what is being voted on tonight. Mr. McCorkle reported that many communities have used TIFs as a financing tool, but historically Worthington has used it as a reimbursement. The developer will incur the cost, they show the invoice and proof of payment that they incurred the cost and that there is a public benefit within the scope of work laid out. The exception is Worthington Station which had a sound wall installed. The City paid The $150,000 up front and then was reimbursed with TIF proceeds over the years.

Mr. Myers shared that one of the things this is going to pay for is building a multi-use trail that has been wanted for a long time. Additional funds from this TIF may be used to extend this path further north. Mr. McCorkle explained that the amount reimbursed to the developer is capped at $200,000. There is the anticipation that there will be another $100,000 – $200,000 generated after year five that can be used for other improvements. Mr. Myers said that larger TIFs, such as the one used for the Mall, can be used as an asset when applying for financing. It can be counted as an asset when talking to the
Mr. McCorkle added that the same scenario would be seen in the future when discussing the Holiday Inn.

President Michael referred back to Mr. Robinson’s point that TIF materials should be brought up a little bit sooner.

Ms. Kowalczyk inquired as to what funding is being diverted since this is a non-school TIF. Mr. McCorkle explained that it would primarily be social service dollars from Franklin County property taxes. Ms. Kowalczyk then asked what happens if all the money is not spent. Mr. McCorkle explained that once the developer has received their reimbursement, the City has the option of terminating the TIF or those dollars can be used to invest in public infrastructure. Funds are created for each individual TIF and TIF dollars are meant for public infrastructure improvements that benefit that parcel. If they are not used, they will just sit in the fund and nothing will happen. Ms. Kowalczyk asked if there is a process of periodic review. Mr. McCorkle stated that the Tax Incentive Review Council (TIRC) is made up of officials from the schools, the township, the county, and City staff. They meet once a year to review all tax abatements and TIFs, deciding whether or not to continue or terminate based upon their performance. Their recommendations are then brought to council to approve or modify.

Mr. Robinson asked what happens if any of the improvements are completed unsatisfactorily. Mr. McCorkle replied that dollars are not reimbursed until the work has been done, so he would guess that the City can put the developer’s feet to the fire to make sure that the work has been done satisfactorily before any reimbursement occurs.

MOTION  Mr. Smith moved, Mr. Robinson seconded a motion to accept the amended Ordinance No. 37-2018 as submitted.

The motion to accept the amended ordinance carried unanimously by a voice vote.

There being no additional comments, the clerk called the roll on Ordinance No. 37-2018 (As Amended). The motion carried by the following vote:

  Yes 6  Myers, Robinson, Kowalczyk, Dorothy, Smith, and Michael
  No 0

Ordinance No. 37-2018 (As Amended) was thereupon declared duly passed and is recorded in full in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED

Resolution No. 38-2018  Authorizing the City Manager to Enter into an Agreement with the Worthington City School District for School Resource Officer Services and Amending the Staffing Chart of the City of
Worthington to Increase by One the Number of Police Officer Positions in the Division of Police.

Introduced by Ms. Dorothy.

MOTION Mr. Myers made a motion to adopt Resolution No. 38-2018. The motion was seconded by Mr. Smith.

Mr. Greeson explained that at a previous meeting City and school staff discussed with the Council the concept of the School Resource Officer (SRO). Since then the School Board has voted and the Worthington Schools are formally requesting that the City of Worthington provide and support a SRO for Thomas Worthington High School. As background, the City of Worthington Division of Police has a long standing partnership with Worthington Schools. Our collaborative partnership has evolved over time, but it currently includes the City assigning a third of a patrol officer’s time to working on school matters. They are requesting that we expand that support to have a full time presence with stated goals to:

- Make the campus safe for learning
- Foster a positive relationships between students, staff, and the law enforcement
- Encourage more cooperation between students and the police
- Reduce juvenile crime
- Seek alternative methods of enforcement that hold youth responsible for their actions while providing life enhancing skills to address conflict

The City and the Division of Police see this as an expansion of the efforts already in the schools and an extension of the established community oriented policing approach. The schools are vital partners and it is critical that law enforcement work to develop proactive relationships with administrators and teachers, and positive relationships with students. This resolution would authorize increasing the Division of Police staffing chart by one and authorize the City Manager to enter into a contract with the Worthington Schools for SRO services. Upon approval by the City Council, the position would be posted and an experienced officer with the Division of Police would be selected by the Chief for this specialized position. The increase in the staffing chart would allow the hiring of a new employee that would be trained to be part of the City’s patrol operations.

Chief Strait explained that the City the Worthington Police have had a presence in the schools since the 1970s. There have been DARE officers at both the elementary and middle school level and interactions at the high school level for many years. Many success stories have come back to the Division which has been beneficial for the Division, the City, and the students. Often times these are undocumented and there have been many great outputs from interactions with our SROs. Officers in the schools have provided comfort, particularly in light of some national trends and have served as mentors.
Paul Dorothy – 179 Kenbrook Drive

Mr. Dorothy explained that he wanted to speak in favor of the resolution to provide a SRO in Thomas Worthington High School. An SRO must wear multiple hats; they must be friendly and approachable, able to work with troubled kids in a positive manner while maintaining the respect of the rest of the school community. But first and foremost they must be the first line of defense for our children. That is the part of the job that has not been talked about yet when listening to the School Board testimony that was given. We must as a community embrace this need and ensure that it is supported. It should be a priority for us. Since 1950, 97.8% of all mass public shootings have occurred in so called gun free zones, such as a school. 98% of all active shooter events occur in jurisdictions with 100 officers or less. An active shooter generally shoots someone once every twenty seconds. Worthington’s response time under normal circumstances is still 2.5 minutes for a patrol unit to arrive at the building. As of now, 70% of all active shooter events have been stopped by just one officer or an armed citizen. Non-gang, non-suicide on campus firearms deaths for K-12 has been decreasing steadily since 1992. Part of that can be attributed to a greater emphasis on having armed SROs present on campus. There are those in the community that cannot see the need for an armed SRO. We are one of the only schools in the region that does not employ armed SROs.

The shooter in Aurora, Colorado that attacked the Cinemark Century 16 theatre did not select the theatre with the largest audience or the theatre closest to his apartment. He did select the only theatre within a 20-mile radius that forbid armed citizens from carrying concealed and did not have armed security. He chose the softest target. Right now in this region, Worthington Schools is the soft target. That can be fixed tonight.

Over the last three months, what could have been public shootings at Dixon High School in Illinois and Great Mills High School in Maryland, were stopped by armed SROs. This should have been three in a row except for the cowardly actions of the Broward County Deputy Scott Peterson who arrived on the scene at Marjory Stoneman Douglas High School one minute after the attack started but refused to enter the building. It was another ten minutes before responding officers entered the school. These cases underscore the importance of having an SRO that is a known quantity and can be counted on to act in times of danger.

He applauded the city’s proposal to appoint an existing, known officer to fill the SRO position. The importance of this selection cannot be underestimated. The other importance of the proper selection of the SRO is their ability to evaluate the existing preparedness of the school and serve as the dedicated liaison with the school. Answering questions such as whether there are adequate trauma kits in the building? Is there enough staff with medical training to make effective use of them? Are the keycard locked doors being circumvented? How good is the plan after an event when the need to access the wounded must be balanced with exposing first responders? Have we trained on rescue task force concepts? We can be better.
Do not forget the next step is training. In the US roughly 40% of mass public shootings have been “Basic Events” with one perp, one handgun, and one location. The remaining 60% have been complex events with multiple perps, explosive, chemical and smoke munitions, denial of entry tactics, ballistic armor, and long guns. What might be coming are highly complex events, where teams of perps simultaneously hit multiple locations within a single jurisdiction. He explained there is a saying in his community, “You fight how you train.” We need to make sure our SRO has the training necessary to make a difference as a mentor, and as a protector. There is no substitute for realistic and regular training, but this training is different than standard patrol tactics. We must ensure that any SRO has the specialized training to be effective if called upon. Tonight Council has an opportunity to provide Worthington’s children with the only thing proven to stop a bad guy with a gun --- A good guy with a gun.

Mr. Robinson stated that he has heard many numbers, expressing many different viewpoints, making claims about SROs. He asked about the efficacy of SROs in case of an active shooter event. Chief Strait replied that Mr. Dorothy is correct that our response time of two and a half minutes versus the national average response time of eight to ten minutes. It is an excellence response time however, most active shooter events, according to the numbers since Columbine, have occurred in less than 90 seconds. So you still need to buy time to get the police there and that depends on what is going on in the city. That minute and a half extra in our response time can make quite a difference. Mr. Robinson asked how many of the schools where recent shootings have occurred have had SROs. Chief Strait replied that he does not know. There have been a few recently where a combination of SROs and teachers have stopped events. Shooters are not looking for people to resist; they are looking for soft targets.

Mr. Robinson asked Mr. Scully to speak to the proposal, stating that he is confused as to the real motive behind the request. He asked about the role of active shooter incidents in motivating this and if there were no school shootings would we even be talking about this.

Pete Scully – Principal, Thomas Worthington High School

Mr. Scully stated that Mr. Robinson had a great question and he cannot fathom what it would look like if they were not present. His guess is that they would not be talking about this because sixty years ago SROs were not common in schools. From his perspective as a principal the strength of an SRO is that there is somebody who is in the schools every day, in the environment, listening and building relationships. If he is doing his job well, what happens with an SRO is that because they are so integrated in the community they hear things that are happening and can help prevent a school shooting from ever happening. The benefit of having an officer present on a daily basis is that you can plan, work together, and use that officer. Even though the current part time officer is scheduled to be there, some days they are and others they are not.

By having an SRO, you have a true partner who is present and building relationships. Just having the person present is prevention. If this person is the right person, they will
be so integrated into the fabric of the schools they can help prevent a tragedy from happening. He stated that he has things that he is worried about. Every time you introduce a person into the school that is not an employee of the school district and has some things counter to the school’s approach such as carrying a weapon, he is worried about the impact. He is worried about how kids feel about law enforcement. However, he sees a tremendous upside by having that person present and potentially building bridges, building a culture, and building some understanding between the City, school district, and the community. He said that SROs coming as a response to school shootings is a factor, but to him it looks like a great partner. He has no interest in sending a bunch of kids downtown with criminal charges, or criminalizing behavior that they have typically handled themselves. He understands that those are legitimate concerns that are out there. As a school district employee and as an administrator, he needs to resist the urge of handing someone else his job and if he does not do that he does not believe you will see those outcomes.

Mr. Robinson asked Mr. Scully about how the program would be evaluated after the first year and what metrics would be used for reviewing the effectiveness of the SROs. He explained that it would be meaningful if there could be an independent committee or working group created to assess the program and provide a report to the public. This could have credibility for providing multiple voices rather than coming directly from the school district. He is also interested in seeing a schoolwide student survey that shows the impact the SRO has on the student body. He asked Mr. Scully to think about the need to provide independent and objective evaluations to help assess the program after a year. Mr. Scully responded that the School Board and the City are investing a tremendous amount of money, so they want to make sure that the results are positive and meaningful. He believes that Mr. Robinson’s ideas are good ones and that they are trying to figure out what the evaluation and the metrics will look like. There are quite a few parties who are interested in knowing what the impact of the SRO will be. He hopes that they will be able to come back in a year with clear data from the school population and the community on how the program is going.

Ms. Kowalczyk commented that she is concerned about the timing of the proposal. Because it was during the summer months no input was gathered from students or parents before this proposal was presented. As a parent of a student at Thomas Worthington High School there was not anything conveyed to them about this discussion. She asked if there was a focus group or some effort to get feedback before this proposal was presented. Mr. Scully stated that he was not aware of any. This was part of a package of ideas and changes intended to look at their security measures after the Marjory Stoneman Douglas tragedy. In addition to three additional mental health specialists and staff training, SROs are seen as part of a comprehensive approach to safety.

Ms. Dorothy asked if we have looked at our contract and whether we will be able to reduce our force if the schools decide they no longer want an SRO. Mr. Greeson reported that it was discussed. A review would occur after the first school year in addition to frequent administrative discussions to ensure things are going well. From a
contract standpoint, it has been discussed to include notice provisions that ensure there is reasonable notice provided if either side wants to be removed from the contract. It would need to be decided how long that notice is and we would want to treat any impacted employee fairly. Likewise, if the City wanted to get out of the contract, the schools would need to adjust their policies, protocols, and practices for school security to factor in not having an SRO. All of that takes some time, so he does not recommend that we have a hard stop, rather we should have notice provisions.

Mr. Myers explained that he grew up in a different time where he had a different attitude towards police officers. He thinks it interesting that we have lost our perspective on law enforcement. He noted that Mr. Scully made an interesting point about how kids feel about law enforcement nationally. We have lost the opinion of law enforcement that they are on our side. We see on the television the 2% who have made a bad choice, when 98% are making good choices. He sees this as an opportunity to get an officer out of a cruiser, interacting with kids in a positive way and building positive relationships. He does not know if stopping an active shooter is the primary goal. It is more about stopping that child who may become an active shooter and changing student’s views about law enforcement. The City is in the service business and we have had a citizen come to us asking for help in order to provide an SRO. If we had a citizen call in about break-ins asking to double patrols in the area, we would not be having this discussion --- we would double the patrols. We have had someone with boots on the ground in the schools and we have been asked for help and we should do it. As far as the evaluation process goes, he would charge staff to reach a hard and fast date to make a decision to proceed for another year. We would need an evaluation matrix by the end of this year so that we know what to look for. We then need to have the data, whether it is surveys or focus groups, available by the first of May to make an evaluation. He asked staff to come back to Council before the August recess, with deadlines and how to go towards the renewal of the contract next year. Mr. Greeson said that he would work with our partners to shape that.

Mr. Robinson said he is not clear if under the proposal a vote would be required to continue the program. Mr. Myers replied a vote would be required to renew or not terminate the contract. The contract can be crafted in many different ways. If we style it as an automatically renewing contract, then the emphasis is on us initiating the termination. He would ask that we have all of the information thirty days prior to the contract renewing to allow the opportunity to terminate it. Mr. Robinson clarified his affirmative vote is contingent on there being a vote to continue the contract. Mr. Myers responded that he is fine making this a one year contract to get Mr. Robinson’s vote. Mr. Robinson explained that he is not persuaded that a SRO is the best way to achieve the multiple goals outlined. He can be persuaded, but he needs the chance to evaluate it over the course of a year. He does not want to normalize having an SRO without examining the data and having a vote. To him having guns in school is something he can agree to but with only the greatest regret and remorse that we are at this place in our society. Mr. Myers replied that he does not see this as much as a gun in the school, but rather a uniform in the school and the understanding the impact having a uniformed officer can bring to a child if done right. If done wrong, it goes haywire and it needs to be evaluated.
at the end of a year. Mr. Greeson stated that he would recommend a significantly longer notice provision to be respectful to the employee hired for this job and our community partners. He asks that he be given the latitude necessary to craft reasonable notice provisions for both parties. We hope to attract many officers who can do these duties exceptionally well. He is optimistic that we will be back in a year reporting good outcomes and good feelings. We also want to project to those officers that this is a desirable position that will be around longer than a year. Mr. Myers said that he understands that we are putting fiscal and managerial obstacles in the way, but this is a new endeavor and it is unclear how it is going to work. Council wants the opportunity to objectively review how this works.

President Michael stated that she hears that a lot of people are concerned about the notice timeline and she asked that Mr. Greeson and the schools work together and get back to Council as soon as possible with a reasonable timeline.

Ms. Dorothy reported that the reason she brought up making sure the provision had an annual review is in looking at the contract between the City of Columbus Police and Schools, they had a two year contract and she wanted to make sure we had something in there to follow suit with the schools. She believes that the schools are a great partner and we want to continue that partnership. However, she wants to address this as a significant investment and make sure there are provisions in the contract. She understands this is an ongoing process and she wants staff and the schools to have some leeway when negotiating the contract.

Ms. Kowalczyk stated that she is still not convinced. She has the utmost respect for Mr. Scully, Chief Strait and the Division of Police for having the student’s best interests at heart. She understands why an SRO is seen as helpful and not seen as a potential problem from their personal experiences, or the people they have talked to. She watched the first School Board meeting, attended the meeting last week and was impressed with the testimony given, particularly in regard to national statistics and experiences with the juvenile justice system. She understand that people want to feel safe, but individuals who spoke to the School Board, some of them experts in juvenile justice and advocacy for youth, spoke about how the data does not show that safety has increased with the addition of SROs. The results at best are mixed and there is no data that an SRO in school would reduce crime in the school. The data actually shows that when SROs are present, there is an increased tendency to criminalize student behaviors, especially with an adverse impact on students of color, low-income students, and students with disabilities. There is a rationale being put forth that we want to promote better, positive relationships between students, but she has not heard that there has been a problem with that relationship now or that we need to as the City expand the police presence at the high school with an armed officer there fulltime. She does not know how you measure success under that rationale. She sees this at the point where the School Board has already made the decision that they want the SROs. The policy has been decided so our role is to decide whether we support providing that officer and whether that includes 50% of the cost on an ongoing basis. We did not initiate this request, it was not identified as a priority for us and we did not determine it to be a funding priority. It is moving
quickly and she is concerned about the lack of community input, particularly from parents and students that may be adversely impacted. Too many things have still not been resolved. There have only been estimates of costs, but we don’t have a clear understanding of the costs moving forward. She stated that if the schools support this and are interested in making this a priority, then they should fully support it with 100% of the costs.

Mr. Smith asked what the percentage is of Thomas Worthington students who are Worthington residents. Mr. Robinson replied approximately 600 of 1600 students.

Chief Strait shared that he reached out to other central Ohio Chiefs and heard that there was no increase in arrests based upon SROs. He added that Hilliard and Dublin are increasing their SROs into the middle schools. While there are no hard statistics, all accounts show no spikes in arrests. Gahanna has had SROs for over 15 years and been very successful. Local Chiefs say it is a very well received program.

Ms. Kowalczyk reported that according to testimony presented to the School Board, schools will report certain numbers about arrests while different numbers will be reported by the juvenile court. There is a challenge getting accurate data from the different parties, making it difficult to get a true picture of what is going on. She appreciates Chief Strait reaching out to the various police chiefs to get that data, but it is anecdotal and does not counter the assertion that we lack hard data to support the SROs. Chief Strait reported having discussed with Mr. Scully how those numbers are derived. As a new program, there will be first numbers up front. The department maintains some of that data. Last year only one person was transported from Thomas Worthington because the individual had a gun. The rest of them are from teachers, staff, and sometimes the SRO, as well as from the parents wishing to file charges and the offense itself occurred at one of the high schools or the middle schools. We have to take that into consideration as well and the way we document that as an administrative charge or criminal charge. We can try to backtrack and see what kind of numbers we had for the past few years and attempt to give the best numbers we can. Mr. Myers shared that we do not have hard numbers in Worthington because we have not done this before and we have to start somewhere. We have had a request to start and we will know in a year whether or not this works.

President Michael said that Council has given comments to the City Manager that they want input into part of the contract including how it is worded, the timing, and notification. Ms. Kowalczyk clarified that the contract includes 50% of the cost as well. President Michael reported that being correct.

Mr. Myers and Ms. Kowalczyk debated the cost issue. Ms. Kowalczyk wants to be clear that Council is voting on picking up half the cost of the SRO. Mr. Greeson recommended the resolution with the understanding that he is authorized to enter into a contract that will look substantially similar to the City of Columbus’s contract. Staff will work on specific and unique notice provisions rather than a hard two-year contract and he requested flexibility to work with the schools on that. The City is unable to post that
position until we have approval to move forward, which would be with the adoption of this resolution.

Mr. Robinson asked if the resolution being voted on would include an automatic termination of the agreement pending the vote of City Council or if it would continue in perpetuity until terminated. Mr. Myers stated that it is neither; it instructs staff to draft the agreement based on the comments tonight. Mr. Robinson responded that he cannot vote in the affirmative without seeing the agreement.

President Michael said that Council could amend the resolution to authorize the City Manager to prepare an agreement to be voted on. Mr. Lindsey reported the challenge as one of the timing for posting this job, hiring, and the need for input from the schools. This person also needs to attend a training that is coming up quickly so there are time constraints. He recommends amending the resolution with the key points mentioned tonight including stating that it should be a one year contract to start with and include adequate notice provisions. He anticipates notice provisions with six to nine months’ notice in an ideal situation versus the thirty to sixty days utilized for other contracts. There are significant costs to get this program up and running. Therefore, we would need an evaluation point early enough to come back at least six months before the contract would terminate. In fairness to both parties there needs to be an adjustment time if there is a decision by either party to terminate during the first year.

MOTION Mr. Myers moved, Mr. Smith seconded a motion to amend Resolution No. 38-2018, to read: SECTION 1: That the City Manager is hereby authorized and directed to negotiate and execute an agreement with the Worthington School District for school resource officer services at Thomas Worthington High School, subject to approval to form by the Law Director and subject to the instructions of Council as set forth tonight including but not limited to; that the contract be for a period of one year with adequate notice of termination provisions and that staff is further instructed that within a timeframe that allows Council to act within the period of the contract, staff report back on a matrix to judge deliverables and that those deliverables be reported to Council so that we may make an informed decision as to whether renew the contract at the end of the one year term.

Mr. Robinson asked if the contract is for a period of one year, does that mean it terminates. Mr. Myers said that by terminate, he meant non-renew. It will terminate on its own terms after one year unless Council renews by City Council vote. Staff is instructed to give Council all the information needed to make that decision within a time period consistent with that contract. Council must take affirmative action to extend the program on an objective basis.

The motion to accept the amended resolution carried unanimously by a voice vote.
There being no additional comments, the motion to adopt Resolution No. 38-2018 passed by a 5-1 voice vote with Ms. Kowalczyk voting against the resolution.

Resolution No. 39-2018

Authorizing an Amendment to the Final Development Plan for 350 West Wilson Bridge Road and Authorizing a Variance (Tim Spencer/Trivium Worthington LLC).

Introduced by Mr. Robinson.

MOTION

Mr. Smith made a motion to adopt Resolution No. 39-2018. The motion was seconded by Mr. Myers.

Mr. Brown explained that one of our success stories on Wilson Bridge Road is 350 W. Wilson Bridge Road. It was originally developed in the 1970s as part of the Officescape development; it was Mettler Toledo headquarters for years before sitting vacant for a decade. City staff began working with Mr. Spencer is 2014 to begin its redevelopment. It sits on the north side of W. Wilson Bridge on four and a half acres. When a property is subject to a development plan and a variance is required, it is required to go to City Council for approval. The structure is 53,000 square feet in size and staff has been working with Mr. Spencer to get tenants in the building. The proposal is for a new monument sign. The original approval was for a monument sign on W. Wilson Bridge Road, but it was never installed. Per the Wilson Bridge Road Corridor code, they are actually permitted to have two sixty square foot per side signs. The applicant’s request is for one sign, ten square feet per side (a total of twenty square feet) over what is permitted by code. Two of the tenants are already in the building, Central Ohio Urological Group and Wheels Up. Mr. Spencer has been working with two additional tenants to relocate to the building, providing sixty-three full time equivalent employees and an additional $5,000,000 in payroll for a total of $12,000,000 for the building. With those additional tenants the building will be 96% occupied, so there will be 3,500 square feet of office space left to be filled. The request for variances went before the Municipal Planning Commission and was approved on June 14 to go to City Council.

When asked by Ms. Dorothy how important it is for each individual business to have a sign, Mr. Spencer replied that it is very important. The primary reason that Orthopedic Foot and Ankle is willing to relocate from their longtime location in Westerville to a new municipality is for roadway and/or monument signage. Having branding and identification is paramount to these folks. They are relocating for better branding which is why he is talking to them.

Mr. Robinson said that he believes this is a great idea. President Michael said that they are pleased with what the building has done for the corridor. Mr. Spencer responded that he has spoken to the folks at Wheels Up and their employment numbers are through the charts. They saw a 55% increase through the activity from the Masters this year over the previous years with their flight operations growing. The vacancy Mr. Brown alluded
to is actually expansion space for Wheels Up. We are going to have a good corporate partner there for a long time.

There being no additional comments, the motion to adopt Resolution No. 39-2018 passed unanimously by a voice vote.

Ordinance No. 38-2018

To Enact New Chapter 955 “Small Cell Technology in the Right of Way” of the Codified Ordinances of the City of Worthington

Introduced by Ms. Dorothy.

Ordinance No. 39-2018

Amending Chapter 1501 of the Codified Ordinances of the City of Worthington Concerning the Enforcement of the Ohio Fire Code; and to Repeal or Amend Sections of the Codified Ordinances in Conflict Therewith.

Introduced by Ms. Kowalczyk.

Ordinance No. 40-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Surveying for the East Wilson Bridge Road Shared-Use Path and to Proceed with said Project.

Introduced by Mr. Robinson.

Ordinance No. 41-2018

Adjusting Annual Budget for TIF Appropriations

Introduced by Mr. Smith.

The Clerk was instructed to give notice of a public hearing on said ordinance(s) in accordance with the provisions of the City Charter unless otherwise directed.

REPORTS OF CITY OFFICIALS

Information Item(s)

Mr. Greeson shared the following:

1) There is an upcoming early-bird deadline for the National League of Cities conference.
2) Swag-It, our new video streaming vendor has installed cameras in Council chambers. During the month of July, we will be doing some testing to work out
the technological kinks before going live for the public in September. Staff has prepared some information for Council to review that includes City Council video tips.

3) He would like to request an executive session regarding board and commission appointments, economic development incentive negotiations, property acquisition, and pending litigation.

President Michael said that before moving to Reports of Council Members, she been meeting with some of the various council members and has heard some great suggestions and ideas. One of the suggestions that came up was the concept of adding a place in the agenda, not at the end of the night, where Councilmembers can voice their ideas and make comments on what they would like Council to do.

Mr. Robinson said that he likes the idea, but recommends doing it once a month during the second meeting of the month. If it is done every meeting it may dominate the agenda.

Mr. Myers shared that he likes the idea in concept, but not in execution. He would like council members individually having greater input into adding items into the agenda. If items are able to be placed on the agenda, it can then be out there for the public and it is framed within the parameters of our normal Council, rather than free flowing, anyone can say whatever they want for an hour and a half. President Michael responded that she envisioned it as an opportunity for a council member to add something to the agenda. Ms. Dorothy commented that when we have been doing Reports of Council Members, we have had new business come up without any structure whatsoever.

Ms. Kowalczyk said that she would appreciate knowing prior to getting the agenda that a councilmember has a new business item or that it at least appears on the agenda posted on Fridays rather than it coming up under a new business item. She agrees with the concept of new business, but she also wants to know what that new business is.

Mr. Myers asked if it would be possible for individual members to put things on the agenda and keep only to things they want on the agenda. He does not want this to turn into an hour discussion. Ms. Dorothy replied that the whole point is to get ideas out there and have Council acknowledge that it exists, but not necessarily put it on the agenda. There was a retreat where Council prioritized and then we have had other things sneak in. She would like it to become more thoughtful how items get on the agenda. President Michael responded that when someone says they would like to have something on the agenda there needs to be some discretion as to which agenda it gets added to. It is not always known what things staff has time limits and timelines on, so it might be better to plan which agenda an item goes on.

Mr. Greeson explained that item ten on the agenda simply says “OTHER.” That could be more actively defined as a time in the agenda to talk about these things. Mr. Myers recommended that during the Committee of the Whole meetings, we add another item “Discussion of Potential Agenda Items.” It would be once a month and members could be prepared beforehand in order to be concise.
President Michael said that she is getting the feeling that people like the idea. Mr. Myers reported being frustrated for some time that he has never had any input on the agenda. There are times where they bring forth ideas, but since they are not sitting in the President’s seat, they do not get the option to add them to the agenda unless they bring it up at the end of the night. President Michael replied that is why she thought the person who mentioned the idea to her; had such a great idea.

Mr. Greeson added that next week Katie White the director of Age Friendly Franklin County is coming in for an educational presentation. President Michael asked that the Community Relations Commission members know that this is going on.

REPORT OF COUNCIL MEMBERS

Mr. Robinson stated he appreciates that President Michael bringing the topic up about adding items to the agenda and he applauds her leadership.

Mr. Smith said that thanks to a resident email earlier in the day and a quick reply from Mr. Lindsey, he learned that we are by code unable to have Nigerian Goats in the City.

Mr. Myers reported that a 32-unit medium density development on Wilson Bridge Road was brought to Municipal Planning Commission last week. A vote on a final plat will be done in September. It is being developed by the same person who is developing the Kemper House. It needs to be tweaked, but it is a good product. When asked by President Michael if there would be single floor living space, Mr. Brown acknowledged that some of them will be.

Ms. Dorothy attended a Bike and Pedestrian meeting, but there was not a quorum. There was an open house about the Ozem Gardner and there was quite a bit of public comment. The building is stabilized but they have a long way to go for planning the entire master plan. The McConnell Arts Center is slowly getting out of its line of credit, incrementally paying it off. We as a city are still looking at giving the same amount of funding, but that is decreasing year over year as a percentage of their overall budget since the MAC is increasing their funds from other outside revenue sources. She invited members to visit the MAC, 10,000 additional people visited last year. The Worthington International Friendship Association is coming along. There is a partnership with Worthington Interfaith Neighbors (WIN) for the picnic August 26th at Selby Park. The mayoral delegation is coming October 1st and there are two parties that Council is invited to. She also wanted to thank the Service and Engineering department, a tree fell down and within minutes a service crew was on site to remove it.

Ms. Kowalczyk said thank you to staff for their support on the Old Worthington Partnership’s Picnic with the Partnership. It was a great time and it is being called the best ever.
President Michael said that she has had some wonderful meetings with Council Members and she has a couple more to go. She looks forward to finishing up the final two.

EXECUTIVE SESSION

MOTION Mr. Myers moved, Ms. Dorothy seconded a motion to meet in Executive Session to discuss Purchase of Property, Pending Litigation, Appointment to a Board or Commission, and Economic Development Incentives.

The clerk called the roll on Executive Session. The motion carried by the following vote

Yes 6 Dorothy, Smith, Myers, Robinson, Kowalczyk, and Michael

No 0

Council recessed at 9:28 p.m. from the Regular meeting session.

MOTION Mr. Robinson moved, Ms. Dorothy seconded a motion to return to open session at 9:58 p.m.

The motion carried unanimously by a voice vote.

ADJOURNMENT

MOTION Ms. Kowalczyk moved, Mr. Myers seconded a motion to adjourn.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 9:59 p.m.

___________________________________
Assistant City Clerk

APPROVED by the City Council, this 16th day of July, 2018.

______________________________
Council President
CALL TO ORDER – Roll Call, Pledge of Allegiance

Worthington City Council met in Regular Session on Monday, July 9, 2018, in the John P. Coleman Council Chambers of the Louis J.R. Goorey Municipal Building, 6550 North High Street, Worthington, Ohio. President Michael called the meeting to order at or about 7:30 p.m.

ROLL CALL


Member(s) Absent:

Also present: City Manager Matthew Greeson, Assistant City Manager Robyn Stewart, Director of Law Tom Lindsey, Director of Finance Scott Bartter, Director of Service & Engineering Dan Whited, Director of Planning & Building Lee Brown, Director of Parks and Recreation Darren Hurley, Chief of Police Jerry Strait, Chief of Fire John Bailot, Clerk of Council D. Kay Thress, and Assistant City Clerk Ethan Barnhardt

There were six visitors present.

PLEDGE OF ALLEGIANCE

President Michael invited all to stand and join in reciting the Pledge of Allegiance to the flag.

PUBLIC HEARINGS ON LEGISLATION

President Michael declared public hearings and voting on legislation previously introduced to be in order.

Ordinance No. 38-2018

To Enact New Chapter 955 “Small Cell Technology in the Right of Way” of the Codified Ordinances of the City of Worthington

The foregoing Ordinance Title was read.
Mr. Greeson noted that there is a new state law and staff has been diligently preparing new code language and design guidelines within a timeline established by the Ohio Revised Code. He asked Ms. Stewart who has led the City’s efforts to develop these documents to briefly go over them.

Ms. Stewart explained that she combined both the design guidelines and the new code language into one presentation and that Lindsey Miller from the law firm ICE Miller and staff that have been involved in this topic are available for any questions. She reported that on June 11, she had given a presentation walking through what small cell technology is. The timing for this is to adopt our regulations regarding small cell technology in our City’s right-of-way in advance of the new state law that goes into effect on August 1st. She detailed the changes that have been made since the June meeting, driven by five different reasons. First, staff has reviewed all of the concepts that were in the design guidelines and determined items that made most sense to be in code rather than in design guidelines. She explained Law Director Tom Lindsey has drafted Chapter 955 which is a new chapter for the Codified Ordinances. Staff is also looking to develop an application packet, so when carriers apply to put a small cell in the right-of-way we can give them a packet of information. We also had a few comments and questions from Councilmembers, so in response staff revisions to the guidelines and code. Staff also continued to receive comments from the wireless industry and several changes were made in response to those comments. A final review was also conducted and a few revisions were made to clean things up.

Ms. Stewart said that many of the aesthetic topics, such as the look of poles were left under the Design Guidelines. The underlying regulations were moved into code. They will need to comply with our right-of-way Chapter 949 and they will need a permit under that chapter. There is also a requirement for a pre-application conference. The code indicates that the Design Guidelines will be adopted by the City Council by resolution, which is the agenda item following this ordinance. Guidelines indicate that work must be completed within 180 days of the permit being issued. There was conversation around how soon work could commence, staff added language indicating that work should be completed within 45 days after work commences to shorten that construction timeline. There are also items in the code that they must keep accurate maps and records and, providing updated ones if requested. There is also language around the amount of the fee and how it is determined. The Director of Service and Engineering has additional rulemaking authority if consistent with the code and the design guidelines. The language also specifies a penalty if someone is not complying with this chapter.

Changes to the Design Guidelines included many deletions that were moved over to the code in Chapter 955. Section IV was moved to the application packet. Several definitions were removed because they were deemed to be unnecessary or inconsistent. In response to the industry’s concerns about knowing the locations of the Historic District and Architecture Review District, we made reference to maps and where they can find maps of those districts on our website. Additionally, images of our Municipal Service Poles were added to help show industry which poles are being referenced. In regards to underground vaults, industry indicated that some technology can be
challenging to maintain in underground vaults. So, staff added language indicating that underground vaults were only required where they are technologically feasible and in an area that is appropriate. Landscaping language was changed; including changing “should” to “shall” in regards to landscaping around ground mounted cabinets and allowing the City to issue an exemption if it does not make sense at that location. There were details added for ornamental poles, essential standard details and drawings that are available from our Service and Engineering Department. Finally, we added the option of an extension for graffiti if it takes longer than 14 days to order replacement equipment.

There being no additional comments, the clerk called the roll on Ordinance No. 38-2018. The motion carried by the following vote:

Yes 7 Robinson, Kowalczyk, Dorothy, Foust, Smith, Myers, and Michael

No 0

Ordinance No. 38-2018 was thereupon declared duly passed and is recorded in full in the appropriate record book.

NEW LEGISLATION TO BE INTRODUCED


Introduced by Ms. Kowalczyk.

MOTION

Ms. Dorothy made a motion to adopt Resolution No. 40-2018. The motion was seconded by Mr. Myers.

There being no additional comments, the motion to adopt Resolution No. 40-2018 passed unanimously by voice vote

REPORTS OF CITY OFFICIALS

Information Item(s) - Age Friendly Columbus – Katie White

Mr. Greerson introduced Katie White who is Executive Director of Age Friendly Communities which is a partnership of Columbus, Franklin County, and many other entities. It is now housed at the Ohio State University College of Social Work. Katie was instrumental in developing the Age Friendly Columbus plan when she previously worked at the Mid-Ohio Regional Planning Commission (MORPC). Council identified age-friendly planning as a topic they would like to learn more about. Councilmember Kowalczyk has been particularly interested in this issue and it is a topic we talked about at the Council Retreat.
Ms. White said that she is excited to hear so much positive feedback and interest from cities around Franklin County. She shared that the World Health Organization (WHO) served as the impetus to this work across the world. Each country works with an affiliate and in the United States they are working with the AARP. The methodology is laid out for how they should be going about their research and planning, but it is left up to each community to make it personal and community based. The reasoning behind the WHO work is that our population is aging. Ohio in particular is quickly aging. The state is aging fast and by 2050, 25-30% of the population will be comprised of persons age 60 or older. The 85 and above population is actually growing even faster. When you think about the 65+ population, it is much larger because people are living longer and healthier lives and 65 is not the age we have thought about in the past.

When thinking about the older adult population, The Kirwan Institute and College of Social Work at Ohio State did a unique study of Franklin County that analyzed where dense populations of older adults and vulnerable populations are located. Looking at zip code 43085 in Worthington, it has a very high density with a lot of older adults in the area, but luckily not a lot of vulnerable populations. She made the key point that currently the community is not vulnerable, but you need to begin proactively planning to safeguard the high quality of life offered to residents currently.

When the WHO set out to do this work, they gave a five year timeline and challenged communities to look at eight focus areas they should concentrate on. This includes everything from transportation, to employment, to community support and health services. In 2016 Columbus entered into the WHO network of age friendly communities and that meant that they had five years to complete that cycle. The first year consisted primarily of research. Between a random sample mailed survey and focus groups they heard back from about 1200 older Columbus residents over the span of eight months. Focus groups were held in multiple languages and they made sure to look at densely populated neighborhoods with vulnerable older adults. The unique thing about their plan is that it focuses on planning with, not for older adult. Every committee and conversation involved older adults and individuals with disabilities at the table with elected officials, planners, and engineers. Over 125 individuals worked with them for two years during the research and planning phase.

Ms. White identified major themes including community connections or lack thereof, the need for more affordable housing, mobility challenges, and personal preparation. Unsurprisingly, people want to age in their own home and if they cannot, they want to stay in their same community. There is a huge disconnect between how people want to age and what is being done to ensure that actually happens. She detailed that they took what was learned in their focus groups and wrote their strategic plan which contained 54 action steps that are closely tied to 17 strategies. She emphasized that they are taking on 16-17 of the action steps a year and they are ready. Because they have been so inclusive in their planning process, they have been able to go right back to their community partners to plan these strategies, tie them directly to their data points, and know they are reflecting what needs to be done. This is a dynamic and constantly evolving plan and
every month they are in the community holding focus groups to see where they may need to shift their strategy a little bit.

For 2018-2020 they will be implementing the 54 action steps and most of them are led by older adults, those with disabilities, or organizations in the specific areas. She identified a couple of strategies that may apply best to the Worthington community. Looking at an age friendly business check list, and identifying which businesses have zero entry or are friendly to individuals with mobility devices. Looking at best practices for hiring and educating employers about age-friendly best practices. We really need to take a hard look at our hiring and employing practices and make sure individuals of all ages and abilities are supported. Also they are looking at a checklist for public spaces and determining which ones are accessible. Most individuals in Columbus are continuing to drive and not using public transit because alternative choices do not feel like equal alternatives. Things can be done to improve our infrastructure such as better covered bus stops, maps, or crosswalks. Some improvements can be low cost to help empower older adults. A pilot program for a free senior circulator like the downtown C-Bus is being looked at; sometimes a free and faster route encourages people to try it. Making sure that older adults can age in their homes safely and considering the modifications that may need to be made, particularly in older homes. She said that the last piece she wanted to talk about was intergenerational programming and engaging older adults to make them still feel valued by the community.

Ms. White brought attention to the fact that the Franklin County Commissioners signed an extension of Age Friendly Columbus to Age Friendly Franklin County. What that means is that they have the opportunity to take what was learned in Columbus and mentor and liaise with other cities, taking best practices, and folding that into their plans as well. In October there will be a county wide convening with an elected official, a staff member, and an older adult from each community in Franklin County to learn and share best practices and leave feeling like you have the resources and tools that are needed to ensure that you can become an Age Friendly Worthington.

Ms. White concluded by sharing a WHO Quote that details the intersection and interactions between our built environment, our social environments, and our services environment: “Our environment can positively or negatively impact well-being and quality of life.” She said that there is so much great programming and thoughtfulness going on in the Worthington community from the Griswold Center to the Bike and Ped Master Plan, but there might be pieces that have not been thought about yet. A little bit of proactive planning and engagement of older adults in the community can really save on retrofitting and having to change different programs and policies.

Ms. Kowalczyk thanked Ms. White for her presentation and explained that this is a topic she is aware from her day job. Not only are we aging, but we are sicker than past generations and are not prepared for the costs that are coming. The costs are not just retirement, but from long term services and support. If you are ill and need care in home or from a facility, most people do not anticipate and plan for those costs. Proactive planning is incredibly important for our community and looking at the percentage of our
population that is over 65 currently stands at 20%, which is one of the higher percentages in Central Ohio. She asked about the Village Network and about the impacts of snow removal and concerns about home & outdoor maintenance. Ms. White stated that one of the greatest barriers for individuals wanting to stay in their homes was outdoor and indoor home maintenance. The National Village Network is a small network of grassroots nonprofits that operate out of a community to provide volunteer services such as snow removal, leaf bagging, social connections, and lists of vetted service providers for work that volunteers are unable to provide. There are currently three villages in the Columbus area. Recently there was training where 17 communities from across Central Ohio came to hear how the villages work and what it would take to start them. They are proving to be a great strategy to help older adults age in place and keep them out of the long-term support services network as long as possible, saving government dollars.

Ms. Kowalczyk asked about the type of support that will be available at the October convening of communities. Ms. White shared that it is more along the lines of technical support, although it is not uncommon to work with some strategy leaders to help identify and write grants. They look at different tools. There is a huge network of older adults in the community to assist in building an advisory council. There is access to large communication channels as AARP Ohio, the OSU Alumni Network, and others. There are also toolkits available and support for running focus groups, providing training for local leaders to be focus group facilitators and technology for quicker analysis.

Ms. Kowalczyk explained that there are several different engagement projects that are being contemplated and we are receiving feedback from the community right now. She inquired if there are things that Ms. White could recommend to ensure that the City is reaching out to older adults and people with disabilities. Ms. White replied that they rely on their voter registration lists of individuals 50 or older who voted in one of the past two elections to make sure they are going to more those who are always connected as they want to reach those who are not yet connected. They also advertised a great deal in community newspapers, on social media, and relied on experts out in the community.

Mr. Smith said that Council has discussed the many different potential ways of formatting this since we have a lot of folks in the community who are aging. He explained that their role is to engage the board and commissions to integrate these policies and to figure out what the best policies and practices should be. He asked what would be a good mix of types of people, community advocates, and business people to make up an advisory committee. Ms. White replied that she envisions each city that has an advisory committee would meet together as a group. She joked that their committees range from A to Z, from Aging to Zoning and everything in between. They cast quite a wide net thanks to the individuals at MORPC and their connections. Making sure to understand what your community population is and then working hard to ensure your advisory council is representative of that population. Without drilling into the details, they can help Worthington build their advisory council as she knows a couple of volunteers waiting in the wings from Worthington that are interested.
President Michael said one of the challenges that Worthington is going to have is that the population is one quarter geographically of the school district. We end up having ¾ of the school district that is not the City and the City has only limited finances. She asked how Worthington can work around that type of confusion because the City can only do so much. Ms. White replied that we are lucky to live in the Central Ohio region because we not only have the Agency on Aging, but the county offices on aging. We are resource rich when you look across the state. Most of the long term services and supports should not be falling directly on any kind of city budget, but more on those aging organizations. When thinking about competing interests financially, hopefully they should not really be competing. But what you can do by bringing the generations together is hopefully to utilize your space in various ways if there is a space conflict. For example, many schools are looking at using their buses for older adult transportation when they are not in use.

Mr. Smith asked if Council wanted to do something tonight, such as find a direction or start a process, what could be done. Ms. White suggested engaging older community adult leaders, getting together an advisory council, and having an announcement or a “Call to Arms” detailing how to get involved. Ms. Kowalczyk stated that the CRC is very interested in taking this on, so that may be where we start on identifying how to get the word out.

Discussion Item(s) – 2019 Operating Budget and 2019-2023 Capital Improvements Plan (CIP)

Mr. Greeson reported that this presentation is not a presentation of the budget and CIP, but rather an environmental scan that identifies major revenue and expenditure issues going into preparation of the budget. The Charter requires that the City Manager submit the budget to the City Council 60 days prior to the end of the year. Typically the budget is presented in early October and the goal is to do that once again. However, we begin the budget process at the staff level now. We will be sending budget worksheets out to the departments and then creating the detailed budgets in late August/September. Additionally, this is meant to help ask if we are missing any issues or trends and to clarify Council’s expectations for the budget process.

Mr. Barter said that any revenue trend discussion has to start with the income tax which accounts for 75% of the General Fund and 97% of the CIP. As of June 30th, Income Tax revenue is down 2% from 2017 and under 2018 estimates by less than 1%. This is with Anthem continuing to withhold at normal levels. Mr. Barter reported that he and Mr. McCorkle are currently meeting with many of the City’s top fifteen employers to gauge their 2019 outlook to help guide with the preparation of the estimates for 2019. Property Taxes are trending upward with an increase of 11% over 2017 collections due to the reappraisal that occurred in 2017. Interest is trending up with higher rates on the City’s investments. Because of the strong fund balances, we have more to invest. The Local Government Fund (LGF) remains flat. We anticipate $350k in 2018 and 2019 which is down from close to $1 million in 2008. Income tax revenue has progressively trended up.
When asked by Ms. Dorothy when the Income Tax rate was increased, Mr. Bartter replied it was June 2010, but the first full year was in 2011. He discussed that Property Taxes have remained relatively flat throughout the years. Parks and Recreation fees are trending up in 2018 as they have since 2016. One thing that is being discussed is the feasibility of rolling the Revolving Fund into the General Fund which will be talked about more in the fall budget discussion.

Ms. Dorothy asked about the LGF and how it was supposed to be a sharing of sales tax with the State since local governments cannot levy a sales tax. Mr. Bartter agreed.

Mr. Bartter explained some of the anticipated expenditures in 2019. Water main repairs are unpredictable and we are going to need to increase that appropriation. We are looking at a $30,000 annual expense for City Council audio and video streaming services. As part of receiving Federal funds for the Northeast Gateway, we need to change from a biennial to single audit which is anticipated to cost approximately $10,000. Salt costs are increasing from $50 to between $83-85 per ton for next season, accounting for a $55,000 increase in costs. There are technology investments that our Information Technology director cannot quantify at this time. There are also unknowns regarding employee compensation. Contracts are expiring for both Fire and Police, so there is nothing outlined contractually for increases in 2019-2021. As for health care costs, we are part of the Central Ohio Healthcare Consortium and we are looking at developing the rates in the next few months.

Ms. Stewart discussed the Capital Improvements Program (CIP) and how she is currently gearing up to get worksheets out to departments to submit their capital updates for items that are already in the 2018-2022 CIP as well as new requests. We do not have numbers yet for many items and those will be developed over the next several months. She said that she wanted to present several of the major items that staff is aware of that will likely come up during the capital discussion. At the City Council retreat there was discussion about SwimInc’s anticipated investment in their facilities. The City will likely get a request from them and Council has shown interest in ways to support that organization. The Parks Master Plan contained several recommendations and we will continue to look at those recommendations for items that should be considered in the next capital plan. The current CIP has an evaluation of the City’s waterlines schedule for next year. We anticipate there will be recommendations for additional investments into waterline infrastructure in Worthington. She detailed how a plan from several years ago was sent out to City Council that included streetscaping and aesthetic recommendation for the Wilson Bridge Road Corridor, North High Street, and for the gateways entering into the City. Some amount of money has been allocated for radio replacements for the Parks, Fire, and Police crews while they are in the field. The radios are reaching the end of their lives and are no longer supported, so there will need to be significant investments in that area since radio investments are not inexpensive. The Northeast Gateway Project is already in the CIP and it is a major investment. We have updated information in terms of costs and contributions from other entities that will be included in the CIP. We have received word that we were awarded money from the Ohio Public Works Commission (OPWC) in additional to federal funds. The most recent dollar amount is $4.2 million.
which will reduce our local contribution for that project. She explained we are in the midst of bicycle and pedestrian planning. The CIP already has an allocation for bicycle and pedestrian investments, but it is expected that there will be more specific recommendations coming out of the plan.

Ms. Stewart brought up phase two of the energy efficiency project and how the City is currently investing in the Community Center, the Griswold Center and the Fire Station. In the evaluation of City buildings, phase 2 outlined additional recommendations for investments into other buildings. Building security investments have an allocation of $50,000 every other year. There has been discussion whether that should be increased in consideration of today’s environment. The McCord Park planning process has been looking at renovations and we will be looking at updated numbers for consideration. Arterial streets have needs for investment. There is some funding in the CIP and Engineering staff will be evaluating the need for more investment. The SCBA breathing apparatus for the Fire Division was programmed in this year’s CIP to receive grant funding, however the grant request was unsuccessful. We will likely apply again but, if we are unsuccessful we will need to invest in this. We have received notification that the Ford Explorer which has been used for our police vehicles will be discontinued and we will need to look for a new make and model. That means the equipment that is installed and attached to the Explorers will most likely not fit in the new vehicles, so there will be the need for a new investment into add-on equipment. There are also Rush Run improvements downstream from the Northeast gateway. We have looked into Rush Run as part of that project and we know there will be investments and improvements needed. Our IT director is evaluating what investments will need to be put into disaster recovery. She explained that the City entered into a study of SR 161 between Olentangy River Road and Sawmill Road along with other community partners. That study offered recommendations that will be broken up into a series of projects. We will be talking with those partners about how and when we tackle those projects.

Mr. Greeson asked Council if there are any issues that they feel have been missed. Ms. Kowalczyk asked if the Bicycle and Pedestrian Master Plan includes potential sidewalk projects and pedestrian safety initiatives. Mr. Hurley answered that yes the planning process, the evaluation and resident input would include that. He cannot speak to which projects will bubble up and how they will be prioritized but that those items would be part of the evaluation.

Mr. Robinson questioned Mr. Bartter about the cause of income tax revenue being down roughly 2% from the prior year. Mr. Bartter replied that an employer paid out a bonus in 2017 that was not paid in 2018. If that bonus is backed out, then collections are up 3.63% so far in 2018. Mr. Robinson then inquired about revenue projections for 2019-2020. Mr. Bartter replied that it is still early, but it looks like revenue growth will be flat. Mr. Robinson asked about the probable impact of Anthem. Mr. Bartter said that he cannot publically give numbers around how much revenue will be leaving, but he can say that Anthem is a top three employer and he will not be including revenue from them in 2019. Mr. Robinson asked if the developer is successful, then there will be twice as many employed there as the first half of this year. Mr. Bartter responded that is what he has
heard. Mr. Robinson requested Mr. Bartter to explain why fund balances were not included in this discussion because they would seem to be a significant factor for any kind of financial study. Mr. Bartter reported there being no specific reason for why fund balances were not included in this conversation. It is something that has been on staff’s radar and with Anthem just now leaving; to not have a discussion about laying people off is a testament to what we have done over the past ten years in regards to the fund balance. He felt that was a discussion topic for another time.

Mr. Foust commented about the Anthem building and how it is his understanding that the building has dwindled down to being about 2/3 empty. So, there is a brighter day ahead when that building becomes the Class A space it has been touted to become and is filled up again. It may not be in 2019, but he hopes that it turns into a much brighter day despite the loss of one of the City’s top three employers.

Mr. Myers expressed the sentiment that we cannot budget on hope. He is very nervous about next year because a flat revenue projection is being optimistic considering the state of the nation and the world. Eventually costs are going to be passed down and have a negative impact on us. We are due for a recession. He wanted to make certain come October 8th, we are going to have to have some pretty spirited discussions on priorities in this budget. There are some things we would like to do that will not be done next year. He asserted that he is a firm proponent of that large fund balance because he remembers when there was no fund balance. This is a pretty good list of hits that our budget is going to take next year.

President Michael agreed on some of the views that Mr. Myers expressed. She has gone through more than one recession being on Council and knows how difficult it is to deal with a very low fund balance. Considering what it took to get that fund balance back up, she is protective of the balance in order to continue providing quality services to our residents. Sometimes we have to take capital improvement projects and move them to out years to make ends meet. Back in the good old days when everything was filled and we had a $12 million carryover balance, you did not think about those things. But that was a long time ago and it is not coming back.

Mr. Robinson reported being a financially conservative guy as a part-owner of a business and an accounting major. He does not understand the pessimism that he is hearing because the continued trends for revenue are very positive. Basing projections on a possible national or global recession is something we should be concerned about, but the micro issues here are more identifiable, specific, and predictable than forecasting a national recession. President Michael said she is looking at the best case scenario that by 2019 we will be losing out on revenue from the Anthem building. There are some very big ifs that are hard to forecast and until then we need to be financially conservative. It is hard to do an estimate when you do not know what is going to happen when, especially with Anthem and UMCH. Mr. Robinson replied that if you ask about specific negative news, all you hear is the loss of Anthem and a short term loss for 6-18 months. It is short term pain and long term gain. Mr. Myers explained that one of our most significant employers deals with steel and prices have recently gone up significantly. That cost is
going to be absorbed by the employer during the first year and their revenues will be down. In the second year if the tariffs hold, it will be passed on to the consumers which will also have a drag on demand. Those are the things he is worried about. We don’t know what is going to happen, but this is not new news. In our 5 year forecasts we have known this is coming with this year and next year as pinch points. It is not only the economy, but it has to do with debt services, the Northeast Gateway, and a lot of other things coming up. We may have to make choices between repairing our water lines or going forward with McCord Park improvements. These are the types of discussions we will have to have in October.

Mr. Foust noted that we have not talked about Holiday Inn. That property will not be what it was and will be something different a year or two down the road. He explained his only comment is that there are a lot of moving parts and we need to allow for that.

Mr. Greeson noted that this is great conversation that gets down to the heart of the real issues that will be debated later this fall in more detail. It is staff’s job to help frame that discussion with good information and staff proposals. We do not expect to solve these things tonight. The intention was to share issues that staff has identified as part of the budget process and signal to Council that we want to know what issues you’re thinking about that we may not be aware of. In terms of process and scheduling, Mr. Greeson explained that the budget will be released by October 8. The meeting discussing the five year forecast and general budget overview will be held on October 8 and the CIP will be discussed on October 15. All the meetings in November will contain departmental and community group presentations then we will circle back to discuss any issues that had not been discussed in prior conversations. The goal will be to put budget legislation before Council in early December, which technically does not need to be adopted until the end of December.

**John Rist – 285 Bryant Avenue**

Mr. Rist explained that in the 2018 Council retreat, numerous issues were identified as being “On the Plate” and among those were some that are already under way including the budget and fund balance. He stated that he wanted to address the fund balance and the policy of 25%. It will be interesting to know what direction the fund balance goes. He explained that he previously testified last December about the current policy of maintaining a 25% fund balance. The City ended up with $7 million over and above the policy and it is sitting in the bank earning interest that could go towards many of the CIP projects that have been identified. He wanted to reiterate what he said back in December about whether the policy of 25% should be adjusted or kept the same.

Mr. Robinson stated that he has one request for future presentations like this. It is difficult for him when looking through a verbal listing of budgetary items to determine whether they are unexpected, discretionary, or already committed. It is not presented in a way to help facilitate Council decision making, but rather it is just a flood of information. Information and trends should be provided in a way to help know what decision is before Council.
REPORT OF COUNCIL MEMBERS

Mr. Robinson circled back to the discussion from the previous week about bringing up agenda items. He would like to discuss revenue sources, economic development, and specifically East Wilson Bridge Road. After the report that Mr. McCorkle presented at a past meeting, he was struck by how Wilson Bridge Road accounts for ¾ of our income tax revenue. The takeaway from the CIC report that he received is that plans for economic development on the western half of the southern side presently appear non-viable. Given the significance of that corridor, he would like to revisit our thinking and strategy for revenue generation on East Wilson Bridge Road and would like to see that as an agenda item sometime soon. President Michael replied that would best be appropriate for a Committee of the Whole discussion.

Mr. Smith said he received an email from SWACO inviting applications from communities for a grant. He explained that there had been discussion about a compost trial for the City and doing one or two neighborhoods for a composting program. It sounds like this would be right up their alley. President Michael responded that there is a group in Worthington Estates that is really interested in trying to set something like that up. Mr. Greeson reported that discussions have occurred with a provider who has done trial work in Bexley. We would need to decide if it makes sense to have a similar effort here or something as a short-term solution at our Service Department. Mr. Whited added that they met with Mr. Laird and had a discussion for a drop off kiosk. The difficulty is deciding how to implement it and regulate it properly. Mr. Smith asked to keep the grant in mind because the deadline is quickly approaching.

He followed-up on Ms. White’s earlier presentation and requested that there be a little more push behind amplifying the voice to attend the CRC meetings and engaging citizens to start a discussion. President Michael suggested using the neighborhood email network to advertise that these topics will be discussed at the upcoming CRC meeting.

Ms. Dorothy thanked everyone involved with making the Dublin-Worthington family picnic and the fireworks afterwards for the July 4th celebration successful. She thanked the City, the Dublin-Worthington rotary and the schools as this takes a lot of time and effort to plan every year. She appreciates everyone’s coordination and cooperation for a wonderful event.

President Michael mentioned the new additional $5 Franklin County license fee and inquired if that would give the City additional funding for the license tax to go towards paving of arterial roads. Mr. Bartter replied it does not.
ADJOURNMENT

MOTION Mr. Myers moved, Mr. Smith seconded a motion to adjourn.

The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 8:51 p.m.

___________________________________
Assistant City Clerk

APPROVED by the City Council, this 16th day of July, 2018.

______________________________
Council President
Date: July 12, 2018

To: Matthew H. Greeson, City Manager

From: Tom Lindsey, Law Director

Subject: Ordinance No. 39-2018 - Amendment - Fire Code

EXECUTIVE SUMMARY
This Ordinance amends Chapter 1501 of the Codified Ordinances regarding the administration and enforcement of the Ohio Fire Code by the Division of Fire.

RECOMMENDATION
Approve as Presented

BACKGROUND/DESCRIPTION
Section 3737.82 of the Ohio Revised Code requires the State Fire Marshal to adopt a state fire code which shall consist of rules relating to all aspects of fire safety. The Ohio Fire Code as adopted by the State Fire Marshal is currently set forth in Chapter 1301:7-7 of the Ohio Administrative Code. The most recent changes in the Ohio Fire Code became effective on December 15, 2017.

The Ohio Fire Code applies “to all aspects of fire safety at any structures, building, premises, vehicles or other locations within the territorial jurisdiction of the State of Ohio”. There is no statutory requirement for a city to adopt a local fire code. Regardless of whether a political subdivision adopts a local fire code, the Ohio Fire Code is effective and enforceable at all locations in the state.

Section 1501.01 of the Codified Ordinances currently provides that the “2007 Edition of the Ohio Fire Code is hereby adopted, as published by the International Code Council, as the Fire Code of the City of Worthington”. The proposed ordinance amends this section to simply state that the City will administer and enforce the Ohio Fire Code. This avoids the necessity of amending Section 1501.01 whenever the Ohio Fire Code is revised.

Section 1501.02 has been amended to eliminate the requirement that the City Clerk keep three copies of the Ohio Fire Code on file and have copies available for sale to the public.
The Ohio Fire Code is available online at https://codes.iccsafe.org/public/document/OHFC2017 and may be purchased from the International Code Council (ICC) at 1-888-422-7233 or West Group at 1-800-328-9352. The City Clerk has not had anyone review or purchase the Ohio Fire Code during the past ten years.

Section 1501.03 has been amended to reference the Ohio Fire Code and the authority of the Fire Chief to delegate enforcement responsibilities.

Section 1501.04 has been repealed because the definition is no longer necessary given the changes in Section 1501.01.

Section 1501.08 currently provides for a Board of Appeals to hear “applications for modifications of the requirements of the Fire Code.” However, Section 3781.20 of the Ohio Revised Code states that “Variances to the Ohio Fire Code can only be authorized by the State Fire Marshal or the State Board of Building Appeals.” This Ordinance repeals Section 1501.08. Section 3737.43 of the Ohio Revised Code provides a right to appeal to the State Board of Building Appeals. Decisions of the State Board may be appealed to the Court of Common Pleas.

A new section 1501.09 is proposed to expressly provide for the authority of the Fire Chief, in consultation with the City Manager, to adopt rules and regulations necessary for the administration and enforcement of the Ohio Fire Code.

Section 1501.99 has been amended to clarify the violation and penalty provisions. The specific criminal penalty for a misdemeanor of the fourth degree has been deleted. The section only states the individual penalty and not the organization penalty that may also apply. The specific criminal penalties for individuals and organizations for all misdemeanor offenses, including those of the fourth degree, are already set forth Chapter 501 of the Codified Ordinances. Language has been added to clarify that the imposition of a criminal penalty does not prevent civil enforcement efforts and imposition of a civil penalty does not prevent criminal prosecution. The goal of the Fire Prevention Bureau is always to seek voluntary compliance with the fire safety requirements. Civil penalties under the Ohio Fire Code would be the first approach if voluntary compliance is not achieved.

Staff recommends adoption of the proposed ordinance.

**ATTACHMENTS**
Ordinance No. 39-2018
ORDINANCE NO. 39-2018

Amending Chapter 1501 of the Codified Ordinances of the City of Worthington Concerning the Enforcement of the Ohio Fire Code; and to Repeal or Amend Sections of the Codified Ordinances in Conflict Therewith.

WHEREAS, Section 3737.82 of the Ohio Revised Code requires the State Fire Marshal to adopt a state fire code which shall consist of rules relating to all aspects of fire safety; and,

WHEREAS, the Ohio Fire Code as adopted by the State Fire Marshal is currently set forth in Chapter 1301:7-7 of the Ohio Administrative Code; and,

WHEREAS, the Ohio Fire Code applies “to all aspects of fire safety at any structures, building, premises, vehicles or other locations within the territorial jurisdiction of the State of Ohio”; and,

WHEREAS, the Fire Chief is required to enforce the Ohio Fire Code and there is no statutory requirement for the City to adopt the Ohio Fire Code or a local fire code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That Section 1501.01 of the Codified Ordinances be and the same is amended to read as follows:

1501.01 OHIO FIRE CODE.
   (a) The City of Worthington shall administer and enforce the Ohio Fire Code as adopted or amended by the State Fire Marshal pursuant to Sections 3737.82 to 3737.86 of the Ohio Revised Code.

SECTION 2. That Section 1501.02 of the Codified Ordinances be and the same is amended to read as follows:

1501.02 COPY OF OHIO FIRE CODE AVAILABLE FOR INSPECTION.
   A copy of the Ohio Fire Code shall be on file in the Office of the City Clerk for public inspection during usual business hours.

SECTION 3. That Section 1501.03 be and the same is amended to read as follows:

1501.03 ENFORCEMENT.
   (a) The Chief of the Worthington Division of Fire and EMS and the Bureau of Fire Prevention of the City of Worthington Division of Fire are hereby charged with the administration and enforcement of the Ohio Fire Code.
ORDINANCE NO. 39-2018

(b) The Chief may delegate to other members of the Division of Fire full authorization to perform any of the duties or acts which are required or authorized to be performed by such Fire Chief or the Bureau of Fire Prevention.

SECTION 4. That Section 1501.04 of the Codified Ordinances be and same is repealed in its entirety.

SECTION 5. That Section 1501.08 be and the same hereby is repealed in its entirety.

SECTION 6. That new Section 1501.09 be and the same hereby is added to Chapter 1501 to read as follows:

1501.09  RULES AND REGULATIONS.
The Fire Chief, in consultation with the City Manager, may adopt any rules and regulations as may be necessary for the effective administration and enforcement of the Ohio Fire Code. Such rules and regulations shall be consistent with the Ohio Fire Code, the Ohio Revised Code, the Charter, and these Codified Ordinances. Such rules and regulations shall be reported to Council and unless amended or disapproved by resolution of Council within thirty days after such report, shall become effective. Amendments and supplements to the rules and regulations shall be made in the same manner. All rules adopted under this section shall be published and posted on the internet.

SECTION 7. That Section 1501.99 be and the same is amended to read as follows:

1501.99  VIOLATION AND PENALTY.
(a) Whoever violates any provision of the Ohio Fire Code, or fails to comply therewith, or violates or fails to comply with any order made thereunder, or who builds in violation of any detailed statement of specifications or plans submitted and approved thereunder, or any certificate or permit issued thereunder, or violates or fails to comply with any rule or regulation adopted pursuant to Section 1501.09, shall severally for each and every violation and noncompliance respectively, be guilty of a misdemeanor of the fourth degree.

(b) The imposition of a criminal penalty pursuant to this section for any violation shall not excuse the violation or permit it to continue and all such persons shall be required to correct or remedy such violations or defects within a reasonable time.

(c) When not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.

(d) The imposition of a penalty for a violation of this section shall not be held to prevent the enforced abatement, remedy, or removal of prohibited conditions through other legal measures or actions.
ORDINANCE NO. 39-2018

(e) The imposition of a civil penalty pursuant to the Ohio Fire Code shall not bar or prevent a prosecution or penalty under this section.

SECTION 8. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed______________________

__________________________________
President of Council

Attest:

__________________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 12, 2018

To: Matthew H. Greeson

From: R. Lee Brown, Director of Planning & Building
       Dan Whited, Director of Service & Engineering

Subject: Ordinance No. 40-2018 - Appropriation - East Wilson Bridge Road Shared-Use Path

EXECUTIVE SUMMARY
This Ordinance authorizes an appropriation of $30,000 from the Capital Improvement Fund Unappropriated Balance to pay the cost of surveying for the East Wilson Bridge Road shared-use path and to proceed with said project.

RECOMMENDATION
Approve as Presented

BACKGROUND/DESCRIPTION
City Council approved the Wilson Bridge Road Streetscape Improvement Plan in 2015, which identified a 10-foot shared-use path to be located on the south side of East Wilson Bridge Road. The starting point for this shared use path was High Street, and continuing east along E. Wilson Bridge Road to the Community Center with the eventual connection to the Northeast Gateway project that is currently underway.

The 2018 Capital Improvement Plan allocated $228,000 to be used for the design of a project to construct a 10-foot wide shared-use path along the south side of East Wilson Bridge Road. The total project area is over 4,500-feet from High Street to the railroad crossing.

The first part of this project is to enter into a Professional Services Agreement with the GPD Group to provide professional engineering services related to the proposed shared-use path. They will be providing professional engineering services, including but not limited to field survey, base mapping, and existing right-of-way resolution for the south side of East Wilson Bridge Road.
The appropriation of $30,000.00 will be used towards the already budgeted $10,000.00 allocated to Professional Services.

This work will be extremely beneficial to City staff as properties redevelop throughout the corridor, and will make it easier to determine the necessary right-of-way dedication needed to permit the installation of a 10-foot shared-use path while not impacting variety of other utilities on the south side of East Wilson Bridge Road.

FINANCIAL IMPLICATIONS/FUNDING SOURCES
$30,000

ATTACHMENTS
Ordinance No. 40-2018
ORDINANCE NO. 40-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Cost of Surveying for the East Wilson Bridge Road Shared Use Path and to Proceed with said Project. (Project No. 681-18)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.4010.533410 the sum of Thirty Thousand Dollars ($30,000) to pay the cost of Surveying for the East Wilson Bridge Road Shared Use Path and all related expenses (Project 681-18).

SECTION 2. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 3. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed ________________

___________________________________
President of Council

Attest:

____________________________
Clerk of Council
Date: July 12, 2018

To: Matthew H. Greeson, City Manager

From: David McCorkle, Economic Development Manager

Subject: Ordinance No. 41-2018 - Appropriations from TIF Funds

EXECUTIVE SUMMARY
This request is intended to adjust the annual budget by providing for an appropriation from the Worthington Square and West Dublin-Granville Rd. Municipal Public Improvement TIF Funds Unappropriated Balance.

RECOMMENDATION
Approve as Presented

BACKGROUND/DESCRIPTION
This request provides an appropriation from both the Worthington Square (Mall) TIF Fund and the West Dublin-Granville Rd. (Linworth Plaza) TIF Fund for the duration of 2018. Appropriated funds will be used to reimburse the developers of both sites for public infrastructure improvement costs associated with their respective projects. Expenses will be reimbursed per the terms of the executed TIF agreements between the City of Worthington and the property owners.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)

<table>
<thead>
<tr>
<th>Account No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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<td>County Auditor Fees</td>
<td>$700.00</td>
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<tr>
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<td>$27,000.00</td>
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<tr>
<td>945.9020.540980</td>
<td>TIF Fund Reimbursement</td>
<td>$95,000.00</td>
</tr>
</tbody>
</table>

Worthington Square TIF Fund

West Dublin-Granville Rd. TIF Fund
ATTACHMENTS
Ordinance No. 41-2018
ORDINANCE NO. 41-2018

Amending Ordinance No. 41-2017 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Worthington Square and West Dublin-Granville Rd. Municipal Public Improvement TIF Funds Unappropriated Balance to Provide Funds for the Payment of Franklin County Auditor Fees and Reimbursable Expenses.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the unappropriated balance to:

<table>
<thead>
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<td>945.9020.540980</td>
<td>TIF Fund Reimbursement</td>
<td>$95,000.00</td>
</tr>
</tbody>
</table>

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed ____________

__________________________________
President of Council

Attest:

__________________________________
Clerk of Council
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 13, 2018

To: Matthew H. Greeson

From: R. Lee Brown, Director of Planning & Building

Subject: Resolution Authorizing an Amendment to Development Plan and Authorizing Variances for 890 & 910 High Street (MK & K Realty, Inc.)

EXECUTIVE SUMMARY
The Resolution authorizes an Amendment to Development Plan with Variances for signage and front setbacks – 890 & 910 High Street (MK & K Realty, Inc.)

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION

Background & Request:
Two buildings were approved south of the CVS building in 2007, and revised in 2016. PetPeople moved into the building to the north (910) last year, and the shell building at 890 was finished this year. This application is a request for signs for the second floor tenants in the 890 building, and for railings that were added due to changes in grade for both buildings.

Project Details:
1. Two second floor tenants would like to have signs both on the front of the building and near the parking lot entrance. A variance is needed to have more than one wall mounted sign per business. The front signs would consist of 14” wide x 18” high HDU panels with scalloped corners, and 13” wide x 12” high aluminum panels mounted to them. Letters and logos that are .38” thick are proposed to be mounted on the aluminum. The background would be blue with the letters, logos and borders being white. New gooseneck lamp are proposed above. For the rear of the building, one 8’ wide x 3’ high sign with two tenant names is proposed above the entrance to the second floor. The proposed sign would be in the same style as the front sign. One tenant has been identified as COPC Worthington Pediatrics, and the second tenant has not yet been named.
2. Railings were needed for safety at the steps on the north side of 890 High St. (Building B) and a retaining wall and railings were needed on the north side of 910 High St. (Building A) to accommodate the change in grade. The railings are black in a simple round shape. Because the structures are within the required front yard, variances are needed.

**Land Use Plans:**
**Worthington Design Guidelines and Architectural District Ordinance**
The Worthington Design Guidelines and Architectural District Ordinance recommend signs be efficient and compatible with the age and architecture of the building. Use of traditional sign materials such as painted wood, or material that looks like painted wood, is the most appropriate material for projecting and wall signs. While the regulations permit a certain maximum square footage of signs for a business, try to minimize the size and number of signs. Place only basic names and graphics on signs along the street so that drive-by traffic is not bombarded with too much information. Signs must be distinctive enough to be readily visible, but avoid incompatible modern colors such as “fluorescent orange” and similar colors. Bright color shades generally are discouraged in favor more subtle and toned-down shades.

The Architectural District Ordinance calls for design and materials to be compatible.

**Development Plan Amendment Ordinance**
When an applicant wishes to make modifications following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council.

**Recommendations:**
Staff is recommending *approval* of this application.

On July 12, 2018 the Municipal Planning Commission recommended *approval* to City Council on an Amendment to Development Plan with Variances.

*The Municipal Planning Commission meeting minutes for July 12, 2018 were not available at the time of this report.*

**FINANCIAL IMPLICATIONS/FUNDING SOURCES**
N/A

**ATTACHMENTS**
1. Resolution #41-2018
2. Exhibit “A”
3. Application & Materials
RESOLUTION NO. 41-2018

Authorizing an Amendment to the Final Development Plan for 890 & 910 High Street and Authorizing Variances (MK & K Realty, Inc.).

WHEREAS, Chris Kessler of MK & K Realty, Inc. has submitted a request for an amendment to the Final Development Plan for 890 & 910 High Street; and,

WHEREAS, Sections 1175.01 (f) and 1107.01 of the Codified Ordinances of the City of Worthington provide that when an applicant wishes to change, adjust or rearrange buildings, parking areas, entrances, heights or yards, following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council; and,

WHEREAS, the proposal has received a complete and thorough review by the Municipal Planning Commission on July 12, 2018 and approval has been recommended by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the amendment to the approved Final Development Plan at 890 & 910 High Street as per Case No. ADP 05-18, Drawings No. ADP 05-18 dated June 28, 2018 attached hereto as Exhibit “A” be approved.

SECTION 2. That there be and hereby is granted variances from Code Section 1149.02 and Section 1170.05(c) to allow for hand railings at the steps to be located within the required front setback and to permit more than one wall-mounted sign per business.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted ________________

President of Council

Attest: _________________________

Clerk of Council
EXHIBIT "A"

7.A. - Amendment to Development Plan with Variances - 890 & 910 High Street

EXHIBIT "A"

Item 7.A. Page 4 of 22

Packet Page # 52

ADP 05-18
EXHIBIT "A"

7.A. - Amendment to Development Plan with Variances - 890 & 910 High Street

EAST ELEVATION

SCALE 1/8" = 1'

1 Total

EXTERNALLY ILLUMINATED WALL PANEL

All Information Shown as Preliminary & Subject to Verification.

Colors:
- Back Panel & Returns - Dark Blue
- Panels - Dark Blue
- Core Cut Border & Divider - White
- Letters - White, Overall

SIGNCOM, INC. • 527 WEST RICH STREET • COLUMBUS, OHIO 43215 • TEL 614-228-9999 • FAX 614-228-4326 • info@signcominc.com

Packet Page # 53

Item 7.A. Page 5 of 22
7.A. - Amendment to Development Plan with Variances - 890 & 910 High Street
Amendment to Development Plan Application

1. Property Location  890 & 910 N. High St.

2. Present Use & Proposed Use  Retail, Restaurant & Office

3. Present & Proposed Zoning  C-2

4. Applicant  M.K. & K. Realty, Inc. c/o Christopher Kessler
   Address  7215 Busey Rd., Canal Winchester, OH  43110
   Phone  614.679.9488

   Address  7215 Busey Rd., Canal Winchester, OH  43110
   Phone  614.679.9488

6. Project Description  See attached

7. Variances Requested  See attached

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:

The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

MK+K Realty, Inc.

Applicant (Signature)  By:  Vice President  6/27/18

MK+K Realty, Inc.

Property Owner (Signature)  By:  Vice President  6/27/18

APPROVED
WORTHINGTON MUNICIPAL PLANNING COMMISSION
DATE  7/13/18

CLERK OF COMMISSION

MPC Approval Date:  

City Council Approval Date:  
SUPPORTING STATEMENT

The development at 890 & 910 N. High St. was approved by the Architectural Review Board ("ARB") and Municipal Planning Commission on October 27, 2016 (AR 119-16) and by City Council on November 7, 2016, with minor revisions subsequently approved on March 9, 2017 (AR 19-17). PetPeople opened for business in the building at 910 N. High St. ("Building A") in October 2017 and the construction of the two-story shell building at 890 N. High St. ("Building B") finished the beginning of 2018.

1. **Variance Section 1149.02 – to reduce the required front yard to five feet four inches (5’4”).**

   During construction issues with grade transitions were realized that required steps, handrails and a small retention wall to be added. At the northwest corner of Building A, a small retaining wall with a limestone cap, steps and handrails were added to connect the sidewalk between Building A and the building to the north at 918 N. High St. One step and handrails were added at the northwest corner of Building B. The addition of the step and handrails required the bicycle rack on the west side of Building B to be relocated to the location depicted on the site plan included with this application.

   Pursuant to the City Code, the handrails are considered “structure[s]” and therefore encroach in the front yard further than the previously approved front yard variance allows. Section 1123.70 of the City Code, defines “Structure” as “anything constructed or erected, the use of which requires permanent location on the ground, including, but without limiting the generality of the foregoing to signs, buildings and backstops for sports, walls or fences.” A variance is requested to reduce the required front yard to five feet four inches (5’4”) for the handrails.

   The City’s Comprehensive Plan recommends moving the buildings forward to the sidewalk along High Street. The handrails added are similar in style to the handrails and guard rails previously approved for the east (rear) portions of the buildings. The handrails were added as a result of constructability issues that were not realized until after construction started which presented a practical difficulty. The variance is not substantial, does not affect the character of the neighborhood, does not adversely affect the delivery of governmental services and does not offend the spirit and intent behind the zoning requirement.

2. **Variance to Section 1170.05(h) to allow two (2) wall-mounted signs for two (2) second floor tenants.**

   The second floor of Building B has access via a stairwell on the west elevation facing High Street or the primary entrance that has stairs and an elevator on the east elevation – the closest proximity to the parking lot. Signage on the west elevation provides for visibility from High Street and a second sign is needed above the entrance to the lobby on the east elevation to give direction to the visitors which set of doors is the entrance for the second floor. The additional signage on the east elevation will be externally lit by existing gooseneck lights. The adjacent
buildings at 918 & 910 N. High St. were previously granted the same variance to allow one (1) business to have two (2) wall mounted signs. The requested variance is not substantial, does not affect the character of the neighborhood, does not adversely affect the delivery of governmental services and does not offend the spirit and intent behind the zoning requirement.
City of Worthington
ARCHITECTURAL REVIEW BOARD
Certificate of Appropriateness
Application

1. Property Location 890 & 910 N. High St.

2. Present/Proposed Use Retail, Restaurant & Office

3. Zoning District C-2

4. Applicant M.K. & K. Realty, Inc. c/o Christopher Kessler
   Address 7215 Busey Rd., Canal Winchester, OH 43110
   Phone Number(s) 614.679.9488

   Address 7215 Busey Rd., Canal Winchester, OH 43110
   Phone Number(s) 614.679.9488

6. Project Description See attached

7. Project Details:
   a) Design See attached
   b) Color
   c) Size
   d) Approximate Cost $5,900 Expected Completion Date Early August 2018

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:
The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

M.K. & K. Realty, Inc.
Applicant (Signature)

By: [Signature] Vice President

M.K. & K. Realty, Inc.
Property Owner (Signature)

By: [Signature] Vice President

6/27/18

APPROVED
ARCHITECTURAL REVIEW BOARD
CITY OF WORTHINGTON

CLERK

Date

6/27/18

Date

Please note: Signature added.
### ABUTTING PROPERTY OWNERS
FOR
890 and 910 High St.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City, State, ZIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbert &amp; Mary Vaughan</td>
<td>6959 Shetland St.</td>
<td>Worthington, OH 43085</td>
</tr>
<tr>
<td>Nationwide Insurance CVS</td>
<td>888 N High St.</td>
<td>Worthington, OH 43085</td>
</tr>
<tr>
<td>Worthington Center LLC</td>
<td>918 High St.</td>
<td>Worthington, OH 43085</td>
</tr>
<tr>
<td>Poaga LLC</td>
<td>893 High St., Suite F</td>
<td>Worthington, OH 43085</td>
</tr>
<tr>
<td>Providential Properties LLC</td>
<td>67 Spring Creek Dr.</td>
<td>Westerville, OH 43081-2549</td>
</tr>
<tr>
<td>Dirk J &amp; Linda B Smith</td>
<td>1601 W. 5th Ave. #193</td>
<td>Columbus, OH 43212</td>
</tr>
<tr>
<td></td>
<td>8 Hartford Ct.</td>
<td>Worthington, OH 43085</td>
</tr>
</tbody>
</table>
SUPPORTING STATEMENT

SIGNAGE

West Elevation (Tenants)

Back Panels

2 HDU boards to be used by the second floor tenants
Dimensions (Each): 14 feet in length by 18 inches in width
Color: Dark Blue
Located between soldier course and crown molding

Tenant Panels

2 aluminum panels attached to the HDU boards to be used by the second floor tenants
Dimensions (Each): 13 feet in length by 12 inches in width
Color: Dark Blue background with white lettering/logo
Tenant 1 is COPC Worthington Pediatrics
Tenant 2 is to be determined

East Elevation-Directional Signage for Second Floor (Owner)

Back Panel

HDU board to be used installed above the second floor entrance overhang
Dimensions: 8 feet in length by 3 feet in width
Color: Dark Blue

Tenant Panels-(Changeable)

2 aluminum panels attached to the HDU boards to be used by the second floor tenants
Dimension (Each) 3 feet in length by 2 feet in width
Color: Dark Blue background with white lettering
Tenant 1 is COPC Worthington Pediatrics
Tenant 2 is to be determined

HANDRAILS/GUARDRAIL/RETAINING WALL

The handrails are one and one-half inch (1-1/2") diameter. The retaining wall is the same masonry brick used for the building and capped with limestone to compliment the adjacent retaining walls in front of 918 N. High St. The guardrail on top of the retaining wall is one and one-half inch (1-1/2") diameter with half inch (1/2") diameter pickets. The handrails and guardrail are painted black to match the other site amenities.
Gooseneck Light Fixtures By Others

17' - 4" Entry

WEST ELEVATION SCALE 1/8" = 1'

17' - 4" Entry

2 Total EXTERNALLY ILLUMINATED WALL PANELS

All Information Shown as Preliminary & Subject to Verification
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 13, 2018
To: Matthew H. Greeson
From: R. Lee Brown, Director of Planning & Building
Subject: Resolution Authorizing an Amendment to the Final Development Plan for 890 High Street and Authorizing Variances (William S. Adams)

EXECUTIVE SUMMARY
The Resolution authorizes an Amendment to the Final Development Plan (ADP) with Variances for signage and front setback (William S. Adams)

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION

Background & Request:
Two buildings were approved south of the CVS building in 2007, and revised in 2016. PetPeople moved into the building to the north (910) last year, and the shell building at 890 was finished this year. Porch Growler is a tenant planned for the first floor and is seeking approval for signs, patio accoutrements and a rear door change.

Project Details:
1. Two signs are proposed for the building, one above the High St. southernmost storefront, and a logo near the southernmost door facing the parking lot. A variance is needed to have more than one wall mounted sign. The front sign would consist of ½” thick 11.5” high individual white acrylic letters spelling “PORCH GROWLER” spanning 11’ 10.5”.
2. The 22 seat patio is proposed for enclosure with black decorative fencing between 6 black planter boxes matching the existing planters in front of the building. Metal and
wood tables and chairs are proposed in the enclosed area. The business owner would also like the option to add black umbrellas for the seating. A 3’ wide path is planned between the tables to allow patrons to enter the front door. A variance is needed for the fencing in the required front yard.

3. A 15 light door to match the front door is proposed to replace the southern rear door which is solid with just a transom above.

**Land Use Plans:**

**Worthington Design Guidelines and Architectural District Ordinance**

The Worthington Design Guidelines and Architectural District Ordinance recommend signs be efficient and compatible with the age and architecture of the building. Use of traditional sign materials such as painted wood, or material that looks like painted wood, is the most appropriate material for projecting and wall signs. While the regulations permit a certain maximum square footage of signs for a business, try to minimize the size and number of signs. Place only basic names and graphics on signs along the street so that drive-by traffic is not bombarded with too much information. Signs must be distinctive enough to be readily visible, but avoid incompatible modern colors such as “fluorescent orange” and similar colors. Bright color shades generally are discouraged in favor more subtle and toned-down shades.

The Design Guidelines recognizes seating and tables for use by patrons makes an area feel more open and pedestrian-friendly. The Architectural District Ordinance calls for design and materials to be compatible.

**Development Plan Amendment Ordinance**

When an applicant wishes to make modifications following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council.

**Recommendations:**

Staff is recommending *approval* of this application. Two wall mounted signs are appropriate for this suite given the two entrances, and the style proposed is appropriate. The proposed patio furniture and fencing is suitable in this location.

On July 12, 2018 the Municipal Planning Commission recommended *approval* to City Council on an Amendment to Development Plan with Variances.

*The Municipal Planning Commission meeting minutes for July 12, 2018 were not available at the time of this report.*

**FINANCIAL IMPLICATIONS/FUNDING SOURCES**

N/A

**ATTACHMENTS**

1. Resolution #42-2018
2. Exhibit “A”
3. Applications & Materials
RESOLUTION NO. 42-2018

Authorizing an Amendment to the Final Development Plan for 890 High Street and Authorizing Variances (William S. Adams).

WHEREAS, William S. Adams has submitted a request for an amendment to the Final Development Plan for 890 High Street; and,

WHEREAS, Sections 1175.01 (f) and 1107.01 of the Codified Ordinances of the City of Worthington provide that when an applicant wishes to change, adjust or rearrange buildings, parking areas, entrances, heights or yards, following approval of a Final Development Plan, and variances are included, the modification must be approved by the City Council; and,

WHEREAS, the proposal has received a complete and thorough review by the Municipal Planning Commission on July 12, 2018 and approval has been recommended by the Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the amendment to the approved Final Development Plan at 890 High Street as per Case No. ADP 06-18, Drawings No. ADP 06-18 dated June 25, 2018 attached hereto as Exhibit “A” be approved.

SECTION 2. That there be and hereby is granted variances from Code Section 1149.02 and Section 1170.05(c) to allow for decorative patio fencing to be located within the required front setback and to permit more than one wall-mounted sign per business.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted ______________

President of Council

Attest

_______________________________

Clerk of Council
1 Total——
DIMENSIONAL WALL GRAPHICS
Externally Illuminated w/ Existing Gooseneck Fixtures

22.39 SQ.FT.

All Information Shown as Preliminary
& Subject to Verification

1/2" Thick Disc, Background Routed Out;
Raised Border & Graphic

1/2" Thick White Acrylic Letters, Individually Cut Out,
All Edges are Smooth & Finished

PORCH GROWLER

EXHIBIT "A"

CITY OF WORTHINGTON

DRAWING NO. AR-62-18
ADP-06-18

DATE 06/25/18

APPROVED
ARCHITECTURAL REVIEW BOARD

CLERK
APPROVED
WORTHINGTON MUNICIPAL
PLANNING COMMISSION

DATE

CLERK OF COMMISSION

Concealed Threaded back Studs
Set into Epoxy Filled Bores

4 Minimum Fasteners; Evenly Spaced

2 Minimum Fasteners; Evenly Spaced

All Hardware is Corrosive Resistant.

CLIENT APPROVAL

DATE

PRODUCTION ART REQUIRED
Colors on Dotted Documents
May vary

PROJECT NAME PORCH GROWLER
LOCATION 890 NORTH HIGH STREET
CITY WORTHINGTON STATE OH

REVISION

SALES (SM) DESIGN (KD)

DATE 06-28-18
SCALE

ADP 06-18
PROJECT# 18891

Packet Page # 74
Item 7.B. Page 4 of 20
1 Total

DIMENSIONAL WALL PANEL

Externally Illuminated (By Others)
5.44 SQ.FT.

All Information Shown as Preliminary & Subject to Verification

Raised Letters

1-1/2" Thick HDU Circular Panel

Darker Area
Denotes
Recessed Background

Raised Edge Border w/ Painted Inline Border

Raised Inner Circle w/ Flat Applied Border & Graphic

Raised Letters

29"

EXHIBIT "A"

CITY OF WORTHINGTON

DRAWING NO. AR-62-18
ADP-06-18

DATE 06/25/18

ADP 06-18

Packet Page # 75 Item 7.B. Page 5 of 20
Amendment to Development Plan Application

1. Property Location: 890 High St. Ste C 
2. Present Use & Proposed Use: Addition of Front & Rear Building Signage and Rear Door Replacement
3. Present & Proposed Zoning: 
4. Applicant: William S Adams
   Address: 860 Paseo Del Col, Olh, CA 4323
   Phone: (614) 595-7522
5. Property Owner: MKK Realty Inc
   Address: 
   Phone: 
6. Project Description: Fencing for seating area
   Addition of Business Signage on Front & Rear of Building (See Attached)
7. Variances Requested: 2 Signs / Fence in Front

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:

The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

Applicant (Signature) 
6-29-18 Date

Property Owner (Signature) 

APPROVED
WORTHINGTON MUNICIPAL PLANNING COMMISSION
DATE 7-12-18

CLERK OF COMMISSION

MPC Approval Date:
City Council Approval Date:
June 29, 2018

For Your Consideration:

Porch Growler would like to add a fenced patio space to the front (East Side) of its 890 High St. Ste. C location, in order to provide an outdoor seating space for our customers. The patio would contain space for up to 22 patrons, seated at approx. 7 tables. This project will include wood & metal framed tables with accompanying chairs, which will complement the styles, colors, and materials to be used in the interior of the business. Additionally, I would like to request the option of using patio umbrellas with the new tables, if eventually deemed valuable by our guests. Finally, I will be required to install a liquor control fence along the perimeter of the patio. The fence is planned as a combination of black metal fence, coupled with decorative planters matching those already installed by the building owner in the front (West Side) outdoor space.

Thank you for your time and effort.

Bill

William S. Adams
Porch Growler, LLC.
William.adams@porchgrowler.com
614-595-7522
June 29, 2018

For Your Consideration:

Porch Growler would like to add business signage to the front (East Side) and rear (West Side) facing facades of its 890 High St. Ste. C location, in order to advertise to potential customers. The size, material and color of the signage will be consistent with the signage of other building tenants, as well as the adjacent Pet People retail location. In addition, I request permission to replace the solid panel rear (West Side) entrance door with a glass door that matches the front (East Side) entrance door, in order to provide symmetry and appeal to the customers that will use the rear entrance.

Thank you for your time and effort.

Bill

William S. Adams
Porch Growler, LLC.
William.adams@porchgrowler.com
614-595-7522
City of Worthington
ARCHITECTURAL REVIEW BOARD
Certificate of Appropriateness
Application

1. Property Location 890 High St 512 C 43085
2. Present/Proposed Use Addition of patio furniture & fence
3. Zoning District
4. Applicant William S. Adams
   Address 866 D pestone Dr., Cols., OH 43235
   Phone Number(s) 614-995-7522
5. Property Owner MK&K
   Address
   Phone Number(s)
6. Project Description Addition of patio tables, chairs, umbrellas and fencing. (See Attached)
7. Project Details:
   a) Design 1'2" Routed HDU & 1/2" pin mounted acrylic
   b) Color BLUE WHITE
   c) Size West 10' X 15' (22 1/2' E), East 28' Plan 5,500
   d) Approximate Cost $8,400 + $2900 signs
   Expected Completion Date 2 weeks from approval

PLEASE READ THE FOLLOWING STATEMENT AND SIGN YOUR NAME:
The information contained in this application and in all attachments is true and correct to the best of my knowledge. I further acknowledge that I have familiarized myself with all applicable sections of the Worthington Codified Ordinances and will comply with all applicable regulations.

Applicant (Signature) William S. Adams 6-29-18
Property Owner (Signature) MK&K 6-29-18
ABUTTING PROPERTY OWNERS
FOR
890 High St.

Herbert & Mary Vaughan
Nationwide Insurance
CVS
Worthington Center LLC
Poaga LLC
Providential Properties LLC
Dirk J & Linda B Smith

6959 Shetland St.
888 N High St.
918 High St.
893 High St., Suite F
67 Spring Creek Dr.
1601 W. 5th Ave. #193
8 Hartford Ct.

Worthington, OH 43085
Worthington, OH 43085
Worthington, OH 43085
Worthington, OH 43085
Westerville, OH 43081-2549
Columbus, OH 43212
Worthington, OH 43085
7.B. - Amendment to Development Plan with Variances - 890 High Street

Packet Page # 88
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 12, 2018
To: Matthew H. Greeson
From: Lori Trego, Personnel Director
Subject: Resolution No. 43-2018 - Temporary Staffing Chart Amendment - Police Officers.

EXECUTIVE SUMMARY
This Resolution amends the staffing chart to provide for twenty-seven Police Officer positions in the Division of Police for up to a one year period.

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
The City has been conducting a Police Officer hiring process this year, to fill both current openings, and to prepare for anticipated retirements yet this year and in early 2019. The Division’s normal staffing has been 24 Police Officer positions. In April, City Council amended the staffing chart to provide for 26 positions in order to allow the City to proactively hire and train additional police officers. One new Police Officer is set to graduate from the Columbus Police Academy in late December, and one new Police Officer is set to graduate from the Ohio State Highway Patrol Academy in January 2019. Both new officers will then require a 3-4 month training period before being released for full patrol duties. On July 2, 2018, City Council authorized one additional police officer position on an on-going basis to provide for the new SRO assignment. This Resolution will authorize a total of 27 (two above the new regular staffing level of 25) for up to a one year period to allow for candidates to be hired, trained and in place to fill anticipated openings. Police Officer staffing will return to 25 positions on or before July 16, 2019 unless further modifications are authorized by City Council.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)
The 2018 Operating Budget can accommodate this expense utilizing the salary savings associated with two vacant police officer positions from January to June 2018.
RESOLUTION NO. 43-2018

Amending the Staffing Chart of the City of Worthington to Provide for Twenty-Seven (27) Police Officer Positions in the Division of Police.

WHEREAS, in its adoption of Resolution 74-2017 City Council approved a Staffing Chart for the City providing the staffing levels for each of the departments and divisions of the City; and,

WHEREAS, the Staffing Chart for the City authorized twenty-four (24) Police Officer Positions in the Division of Police; and,

WHEREAS, in its adoption of Resolution 21-2018 City Council amended the Staffing Chart for the City to authorize a total of twenty-six (26) Police Officer positions for up to a one year period; and,

WHEREAS, in its adoption of Resolution 38-2018 City Council amended the Staffing Chart of the City to increase by one the number of Police Officer positions in the Division of Police to a total of twenty-five (25) on an on-going basis; and,

WHEREAS, City Council now wishes to amend said Staffing Chart to authorize Twenty-seven (27) Police Officer Positions in the Division of Police for up to a one year period to meet the Division’s needs, with staffing to return to twenty-five (25) Police Officer positions on or before July 16, 2019 unless further modifications are authorized by City Council;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That City Council does hereby amend the Staffing Chart of the City to authorize a total of twenty-seven (27) Police Officer positions for up to a one year period, with staffing levels to return to twenty-five (25) Police Officer positions on or before July 16, 2019 unless further modifications are authorized by City Council.

SECTION 2. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted________________________

President of Council

Attest

Clerk of Council
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 12, 2018

To: Matthew H. Greeson

From: Lori Trego, Personnel Director

Subject: Resolution No. 44-2018 - Amending the Fire Captain Job Description

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EXECUTIVE SUMMARY
This Resolution amends the job description for Fire Captain.

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
Fire Captain Jay Arnholt will be retiring in September, and as staff prepares for a promotional process for Captain, it is an appropriate time to update the job description, which has not been updated since 2000. This job description is now in the City’s current format, provides a more comprehensive list of current duties, and updates education and certification requirements. In an effort to guide those interested in future promotions, the job description also outlines education and certification requirements that will be required within the next 3-5 years.

ATTACHMENTS
Resolution No. 44-2018
RESOLUTION NO. 44-2018

Amending the Position Description for Fire Captain.

WHEREAS, City Council wishes to amend the position description for the position of Fire Captain; and,

WHEREAS, it is necessary to amend the position description for the position of Fire Captain to properly reflect the duties of this position;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the position description for the position of Fire Captain (Class Specification No.183) as per the description attached hereto be and the same is hereby amended.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted_________________

__________________________
President of Council

Attest:

__________________________
Clerk of Council
General Statement of Duties

Under the direction of the Assistant Fire Chief, a Captain serves as a shift commander assigned during tour of duty. The Fire Captain plans, organizes, manages, directs, supervises subordinate personal and manages emergency and non-emergency operations of the Division during his/her shift. The Captain reports directly to the Assistant Fire Chief and ultimately to the Fire Chief through the Division’s organizational hierarchy.

A Captain is expected to develop, promote and support the Division’s mission and goals, and will perform a variety of administrative, supervisory, and technical work in the supervision and administration of fire suppression, emergency aid, hazardous materials, and fire prevention activities. Fire Captains generally perform his/her duties with a degree of independence within the established department chain of command. A Captain works with the Lieutenants to ensure the cohesiveness of the team, mentors the Lieutenants, and holds a critical role in their professional development. A Captain will plan, organize, coordinate and direct the work of subordinates on the unit; is responsible for the effective application of the policy, rules and regulations, and practices and procedures of the Division within the company command; counsels subordinates as appropriate and implements discipline when necessary and appropriate. The responsibility for motivating, supervising, training, and evaluating subordinate-level employees is a significant element of this position.

As a ranked position within the Division of Fire and Emergency Medical Services, a Captain shall conduct oneself in a manner that demonstrates the leadership commensurate with the rank of the position.

Essential Functions of the Position:

The duties listed below are intended only as illustrations of the various types of work that may be performed. Additional duties may be assigned as determined by the Fire Chief.

- Respond to emergency calls, directing incident scene per standard operating procedures, serving as on-scene commander, or other Incident Command functions, and determining or approving tactics and strategies to suppress fires and work of personnel at the emergency incident scene unless relieved by a higher ranking officer;
- Conduct unit meetings;
• Provide training to subordinate personnel to enhance or retain skills and meet state requirements for training each year;
• Review fire department policies and procedures, communicate changes to personnel, and ensure compliance among personnel, being the exemplar;
• Supervise administrative details, grant subordinate leave in accordance with Division policies, and administer discipline;
• Make daily staffing assessments, rotating personnel as needed;
• Review and approve subordinate payroll.
• Serve as a confidential staff advisor to the Fire Chief and Assistant Fire Chief;
• Assist the Fire Chief and Assistant Fire Chief in the planning and monitoring of the departmental budget;
• Assist the Fire Chief and Assistant Fire Chief in planning, monitoring and directing activities of the Division and meet with managerial staff regularly to discuss future plans and progress toward department goals and objectives;
• Identify resource needs;
• Recommend changes and/or updates to policies and procedures;
• Interact effectively, respectfully, and tactfully with subordinates, peers, superiors, and the public;
• Effectively communicate orally and in writing;
• Stay current on “best practices” for fire suppression through continued training and education;
• Maintain a high-level of training exceeding the requirements established by the State of Ohio;
• Make preliminary review of internal or external concerns, identify possible solutions, and implement recommendations when appropriate;
• Monitor and observe departmental activities to ensure that conduct and performance conform to City and department standards;
• Ensure the completion of required departmental records per standard operating procedures including but not limited to fire and EMS incident reports, station log books, vehicle maintenance requests, station and EMS supply requisitions, vehicle accident reports, and employee injury reports;
• Monitor, coach and encourage professional development of assigned members;
• Maintain discipline and morale of subordinates and ensure that personnel follow department rules and regulations;
• Evaluate work performance of subordinates, prepare employee evaluations, and actively participate in hiring, transfers, promotions, suspensions and other disciplinary matters of subordinates;
• Manage multi-agency planning, deployment and operations during large-scale incidents;
• Supervise training operations for the unit, individuals, and newly hired employees;
• May serve as liaison or representative of the department with other City departments, outside agencies, groups, businesses and private citizens;
• May serve as Acting Assistant Fire Chief or Fire Chief in their absence;
• Coordinate and oversee one or more “areas of responsibility” including, EMS, Training, Equipment and apparatus, Building maintenance, Administration, Suppression,
Procurement, Public Education, Information systems and Fire Prevention, or others as directed by the Fire Chief and/or Assistant Fire Chief;

- Attend departmental meetings, trainings, roll call and special meetings;
- Conduct residential, commercial and industrial walk-throughs and inspections, crowd and perimeter control measures, public tours, fire education / safety presentations and training, identifies cause and origin, secures and preserves evidence; manages and organizes the inspection of emergency apparatus, motor/engines, equipment for routine maintenance and readiness;
- Maintain patient privacy in accordance with HIPAA regulations, department policies and/or federal and state law.

Knowledge, Skills and Abilities:

- Comprehensive knowledge of Modern fire suppression, prevention and training methods, technology and equipment, division equipment and rolling stock, city rules, division policies and procedures;
- Working knowledge of modern public sector management techniques and practices;
- Working knowledge of city, state and national fire protection codes, federal, state and local laws, ordinances and regulations which govern the fire department.
- Comprehensive knowledge of modern rescue and EMS practices, technology and equipment;
- Excellent skills in organization, planning, time management, supervision and management;
- Must demonstrate knowledge of the community, possessing skills and abilities to achieve a positive presence for the department within it.
- Ability to effectively manage all line functions of the department including suppression and training;
- Ability to prepare clear, concise and complete oral and written reports;
- Ability to interpret and explain applicable laws, codes and regulations, and City and department policies;
- Ability to establish and maintain cooperative working relationships with those contacted in the course of work;
- Ability to effectively command personnel and coordinate emergency incidents;
- Ability to think and act quickly in emergencies;
- Exercise sound judgement while making decisions in evaluating both emergency and non-emergency situations;
- Ability to plan, supervise, and coordinate the work of others;
- Share knowledge, mentor and train others;
- Ability to perform command and control responsibilities in hazardous environments;
- Maintain a positive work environment;
- Work cooperatively with people to establish and maintain effective working relationships;
- Interact tactfully and efficiently with the public and fellow employees;
- Carry out the department’s mission with integrity;
- Exercise sound judgement, tact, resourcefulness, and leadership in handling the administration of department personnel;
• Utilize computer systems for information retrieval, analysis, planning, and records management;
• Work well under pressure to meet deadlines;
• Maintain confidentiality.

**Minimum Requirements of the Position:**

• Possesses a high school diploma or equivalent
• Possesses and maintains a valid Ohio driver’s license
• Possesses a current State of Ohio I and II Firefighter certification
• Possess current Fire Officer II certification within 6 months of appointment*. Effective January 1, 2021 this requirement is to possess this certification to be eligible to apply.
• Possesses current State of Ohio Fire and EMS Instructor certifications within 12 months of appointment*. Effective January 1, 2021 the requirement is to possess these certifications to be eligible to apply.
• Possesses and maintains an Emergency Medical Technician - Basic certification;
• Possess and maintains an Emergency Medical Technician – Paramedic certification as required by departmental standards;
• Possess sufficient knowledge in fire cause and origin determination through courses and/or seminars that are approved by the Fire Chief within 24 months of appointment*. Effective January 1, 2021 this requirement is to possess this knowledge to be eligible to apply.
• Possess NIMS 300 and 400 within 12 months of appointment
• Possess Ohio Fire Safety Inspector within 18 months of appointment*. Effective January 1, 2021 the requirement is to possess this certification to be eligible to apply.
• At time of promotion, currently serving as a Lieutenant with the Worthington Division of Fire/EMS for at least a period of one (1) year.
• Must commit to attending the International Fire Chiefs Association – Fire Service Executive Development Institute (FSEDI).
• Encouraged to obtain Executive Fire Officer designation through the National Fire Academy.
• Encouraged to attend Incident management courses through TEEX or similar caliber training entity as approved by the Fire Chief, and Command and Leadership classes at the National Fire Academy.
• Preferred Bachelor degree in Fire Science, Paramedic Technology, or related field from an accredited institute.*
• Effective January 1, 2023 an Associate degree in Fire Science, Paramedic Technology, or related field from an accredited institute is required to be eligible to apply.
• Must be able to meet all requirements listed in Firefighter/Paramedic job description

* Employees at the rank of Captain on or before July 31, 2018 are encouraged to meet these requirements however they are not required.

The characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description does not list
all of the duties or functions of the job. The individual in this position may be asked by supervisors
to perform other duties. The City has the right to revise this job description at any time.

Adopted by Resolution ____-18; Effective ______-___-18
STAFF MEMORANDUM
City Council Meeting – July 16, 2018

Date: July 11, 2018

To: Matthew H. Greeson, City Manager

From: David McCorkle, Economic Development Manager

Subject: Resolution No. 45-2018 - PACE Assistance Program

EXECUTIVE SUMMARY
This Resolution provides authorization to enter into an agreement with Plug Smart to facilitate the creation of the Property Assessed Clean Energy (PACE) Assistance Program through no-cost technical assessments and administrative services for commercial property owners.

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
The City of Worthington has approximately 5,300,000 square feet of commercial space, inclusive of office, industrial, and flex properties. The vacancy rate for the central Ohio region in 2017 was 6.5%, while the Worthington rate was 8.5%. Further, most of this vacancy can be attributed to the Wilson Bridge Road and High Street office corridors, which total about 1,300,000 square feet.

The average lease rate (triple net) for office space in comparable central Ohio markets ranged from $11.65 per square foot to $15.14 per square foot in 2017, with Worthington averaging $12.28 per square foot. Since 2009, the central Ohio region has constructed 5,600,000 square feet of new commercial space. Being a landlocked community, Worthington has contributed just 100,000 square feet (1.7%) towards this figure.

According to the CoStar commercial real estate database, Worthington has 31 commercial properties that are at least 10,000 square feet in size and are 3-star or 4-star properties, with most being 3-star. No 5-star properties exist in Worthington. The average age of these office properties is 35.8 years. With limited opportunities to construct new commercial space, Worthington must focus on updating its existing inventory to remain competitive.
After witnessing the success of PACE financing projects both around the central Ohio region and here in Worthington with 350 W. Wilson Bridge Road, City staff engaged two reputable PACE contractors to solicit proposals that would facilitate the expansion of this initiative. At its May 11, 2018 meeting, the Worthington Community Improvement Corporation recommended that the City partner with Plug Smart to facilitate the creation of the Property Assessed Clean Energy (PACE) Assistance Program through no-cost technical assessments and administrative services for commercial property owners.

Under the terms of the proposal, the City would pay Plug Smart $18,750 to perform PACE Technical Assessment Services on 250,000 square feet of commercial property, as an incentive to property owners for more energy efficiency investments. Included in these services is all equipment, materials, labor, travel, expenses, field investigation, meetings, oversight, supervision, and all other direct and indirect costs associated with the technical assessments. The technical assessment of eligible energy conservation measures will meet ASHRAE Level II guidelines, permitting the property owner to qualify for PACE financing to pay for the renovation costs. The City has an option for an additional 250,000 square feet at a fixed rate of $18,750 if needed. As part of this proposal, if the target property owners utilize Plug Smart for PACE design-build services, including contracting, construction, and close-out, the square footage assessed will be returned to the City's allotment and used for future properties.

FINANCIAL IMPLICATIONS/FUNDING SOURCES
$37,500 will be used from the Building Improvement Incentives line in the Economic Development Fund for the Plug Smart proposal. This is the same account that serves the Re-Emergent Corridor Assistance Program (ReCAP).

ATTACHMENTS
- Resolution No. 45-2018
- Proposal from Plug Smart
RESOLUTION NO. 45-2018

Authorizing the City to Enter into an Agreement with Plug Smart to Facilitate the Creation of the Property Assessed Clean Energy (PACE) Assistance Program to Provide Property Owners with Technical Assessments and Administrative Services to Encourage Investment in Commercial Buildings within the City.

WHEREAS, City staff has documented Worthington commercial buildings’ issues of age, class, and regional competitiveness; and,

WHEREAS, the office corridors comprised by Wilson Bridge Road and High Street are areas of the City needing new investment, as those corridors’ commercial real estate profile, was defined largely from the 1970s and 1980s and are marked by stagnant investment and leasing rates; and,

WHEREAS, to encourage voluntary private investment, the City has developed the PACE Assistance Program to provide commercial property owners with no-cost PACE technical assessments and administrative services to encourage investment in their commercial properties in this critical economic area of Worthington; and,

WHEREAS, the Worthington Community Improvement Corporation received and reviewed two separate proposals from PACE contractors, and recommended at its May 11, 2018 meeting that the City partner with Plug Smart on this initiative; and,

WHEREAS, as authorized in Article VIII, Section 13 of the Ohio Constitution and in accordance with the Plug Smart Proposal Letter set forth in EXHIBIT A, attached hereto and incorporated herein, the City intends to enter into an agreement with Plug Smart to provide PACE technical assessments and administrative services for 250,000 square feet of commercial building space at a cost of $18,750, with an option for an additional 250,000 square feet at a later time for the same fee, totaling $37,500.

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Council of the City of Worthington does hereby authorize the implementation of the PACE Assistance Program and the execution of the agreement with Plug Smart, to encourage investments in, and improvements to, commercial real estate in the City of Worthington as further outlined in the attached EXHIBIT A.

SECTION 2. That the Clerk of Council be instructed to record this Resolution in the appropriate record book.

Adopted ________________

President of Council

Attest:

Clerk of Council
Proposal Letter

July 12, 2018

David McCorkle
Economic Development Manager
City of Worthington
6550 N. High Street
Worthington, Ohio 43085

RE: PACE Project Development Services

Dear David,

This letter ("Agreement") outlines the scope of work and the terms and conditions associated with the Property Assessed Clean Energy (PACE) project development services that Plug Smart is proposing to the City of Worthington ("Client"). The objective of this Agreement is to provide the Client with PACE Technical Assessment and Administration services for commercial buildings located in the City of Worthington. These services are limited to 250,000 square feet of commercial building space as prioritized by the Client and Client will have the option of adding an additional 250,000 square feet at a later time if needed with the same fee amount outlined in the Fee Schedule. Further, Client agrees to write a joint press release promoting the partnership. Additionally, Plug Smart’s PACE project design-build services will be made available to the City’s building owner participants as needed in order to maximize improvements and modernization to local buildings. Examples of these services are provided in Appendix E.

Scope of Work

A brief description of the services available to the Client in this proposal include:

PACE Technical Assessment Services

PACE Technical Assessment Services are being offered to help the Client’s commercial building owner targets identify a portfolio of PACE eligible energy projects that can self-fund from the utility, operations and maintenance savings that they create. This process includes performing utility bill benchmarking

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1 If the Client’s commercial building owner target(s) utilize Plug Smart for PACE Design-Build Services (including contracting, construction, and close-out) from the PACE improvement measures identified from the PACE Technical Assessment, that associated square footage will be added back to the remaining square-footage allotment and offered to future targets at the negotiated discounted rate.
analysis, electrical and mechanical system performance baselining, and energy conservation measure identification and analysis. This scope of work is described in Appendix A.

### PACE Administration Services

PACE Project Administration Services are being offered to help the Client's commercial building owner identify, get approval, and obtain funding for a PACE eligible project. This process includes identifying PACE eligible scopes of work, modeling the financial performance of the building, overseeing the PACE approval, application and funding process, and complying with the PACE legislative requirements. This scope of work is described in Appendix B.

### PACE Design-Build Services

PACE Design-Build Services are being offered to provide turnkey services to the Client's commercial building owner targets throughout all project phases as necessary including schematic design, design development, competitive bidding and procurement, construction and post construction. This scope of work is described in Appendix C.

### PACE Measurement and Verification Services

PACE Measurement and Verification (M&V) Services are being offered to help the Client's commercial building owner targets establish baseline consumption, mitigate risk of savings shortfalls and retain PACE compliance throughout the term of the required M&V period (varies by project). This scope of work is described in Appendix D.

### Fee Schedule

The cost for Plug Smart to perform these PACE Technical Assessment Services will be inclusive of all equipment, materials, labor, travel, expenses, field investigation, meetings, oversight, supervision, and all other direct and indirect costs associated with the assessment of this project. The fees for this work will be $18,750.

Additionally, if the Client executes this agreement within 30 days of receipt, Plug Smart will earmark $60,000 of grant funding for the Client's commercial building owner targets. This grant can be used to offset the implementation costs of the PACE project should the building owners decide to move forward with facility improvements after completion of the technical assessment. The terms of this grant are as follows: (i) the grant is earmarked for commercial building owners looking to use PACE to implement energy projects; (ii) the engineering portion of the PACE assessment must be completed no later than August 31, 20182; (iii) the Commercial Building Owner agrees to use Plug Smart to help design, develop, and oversee the PACE project including performing post-project measurement & verification of energy

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2 Project(s) with engineering portions completed after August 31, 2018 are eligible for additional grant subsidies pending 2019 disbursement from the State of Ohio.
savings; and (iv) Plug Smart reserves the right to redirect the $60,000 grant funds to other clients in the event grant deadlines are not achieved.
Intent to Proceed

If you agree with the terms and conditions in this letter, please acknowledge this by signing below:

Plug Smart

Province

City of Worthington

David McCorkle,
Economic Development Manager

Date

Date
Appendix A – PACE Technical Assessment Services

- Obtain copies of the following data from the Client prior to starting on-site field work: (i) maintenance history of equipment; (ii) recent energy studies and/or audits; (iii) three years historical utility billing data; (iv) capital improvement, deferred maintenance and energy master plans; (v) mechanical and electrical as-built drawings; (vi) sub-meter and data logger trend data; (vii) protocol for facility access; (viii) protocol for access/login to Building Automation Systems; (ix) one recent utility bill for each utility company; and (x) power purchase agreements and three years of energy purchase statements.

- Conduct interviews with facility operation and maintenance staff regarding the building systems operation, occupancy patterns, unique energy needs, problems with comfort levels, and equipment reliability.

- Analyze three year's worth of client utility billing data using commercially available energy benchmarking and regression analysis tools (if available). Develop a weather adjusted energy consumption baseline and benchmark building energy cost and consumption data against similar building peer groups. Use this benchmarking analysis to help establish energy utilization index (EUI), financial ($/sq ft) and other PACE required metrics.

- Evaluate all major PACE eligible building energy systems including but not limited to: (i) cooling systems and related equipment; (ii) heating and heat distribution systems; (iii) automatic temperature control systems and equipment; (iv) outdoor ventilation systems and equipment; (v) electric motors, transmission, and drive systems; (vi) energy efficient lighting (interior and exterior) and other electrical systems; (vii) renewable energy systems; (viii) compressed air and pneumatic systems; and (x) selected plug loads.

- Evaluate all PACE eligible energy conservation measures against the American Society of Heating, Refrigeration and Air-conditioning Engineers (ASHRAE) standards as defined in the 2003 HVAC Applications ASHRAE Handbook.

- Provide detailed summary information for each ECM including but not limited to: (i) detailed technical descriptions; (ii) relevant assumptions and estimates used in energy savings and other calculations; (iii) investment and costs; (iv) annual utility savings; (v) annual operations & maintenance savings; (vi) available utility incentives; (vii) 15 year cumulative cash flow contribution; (viii) simple payback period and/or IRR; and (ix) environmental impact measured in carbon offsets and other metrics.

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3 Technical assessment of eligible energy conservation measures shall meet ASHRAE Level II guidelines.
Appendix B – PACE Administration Services

- Assist the Client with developing PACE compliant/budget neutral energy projects for the building including but not limited to: (i) finalize PACE project eligible energy projects and budgets for inclusion in financing packages; (ii) provide inflation adjusted building cash flows including utility cost reductions, operations & maintenance savings, and special assessments; (iii) identify, quantify and analyze PACE eligible cash-out energy conservation measures, PACE soft cost reimbursement, and cash adjusted tax credits/deductions; and (iv) evaluate project financial metrics including PACE project’s contribution to cumulative cash flow, cash-on-cash return and net present value.

- Provide PACE application and project filing administrative services for the building including but not limited to: (i) oversee submittal of all required PACE application and supporting documentation for the PACE project; (ii) develop PACE application support documentation including PACE ECM Summary, PACE ECM Breakouts, and PACE Project Summary; and (iii) provide technical and financial assistance throughout the application approval process.

- Assist the Client in identifying a competitively priced PACE capital provider partner including but not limited to: (i) qualify at least three reputable PACE capital providers through a Request for Qualifications (RFQ) process; (ii) screen PACE capital providers based on key criteria including PACE fund size, capital structure, underwriting guidelines, reporting covenants, other restrictions and financial fees; (iii) solicit PACE term sheets from qualified capital providers including PACE project effective interest rates, capitalized interest, debt service reserve requirements, and pre-payment penalties; (iv) benchmark and analyze terms sheet and provide executive overview; and (v) assist the Client in obtaining and negotiating PACE project definitive agreement.

- Assist the Client in meeting all PACE legislative process (OHC 1710) requirements including but not limited to: (i) support Energy Special Improvement District (ESID), City Finance Authority, City Council and PACE Capital Provider inquiries as needed; (ii) certify building and project data included in the PACE Resolution of Necessity, Ordinance to Proceed, and Ordinance to Levy documents; and (iii) ensure that all energy conservation measures support the energy consumption, demand reduction, and renewable energy system requirements as defined by the State of Ohio.
Appendix C – PACE Design-Build Services

- Provide turnkey PACE Design-Build services to Client throughout all project phases as necessary including schematic design, design development, competitive bidding and procurement, construction and post construction.

- Provide professional design engineering services for all phases of the design-build project including but not limited to: (i) comply with all applicable state licensing laws for the preparation of the required drawings, specifications and other design submittals; (ii) review laws, codes, and regulations to ensure the project conforms with all such requirements in effect at the time of design completion; (iii) develop and submit engineering drawings and specifications describing the requirements for construction of the work; (iv) coordinate engineering design review meeting(s) with the Client for the purpose of mutually establishing a conformed set of construction documents compatible with the scope.

- Administer a competitive bid process for construction phase services including but not limited to: (i) prequalify subcontractors in accordance with all Client Requirements; (ii) identify at least three prospective bidders to bid on each subcontract, unless deemed unqualified or unresponsive subject to the Client’s satisfaction; (iii) allow the Client to actively participate in the subcontractor selection process including not being required to award a subcontract to a low bidder; (iv) coordinate all mandatory pre-bid meetings, conferences, and facility walk-throughs; (v) negotiate favorable contract terms and conditions.

- Provide project management oversight for all phases of the design-build project including but not limited to: (i) schedule, facilitate, and attend all on-site meetings and visits as the project requires; (ii) provide status of all contracts, subcontracts, purchase orders and buyout opportunities (if applicable); (iii) identification of health and safety issues in connection with any scope of work; (iv) ensure compliance with all subcontractor contractual obligations (e.g. insurance, bonding, performance guarantees); (v) train maintenance staff on all elements of the system; (vi) identify any items that require resolution so as not to jeopardize the work being completed on time and within budget; (vii) provide and keep current a issues log and critical issues list; (viii) provide regular progress schedules that will indicate the dates for the start and completion of the various stages of work, including reasonable dates when Client approvals are required to achieve the punch list, project close-out requirements, contract completion, and occupancy requirements.
Appendix D – PACE Measurement and Verification Services

Baseline Establishment

- Establish the energy consumption baseline, a critical step to the success of a measurement and verification (M&V) program.
- Conduct staff interviews, perform building modeling, and analyze billing data as discussed above.
- Make any necessary adjustments using daily temperature extremes from the National Weather Service and establish the normal number of heating/cooling degree-days in the last billing cycle.
- Account for events such as an abnormally mild or harsh summer/winter during the baseline period to avoid skewing the savings calculations post-project.

Ongoing Measurement and Verification

Energy Savings is defined as the difference between the baseline energy consumption and the post retrofit energy consumption multiplied by the applicable utility rate.

- Use regression analysis (and in some cases energy models) to adjust client usage data to account for varying factors such as weather, billing periods, occupancy, building load, conditioned building area, equipment operation, and scheduling methodologies etc.
- Provide two types of savings during the M&V program as a part of the reporting process: energy units and dollar savings.
- Compile and issue a final year-end report summarizing energy savings for written acceptance by the client.
Appendix E – PACE Case Studies

Examples begin on next page.
Case Study
350 W WILSON BRIDGE
Medical Facility

Property Type:
Multi-Story Commercial

Project Type:
Gut Rehab

Building Measures:
Interior and Exterior LED Lighting, HVAC Upgrades,
Domestic Hot Water Upgrades, Envelope Upgrades.

The Challenge
The client was interested in using energy efficiency to renovate the unoccupied building at 350 W. Wilson Bridge Road, specifically applying PACE bonds to their capital stack to help with project funding.

Worthington, Ohio
Location

$300,001
Approved Financing

The Solution
Plug Smart performed an energy-focused technical assessment to establish energy baselines for the building through an energy model. The savings from the recommendations are determined by making project-specific changes to the model. These savings can then be used to determine what is eligible for PACE financing.

$37,429
Annual Savings

20.6 years
Effective Useful Life

Plug Smart provided PACE project administrative and support services as needed.
Date: July 13, 2018

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: Resolution No. 46-2018 - Right of Way Permit - American Cell, LLC

EXECUTIVE SUMMARY
This Resolution authorizes the City Manager to execute an agreement for a Telecommunications and Utilities Permit for American Cell’s use of the right of way.

RECOMMENDATION
Introduce and Approve as Presented

BACKGROUND/DESCRIPTION
Section 949 of the City’s Codified Ordinances requires that persons desiring to utilize the City’s Rights of Way to provide public utility and/or telecommunications services, other than cable television service, obtain a Telecommunication and Utility Permit. The City has received an application from American Cell for such a permit. American Cell plans to install small cell facilities that will be utilized by Verizon. Before being approved for a small cell permit, they must first obtain a Telecommunications and Utilities Permit. This resolution authorizes the City Manager to execute an agreement for a Telecommunications and Utility Permit for the use of the Rights of Way in Worthington.

ATTACHMENTS
Resolution No. 46-2018
RESOLUTION NO. 46-2018

Approving an Agreement and Permit for and between American Cell, LLC, an Ohio Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

WHEREAS, American Cell, LLC, an Ohio limited liability company, has requested authority to provide telecommunications services in the City of Worthington; and,

WHEREAS, the City of Worthington has enacted a comprehensive Right-of-Way Ordinance, Chapter 949 of the Codified Ordinances of the City of Worthington; and,

WHEREAS, City Council found the technical ability, and plan for services of American Cell, LLC, acceptable; and,

WHEREAS, the authority is nonexclusive; and,

WHEREAS, American Cell, LLC, is a duly certified public utility holding certificate Number 90-9425, dated November 2, 2015, issued by the Public Utilities Commission of Ohio (PUCO); and,

WHEREAS, the PUCO has determined that American Cell, LLC, has the technical, managerial and financial resources to provide telecommunications services; and,

WHEREAS, American Cell, LLC, will comply with the criteria of Section 949.05 of the Codified Ordinances of the City of Worthington for the issuance of a permit;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That pursuant to Chapter 949 of the Codified Ordinances of the City of Worthington, the City Manager is hereby authorized to execute an agreement on behalf of the City, upon approval thereof by the Director of Law, between the City of Worthington and American Cell, LLC, an Ohio limited liability company, for a Telecommunications and Utilities Permit consistent with the requirements of Chapter 949 of the Codified Ordinances.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted ____________

President of Council

Attest:

Clerk of Council
Quick Facts

Income Tax Collections
- Income tax revenues are above June 2017 collections by $263,419 or 10.24%; year to date collections are below 2017 year to date by $-281,509 or -2.06%.
- Income tax collections are below estimates by $-133,929 or -0.99% as of June 30, 2018.
- Refunds issued in June totaled $91,505 with year to date refunds totaling $286,314.

Income Tax Revenue by Account Type

For June of 2018:
- Withholding Accounts – 65.98% of collections
- Individual Accounts – 22.01% of collections
- Net Profit Accounts – 12.01% of collections

For June of 2017:
- Withholding Accounts – 65.95% of collections
- Individual Accounts – 16.90% of collections
- Net Profit Accounts – 17.15% of collections
Notable Initiatives & Activities

- Fund balances for all funds increased from $26,697,378 on January 1, 2018 to $28,835,665 as of June 30, 2018, with year to date revenues exceeding expenditures for all funds by $2,138,286.

- For the month of June, fund balances for all funds increased from $28,809,676 as of June 1, 2018 to $28,835,665 as of June 30, 2018, with revenues exceeding expenditures by $25,989.

- Expenditures for all funds tracked at 75.51% of anticipated expenditure levels for the month of June.

- The General Fund balance increased from $13,491,664 as of January 1, 2018 to $15,009,283 as of June 30, 2018, with revenues exceeding expenditures by $1,517,620.

- For the month of June, the General Fund balance increased from $14,484,791 on June 1, 2018 to $15,009,283 as of June 30, 2017, with revenues exceeding expenditures by $524,492.

- General Fund revenues are above 2017 revenues by $231,198 and above estimates by $348,272 or 2.42%.
Financial Tracking

June Year to Date
Revenue to Expenditures
All Funds

June Year to Date
General Fund
Cash Position

Revenue
Expenses


Revenue:
- All Funds:
  - $12,869,765
  - $17,011,959
  - $17,645,216
  - $19,077,365
  - $19,435,370
  - $19,071,435
  - $19,925,490
  - $22,772,062
  - $19,602,450

- General Fund:
  - $10,573,337
  - $12,502,726
  - $13,002,288
  - $13,832,283
  - $12,970,135
  - $13,398,115
  - $13,466,182
  - $14,513,349
  - $14,744,547

Expenses:
- All Funds:
  - $12,909,839
  - $14,686,356
  - $15,393,475
  - $16,967,506
  - $17,617,495
  - $17,410,950
  - $17,374,049
  - $18,175,044
  - $17,464,164

- General Fund:
  - $10,676,481
  - $10,989,190
  - $11,800,454
  - $12,316,502
  - $12,305,235
  - $12,122,263
  - $13,082,790
  - $12,964,402
  - $13,226,927
**Cash Reconciliation**

**Total Fund Balances:** $28,835,664.91

**Depository Balances:**
- **General Account:** $9,034,296.80
- **Total Bank Balances:** $9,034,296.80

**Investment Accounts:**
- **Certificates of Deposits:** $6,912,977.16
- **Certificates of Deposits (EMS):** 2,094,000.00
- **Star Ohio/Star Plus:** 3,249,168.72
- **Fifth Third MMKT/CDs:** 7,472,609.39
- **Bicentennial Fund CD:** 71,022.84

**Total Investment Accounts:** $19,799,778.11

**Petty Cash/Change Fund:** 1,590.00

**Total Treasury Balance as of June 30, 2018:** $28,835,664.91

**Total Interest Earnings as of June 30, 2018:** $174,708.75

**Average Interest Earnings:** 1.81%

### Debt Statement

<table>
<thead>
<tr>
<th>Issuance</th>
<th>Purpose</th>
<th>Maturity</th>
<th>Rate</th>
<th>Principal Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td>2015 Refunding Bonds</td>
<td>December 2021</td>
<td>1.62%</td>
<td>$3,040,000.00</td>
</tr>
<tr>
<td>2017</td>
<td>2017 Various Purpose Bonds</td>
<td>December 2032</td>
<td>2.21%</td>
<td>$3,745,000.00</td>
</tr>
<tr>
<td>2008</td>
<td>OPWC 0% Loan – ADA Ramps</td>
<td>December 2028</td>
<td>0%</td>
<td>$78,100.50</td>
</tr>
<tr>
<td>2015</td>
<td>OPWC 0% Loan – Kenyonbrook</td>
<td>December 2045</td>
<td>0%</td>
<td>$561,747.96</td>
</tr>
<tr>
<td></td>
<td><strong>Total Principal Debt Balance</strong></td>
<td></td>
<td></td>
<td><strong>$7,424,848.46</strong></td>
</tr>
</tbody>
</table>
### City of Worthington

**Fund Summary Report**

*as of June 30, 2018*

<table>
<thead>
<tr>
<th>FUND</th>
<th>1/1/2018 Beginning Balance</th>
<th>Year to Date Actual Revenue</th>
<th>Year to Date Actual Expenses</th>
<th>6/30/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>101 General Fund</strong></td>
<td>$13,491,664</td>
<td>$14,744,547.06</td>
<td>$13,226,927.33</td>
<td>$15,009,283.49</td>
</tr>
<tr>
<td><strong>202 Street M&amp;R</strong></td>
<td>$3,573</td>
<td>$473,133.85</td>
<td>$434,892.16</td>
<td>$41,814.57</td>
</tr>
<tr>
<td><strong>203 State Highway</strong></td>
<td>$14,156</td>
<td>$51,195.65</td>
<td>$55,365.26</td>
<td>$9,986.82</td>
</tr>
<tr>
<td><strong>204 Water</strong></td>
<td>$87,817</td>
<td>$23,011.80</td>
<td>$31,904.06</td>
<td>$78,924.91</td>
</tr>
<tr>
<td><strong>205 Sewer</strong></td>
<td>$66,268</td>
<td>$21,523.47</td>
<td>$46,165.53</td>
<td>$41,625.48</td>
</tr>
<tr>
<td><strong>212 Police Pension</strong></td>
<td>$596,983</td>
<td>$108,234.86</td>
<td>$305,635.77</td>
<td>$399,582.37</td>
</tr>
<tr>
<td><strong>214 Law Enforcement Trust</strong></td>
<td>$71,890</td>
<td>$5,947.68</td>
<td>$1,600.00</td>
<td>$231,112.48</td>
</tr>
<tr>
<td><strong>215 Municipal MV License Tax</strong></td>
<td>$167,714</td>
<td>$63,398.68</td>
<td>$0.00</td>
<td>$231,112.48</td>
</tr>
<tr>
<td><strong>216 Enforcement/Education</strong></td>
<td>$48,817</td>
<td>$352.50</td>
<td>$0.00</td>
<td>$49,169.92</td>
</tr>
<tr>
<td><strong>217 Community Technology</strong></td>
<td>$80,000</td>
<td>$0.00</td>
<td>$18,498.00</td>
<td>$61,502.00</td>
</tr>
<tr>
<td><strong>218 Court Clerk Computer</strong></td>
<td>$234,893</td>
<td>$6,114.00</td>
<td>$1,952.82</td>
<td>$239,053.69</td>
</tr>
<tr>
<td><strong>219 Economic Development</strong></td>
<td>$561,016</td>
<td>$12,942.42</td>
<td>$228,905.31</td>
<td>$345,053.01</td>
</tr>
<tr>
<td><strong>220 FEMA Grant</strong></td>
<td>$15,884</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$15,883.50</td>
</tr>
<tr>
<td><strong>221 Law Enf CED</strong></td>
<td>$7,480</td>
<td>$12,880.00</td>
<td>$0.00</td>
<td>$20,360.00</td>
</tr>
<tr>
<td><strong>224 Parks &amp; Rec Revolving</strong></td>
<td>$427,916</td>
<td>$585,909.11</td>
<td>$346,002.86</td>
<td>$667,822.64</td>
</tr>
<tr>
<td><strong>229 Special Parks</strong></td>
<td>$27,654</td>
<td>$443.50</td>
<td>$0.00</td>
<td>$28,097.86</td>
</tr>
<tr>
<td><strong>253 2003 Bicentennial</strong></td>
<td>$71,536</td>
<td>$516.31</td>
<td>$0.00</td>
<td>$72,052.63</td>
</tr>
<tr>
<td><strong>306 Trunk Sewer</strong></td>
<td>$375,149</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$375,148.78</td>
</tr>
<tr>
<td><strong>308 Capital Improvements</strong></td>
<td>$8,606,289</td>
<td>$3,163,441.27</td>
<td>$2,592,617.60</td>
<td>$9,177,112.48</td>
</tr>
<tr>
<td><strong>313 County Permissive Tax</strong></td>
<td>$-</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>409 General Bond Retirement</strong></td>
<td>$1,063,223</td>
<td>$61,318.71</td>
<td>$1,059,275.83</td>
<td>$619,275.83</td>
</tr>
<tr>
<td><strong>410 Special Assessment Bond</strong></td>
<td>$278,448</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$278,448.93</td>
</tr>
<tr>
<td><strong>825 Accrued Acreage Benefit</strong></td>
<td>$82,141</td>
<td>$9,132.00</td>
<td>$77,121.00</td>
<td>$14,151.93</td>
</tr>
<tr>
<td><strong>830 OBBS</strong></td>
<td>$2,074</td>
<td>$1,779.97</td>
<td>$1,809.49</td>
<td>$2,044.52</td>
</tr>
<tr>
<td><strong>838 Petty Cash</strong></td>
<td>$1,530</td>
<td>$60.00</td>
<td>$0.00</td>
<td>$1,590.00</td>
</tr>
<tr>
<td><strong>910 Worthington Sta TIF</strong></td>
<td>$11,705</td>
<td>$15,632.36</td>
<td>$176.69</td>
<td>$27,160.58</td>
</tr>
<tr>
<td><strong>920 Worthington Place (The Heights)</strong></td>
<td>$285,098</td>
<td>$85,422.60</td>
<td>$12,835.53</td>
<td>$357,685.03</td>
</tr>
<tr>
<td><strong>930 933 High St. MPI TIF Fund</strong></td>
<td>$16,460</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$16,460.31</td>
</tr>
<tr>
<td><strong>935 Downtown Worthington MPI TIF</strong></td>
<td>-</td>
<td>$76,541.96</td>
<td>$0.00</td>
<td>$76,541.96</td>
</tr>
<tr>
<td><strong>940 Worthington Square TIF</strong></td>
<td>-</td>
<td>$13,936.52</td>
<td>$0.00</td>
<td>$13,936.52</td>
</tr>
<tr>
<td><strong>945 W Dublin Granville Rd. MPI TIF</strong></td>
<td>-</td>
<td>$48,545.50</td>
<td>$0.00</td>
<td>$48,545.50</td>
</tr>
<tr>
<td><strong>999 PACE Fund</strong></td>
<td>-</td>
<td>$16,488.37</td>
<td>$16,488.37</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td><strong>$26,697,378.45</strong></td>
<td><strong>$19,602,450.15</strong></td>
<td><strong>$17,464,163.69</strong></td>
<td><strong>$28,835,664.91</strong></td>
</tr>
</tbody>
</table>
# City of Worthington, Ohio
## General Fund Overview
as of June 30, 2018

### Revenues

<table>
<thead>
<tr>
<th></th>
<th>2017 Year End</th>
<th>2018 Original Budget</th>
<th>2018 Revised Budget</th>
<th>2018 Y-T-D Estimates</th>
<th>2018 Y-T-D June</th>
<th>2018 Variance as % of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Income Tax</td>
<td>$21,006,562</td>
<td>$20,635,497</td>
<td>$20,635,497</td>
<td>$10,816,053</td>
<td>$10,708,910</td>
<td>(107,143) -0.99%</td>
</tr>
<tr>
<td>Property Tax</td>
<td>2,628,416</td>
<td>2,783,850</td>
<td>2,783,850</td>
<td>1,391,625</td>
<td>1,634,333</td>
<td>242,408 17.42%</td>
</tr>
<tr>
<td>Local Government</td>
<td>* 351,928</td>
<td>350,000</td>
<td>350,000</td>
<td>175,000</td>
<td>174,852</td>
<td>(148) -0.08%</td>
</tr>
<tr>
<td>Inheritance Tax</td>
<td>2 215,776</td>
<td>210,000</td>
<td>210,000</td>
<td>105,000</td>
<td>174,709</td>
<td>69,709 66.39%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>* 215,776</td>
<td>210,000</td>
<td>210,000</td>
<td>105,000</td>
<td>174,709</td>
<td>69,709 66.39%</td>
</tr>
<tr>
<td>Township Fire Service</td>
<td>2 304,448</td>
<td>475,000</td>
<td>475,000</td>
<td>237,500</td>
<td>408,664</td>
<td>171,164 72.07%</td>
</tr>
<tr>
<td>Community Center Membr/Progr.*</td>
<td>2,163,448</td>
<td>1,455,500</td>
<td>1,455,500</td>
<td>727,750</td>
<td>760,108</td>
<td>32,358 4.45%</td>
</tr>
<tr>
<td>EMS Transport</td>
<td>2 671,816</td>
<td>675,000</td>
<td>675,000</td>
<td>337,500</td>
<td>293,681</td>
<td>(43,819) -12.98%</td>
</tr>
<tr>
<td>All Other Revenue</td>
<td>* 1,243,865</td>
<td>1,203,794</td>
<td>1,203,794</td>
<td>505,547</td>
<td>515,034</td>
<td>9,487 1.88%</td>
</tr>
</tbody>
</table>

**Total Revenues:** $27,843,417 $27,988,642 $27,988,642 $14,396,275 $14,744,547 $348,272 2.42%

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; Building</td>
<td>$658,913</td>
<td>$777,207</td>
<td>$777,207</td>
<td>$388,604</td>
<td>$323,543</td>
<td>$(65,060) 83.26%</td>
</tr>
<tr>
<td>General Government</td>
<td>6,639,741</td>
<td>7,155,413</td>
<td>7,167,413</td>
<td>$3,454,620</td>
<td>$3,098,370</td>
<td>$(356,249) 89.69%</td>
</tr>
<tr>
<td>Fire Operations</td>
<td>6,068,408</td>
<td>6,786,356</td>
<td>6,786,356</td>
<td>$3,390,178</td>
<td>$2,911,431</td>
<td>$(581,747) 62.88%</td>
</tr>
<tr>
<td>Parks &amp; Recreation</td>
<td>4,444,601</td>
<td>4,893,143</td>
<td>4,893,143</td>
<td>$2,446,572</td>
<td>$2,281,962</td>
<td>$(164,609) 92.45%</td>
</tr>
<tr>
<td>Police Operations</td>
<td>5,589,964</td>
<td>6,102,395</td>
<td>6,102,395</td>
<td>$3,051,198</td>
<td>$2,820,246</td>
<td>$(230,951) 92.43%</td>
</tr>
<tr>
<td>Service/Engineering Department</td>
<td>2,087,607</td>
<td>2,679,803</td>
<td>2,679,803</td>
<td>$1,339,902</td>
<td>$1,170,620</td>
<td>$(169,281) 87.37%</td>
</tr>
</tbody>
</table>

**Total Expenditures:** $25,487,293 $28,394,316 $28,406,314 $14,074,072 $12,486,174 $(1,587,898) 88.72%

### Excess of Revenues Over (Under) Expenditures

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2018</th>
<th>2018</th>
<th>2018</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Balance at Beginning of Year</td>
<td>$11,628,193</td>
<td>$13,491,663</td>
<td>$13,491,663</td>
<td>$13,491,663</td>
<td>$13,491,663</td>
<td>$13,491,663</td>
</tr>
<tr>
<td>Unexpended Appropriations (98.0%)</td>
<td>567,886</td>
<td>566,126</td>
<td>284,063</td>
<td>1 - Income Tax budget based on individual monthly projections.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditures versus Prior Year Enc</td>
<td>492,655</td>
<td>1,647,970</td>
<td>1,647,970</td>
<td>823,984.93</td>
<td>740,754</td>
<td>2 - These revenue budgets are based on semi-annual payments.</td>
</tr>
<tr>
<td>General Fund Balance</td>
<td>$13,491,663</td>
<td>$12,005,905</td>
<td>$11,994,147</td>
<td>$13,273,945</td>
<td>$15,009,283</td>
<td>All expenditure budgets are spread equally over each month.</td>
</tr>
</tbody>
</table>