



*Office of the City Clerk / Clerk of Council*

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Welcome to the Worthington City Council Meeting!

The Worthington City Council meets every first, second, and third Monday of every month except August at 7:00 P.M., unless otherwise noted.

Meetings can be viewed live at: <https://www.worthington.org/live> or connect through Microsoft Team by calling (567) 249-0063 and entering conference ID: 610 109 376#

The public is often given an opportunity to comment on both agenda items and non-agenda items. If attending in person, please:

- Fill out a Yellow Speaker's Slip found on the table at the back of the Council Chambers and submit it to the Clerk of Council prior to the meeting. You will be called to address the Council at the appropriate time during the meeting.
- Council generally allows speakers five minutes to address Council. However, the President of Council or a majority of Council may increase or decrease the amount of time based on the number of speakers or agenda items.

Members of the public that do not plan to attend in person, may submit written comments by clicking the following link:

- <https://worthington.org/FormCenter/Public-Meeting-Feedback-Submissions-19/City-Council-Agenda-Comments-108>

### **Council Agenda**

A Council Agenda may contain both a Consent Agenda section for routine business items that require City Council approval, and a Public Hearing section where City Council can receive public comment on important matters before the Council. Listed below is terminology often used in our City Council meetings.

Action Item – Any Ordinance, Resolution, Public Hearing, Motion or Recommendation requiring official vote and approval of the City Council to be effective.

Agendas and Minutes – Staff reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during regular business hours, 8am to 5pm, Monday through Friday. The Clerk's office is located in the Municipal Building, 6550 N. High Street, Worthington, Ohio, (614) 436-3100. Council meeting agendas and packet materials are generally available online by the Friday before a Council meeting at <https://www.worthington.org/27/Our-Government>

Agenda Information – The agenda descriptions provide the public with a general summary of the items of business to be considered by the City Council. The City Council is not limited in any way by the “Recommendation” and may take any action which the City Council deems to be appropriate on an agenda item.

Consent Agenda – All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion without discussion unless a Council member, City staff, or member of the public request that a matter be separated out for discussion purposes.

Executive Session – City Council may hold an executive session to discuss certain matters, including buying and selling property, certain personnel issues, economic development, and lawsuits. An executive session is the only portion of a Council meeting permitted by law to be closed to the public and news media. No formal action or votes may be taken during an executive session.

Information Item – An item of the agenda consisting only of an informational report that does not require or permit Council action.

Motion – Council action that is not a legislative act, usually to indicate majority approval of a procedural action or direction to staff. Motions may be done orally.

New Business – Consists of items which have not previously been reviewed by the Council, and which may require discussion and policy direction from the Council.

Ordinances – Council action that involves a permanent legislative act, such as the appropriating of funds and the passage of local laws. They are the most binding form of Council action and may be changed or repealed only by a subsequent Ordinance. While there are exceptions, Ordinances generally become effective 20 (twenty) days after the Ordinance is published on the City’s website and posted in the Louis J.R. Goorey Municipal Building, the Worthington Community Center, the Griswold Center and the Worthington Library.

Proclamations/Presentations – The City Council recognizes individuals and groups for their achievements and contributions.

Quorum – At least 4 (four) Council members must be in attendance in order to conduct a regular City Council meeting.

Resolutions – Council action that involves a less permanent legislative act, such as approval of contracts or appointments to boards and commissions. A Resolution becomes effective on the day of its adoption. A resolution may be changed by adoption of a subsequent resolution.

Visitor Comments – Refer to the instructions at the beginning of this document.

**If you have any questions, please direct them to the City Clerk / Clerk of Council.**