



City Council Meeting Agenda

Monday, May 8, 2017 ~ 7:30 P.M.

Louis J. R. Goorey Worthington Municipal Building
John P. Coleman Council Chamber
6550 North High Street
Worthington, Ohio 43085

Bonnie D. Michael, President
Scott Myers, President Pro-Tem
Rachael Dorothy
Douglas C. Foust
David M. Norstrom
Douglas Smith
Michael C. Troper

Matthew H. Greeson, City Manager
D. Kay Thress, Clerk of Council

If you have questions regarding this agenda please contact the Clerk of Council at 614-786-7347. This agenda and amendments that may be made to it can be found at www.worthington.org

CALL TO ORDER

Roll Call

Pledge of Allegiance

REPORTS OF CITY OFFICIALS

Policy Item(s)

- 1) **Parks Master Plan**
- 2) **Proposed 2017 Street Improvement Program**

Information Item(s)

- 3) **Community Center HVAC Improvements – Design Build Process**
- 4) **Financial Report**

REPORTS OF COUNCIL MEMBERS

OTHER

EXECUTIVE SESSION

ADJOURNMENT



Office of the City Manager

City Manager Report to City Council for the Meeting of Monday, May 8, 2017

REPORTS OF CITY OFFICIALS

Policy Item(s)

1) Parks Master Plan

The Parks & Recreation Commission has completed their Parks Master Plan process and the document was distributed at the City Council meeting on May 1st. It is available on the Parks & Recreation Commission section of the City's website at www.worthington.org/259/Parks-Recreation-Commission. Staff and representatives of the Commission will provide an overview of the plan, answer questions and seek City Council approval of the plan. Additional information is included in the attached memorandum from the Director of Parks & Recreation.

2) Proposed 2017 Street Improvement Program

Service & Engineering staff will make a brief presentation outlining some new approaches to management and implementation of the City's Street program. They will review a revised evaluation approach, as well as some cost effective maintenance preservation techniques to be utilized in 2017 and future years. Possible dates for a tour of 2017 proposed Street Improvement Program work will be discussed as part of the presentation.

Information Item(s)

3) Community Center HVAC Improvements – Design Build Process

The Capital Improvements Program (CIP) includes funding for HVAC improvements at the Community Center, which were originally identified in a study conducted in 2015. Staff recommends these improvements be implemented through the design build process. This is a process that is newly available to the City as a result of the recent changes to the City Charter. Staff will provide an overview of how the design build process works and how it will be utilized for the HVAC improvements.

4) Financial Report

The Finance Director will present the Financial Report for the month of April, which is attached.

EXECUTIVE SESSION



MEMORANDUM

TO: Matthew H. Greeson, City Manager

FROM: Darren Hurley, Parks & Recreation Director

DATE: May 3, 2017

SUBJECT: Parks Master Plan Presentation

The Parks and Recreation Commission has completed their Parks Master Planning process and are prepared to present their recommendations at the May 8 City Council meeting. The plan was distributed to Council members at their May 1 meeting.

The planning process has included public feedback, park tours, benchmarking, open houses, prioritization exercises and considerable review over a two year period of time. The result is a plan which provides prioritized recommendations for each park as well as the overall park system.

Commission members and staff will be giving a presentation and overview of the plan and will be prepared to answer questions from Council members as we work towards Council adoption of the Parks Master Plan.

Department of Finance

April 2017 Financial Report



Quick Facts

All Funds

04/30/2017
Balances
\$26,958,856
(January 1, 2017
balance:
\$23,225,624)

Expenditures
93.7%
of appropriations.
Revenues above
expenditures by
\$3,733,233

General Fund

04/30/2017
Balance
\$12,340,723
(January 1, 2017
balance:
\$11,628,193)

Expenditures
91.1%
of appropriations.
Revenues above
expenditures by
\$712,530

Highlights & Trends for April 2017

Income Tax Collections

- Income tax revenues are below April 2016 collections by \$17,451 or -.94%; Year to date collections are above 2016 YTD by \$834,019 or 11.11%.
- Income tax collections are above estimates by \$767,666 or 10.13% as of April 30, 2017.
- Refunds issued in April totaled \$30,721.86 with year to date refunds totaling \$153,432.

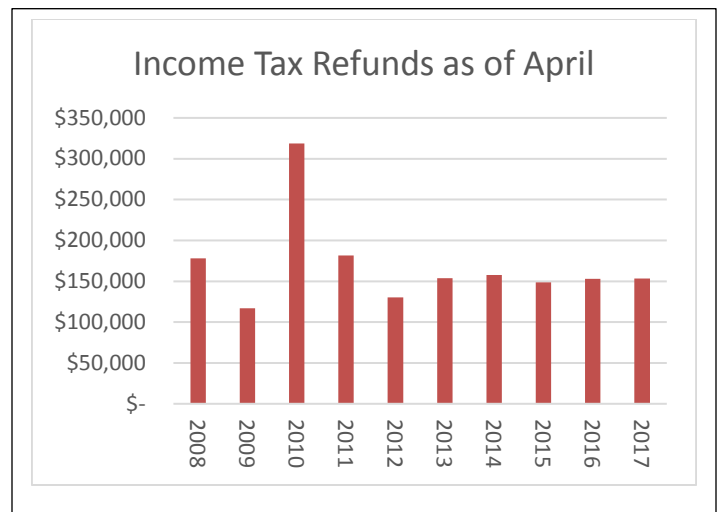
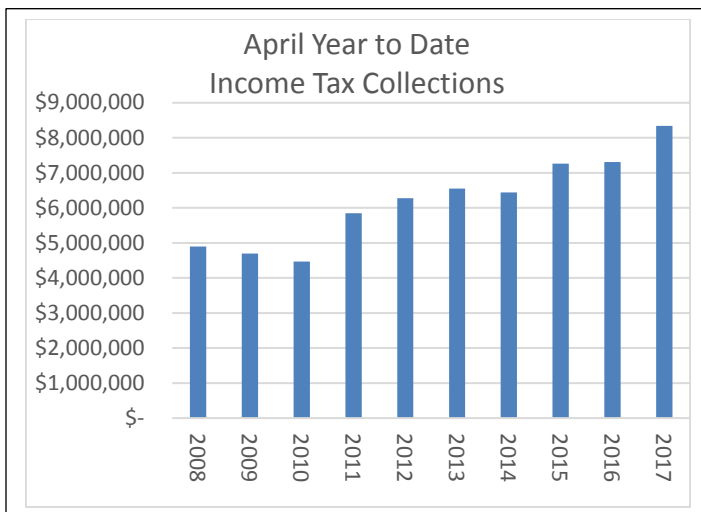
Income Tax Revenue by Account Type

For April of 2017:

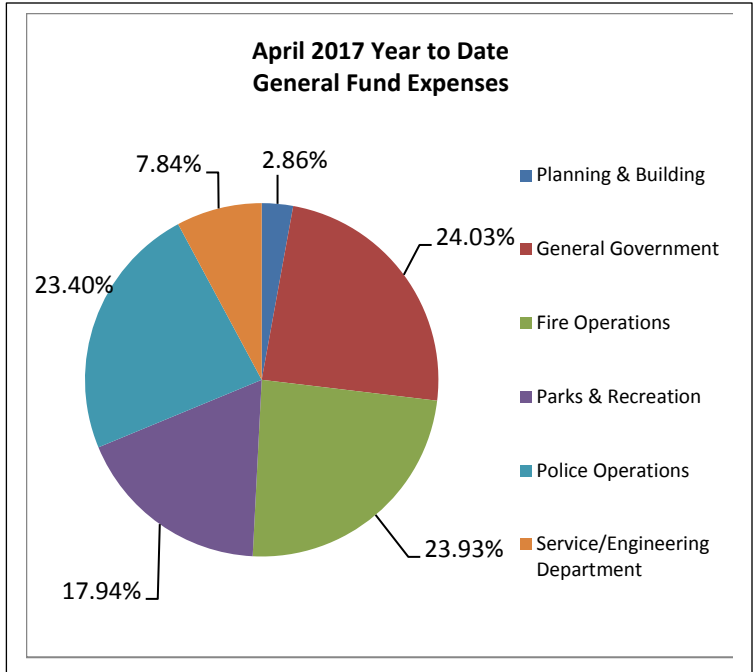
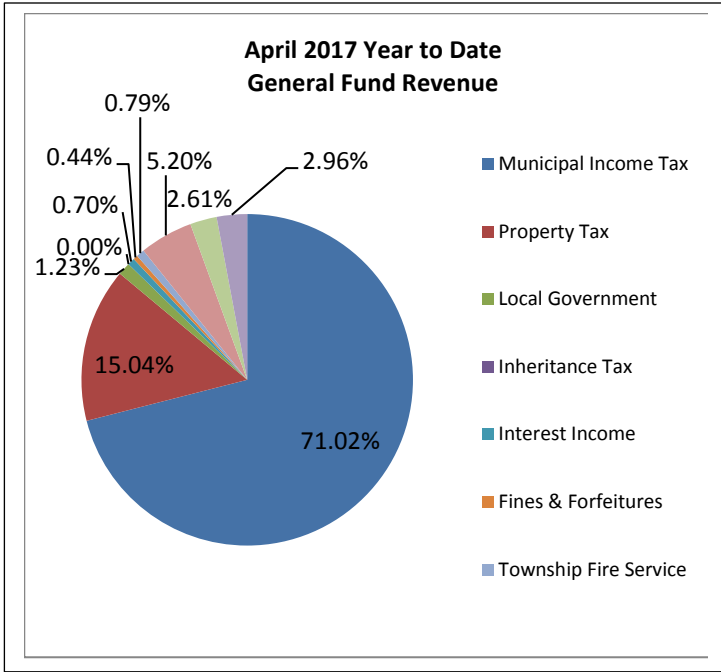
- Withholding Accounts – 81.15% of collections
- Individual Accounts – 7.72% of collections
- Net Profit Accounts – 11.13% of collections

For April 2016:

- Withholding Accounts – 79.87% of collections
- Individual Accounts – 8.04% of collections
- Net Profit Accounts – 12.08% of collections



Highlights & Trends for April (continued)



Notable Initiatives & Activities

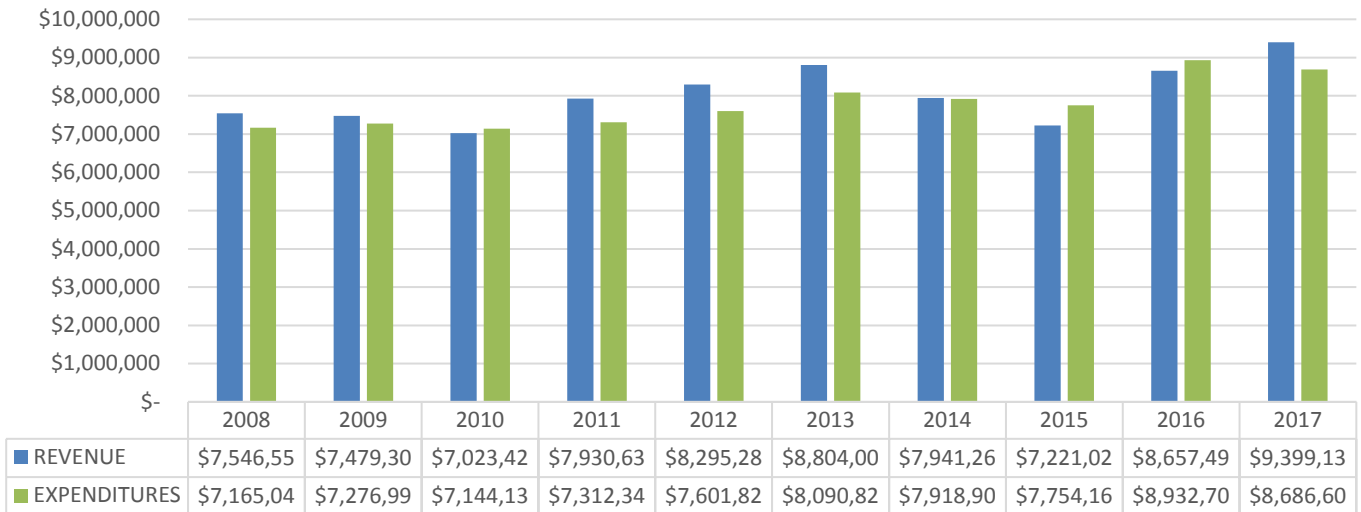
- Fund balances for all funds increased from \$23,225,624 on January 1, 2017 to \$26,958,856 as of April 30, 2017, with year to date revenues exceeding expenditures for all funds by \$3,733,233.
- For the month of April, fund balances for all funds increased from \$26,918,803 as of April 1, 2017 to \$26,958,856 as of April 30, 2017, with revenues exceeding expenditures by \$40,053.
- Year to date revenues for all funds are below 2016 revenues by -\$896,243 (excluding bond proceeds) and above estimates by \$885,245. Total revenues include \$3,960,000 in bond issuance proceeds received in January 2017.
- Expenditures for all funds tracked at 93.7% of anticipated expenditure levels for the month of April.
- The General Fund balance increased from \$11,628,193 as of January 1, 2017 to \$12,340,723 as of April 30, 2017, with revenues exceeding expenditures by \$712,530.
- For the month of April, the General Fund balance decreased from \$12,460,269 on April 1, 2017 to \$12,340,723 as of April 30, 2017, with expenditures exceeding revenues by \$119,546.
- General Fund revenues are above 2016 revenues by \$741,633 and above estimates by \$626,107 or 7.14%.
- General Fund Expenditures tracked at 91.13% of anticipated expenditure levels for the month of April 2017.

Financial Tracking

April Year to Date
Revenue to Expenditures
All Funds



April Year to Date
General Fund
Cash Position





April 2017
Cash Reconciliation

Table with 2 columns: Description and Amount. Rows include Total Fund Balances (\$26,958,856.23), Depository Balances (General Account \$7,642,760.05, EMS Lock Box 2,088,104.05, Total Bank Balances \$9,730,864.10), Investment Accounts (Certificates of Deposits \$6,159,780.78, etc., Total Investment Accounts \$17,226,462.13), Petty Cash/Change Fund (1,530.00), Total Treasury Balance as of April 30, 2017 (\$26,958,856.23), Total Interest Earnings as of April 30, 2017 (\$66,818.77), and Average Interest Earnings (.79%).

Debt Statement

Table with 5 columns: Issuance, Purpose, Maturity, Rate, and Principal Balance. Rows include 2015 Refunding Bonds, 2017 Various Purpose Bonds, 2008 OPWC 0% Loan - ADA Ramps, 2015 OPWC 0% Loan - Kenyonbrook, and Total Principal Debt Balance (\$8,411,990.85).



**City of Worthington
Fund Summary Report
as of April 30, 2017**

<u>FUND</u>	<u>1/1/2017 Beginning Balance</u>	<u>Year to Date Actual Revenue</u>	<u>Year to Date Actual Expenses</u>	<u>04/30/2017 Fund Balance</u>
101 General Fund	\$11,628,193.32	\$9,399,132.48	\$8,686,602.61	\$12,340,723.19
202 Street M&R	\$10,387.29	\$310,496.40	\$268,931.22	\$51,952.47
203 State Highway	\$13,097.82	\$37,067.29	\$36,106.43	\$14,058.68
204 Water	\$102,962.81	\$19,071.15	\$25,032.33	\$97,001.63
205 Sewer	\$95,484.24	\$17,790.64	\$29,678.00	\$83,596.88
212 Police Pension	\$426,257.67	\$93,630.71	\$216,034.62	\$303,853.76
214 Law Enforcement Trust	\$57,707.10	\$2,281.89	\$527.17	\$59,461.82
215 Municipal MV License Tax	\$196,426.59	\$40,178.73	\$0.00	\$236,605.32
216 Enforcement/Education	\$47,872.48	\$182.44	\$0.00	\$48,054.92
217 Community Technology	\$80,000.00	\$0.00	\$0.00	\$80,000.00
218 Court Clerk Computer	\$228,450.54	\$3,318.00	\$483.45	\$231,285.09
219 Economic Development	\$602,171.72	\$32,410.69	\$177,136.61	\$457,445.80
220 FEMA Grant	\$8,934.79	\$0.00	\$8,934.79	\$0.00
221 Law Enf CED	\$0.00	\$7,480.00	\$0.00	\$7,480.00
224 Parks & Rec Revolving	\$289,595.52	\$456,869.31	\$226,307.47	\$520,157.36
229 Special Parks	\$22,746.26	\$5,418.50	\$0.00	\$28,164.76
253 2003 Bicentennial	\$71,022.84	\$0.00	\$0.00	\$71,022.84
306 Trunk Sewer	\$375,148.78	\$0.00	\$0.00	\$375,148.78
308 Capital Improvements	\$7,139,920.77	\$4,074,100.02	\$1,167,855.11	\$10,046,165.68
313 County Permissive Tax	\$0.00	\$0.00	\$0.00	\$0.00
409 General Bond Retirement	\$1,348,041.39	\$1,616,750.29	\$1,614,414.94	\$1,350,376.74
410 Special Assessment Bond	\$278,447.93	\$0.00	\$0.00	\$278,447.93
825 Accrued Acreage Benefit	\$58,800.93	\$0.00	\$0.00	\$58,800.93
830 OBBS	\$2,103.12	\$1,119.86	\$1,234.76	\$1,988.22
838 Petty Cash	\$1,530.00	\$0.00	\$0.00	\$1,530.00
910 Worthington Sta TIF	\$40.40	\$18,352.32	\$15,548.78	\$2,843.94
920 Worthington Place (The Heights) TIF	\$140,279.20	\$86,128.03	\$13,717.74	\$212,689.49
Total All Funds	\$23,225,623.51	\$16,221,778.75	\$12,488,546.03	\$26,958,856.23



**City of Worthington, Ohio
General Fund Overview
as of April 30, 2017**

		2016	2017	2017	2017	2017	2017	Variance				
		Year End	Original	Revised	Y-T-D	April	Variance	as % of				
		Actual	Budget	Budget	Estimates	Y-T-D Actual	Over/(Under)	Budget				
Revenues												
Municipal Income Tax	1	\$ 19,907,180	\$ 19,749,766	\$ 19,749,766	\$ 6,061,071.82	\$ 6,675,205	\$ 614,133	10.13%				
Property Tax	2	2,584,732	2,770,000	\$ 2,770,000	1,385,000	1,413,977	\$ 28,977	0.00%				
Local Government	*	394,126	425,000	\$ 425,000	141,667	115,391	\$ (26,276)	-18.55%				
Inheritance Tax	2	-	-	\$ -	-	-	\$ -	0.00%				
Interest Income	*	137,675	135,000	\$ 135,000	45,000	66,181	\$ 21,181	47.07%				
Fines & Forfeitures	*	159,133	265,000	\$ 265,000	88,333	41,768	\$ (46,565)	-52.72%				
Township Fire Service	2	450,323	475,000	\$ 475,000	66,000	74,531	\$ 8,531	12.93%				
Community Center Membership/Progr	*	1,200,564	1,435,000	\$ 1,435,000	478,333	488,555	\$ 10,221	2.14%				
EMS Transport	*	544,514	600,000	\$ 600,000	200,000	245,021	\$ 45,021	22.51%				
All Other Revenue	*	1,056,023	1,227,060	\$ 1,227,060	307,620	278,504	\$ (29,116)	-9.46%				
Total Revenues		\$ 26,434,268	\$ 27,081,826	\$ 27,081,826	\$ 8,773,025	\$ 9,399,132	\$ 626,107	7.14%				
Expenditures												
Planning & Building		\$ 671,557	\$ 756,507	\$ 756,507	\$ 252,169	\$ 236,246	\$ (15,923)	93.69%				
General Government		7,025,548	7,061,559	\$ 7,661,559	\$ 2,212,335	1,985,890	\$ (226,445)	89.76%				
Fire Operations		5,972,910	6,501,944	\$ 6,501,944	\$ 2,177,815	1,977,509	\$ (200,306)	90.80%				
Parks & Recreation		4,396,243	4,780,643	\$ 4,780,643	\$ 1,593,548	1,483,036	\$ (110,511)	93.07%				
Police Operations		5,293,169	5,960,184	\$ 5,960,184	\$ 1,991,728	1,933,656	\$ (58,072)	97.08%				
Service/Engineering Department		2,182,335	2,523,075	\$ 2,523,075	\$ 841,025	648,276	\$ (192,749)	77.08%				
Total Expenditures		\$ 25,541,762	\$ 27,583,911	\$ 28,183,911	\$ 9,068,620	\$ 8,264,613	\$ (804,007)	91.13%				
Excess of Revenues Over (Under) Expenditures		\$ 892,506	\$ (502,085)	\$ (1,102,085)	\$ (295,595)	\$ 1,134,519						
Fund Balance at Beginning of Year		\$ 11,250,077	\$ 11,628,193	\$ 11,628,193	\$ 11,628,193	\$ 11,628,193						
Unexpended Appropriations (98.0%)			551,678	563,678	563,678							1 - Income Tax budget based on individual monthly projections.
Expenditures versus Prior Year Enc		514,390	745,691	745,691	403,916	421,990						2 - These revenue budgets are based on semi-annual payments.
												* - All other revenue budgets are spread equally over each month.
General Fund Balance		\$ 11,628,193	\$ 10,932,096	\$ 10,344,096	\$ 11,492,361	\$ 12,340,723						All expenditure budgets are spread equally over each month.