

Facility Permit
Worthington Parks and Recreation Department
Griswold Senior Center

777 High St. Worthington, Ohio 43085
842-6320 Fax 842-6323

Day of Week _____ Rental Dates(s) _____

Time: _____ to _____ Staff Scheduled _____

Upon request of _____ Today's Date _____

Address _____

Home Phone _____ Work Phone _____ Fax _____

Permission is hereby granted to (name of organization) _____

Purpose or nature of meeting _____

For the use _____
Name of Facility _____ Room(s) _____

Said organization to be governed by the rules and regulations set forth in Ordinance 58-76 and the Worthington City Code, Section 941-02 and 941-99.

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| <ol style="list-style-type: none"> Permit is for the time the first member of your group arrives at building until the last person leaves. Please do NOT expect to arrive before time of permit. Last person must leave by the time permit expires. (Charges and staff work schedules are based on hours of permit.) No smoking allowed. Intoxicated persons and intoxicating drinks are not permitted on premises. Permit is for a specific room, NOT entire building and does NOT include supplies, equipment, table coverings game, etc. RED colored drinks, fruit punch, etc. are NOT allowed due to carpet cleaning problems. | <ol style="list-style-type: none"> Person obtaining permit (18 years or older) is responsible for group's conduct and respect for facility. Any groups that abuse facility or violate rules and regulations will not be issued any future permits, and charges for damage will be assessed. |
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Room Set-Up

Number of people attending _____ Number of chairs needed _____ Number of tables needed _____

Set-up Instructions
(Use back of sheet to diagram placement of chairs, tables etc.) _____

Charges

Total permit hours _____ at a rate of _____ per hour **Total** _____

Applicant's Signature _____ Date _____

Approved by Facility Manager _____ Date _____