2019/2020 Facility Rentals

Community Center
Griswold Center • Parks

Weddings
Gym Sports
Birthday Parties
Meetings
Fields
After Hours

Worthington Parks & Recreation Department
345 East Wilson Bridge Rd. | Worthington, OH 43085 | 614-436-2743
worthington.org
General Rental Information

The Worthington Parks & Recreation Department has many opportunities for facility rentals, including the Community Center, Griswold Center, Selby Shelter, and sports fields in our parks. Rooms, fields, and equipment are available for meetings, seminars, private parties, or other purposes that do not compete with any of our programs.

- Please be aware that no alcohol is allowed on the premises of any of our rental sites.
- Groups are responsible for providing their own supplies, decorations, table coverings, food, etc.
- Groups are responsible for all setup and cleanup, and time for this must be included in the time of the rental.

Application Process

Community Center Facilities can be reserved:

First Monday in March for April-May
First Monday in May for June-August
First Monday in August for September-December
First Monday in December for January-March

First Monday of the Month:
Residents/Members (Single Bookings)

2 days after first Monday of the Month:
Residents/Members (Multiple Bookings*)

Second Monday of the Month: Open

*Multiple Bookings mean no more than 1 rental per week is allowed per account.

Griswold Center Facilities can be reserved on the dates listed below:

First Monday in December for January-March
First Monday in March for April-June
First Monday in June for July-September
First Monday in September for October-December

Inquiries and requests may be made in person at least 1 week prior to the rental.

The individual reserving the facility must be present during the entire permitted time. Payment is due at the time of the reservation. Reservations must be made in person a minimum of 3 days prior to the rental and all changes to permits MUST be in by the Thursday prior to the permit.

Fees

Fee Information

Fees are established based on type of room and residency of person obtaining the permit.

Refund Policies

Requests for refunds must be made 3 weeks in advance for Swim Party Rentals and 1 week in advance for Non-swim Party Rentals.

Refunds will not be granted for inclement weather. There is an $8 processing fee for all refunds. (Check refund may take up to 4 weeks.) Multiple rentals are non-refundable.
Selby Shelter

Parties, Meetings, Family Reunions

Selby Shelter House
Located at 358 South Selby Blvd., this is our only rentable shelter house. At 1,080 square feet, Selby Shelter House can accommodate up to 40 people. Shelter amenities include: dorm-sized refrigerator, double sink, microwave, coffee maker, rest rooms, 8 tables and 40 chairs. This is a heated facility, however it does not have air conditioning. While the Parks Crew attends to this facility, the set-up and clean-up is to be done by the rental group. Outdoor grills are not provided but groups may bring their own. Selby Park playground may be used by those renting the shelter house, but it remains open to the public at all times.

Selby Shelter Fees

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Sunday</td>
<td>$15/hour</td>
<td>$35/hour</td>
</tr>
<tr>
<td>Key Deposit*</td>
<td>$20 cash</td>
<td>$20 cash</td>
</tr>
</tbody>
</table>

*The keys may be picked up at the Community Center within 3 days of your rental.
Community Center

After Hours Rentals

Swim Parties or After Prom Parties

After Hours Swim Parties
The pool at the Community Center is available to rent exclusively during the following times only:

Saturdays 8:30–10:30 PM
Sundays 6:30–8:30 PM

The Fishbowl room, adjacent to the pool area, is included with the pool rental and may be used to serve food and beverages. Use of the North Locker Rooms is also included. Other rooms can be reserved at an additional cost. Reservations must be made at least 30 days in advance.

Please contact Kevin Timmons at kevin.timmons@worthington.org or Julie Sergent at julie.sergent@worthington.org. You may also call (614) 436-2743 to schedule or for more information.

After Hours Swim Party Fees (per 2 hour period)

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lap and Leisure Pool with Slide</td>
<td>$445</td>
<td>$580</td>
</tr>
</tbody>
</table>

After Prom Parties
Looking for a place to hold your After Prom? The Community Center has specially priced packages for your event. Available on Friday or Saturday evenings only and are based on a 5 hour time frame (times are adjustable). Reservations must be made at least 60 days in advance. Please contact Julie Sergent at (614) 436-2743 or julie.sergent@worthington.org to schedule or for more information.

After Prom Party Fees (5 hours or more)

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>With Pool</td>
<td>$1000</td>
<td>$1300</td>
</tr>
<tr>
<td>Without Pool</td>
<td>$750</td>
<td>$975</td>
</tr>
</tbody>
</table>

Kid’s Corner
Kid’s Corner is a room containing an open-ended and moveable system where kids can create a dynamic play experience. See front desk for details and available times.

Kid’s Corner Fees

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday-Sunday</td>
<td>$20/hour</td>
<td>$50/hour</td>
</tr>
</tbody>
</table>
Community Room

The Community Room is our largest meeting room at 1,625 square feet and is available for any non-swimming party (bridal & baby showers, meetings, scouting groups). This room can comfortably accommodate 80 people/chairs and tables. Six-foot long rectangular tables and chairs are available. Two hour minimum for all rentals. No swimming packages are available with this room.

**Community Room Fees**

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Sunday</td>
<td>$25/hour*</td>
<td>$45/hour*</td>
</tr>
</tbody>
</table>

*Rooms must be rented for a minimum of 2 hours.

Kitchen Rental

The Kitchen is attached to Meeting Rooms 1 & 2, but is available to rent with the Community Room as well. This 90 square foot space is equipped with a refrigerator, microwave, stove, oven, and a double sink.

**Kitchen Rental**

Monday - Sunday: $5 per hour

Equipment Rental

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Podium</td>
<td>$10</td>
</tr>
<tr>
<td>Screen</td>
<td>$10</td>
</tr>
<tr>
<td>TV / DVD</td>
<td>$20</td>
</tr>
<tr>
<td>Scoreboard</td>
<td>$25</td>
</tr>
</tbody>
</table>

North and South Gyms

**North Gym**

With synthetic flooring, this gym is a perfect rental space for any indoor practice or event. This gym has a full size basketball court as well as one cross court with adjustable hoops. This gym is lined for volleyball, tennis & pickleball.

**South Gym**

Our largest gym has a full size hardwood court, two cross courts, a drinking fountain, bleachers, and restroom accessibility. This gym is lined for basketball, volleyball, and badminton.

**North and South Gym Fees**

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Thursday</td>
<td>$20/hour</td>
<td>$50/hour</td>
</tr>
<tr>
<td>Friday – Sunday</td>
<td>$25/hour</td>
<td>$55/hour</td>
</tr>
</tbody>
</table>

*Gym rentals requiring nets to be set up (Badminton, Volleyball, or Tennis) must be rented for a minimum of 2 hours.
Swimming Party Packages

Celebrate your child’s birthday at the Worthington Community Center! This special package includes a room and use of the leisure pool (not exclusively) for 2 hours (includes back & forth privileges between the room & the leisure pool only). Rates are based on 20 swimmers for Fishbowl Rentals and Meeting Rooms 1 & 2 Rentals. Each additional swimmer will be charged $4. Infants and toddlers that are not independent walkers are not included in swimmer wristband counts. Day pass bundles are prohibited from use in conjunction with rentals. All decorations (including masking tape for hanging them) are the responsibility of the renting party. For planning purposes, please note that our pools have a 10 minute rest period from 5 minutes before until 5 minutes after the top of the hour.

There are two room options available...

Fishbowl Rental

The Fishbowl is a well lit room opening into the Aquatics Facility with tables and chairs and lots of counter space.

- Fee includes 20 Swimming Guests* (Total up to 25)

*additional swimmers may be added for $4 each up to 25 swimmers

Fishbowl Fees

<table>
<thead>
<tr>
<th>Time</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, Wed, &amp; Fri</td>
<td>6:00-8:00 PM</td>
<td>$140</td>
</tr>
<tr>
<td>Saturday</td>
<td>12:30 PM-2:30 PM</td>
<td>$140</td>
</tr>
<tr>
<td>3:00 PM-5:00 PM</td>
<td>$140</td>
<td>$180</td>
</tr>
<tr>
<td>5:30 PM-7:30 PM</td>
<td>$140</td>
<td>$180</td>
</tr>
<tr>
<td>Sunday</td>
<td>10:00 AM-NOON</td>
<td>$140</td>
</tr>
<tr>
<td>12:30 PM-2:30 PM</td>
<td>$140</td>
<td>$180</td>
</tr>
<tr>
<td>3:00 PM-5:00 PM</td>
<td>$140</td>
<td>$180</td>
</tr>
</tbody>
</table>
Swimming Policies

Please note the Worthington Community Center pool policies requires an adult to be within arms reach of children 4 years and under.

Pool policy requires one person, age 14 or older, in the water with each child age 4 or younger. A responsible person age 14 or older must be present in the pool area for swimming groups of children ages 5–7.

Youth ages 8 and older may be unattended in the pool area.

Patrons must be 16 years old to use the hot tub. Children are not permitted to sit on the edge of the hot tub but must use the benches next to the hot tub.

Slide Policies

Children must go down the “small slide” feet first and should use the steps to climb onto the slide.

Children must be 48 inches or taller to go down big blue slide. Parents are not permitted to take or catch their children at the bottom. Flotation devices are not permitted on the slide. You must go down the slide feet first either lying or sitting down.

Flotation Devices

All flotation devices must be U.S. Coast Guard approved.

Any child using a flotation device (regardless of their age) must have an adult or responsible person, 14 years or older, in the water supervising them.

If you have a question about a specific flotation device, please contact aquatics staff at (614) 436–2743.

Meeting Rooms 1 & 2 Rental

Meeting Rooms 1 & 2 are a combined 1,030 square feet. This room also includes a room divider. Six-foot long rectangular tables and chairs are available.

• Fee includes 20 Swimming Guests* (Total up to 35)

*additional swimmers may be added for $4 each up 35 swimmers

<table>
<thead>
<tr>
<th>Time</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday 12:00 PM-2:00 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
<tr>
<td>2:30 PM-4:30 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
<tr>
<td>5:00 PM-7:00 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
<tr>
<td>Sunday 10:30 AM-12:30 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
<tr>
<td>1:00 PM-3:00 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
<tr>
<td>3:30 PM-5:30 PM</td>
<td>$130</td>
<td>$170</td>
</tr>
</tbody>
</table>
Sport Fields

Field Requests

The Worthington Parks and Recreation Department will schedule usage of all athletic facilities for its own programs, Worthington School District use, and other non-profit and private groups and organizations. Due to the demand for use, policies and procedures have been developed to facilitate the scheduling of athletic facilities for all organizations.

Any organization that is interested in reserving Worthington fields may start submitting requests on February 1 of that year to Julie Sergent. Field requests will be accepted through email to julie.sergent@worthington.org. The Department will process the request and will do its best to fulfill all requests. Submission of the request does not guarantee field space.

The request should include the following:
1. Name of the Organization/team
2. Main contact person with home address, phone number and email address
3. Field(s) requested
4. Days and times requested
Field Availability

The City of Worthington owns and operates the athletic fields listed below. Note that each field may have a different reservation and fee requirement. Fields and courts are available seven days a week, depending on program schedules, April through October. The Parks and Recreation Department reserves the rights to close fields for maintenance and repair.

**Huntley Bowl**
Soccer Field (also used for Rugby and Archery Tournaments)

**Perry Park**
3 lighted Ball Diamonds (outfields may be used as soccer fields if diamond is not in use)

**Snouffer Park**
2 Ball Diamonds (outfields may be used as soccer fields if diamond is not in use)
Sand Volleyball Court

**Olentangy River Parklands**
4 Tennis courts
6 pickleball courts
1 Soccer field

**Linworth Park**
Ball Diamond
Soccer Field
(Closed until Sept. 2020)

**McCord Park**
4 Ball Diamonds
Soccer Field

**Wilson Hill Park**
4 Tennis Courts

Visit worthington.org/parkprojects to stay up to date on the latest projects taking place at our various parks.

Field Fees

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fields — 1.5 hours</td>
<td>$24</td>
<td>$39</td>
</tr>
<tr>
<td>Fields — Full day</td>
<td>$100</td>
<td>$125</td>
</tr>
<tr>
<td>Fields — Game Ready</td>
<td>$30 additional</td>
<td>$30 additional</td>
</tr>
<tr>
<td>Tennis &amp; Pickleball Courts*</td>
<td>$5/hour</td>
<td>$20/hour</td>
</tr>
</tbody>
</table>

* No tournaments or charging for instruction allowed
Rentable Rooms

**Town Hall**
The Town Hall is approximately 2,100 square feet and can accommodate 100 with tables and chairs or 125 with chairs only. Five-foot round tables and six-foot rectangular tables with chairs are available for use.

<table>
<thead>
<tr>
<th>Town Hall Fees</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Saturday</td>
<td>$35/hour</td>
<td>$50/hour</td>
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</table>

**Kitchen**
The Kitchen is connected to the Town Hall. Includes use of: industrial size refrigerator & freezer, food warmer, 30 square foot stainless steel food prep area, sinks and a microwave.

<table>
<thead>
<tr>
<th>Kitchen Fees*</th>
<th>Without Range</th>
<th>With Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Saturday</td>
<td>$50</td>
<td>$100</td>
</tr>
</tbody>
</table>

*A $200 cleaning fee may be assessed if groups fail to leave the Kitchen in proper order. Details given with rental agreement.

**Fee Information**
Groups consisting of more than 50 people pay twice the hourly rate and groups with more than 100 people pay triple the hourly rate.

Inquiries and requests may be made by calling the Griswold Center at (614) 842-6320 or in person at least 2 weeks prior to the rental
**Rentable Rooms**

**Topping Room**
The Topping Room is approximately 813 square feet and has a capacity of 30. Approximately four three-foot square tables, one six-foot rectangular table, and approximately 21 chairs are available.

**Topping Room Fees**

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Saturday</td>
<td>$35/hour</td>
<td>$40/hour</td>
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</table>

**Case Room**
The case room is approximately 454 square feet and has a capacity of 12 people. Approximately eight 5-foot rectangular tables and approximately 10 chairs are available.

**Case Room Fees**

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Saturday</td>
<td>$35</td>
<td>$40</td>
</tr>
</tbody>
</table>

**Thompson Room**
The Thompson Room is approximately 660 square feet and has a room capacity of 30 people. Approximately ten three-foot square tables and approximately 29 chairs are available.

**Thompson Room Fees**

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Saturday</td>
<td>$35/hour</td>
<td>$40/hour</td>
</tr>
</tbody>
</table>
Throughout this booklet, different fees are listed for Residents and Non-Residents. Resident fees apply to those who live or work in the city limits of Worthington, including spouses and school-aged children of those households. These households and companies pay taxes that support the Worthington Parks and Recreation Department and therefore pay the resident rate for rentals. All others pay the listed non-resident rate. Two proofs of residency are required at the time of registration to receive the resident rate. Examples of proof are a valid driver’s license, check with address, utility bill, or bank statement. Working Residents must work a minimum 20 hours per week for a company in the City limits of Worthington. Verification of payment of Worthington City taxes is required at the time of registration to receive the resident discount price. Acceptable verification is an original pay stub, dated within 30 days, that specifically denotes Worthington taxes being withheld.

For detailed information about each of these parks please see worthington.org or the current WPRD Activity Brochure.