



6550 N. High Street  
Worthington, Ohio 43085

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## Worthington City Council Agenda

Louis J.R. Goorey Municipal Building  
John P. Coleman Council Chamber

Monday October 08, 2018 ~ 7:30 PM

### CITY COUNCIL MEMBERS

**Bonnie D. Michael**  
President

**Scott Myers**  
President Pro-Tem

**Rachael Dorothy**  
Council Member

**Douglas Foust**  
Council Member

**Beth Kowalczyk**  
Council Member

**David Robinson**  
Council Member

**Douglas Smith**  
Council Member

### CITY STAFF MEMBERS

**Matthew Greeson**  
City Manager

**D. Kay Thress**  
Clerk of Council

#### 1. Call To Order

#### 2. Roll Call

#### 3. Pledge of Allegiance

#### 4. Visitor Comments

#### 5. Reports of City Officials

##### 5.A. Policy Item(s)

- 5.A.I. Overview of Operating Budget, Capital Improvements Program and Five-Year Forecast

*Executive Summary:* City staff will overview and distribute the proposed 2019 Operating Budget and proposed 2019-2023 Capital Improvements Program and present the financial forecast for the next five years.

#### 6. Reports of Council Members

#### 7. Other

#### 8. Executive Session

#### 9. Adjournment



**STAFF MEMORANDUM**  
**City Council Meeting – October 8, 2018**

Date: October 5, 2018

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: **Overview of Operating Budget, Capital Improvements Program and Five-Year Forecast**

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**EXECUTIVE SUMMARY**

City staff will overview and distribute the proposed 2019 Operating Budget and proposed 2019-2023 Capital Improvements Program and present the financial forecast for the next five years.

**BACKGROUND/DESCRIPTION**

Worthington's City Charter, in Section 4.02, requires the City Manager to submit to City Council an operating budget estimate and an explanatory budget message at least sixty days prior to the beginning of each budget year. It has been the practice in recent years to also submit a proposed five-year Capital Improvements Program in the same timeframe. The proposed 2019 Operating Budget and the proposed 2019-2023 Capital Improvements Program (CIP) will be distributed to City Council at the meeting. Workshops related to these two documents are scheduled to occur during the remainder of October and November. Votes to adopt the 2019 Operating Budget and 2019-2023 CIP are projected for December 3<sup>rd</sup>.

Development of these documents began in July with a City Council discussion about priorities and objectives for the budget and CIP. During the months of August and September, staff updated revenue forecasts, reviewed City Council-adopted plans, discussed potential funding requests with the City's advisory boards and commissions, and evaluated demands and requirements for the City's existing services, programs and infrastructure. Each department submitted requests for funding to the City Manager. These requests were evaluated and prioritized to determine the items that fit within available revenue. The proposed documents are the result of this process.

In addition to distribution of the documents, staff will present trends and highlights of the two documents as well as discuss the five-year financial forecast for the City. The purpose

5.A.I. - Overview of Operating Budget, Capital Improvements Program and Five-Year Forecast

of this agenda item is to begin the discussion of the proposed budget and CIP and kick off a series of workshops:

October 15 – Proposed 2019-2023 Capital Improvements Program

November 5 – Proposed Budget for Administration, Law, Finance, Planning & Building, Police, Fire & EMS, Other Funds

November 13 – Proposed Budget for Parks & Recreation, Service & Engineering and Community Groups (McConnell Arts Center, Historical Society, Old Worthington Partnership)

November 19 – Introduction of 2019 Budget Ordinance

December 3 – Public Hearing & Adoption of 2019 Operating Budget; Adoption of 2019-2023 Capital Improvements Program