House Check Request Form

Worthington Division of Police
6555 Worthington-Galena Road
Worthington, Ohio 43085
Phone: (614) 885-4463
Fax: (614) 885-6833

Date: _____
Name: _____
Address: _____
Home Phone: _____ Work Phone: _____ Other: _____
E-mail Address: _____
Date Leaving: _____ *Date Returning: _____

Emergency Contact and/or Key Holder Information:
Will there be anyone checking on the house or taking care of pets? If so please check the appropriate box to identify that person.

Name	Home Phone	Work Phone	Other	House Checking?	Keys?
				☐ Yes ☐ No	
				☐ Yes ☐ No	
				☐ Yes ☐ No	

Vehicles on Property Information:

Year	Make/Model	Color	Location on Property	House Checker or Key Holder?
				☐ Yes ☐ No
				☐ Yes ☐ No
				☐ Yes ☐ No
				☐ Yes ☐ No
				☐ Yes ☐ No

Do you plan on leaving lights on for security purposes? ☐ ***Yes*** ☐ ***No***

Outside: ☐ Yes ☐ No Location: _____
Inside: ☐ Yes ☐ No Location: _____
Are lights on a timer? ☐ Yes ☐ No
Security/Alarm System? ☐ Yes ☐ No Alarm Co. Name: _____

Additional Information that might be helpful to officers checking your home: *(ex: neighbor to pick up paper, gardener, pool cleaner, etc.)*

*Note: The house check will be cancelled on the date of return. Homeowner should call the Police Department at 885-4463 immediately to report any changes or additions such as an earlier or later return date.

Please fax (614) 885-6833 or bring this completed form to the Worthington Division of Police.

(for office use only)

Officer Name & Unit # _____ Dispatcher: _____ District #: _____ Date: _____

Patrol Notes:
(Log on Back)

PD - 344A

PRINT

Officer	Date / Time	Shift	Notes