



# City Council Agenda

Monday, September 14, 2020 at 7:30 pm

6550 N. High Street, Worthington, Ohio 43085

## Virtual Meeting Information

Link through: [worthington.org](http://worthington.org)

Our Government – Live Stream

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

## Special Presentation(s)

### 4. **Special Presentation - ADAMH Levy**

The Franklin County Commissioners have placed a 2.85-mill issue on the general election ballot in November for the Alcohol, Drug and Mental Health (ADAMH) Board of Franklin County. Concord Counseling is one of 33 provider agencies that receives funding from ADAMH. Linda Jakes, Executive Director of Concord Counseling Services, will be here to share information regarding the upcoming levy.

## Reports of City Officials

### 5. **Policy Item(s)**

#### a. **Financial Report - July**

The Financial Report for the month of July is attached.

#### b. **Financial Report - August**

The Financial Report for the month of August is attached.

### 6. **Discussion Item(s)**

#### a. **Grants to Community Nonprofit Organizations**

*Executive Summary:* Staff will discuss the annual grant programs for nonprofits in the community.

### 7. **Information Item(s)**

#### a. **Update on Initiatives**

*Executive Summary:* Staff will provide a verbal report on initiatives that were pursued during the City Council recess in August.

## Reports of Council Members

## Other

### Executive Session

### Adjournment

#### 8. Motion to Adjourn

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Contact: D. Kay Thress, Clerk of Council ([Kay.Thress@worthington.org](mailto:Kay.Thress@worthington.org) 614-436-3100) | Agenda  
published on 09/10/2020 at 6:25 PM



## ADAMH

### Where Better Begins.

#### Who We Are

- ADAMH funds 33 provider agencies in Franklin County that provide mental health and addiction services to a growing, vulnerable population.
- Approximately 85% of individuals who receive support from ADAMH live below the federal poverty level.
- ADAMH provides addiction and mental health crisis services to anyone in Franklin County, treatment services to those who don't have insurance or Medicaid coverage, housing and prevention services, recovery support services, and services for families who support loved ones with a mental illness or addiction.
- ADAMH funds prevention and intervention services in all 16 Franklin County public school districts.

#### Challenges

- **ADAMH is projecting a \$14 million operating deficit due to a rising need for mental health services and the current opioid epidemic.** In 2019, ADAMH and its partners served more than 135,000 people.
- Suicide deaths in Ohio have increased by 45% over the last decade. ADAMH needs additional funding to address this growing mental health issue among young people who need more treatment and prevention services.
- The agency plans to cooperatively address inequities and behavioral health disparities that result from systemic issues of poverty and racism.
- The population of Franklin County is projected to grow by 8% over the next 10 years—a potential of more than 100,000 new residents.

#### Funding Needs

- More than 71% of the ADAMH resources come from the current 2.2 mill property tax levy that expires in December 2021.
- The levy millage for ADAMH has not increased in nearly 30 years while the number of people seeking help has grown dramatically—rising 72% since 2014. ADAMH needs additional funding to address the increasing opiate crisis and devastating suicide rate affecting Franklin County. Dollars invested now will save our community later.
- The Human Services Levy Review Committee recommends and the Franklin County Board of Commissioners has approved placing a 5-year, 2.2 mill renewal levy with a .65 mill increase to support ADAMH on the November 3, 2020 ballot, with collection beginning in 2022.
- The community is encouraged to support **Issue 24**, the ADAMH levy. If passed, homeowners would pay an additional \$1.90 per month or \$22.75 more per year per \$100,000 in home property value for the continued vital services of ADAMH.

To learn more visit: [www.adamhlevy.com](http://www.adamhlevy.com) | email: [info@adamhlevy.com](mailto:info@adamhlevy.com)

# Department of Finance

## July 2020 Financial Report



### Quick Facts

#### All Funds

<u>07/31/2020</u> <b>Cash Balances</b> <b>\$28,140,995</b> (January 1, 2020 balance: \$30,116,179)	<u>07/31/2020</u> <b>Unencumbered                  Balance</b> <b>\$18,949,323</b>
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#### General Fund

<u>07/31/2020</u> <b>Cash Balance</b> <b>\$13,986,616</b> (January 1, 2020 balance: \$16,448,581)	<u>07/31/2020</u> <b>Unencumbered                  Balance</b> <b>\$11,199,665</b> (39% of prior year expenditures)
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### Highlights & Trends for July 2020

#### Income Tax Collections

- Year to Date (YTD) income tax collections are below 2019 YTD income tax collections \$815,673 or -5.21%.
- YTD Income tax collections are below estimates by \$861,434 or -5.48%.
- Refunds issued in July totaled \$67,373 with year to date refunds totaling \$379,604.

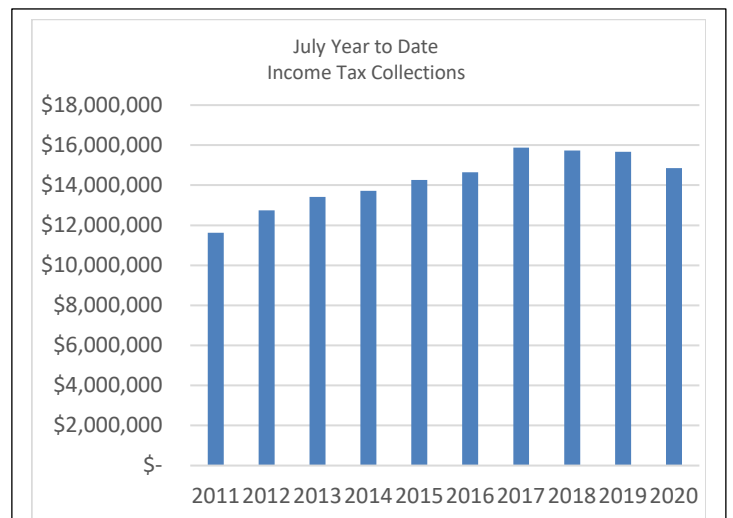
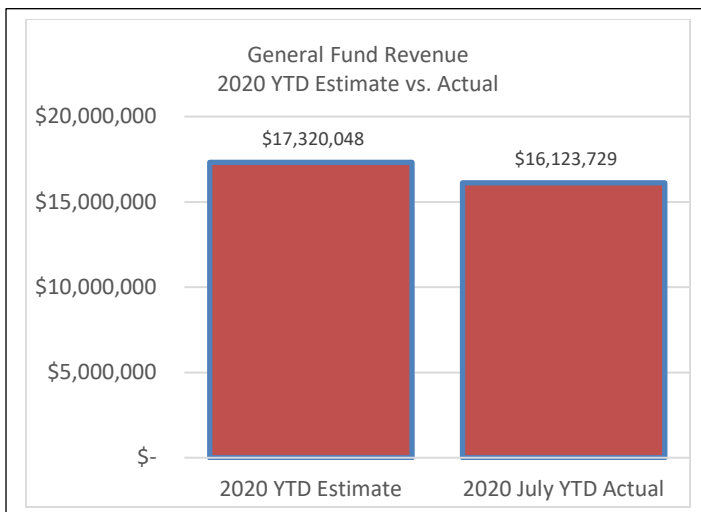
#### Income Tax Revenue by Account Type

For July of 2020:

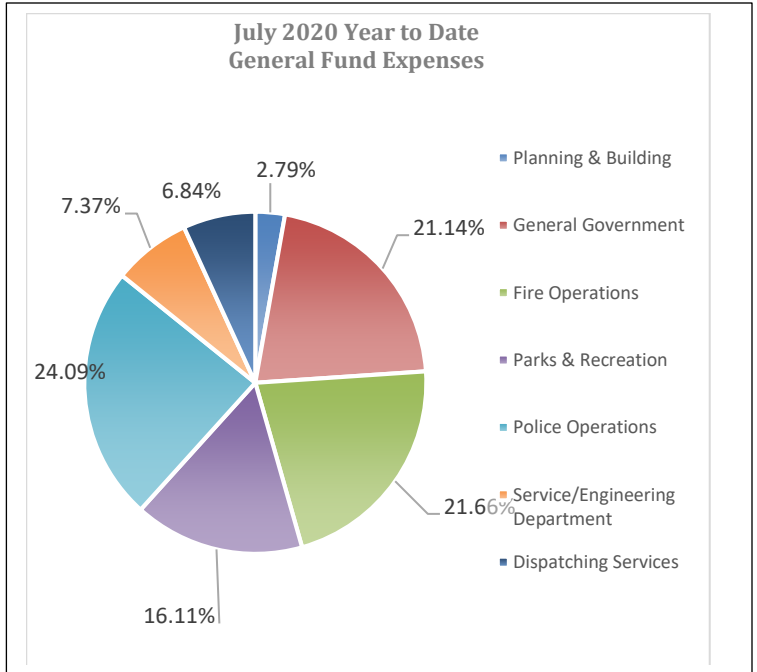
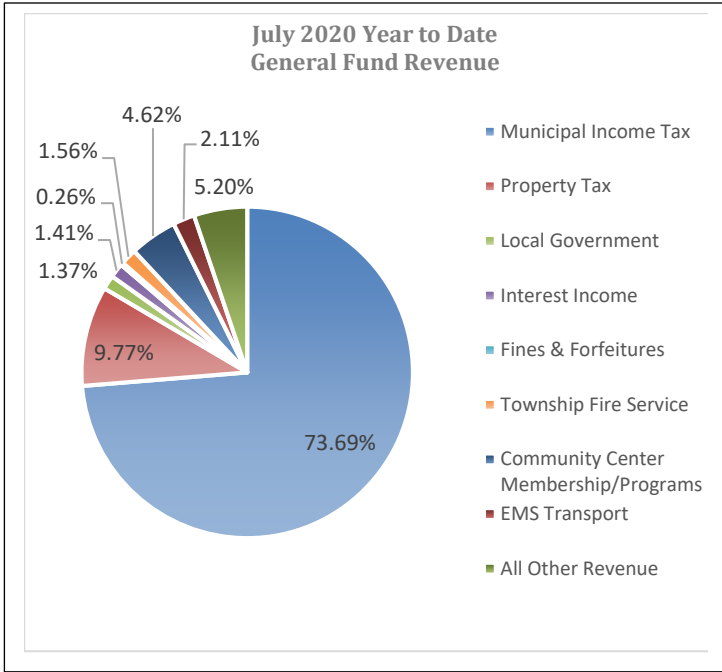
- Withholding Accounts – 77.28% of collections
- Individual Accounts – 10.56% of collections
- Net Profit Accounts – 12.16% of collections

For July of 2019:

- Withholding Accounts – 75.03% of collections
- Individual Accounts – 16.94% of collections
- Net Profit Accounts – 8.03% of collections



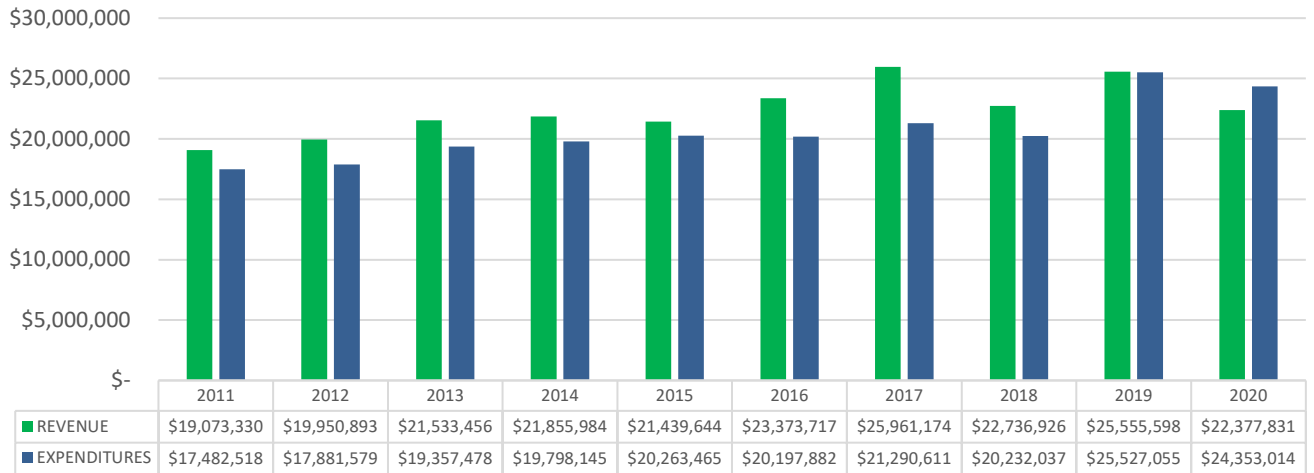
Highlights & Trends for July 2020 (continued)



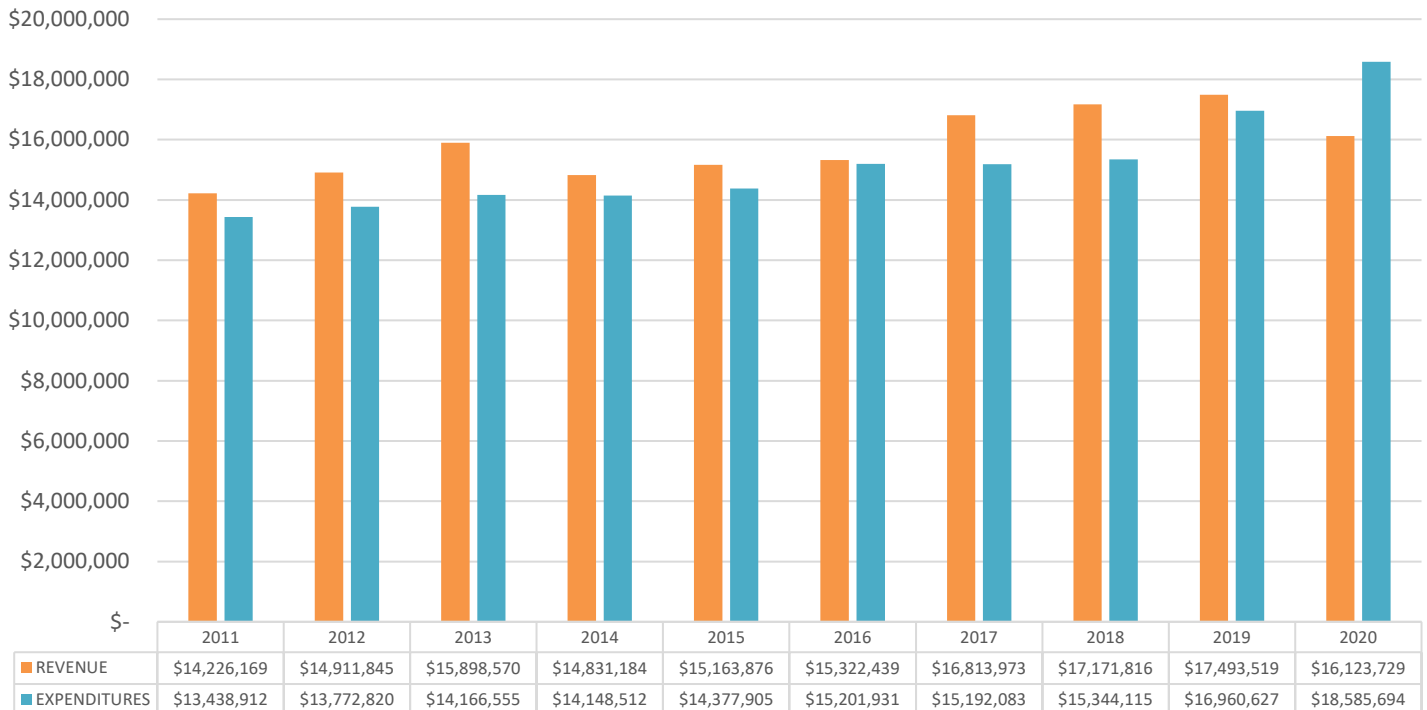
Notable Initiatives & Activities

Financial Tracking

July Year to Date  
Revenue to Expenditures  
All Funds



July Year to Date  
General Fund  
Cash Position





**July 2020  
Cash Reconciliation**

Total Fund Balances:		\$28,140,995.03
Depository Balances:		
General Account:	\$ 2,688,344.08	
Total Bank Balances:		\$2,688,344.08
Investment Accounts:		
Certificates of Deposit:	\$11,714,000.00	
Star Ohio/Star Plus	5,455,084.51	
Fifth Third MMKT/CDs	7,788,976.44	
CF Bank	245,000.00	
FC Bank	248,000.00	
Total Investment Accounts:		\$25,451,060.95
Petty Cash/Change Fund:		1,590.00
Total Treasury Balance as of July 31, 2020		\$28,140,995.03
Total Interest Earnings as of July 31, 2020		\$226,869.25
Average CD Interest Earnings		2.14%

**Debt Statement**

<u>Issuance</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Rate</u>	<u>Principal Balance</u>
2015	2015 Refunding Bonds	December 2021	1.62%	\$1,550,000.00
2017	2017 Various Purpose Bonds	December 2032	2.21%	\$3,295,000.00
2008	OPWC 0% Loan – ADA Ramps	December 2028	0%	\$ 62,480.40
2015	OPWC 0% Loan – Kenyonbrook	December 2045	0%	\$ 520,893.56
2019	2019 Bond Anticipation Notes	September 2020	1.37%	\$ 4,290,000.00
	Total Principal Debt Balance			\$ 9,718,373.96



City of Worthington
Fund Summary Report
as of July 31, 2020

Table with columns: FUND, 1/1/2020 Beginning Balance, Year to Date Actual Revenue, Year to Date Actual Expenses, 7/31/2020, Encumbrances, Unencumbered Balance. Rows include various fund categories like General Fund, Street M&R, State Highway, etc., ending with a Total All Funds row.





**City of Worthington, Ohio  
General Fund Overview  
as of July 31, 2020**

		2019	2020	2020	2020	2020	2020	Variance				
		Year End	Original	Revised	Y-T-D	July	Variance	as % of				
<b>Revenues</b>		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Estimates</b>	<b>Y-T-D Actual</b>	<b>Over/(Under)</b>	<b>Budget</b>				
Municipal Income Tax	1	\$ 21,138,988	\$ 20,872,000	\$ 20,872,000	\$ 12,571,187	\$ 11,882,040	\$ (689,147)	-5.48%				
Property Tax	2	2,934,807	3,079,254	\$ 3,079,254	1,539,627	1,575,981	\$ 36,354	2.36%				
Local Government	*	393,187	350,000	\$ 350,000	204,167	220,886	\$ 16,719	8.19%				
Interest Income	*	567,012	350,000	\$ 350,000	204,167	226,869	\$ 22,703	11.12%				
Fines & Forfeitures	*	127,832	170,000	\$ 170,000	99,167	41,667	\$ (57,500)	-57.98%				
Township Fire Service	2	625,479	499,047	\$ 499,047	249,524	251,930	\$ 2,406	0.96%				
Community Center Membership/Progr	*	2,375,332	2,520,680	\$ 2,520,680	1,470,397	744,638	\$ (725,759)	-49.36%				
EMS Transport	*	637,262	700,000	\$ 700,000	408,333	340,885	\$ (67,448)	-16.52%				
All Other Revenue	*	1,635,428	876,488	\$ 876,488	573,481	838,834	\$ 265,353	46.27%				
<b>Total Revenues</b>		<b>\$ 30,435,327</b>	<b>\$ 29,417,469</b>	<b>\$ 29,417,469</b>	<b>\$ 17,320,048</b>	<b>\$ 16,123,729</b>	<b>\$ (1,196,319)</b>	<b>-6.91%</b>				
<b>Expenditures</b>												
Planning & Building		\$ 719,497	\$ 830,257	\$ 830,257	\$ 484,317	\$ 489,591	\$ 5,275	101.09%				
General Government		7,153,793	7,047,536	\$ 7,330,036	\$ 4,237,046	3,708,117	\$ (528,929)	87.52%				
Fire Operations		6,375,618	7,196,580	\$ 7,196,580	\$ 4,198,005	3,798,297	\$ (399,708)	90.48%				
Parks & Recreation		5,417,971	6,024,534	\$ 6,379,534	\$ 3,721,395	2,825,693	\$ (895,702)	75.93%				
Police Operations		6,084,229	7,457,595	\$ 7,457,595	\$ 4,350,264	4,224,737	\$ (125,527)	97.11%				
Service/Engineering Department		2,287,699	2,733,964	\$ 2,733,964	\$ 1,594,812	1,293,473	\$ (301,339)	81.11%				
Dispatching Services		-	1,209,500	\$ 1,209,500	\$ 1,199,885	1,199,885	\$ -	100.00%				
<b>Total Expenditures</b>		<b>\$ 28,038,807</b>	<b>\$ 32,499,969</b>	<b>\$ 33,137,469</b>	<b>\$ 19,785,724</b>	<b>\$ 17,539,793</b>	<b>\$ (2,245,931)</b>	<b>88.65%</b>				
Excess of Revenues Over (Under) Expenditures		\$ 2,396,520	\$ (3,082,500)	\$ (3,720,000)	\$ (2,465,676)	\$ (1,416,064)						
Fund Balance at Beginning of Year		\$ 14,667,073	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580						
Unexpended Appropriations			1,259,559	1,259,559	-	-						1 - Income Tax budget based on individual monthly projections.
Expenditures versus Prior Year Enc		615,013	1,552,068	1,552,068	1,045,901	1,045,901						2 - These revenue budgets are based on semi-annual payments.
												* - All other revenue budgets are spread equally over each month.
General Fund Balance		<b>\$ 16,448,580</b>	<b>\$ 13,073,571</b>	<b>\$ 12,436,071</b>	<b>\$ 12,937,003</b>	<b>\$ 13,986,615</b>						All expenditure budgets are spread equally over each month.

# Department of Finance

## August 2020 Financial Report



### Quick Facts

#### All Funds

<u>08/31/2020</u> <b>Cash Balances</b> <b>\$29,534,296</b> (January 1, 2020 balance: \$30,116,179)	<u>08/31/2020</u> <b>Unencumbered                  Balance</b> <b>\$18,894,900</b>
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#### General Fund

<u>08/31/2020</u> <b>Cash Balance</b> <b>\$14,837,216</b> (January 1, 2020 balance: \$16,448,581)	<u>08/31/2020</u> <b>Unencumbered                  Balance</b> <b>\$12,256,271</b> (43% of prior year expenditures)
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### Highlights & Trends for August 2020

#### Income Tax Collections

- Year to Date (YTD) income tax collections are below 2019 YTD income tax collections \$240,292 or -1.33%.
- YTD Income tax collections are below estimates by \$433,720 or -2.37%.
- Refunds issued in August totaled \$81,592 with year to date refunds totaling \$461,195.

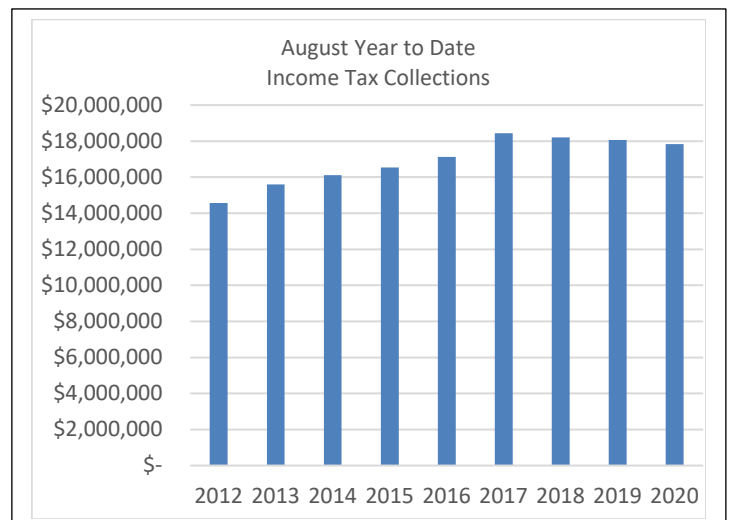
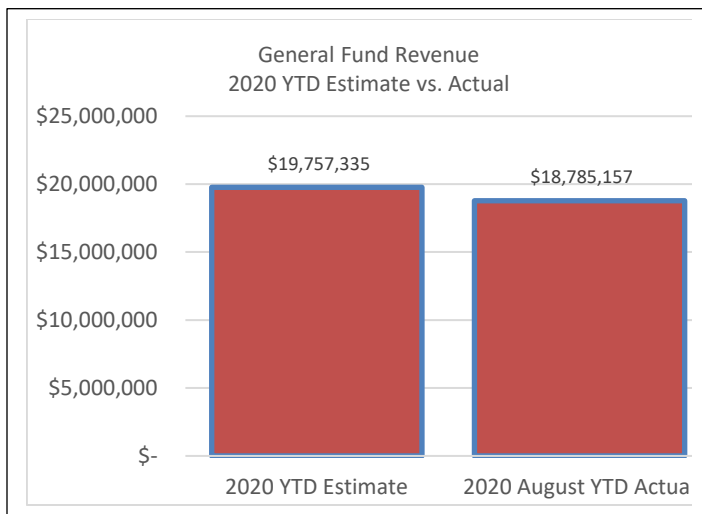
#### Income Tax Revenue by Account Type

For August of 2020:

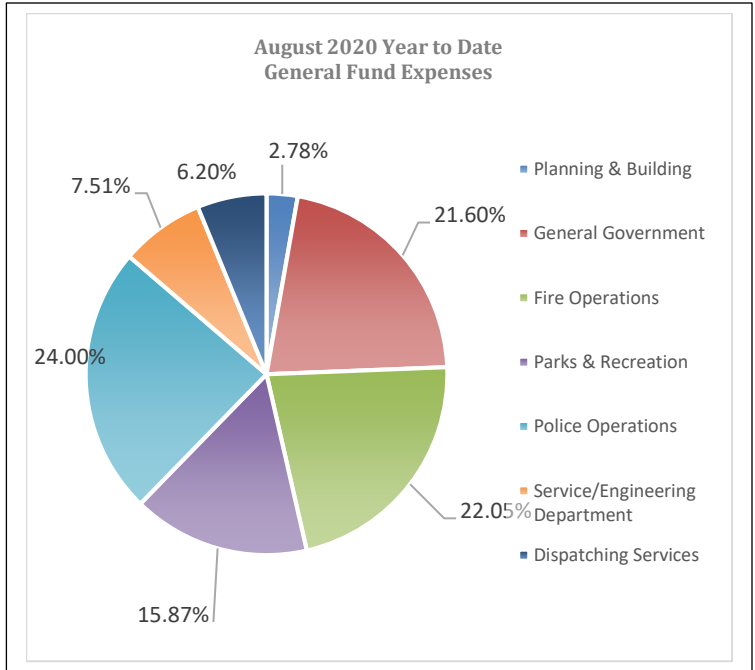
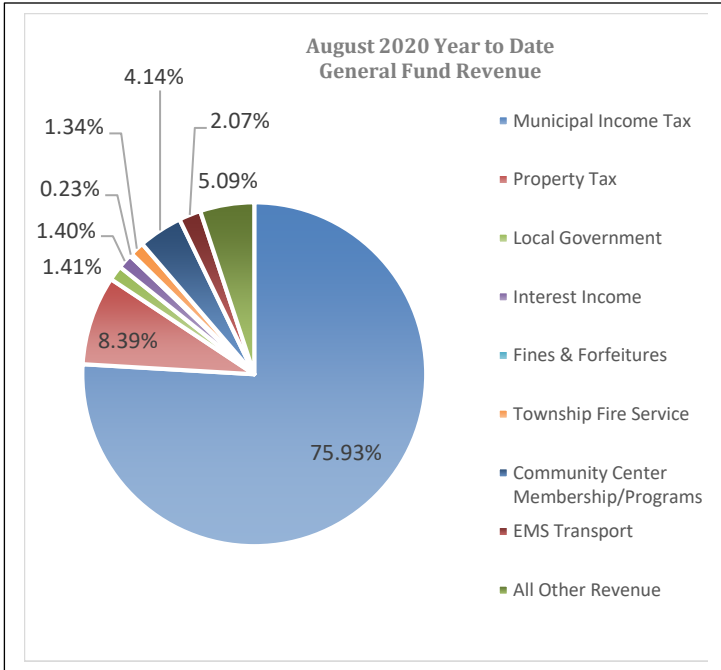
- Withholding Accounts – 63.19% of collections
- Individual Accounts – 24.84% of collections
- Net Profit Accounts – 11.97% of collections

For August of 2019:

- Withholding Accounts – 85.47% of collections
- Individual Accounts – 4.18% of collections
- Net Profit Accounts – 10.34% of collections



Highlights & Trends for August 2020 (continued)



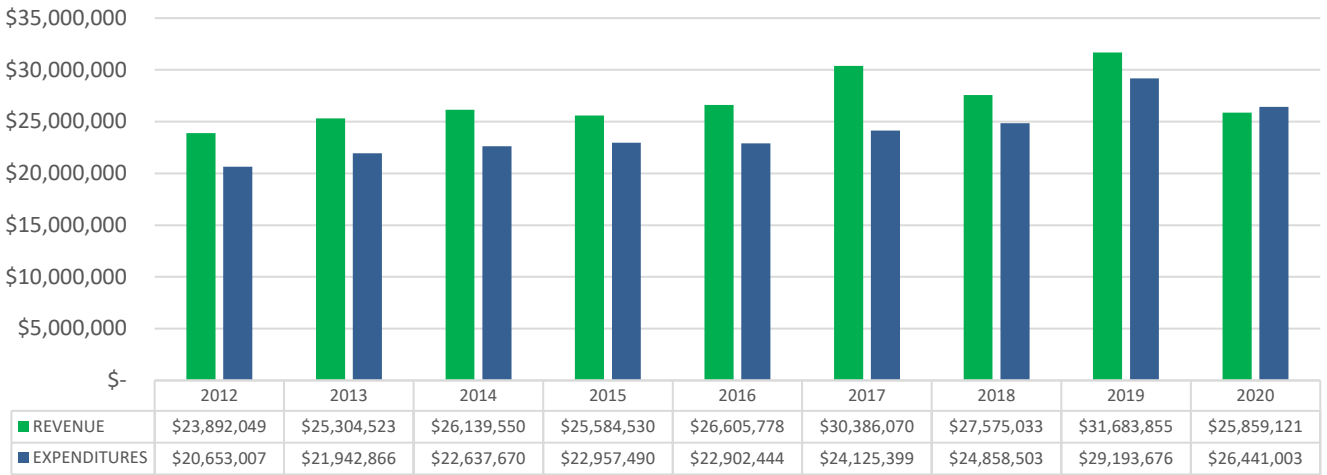
Notable Initiatives & Activities

- Distribution of 2<sup>nd</sup> half property tax has been delayed from August to September 25<sup>th</sup>. This impacts revenue comparisons in three funds, but is most impactful in the General Fund.
- Revenue decline from 2019 to 2020 across all funds can be attributed to a decline in General Fund revenue, but also because of a 2019 spike in the CIP Fund due to Federal and State reimbursements related to the NE Gateway project.
- August 2020 Income Tax collections were the highest of any month in 2020. This can be attributed to the move of the due date from April 15<sup>th</sup> to July 15<sup>th</sup>.

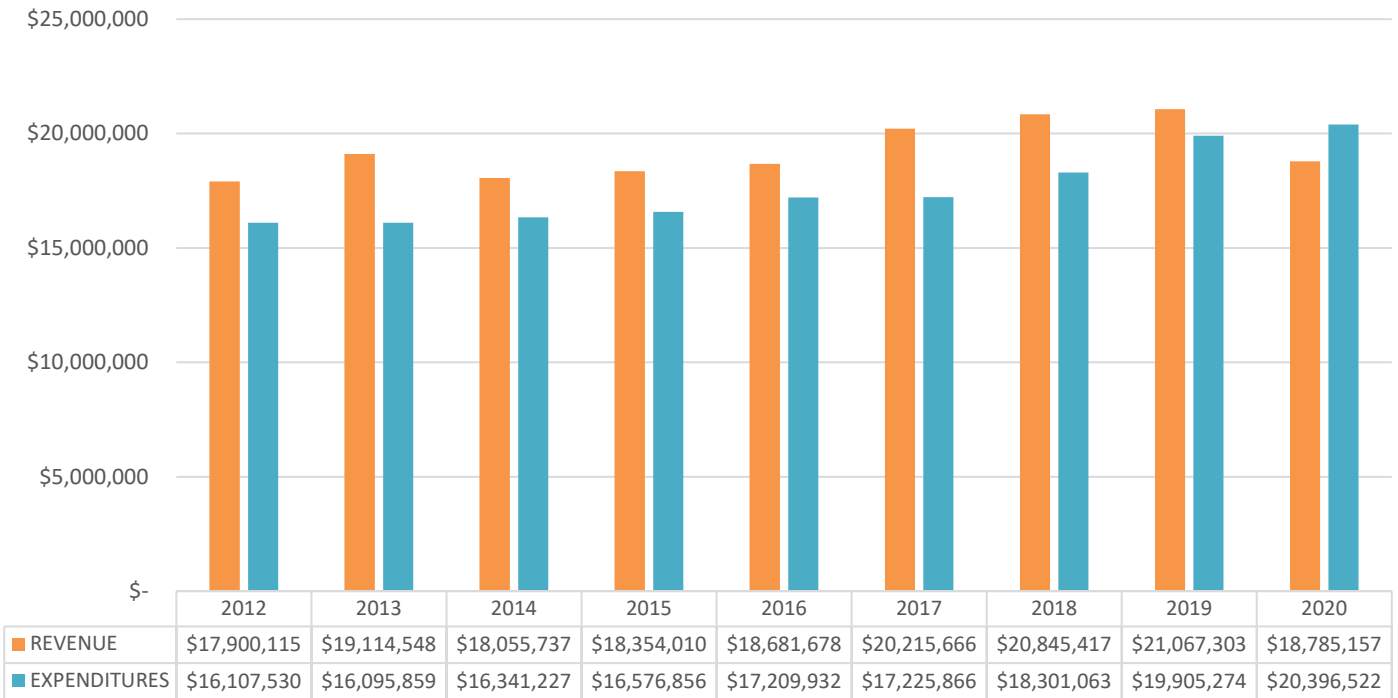
Financial Tracking



August Year to Date  
Revenue to Expenditures  
All Funds



August Year to Date  
General Fund  
Cash Position





### August 2020 Cash Reconciliation

Total Fund Balances:		\$29,534,296.78
Depository Balances:		
General Account:	\$ 4,548,661.33	
Total Bank Balances:		\$4,548,661.33
Investment Accounts:		
Certificates of Deposit:	\$9,620,000.00	
Star Ohio/Star Plus	5,457,026.14	
Fifth Third MMKT/CDs	7,814,019.31	
CF Bank	245,000.00	
FC Bank	248,000.00	
Total Investment Accounts:		\$24,984,045
Petty Cash/Change Fund:		1,590.00
Total Treasury Balance as of August 31, 2020		\$29,534,296.78
Total Interest Earnings as of August 31, 2020		\$262,292
Average CD Interest Earnings		2.34%

### Debt Statement

<u>Issuance</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Rate</u>	<u>Principal Balance</u>
2015	2015 Refunding Bonds	December 2021	1.62%	\$1,550,000.00
2017	2017 Various Purpose Bonds	December 2032	2.21%	\$3,295,000.00
2008	OPWC 0% Loan – ADA Ramps	December 2028	0%	\$ 62,480.40
2015	OPWC 0% Loan – Kenyonbrook	December 2045	0%	\$ 520,893.56
2019	2019 Bond Anticipation Notes	September 2020	1.37%	\$ 4,290,000.00
	Total Principal Debt Balance			\$ 9,718,373.96



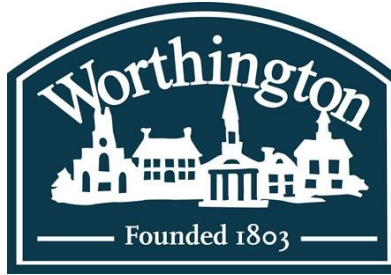
City of Worthington
Fund Summary Report
as of August 31, 2020

Table with columns: FUND, 1/1/2020 Beginning Balance, Year to Date Actual Revenue, Year to Date Actual Expenses, 8/31/2020, Encumbrances, Unencumbered Balance. Rows include various fund categories like General Fund, Street M&R, State Highway, etc., ending with a Total All Funds row.



City of Worthington, Ohio  
 General Fund Overview  
 as of August 31, 2020

		2019	2020	2020	2020	2020	2020	Variance						
		Year End	Original	Revised	Y-T-D	August	Variance	as % of						
Revenues		Actual	Budget	Budget	Estimates	Y-T-D Actual	Over/(Under)	Budget						
Municipal Income Tax	1	\$ 21,138,988	\$ 20,872,000	\$ 20,872,000	\$ 14,611,372	\$ 14,264,396	\$ (346,976)	-2.37%						
Property Tax	2	2,934,807	3,079,254	\$ 3,079,254	1,539,627	1,575,981	\$ 36,354	2.36%						
Local Government	*	393,187	350,000	\$ 350,000	233,333	264,036	\$ 30,703	13.16%						
Interest Income	*	567,012	350,000	\$ 350,000	233,333	262,292	\$ 28,959	12.41%						
Fines & Forfeitures	*	127,832	170,000	\$ 170,000	113,333	43,770	\$ (69,563)	-61.38%						
Township Fire Service	2	625,479	499,047	\$ 499,047	249,524	251,930	\$ 2,407	0.96%						
Community Center Membership/Progr	*	2,375,332	2,520,680	\$ 2,520,680	1,680,453	778,381	\$ (902,072)	-53.68%						
EMS Transport	*	637,262	700,000	\$ 700,000	466,667	388,332	\$ (78,334)	-16.79%						
All Other Revenue	*	1,635,428	876,488	\$ 876,488	629,692	956,038	\$ 326,346	51.83%						
<b>Total Revenues</b>		<b>\$ 30,435,327</b>	<b>\$ 29,417,469</b>	<b>\$ 29,417,469</b>	<b>\$ 19,757,335</b>	<b>\$ 18,785,157</b>	<b>\$ (972,178)</b>	<b>-4.92%</b>						
<b>Expenditures</b>														
Planning & Building		\$ 719,497	\$ 830,257	\$ 830,257	\$ 553,505	\$ 537,040	\$ (16,465)	97.03%						
General Government		7,153,793	7,047,536	\$ 7,330,036	\$ 4,783,449	4,179,207	\$ (604,242)	87.37%						
Fire Operations		6,375,618	7,196,580	\$ 7,196,580	\$ 4,797,720	4,266,969	\$ (530,751)	88.94%						
Parks & Recreation		5,417,971	6,024,534	\$ 6,379,534	\$ 4,253,023	3,070,436	\$ (1,182,587)	72.19%						
Police Operations		6,084,229	7,457,595	\$ 7,457,595	\$ 4,971,730	4,643,389	\$ (328,341)	93.40%						
Service/Engineering Department		2,287,699	2,733,964	\$ 2,733,964	\$ 1,822,643	1,453,694	\$ (368,949)	79.76%						
Dispatching Services		-	1,209,500	\$ 1,209,500	\$ 1,199,885	1,199,885	\$ -	100.00%						
<b>Total Expenditures</b>		<b>\$ 28,038,807</b>	<b>\$ 32,499,969</b>	<b>\$ 33,137,469</b>	<b>\$ 22,381,954</b>	<b>\$ 19,350,621</b>	<b>\$ (3,031,333)</b>	<b>86.46%</b>						
Excess of Revenues Over (Under) Expenditures		\$ 2,396,520	\$ (3,082,500)	\$ (3,720,000)	\$ (2,624,619)	\$ (565,464)								
Fund Balance at Beginning of Year		\$ 14,667,073	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580								
Unexpended Appropriations			1,259,559	1,259,559	-	-								1 - Income Tax budget based on individual monthly projections.
Expenditures versus Prior Year Enc		615,013	1,552,068	1,552,068	1,045,901	1,045,901								2 - These revenue budgets are based on semi-annual payments.
														* - All other revenue budgets are spread equally over each month.
General Fund Balance		<b>\$ 16,448,580</b>	<b>\$ 13,073,571</b>	<b>\$ 12,436,071</b>	<b>\$ 12,778,060</b>	<b>\$ 14,837,215</b>								All expenditure budgets are spread equally over each month.



**STAFF MEMORANDUM**  
**City Council Meeting – September 14, 2020**

Date: September 10, 2020

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: Grants to Community Nonprofit Organizations

**EXECUTIVE SUMMARY**

Staff will discuss the annual grant programs for nonprofits in the community.

**BACKGROUND/DESCRIPTION**

The City provides annual grants to nonprofit organizations in the community via two methods. The first type involves larger operating grants for the McConnell Arts Center, the Worthington Partnership (including for convention and visitor bureau services) and the Worthington Historical Society. The funding requests from these three organizations are typically received in the fall and considered during the budgeting process. Staff has prepared the grant application based on the one used in previous years and it is attached for City Council consideration. The proposed budget schedule identifies November 9 for a City Council discussion of the funding requests from these three organizations.

The City also offers a Community Grant program in which a lump sum amount for the grants is included in the budget and then a committee reviews applications from nonprofit organizations and recommends to City Council the allocation of the grant funding. This process has typically occurred in the first quarter of the calendar year, although it was accelerated to the last quarter of the calendar year last year in order to be able to award the funds as soon as they were available. The application for this program has been essentially the same as used for the larger operating grants.

Some members of City Council have noted the impacts of COVID-19 on the community and on nonprofits that serve the community. As part of the City's



management of the COVID-19 situation, there is a survey being conducted in collaboration with the Libraries, Schools and community nonprofits to assess the impact of COVID-19 on community members. The survey will be closed in a few days and then the results will be analyzed and available for consideration. As of this morning, there have been 1,718 responses to the survey with 1,255 making it completely through the core set of questions. Generally the findings thus far indicate that many in the community are unwilling to attend indoor group programs, thus impacting organizations that rely on events or in-person gatherings.

Two questions to consider regarding the grant programs are whether the application materials should be revised to collect information regarding the impact of COVID and whether to change the timing of the grants in response to COVID.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** (if applicable)

Funding for these grants comes from the General Fund, except for a small amount available in the Convention & Visitors Fund. Changes in the amounts allocated will impact the General Fund.

**ATTACHMENT(S)**

Draft Grant Application for 2021 Funding



APPLICATION - 2021  
CITY OF WORTHINGTON  
GRANT FUNDING  
Due: October 9, 2020

**ORGANIZATION NAME:**

**CONTACT NAME:**

**CONTACT ADDRESS:**

**CONTACT PHONE:**

**CONTACT EMAIL:**

**AMOUNT REQUESTED FOR CALENDAR YEAR 2021:**

**GENERAL INFORMATION**

In the space provided below, please provide the mission statement for your organization and a description of its goals.

**PURPOSE OF GRANT**

Describe specifically how you propose to use the grant funds. Please attach a budgetary breakdown for the use of the grant funds.

**FINANCIAL INFORMATION**

Provide a detailed budget of revenues and expenses showing the current year adopted budget and projecting/forecasting revenues and expenses for four (4) additional years. Please provide a sufficient breakdown of revenues and expenses to

**clearly demonstrate how the City's funding fits within the revenue picture. Is the City's funding necessary for the program/project? Will it be used to leverage funding from other sources?**

**PROGRAMMING**

**In the space provided below, please list and describe your programs or proposed programs. Also (on additional pages as necessary), please list organizations with which you will partner to provide programming.**

**PUBLIC BENEFIT**

**Please outline (use data if available) the public exposure, participation and public benefit being derived from the organization's programs and activities. Please include a description of the impact of the City's funds on this exposure, participation and benefit. What would be the impact to the organization if it did not receive funding from the City?**

**ADDITIONAL GENERAL INFORMATION REQUIRED AS ATTACHMENTS TO THE APPLICATION:**

- |                 |  |
|-----------------|--|
| ATTACHMENT I:   | List of Board Members and Officers of the Not for Profit   |
| ATTACHMENT II:  | Federal and/or State Not for Profit documentation  |
| ATTACHMENT iii: | Federal 990 tax filings  |
| ATTACHMENT IV:  | Copy of most recent audit for not for profit or predecessor agencies. If the agency did not conduct a Certified Professional Audit, please provide a financial review by a Certified Public Accountant (CPA). Please submit the audit or financial review with a letter signed by the organization's CPA and a current balance statement and income statement. |
| ATTACHMENT V:   | Fiscal Year End financial statements for 2018 and 2019   |

**If not provided to the City in the past three years or there have been changes made to the documents provided most recently to the City, please provide:**

- |                |   |
|----------------|---|
| ATTACHMENT VI: | Articles of Incorporation, Bylaws, resumes of key administrative personnel, policies and procedures and organizational chart(s) |
|----------------|---|

**CERTIFICATION**

\_\_\_\_\_

**NAME OF ORGANIZATION**

**I hereby certify that I have been authorized to make this application on behalf of the organization name above. I further certify that:**

- 1. Any and all City funds received as a result of this application will be expended for a lawful public purpose.**
- 2. Any and all City funds awarded as a result of this application will be expended to perform the activities described in this completed grant application.**
- 3. The information in this application is true and correct in accordance with the organization's books and records.**
- 4. If any City funds are appropriated for our use, we will consent to audit(s) of our financial affairs by the City.**
- 5. Additional information will be provided in support of this application if requested. This additional information may include, but is not limited to, the organization's Article of Incorporation, By-Laws, resumes of key administrative personnel, policies and procedures, and organizational chart(s).**
- 6. Our organization will abide by all ordinances of the City pertaining to these funds and their use.**

**By** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_